

MINUTES OF THE MEETING OF THE COLLIER COUNTY
DEVELOPMENT SERVICES ADVISORY COMMITTEE

Naples, Florida, March 6, 2013

LET IT BE REMEMBERED, the Collier County Development Services Advisory Committee in and for the County of Collier, having conducted business herein, met on this date at 3:00 P.M. in REGULAR SESSION at the Collier County Growth Management Division Building, Conference Room #609/610, 2800 N. Horseshoe Drive, Naples, Florida, with the following members present:

Chairman: William J. Varian
Vice Chairman: David Dunnavant
James E. Boughton
Clay Brooker
Dalas Disney
Blair Foley
Chris Mitchell
Robert Mulhere
Mario Valle
Stan Chrzanowski
Eleanor Taft
Norman Gentry

Excused: Ron Waldrop
Laura Spurgeon DeJohn

Absent: Marco Espinar

ALSO PRESENT: Nick Casalanguida, Administrator, Growth Management Division
Jamie French, Director, Operations & Regulatory Management
Judy Puig, Operations Analyst, Staff Liaison
Reed Jarvi, Manager, Transportation Planning
Nathan Beals, Project Manager, Public Utilities
Caroline Cilek, M.S., Senior Planner, LDC Coordinator
Diane Flagg, Director, Code Enforcement
Amy Patterson, Manager, Impact Fees & Economic Development
Jack McKenna, County Engineer
Bob Salvaggio, Deputy Fire Code Official

I. Call to Order - Chairman

Chairman Varian called the meeting to order at 3:04pm

II. Approval of Agenda

Mr. Dunnivant moved to approve the Agenda. Second by Mr. Gentry. Carried unanimously 12 - 0.

III. Approval of Minutes from February 6, 2013 Meeting

Mr. Mitchell moved to approve the minutes of the February 6, 2013 meeting subject to the following change:

- *Headsheet – Diane Flagg, Director, Code Enforcement and Marlene Serrano, Operations Manager were present.*

Second by Mr. Disney. Carried unanimously 12 - 0.

IV. Public Speakers

None

V. Staff Announcements/Updates

A. Code Enforcement Department update – [Diane Flagg]

Ms. Flagg submitted the “*Collier County Code Enforcement Department Blight Prevention Program – Cumulative Code Enforcement Statistics*” dated February 27, 2013. She noted in addition to those issues dealing with property maintenance, the Department does administer Citations issued by the Domestic Animal Services Office, including appeals of “*Dangerous Dog*” determinations.

B. Public Utilities Division Update – [Nathan Beals]

None

C. Growth Management Division/Transportation Engineering – [Jay Ahmad]

Reed Jarvi was present and reported:

- Davis Boulevard/Collier Boulevard Improvement Project - continuing ahead of schedule.
- Golden Gate Blvd. Bridge – completion anticipated for early fall.
- Green Blvd – construction scheduled for the 1st portion of the next fiscal year.
- US 41/951 – construction expected to begin by late summer.
- US 41 East of 951 - final review for MPO approval scheduled for March 8, 2013.
- Whippoowill Ext – meeting with BCC in March for Board direction.
- Impact Fee Study – underway by Staff and consultants, a “multi-modal” fee is under consideration for certain geographic areas whereby the fees may be used for improvements other than “lane construction/widening.”

Discussion occurred on:

1. The rationale for the “multi modal” fee concept, with Staff reporting certain geographic areas, lane widening opportunities may be maximized and it may be a more prudent use of funds to improve sidewalks, intersections and other transportation related elements.

2. The rationale for utilizing Parks and Recreation fees outside of the geographic area of collection of fees.
3. The status of any funds held beyond a 7 year period whereby a resident who paid fees may request a refund of any unspent funds.

Staff recommended an item be placed on a future meeting agenda where Staff and the consultant may make a presentation to the Committee on the concepts proposed and answer any questions the members may have regarding impact fees.

D. Fire Review Update – [Ed Riley]

Bob Salvaggio, Deputy, Fire Code Official submitted the documents “*Office of the Fire Code Official – Summary of Plan Review Activity – January - 13*” and “*Fire Plan Review – Time Frame Summary- January – 13*” for information purposes.

E. Growth Management Division/Planning & Regulation Update – [Jamie French]

Jamie French submitted the “*February 2013 Monthly Statistics*” which outlined the building plan review activities. The following was noted during his report:

- Staff continues to monitor activity to determine if any “job bank” employees need to be converted to Full Time Employees.
- Staff presented a Slideshow to the Board of County Commissioners on the “*Electronic Plan Submittal*” system at BCC Workshop held on March 5, 2013.

Mr. Disney reported it has come to his attention if a number of structures are incorporated in one application for building and zoning review, there is a separate fee for each structure’s review, even though it is “one application and one set of plans.” He sought an explanation on the rationale for the fee structure in these cases.

Staff noted the Statute requires individual permits be issued for each structure under the building review process.

They requested he provide information on the specific application to determine if the appropriate fees were charged for the zoning review.

VI. New Business

Flood Damage Prevention Ordinance

Robert Wiley submitted 3 documents in relation to a “*Flood Damage Prevention Ordinance*” for the Committee to review and discuss at a future meeting:

1. “*Draft 2010 FBC Compliant FDPO (3-5-13)*” – State Model Ordinance incorporating Collier County references to be adopted by the Board of County Commissioners.
2. “*Compilation Document for Ordinance 2011-07 thru 2012-24*” – Compilation of current County Ordinances in relation to Flood Damage Prevention.
3. “*Local Criteria Within the Current Flood Damage Prevention Ordinance*”

He reported the existing local Ordinance is anticipated to be repealed and the State Model Ordinance enacted and requested members to begin reviewing the documents and provide comments to him via email, should they so desire.

Impact Fees

Amy Patterson, Manager, Impact Fees & Economic Development responded to issues raised by the Committee under item V. C and reported the County does have the ability, through the County Clerk's Office to track an individuals impact fee contributions and, if and when the funds were spent.

The Committee requested Staff to contact the consultant (Tindale-Oliver and Assoc.) conducting the Impact Fee study and arrange for a presentation at a future DSAC meeting.

VII. Old Business

Caroline Cilek reported on the Status of the request to the BCC to authorize an Out of Cycle Amendment request. She noted the Subcommittee has been meeting and a representative contacted Commissioner Hiller to discuss the issues with her.

Mr. Chrzanowski reported he met with Commissioner Hiller and she was not receptive to any changes in the current code with respect to LDC Section 605.01 (f) - (Stormwater Management System Requirements). He recommended she be invited to attend a Subcommittee meeting so she may gain a better understanding of the rationale for any proposed changes.

Ms. Cilek will provide updates as they become available.

VIII. Committee Member Comments

None

IX. Adjourn

Next Meeting Dates

April 3, 2013 - GMD Conference Room 610 – 3:00 pm

May 1, 2013 - GMD Conference Room 610 – 3:00 pm


June 5, 2013 - GMD Conference Room 610 – 3:00 pm

July 3, 2013 - GMD Conference Room 610 – 3:00 pm

August 7, 2013 - GMD Conference Room 610 – 3:00pm

There being no further business for the good of the County, the meeting was adjourned by the order of the Chair at 4:45PM.

COLLIER COUNTY DEVELOPMENT SERVICES ADVISORY COMMITTEE



Chairman, William Varian

These Minutes were approved by the Board/Chairman on 4/3/13, as presented , or as amended _____.