



**GOLF ESTATES BEAUTIFICATION MSTU  
ADVISORY COMMITTEE**  
3299 Tamiami Trail East, Suite 103  
Naples, FL 34113

**MINUTES**

**February 21, 2013**

**I. CALL TO ORDER**

**Chairman Robert Slebodnik** called the meeting to order at 2:01PM.  
A quorum was established. Four voting members were present.

**II. ATTENDANCE**

**Members:** Robert Slebodnik, Chairman  
Jennifer Tanner, David Larson, Tony Branco

*Excused:* Kathleen Dammert

**County:** Darryl Richard – Project Manager

**Others:** Michael McGee – Landscape Architect, P.A.  
Robert Kindelan – CLM,  
(Anne Iacuzzo – JuriStaff)

**III. APPROVAL OF AGENDA**

*Addition:*

- Under Item VII. – “*Landscape Architect’s Report*”
  - A. Pebble Beach Lighting

*Jennifer Tanner moved to approve the Agenda as amended. Second by Tony Branco.  
Carried unanimously, 4 – 0.*

**IV. APPROVAL OF MINUTES – JANUARY 17, 2013**

*Jennifer Tanner moved to approve the minutes of the January 17, 2013 meeting as presented. Second by David Larson. Carried unanimously, 4 – 0.*

**V. BUDGET REPORT – DARRYL RICHARD**

(Report attached: “LELY MSTU – Fund 152, dated February 21, 2013”)

• Current Ad Valorem Tax:	\$ (186,610.00)
• Expenditures to date:	\$ (158,705.88)
• Available Total:	\$ ( 27,894.37)
• Operating Expense:	\$ 155,047.26

- Open Purchase Orders: \$ 55,995.03
- Spent to date: \$ 54,406.83
- Operating Funds Available \$ 44,645.40
- Capital Outlay/Improvements: \$ 296,300.00
- Open Purchase Orders: \$ 138,280.66 (includes lighting project)
- Spent to Date: \$ 84,382.54
- Reserves (for Insurance Claims): \$ 100,000.00
- Reserves: \$ 100,000.00
- Total Budget: \$ 260,211.64

**Darryl Richard** noted the open Purchase Order for Bentley Electric Company for the lighting project in the amount of \$129,617.46.

**He noted** while the tax values of properties have continued to decline from 2012's values, most conservative indications are the drop has begun to stabilize.

## **VI. LANDSCAPE MAINTENANCE REPORT – CLM AND MCGEE & ASSOCIATES**

### **A. CLM (Commercial Land Maintenance) – Robert Kindelan**

- Normal maintenance was provided
- Issues:
  - Motorola Irrigation Controller: A fuse blew – the County will replace the board
  - GFI: Circuit breaker “popped” – system has been running – cause is unknown – possible power surge

**Michael McGee** asked Mr. Kindelan to check the surge arrestor on the electrical panel – “spikes” occur frequently.

**Mr. Kindelan** stated the proposal to remove the dead tree has been approved and work will begin within the next week. He noted stakes have been removed from some of the older palm trees.

- Bougainvillea – have been trimmed to appropriate lengths and some small sprouts were removed by hand-clipping

### **B. McGee & Associates – Michael McGee**

- No major issues
- Waiting for replacement plants
- St. Andrews – will remove dwarf Bougainvillea (back flag poles) and elevate planting beds
- Annuals : Decision needed regarding color – solid color or a mix – Mr. Kindelan will send a list of availabilities and photos to Darryl Richard within the next two weeks
- Irrigation: will re-program running time to reduce water usage
- Main entrance to community – HOA should contact the developer concerning moving the “green box” – Darryl Richard will provide contact information
- Public Meeting – Extend invitation to developer attend or send a representative

**Jennifer Tanner** will contact Commissioner Donna Fiala.

**VII. LANDSCAPE ARCHITECT’S REPORT – MCGEE & ASSOCIATES**

(Report attached: “*Landscape Observation Report*,” dated February 18, 2013)

**A. Pebble Beach Lighting (Topic was added per amendment to Agenda)**

- First on-site meeting was held
- Location of poles was “flagged”
- Residents should be notified to not remove the flags
- Electrical contractor has begun “locates” – will start at St. Andrews and work north

**Jennifer Tanner** will assist Darryl Richard to draft and distribute an information flyer concerning the project.

It was noted if the flags that indicate the location of underground utilities are removed, the penalties can include arrest, imposition of a \$5k fine and payment of court costs. Also noted, the property owner is responsible for the flags if a utility is located within the Right-of-Way.

**Darryl Richard** will coordinate with Roger Dick – Project Manager, Road Maintenance Irrigation, concerning any services to be provided by.

**VIII. Transportation Operations Report – Darryl Richard**

**A. Project Manager’s Report**

(None)

**B. Review: “To Do” List**

- St. Andrew’s – some metal poles will be painted black
- Will notify electrician concerning pole bases

**IX. Future Projects**

**A. FPL Letter**

(Copies of a letter from Randy Camp, Senior Technical Specialist, *Florida Power & Light*, dated January 20, 2013, were distributed to the Committee.)

- “ball park” estimate to convert overhead electric distribution to an underground system is approximately \$148,250
- Estate is non-binding and includes only the costs to be paid directly to FPL
- To obtain a detailed, binding estimate, a deposit of \$762.00 for engineering is required
- Estimate will be valid for 180 days – additional costs could be as much as 10%

Discussion:

- Source of funding – unknown

- “Additional Costs”
  - Payment of CIAC
  - Easements (opinion of title and recording fees)
  - Agreements from other utilities/pole licensees
  - Execution of a Conversion Agreement
- If Comcast is on a pole, the MSTU is responsible for the cost to move it
- Cost to reposition the mast arm controller – approximately \$200,000
- Traffic control box could be surrounded by flowers or shrubs as long as the sight line is maintained

*Consensus:* Michael McGee will contact FPL for options

**X. Committee Reports**

*(None)*

**XI. Old Business**

- Annual Meeting has been scheduled for March 26, 2013
- Mike McGee was asked to attend and provide photos of the Doral Circle project.

**XII. New Business**

- **Chairman Slebodnik** announced he will undergo surgery in the near future. He will confirm the date of surgery with his physician and notify Darryl Richard if there is a conflict with the next meeting date.

**XIII. Public Comment**

*(None)*

*There being no further business to come before the Committee, the meeting was adjourned by Order of the Chair at 3:00 PM.*

**LELY GOLF ESTATES BEAUTIFICATION  
MSTU ADVISORY COMMITTEE**

\_\_\_\_\_  
**Robert Slebodnik, Chairman**

The Minutes were approved by the Committee on \_\_\_\_\_, 2013,  
“as presented” [] **OR** “as amended” [].