

MINUTES OF THE MEETING OF THE COLLIER COUNTY
DEVELOPMENT SERVICES ADVISORY COMMITTEE

Naples, Florida, January 9, 2013

LET IT BE REMEMBERED, the Collier County Development Services Advisory Committee in and for the County of Collier, having conducted business herein, met on this date at 3:00 P.M. in REGULAR SESSION at the Collier County Growth Management Division Building, Conference Room #609/610, 2800 N. Horseshoe Drive, Naples, Florida, with the following members present:

Chairman: William J. Varian
Vice Chairman: David Dunnivant
James E. Boughton
Clay Brooker
Dalas Disney
Marco Espinar
Blair Foley
Chris Mitchell
Mario Valle
Laura Spurgeon DeJohn
George H. Hermanson
Ron Waldrop
Stan Chrzanowski
Eleanor Taft

Absent: Robert Mulhere

ALSO PRESENT: Jamie French, Director, Operations & Regulatory Management
Judy Puig, Operations Analyst, Staff Liaison
Reed Jarvi, Manager, Transportation Planning
Nathan Beals, Project Manager, Public Utilities
Caroline Cilek, M.S., Senior Planner, LDC Coordinator
Jack McKenna, County Engineer
Joe Bellone, Interim Operations Director, Public Utilities
Tom Chmelik, Planning and Project Management, Public Utilities
Ed Riley, Fire Code Official
Claudine Auclair, Business Center Manager

- I. **Call to Order - Chairman**
Chairman Varian called the meeting to order at 3:00pm
- II. **Approval of Agenda**
Mr. Espinar moved to approve the Agenda. Second by Mr. Dunnivant. Carried unanimously 14 - 0.
- III. **Approval of Minutes from December 5, 2012 Meeting**
Mr. Foley moved to approve the minutes of the December 5, 2012 meeting as presented. Second by Mr. Chrzanowski. Carried unanimously 14 - 0.
- IV. **Welcome New Committee Member – Eleanor Taft**
Eleanor Taft was welcomed as a new member of the Committee.
- V. **Selection of Chair and Vice Chair**
Mr. Brooker moved to nominate William Varian as Chairman of the Development Services Advisory Committee. Second by Mr. Disney. Carried unanimously 14 – 0.

Mr. Disney moved to nominate David Dunnivant as Vice Chairman of the Development Services Advisory Committee. Second by Mr. Mitchell. Carried unanimously 14 – 0.
- VI. **Public Speakers**
None
- VII. **Staff Announcements/Updates**
 - A. **Public Utilities Division Update – [Nathan Beals]**
Tom Chmelik, Planning and Project Management reported 97 meters were installed in December with a total of 973 for calendar year 2012.

Joe Bellone, Interim Operations Director reported the Department is in the process of proposing billing ordinance changes in order to benefit the consumer. He anticipates the proposal will be available for review by the Committee at their February meeting.
 - B. **Fire Review Update – [Ed Riley]**
Ed Riley, Fire Code Official submitted the documents “*Office of the Fire Code Official – Summary of Plan Review Activity – November - 12*” and “*Fire Plan Review – Time Frame Summary - November – 12*” for information purposes.
He reported there is a change underway whereas the Fire Code Office fees will be submitted directly to them, as opposed to the County billing department. He anticipates the change will occur in approximately 30 to 60 days.
 - C. **Growth Management Division/Transportation Engineering – [Jay Ahmad]**
Reed Jarvi was present and reported:

- US 41 – Collier Blvd. east to Greenway Road – \$55M allotted to the Draft FDOT work program for widening to 6 lanes.
- Davis Boulevard/Collier Boulevard Improvement Project - continuing on schedule with completion slated for December 2013.
- Corridor Protection Plan – no longer under consideration. The Long Range Transportation Plan will be the document for notice to the public on proposed projects and impacts on existing and future right of ways.
- Proposed I-75 interchange - Everglades Boulevard area – Postponed for 10 years.
- White St. bridge project -- a temporary bridge has been constructed at 23rd St. with an anticipated completion slated for fall of 2013.
- Golden Gate Boulevard bridge project - under construction (Golden Gate Main Canal followed by Miller Canal in the fall) with temporary bridge being constructed.
- Green Blvd – Fall 2013, widening to 6 lanes.

D. Growth Management Division/Planning & Regulation Update – [Jamie French]

Jamie French submitted the “*December 2012 Monthly Statistics*” which outlined building plan review activities.

He noted:

- Given the recent increases in demands on the Department, Staff is studying the feasibility of converting a number of job bankers to full time employees.
- The vendor is in the process of taking the necessary steps to address the Department’s format for permit application” correction letters” and will have an update in approximately 10 days.
- He will work with Mr. Riley in providing the transition in billing receipts for the application fees in reference to Fire Code Reviews.

VIII. New Business

A. FY 2013 Budget Overview [Jamie French/Ken Kovensky]

Jamie French and Ken Kovensky provided the Slideshow “*Building/Land Development Budget Presentation*” – *DSAC Meeting -1/9/13*” which outlined the proposed budget for FY13 including comparisons to past years budgets.

B. Update on the Administrative Code LDR Subcommittee [Caroline Cilek]

Caroline Cilek reported the LDR Subcommittee will be meeting on January 24, 2013 to begin review of the Administrative Code.

IX. Old Business

A. Update on the Lot Coverage LDC Amendment/LDR Subcommittee LDC Amendment updates [Jack McKenna, Alison Bradford, Caroline Cilek]

Caroline Cilek and Jack McKenna reported the Subcommittee met on December 14, 2012 to review Section 6.05.02(F) of the Land Development Code (Stormwater Retention/Detention Design for Single Family Dwelling Units, Two Family Dwelling Units and Duplexes). They reported the Subcommittee discussed “less restrictive concepts” and other possible changes for the section including:

- Lots adjacent to waterways be exempt from the requirements.
- The requirements are not realistic for larger Golden Gate Estate lots.

- Revise the table related to the Section.
- Removing/revising the one time 1000 square foot exemption.
- Defining swimming pools as impervious surfaces.

It is anticipated the revision may be processed as an interim provision with legal ramifications to be addressed by the County Attorney's Office. The next meeting is anticipated be held the last week of January.

X. Committee Member Comments

Chairman Varian reported there are 4 Ordinances in relation to the Development Services Advisory Committee - Ordinance 93-76, Ordinance 95-60, Ordinance 2011-55, Ordinance 2006 – 39.

Ordinance 93-76 outlines the Functions, Powers and Duties of the Committee which includes issues related to the Code Enforcement Division.

To date, the Committee has not addressed Code Enforcement issues. He sought direction on how to proceed.

The Committee determined Staff should place an item on each monthly agenda whereby a representative from the Code Enforcement Office will provide updates.

Chairman Varian reported he was provided the water consumption volumes (total consumption volumes for unincorporated Collier Count for a 24 hour period) as requested at the previous DSAC meeting for the following dates:

February 15, 2012 - 27.65M gallons

July 16, 2012 – 17.21M gallons

October 16, 2012 – 18.83M gallons

XI. Adjourn

Next Meeting Dates

February 6, 2013 GMD Conference Room 610 – 3:00 pm

March 6, 2013 GMD Conference Room 610 – 3:00 pm

April 3, 2013 GMD Conference Room 610 – 3:00 pm

There being no further business for the good of the County, the meeting was adjourned by the order of the Chair at 4:33 PM.

**COLLIER COUNTY DEVELOPMENT
SERVICES ADVISORY COMMITTEE**



Chairman, William Varian

These Minutes were approved by the Board/Chairman on 2/9/13,
as presented _____, or as amended _____.