

MINUTES OF THE MEETING OF THE COLLIER COUNTY  
DEVELOPMENT SERVICES ADVISORY COMMITTEE

Naples, Florida, February 6, 2013

LET IT BE REMEMBERED, the Collier County Development Services Advisory Committee in and for the County of Collier, having conducted business herein, met on this date at 3:00 P.M. in REGULAR SESSION at the Collier County Growth Management Division Building, Conference Room #609/610, 2800 N. Horseshoe Drive, Naples, Florida, with the following members present:

Chairman: William J. Varian  
Vice Chairman: David Dunnavant  
James E. Boughton  
Clay Brooker  
Dalas Disney  
Marco Espinar  
Blair Foley  
Robert Mulhere  
Mario Valle  
Laura Spurgeon DeJohn  
George H. Hermanson  
Ron Waldrop  
Stan Chrzanowski

Excused: Chris Mitchell  
Eleanor Taft

ALSO PRESENT: Nick Casalanguida, Administrator, Growth Management Division  
Jamie French, Director, Operations & Regulatory Management  
Judy Puig, Operations Analyst, Staff Liaison  
Tom Chmelik, Planning and Project Management Public Utilities  
Joe Bellone, Interim Operations Director, Public Utilities  
Peter Lund, Revenue Manager, Public Utilities  
Danette Kinaszczuk, Public Utilities  
Reed Jarvi, Manager, Transportation Planning  
Caroline Cilek, M.S., Senior Planner, LDC Coordinator  
Jack McKenna, County Engineer

**I. Call to Order - Chairman**

**Chairman Varian** called the meeting to order at 3:00pm

**II. Approval of Agenda**

*Mr. Valle moved to approve the Agenda. Second by Mr. Boughton. Carried unanimously 11 - 0.*

**III. Approval of Minutes from January 9, 2013 Meeting**

*Mr. Foley moved to approve the minutes of the January 9, 2013 meeting as presented. Second by Mr. Chrzanowski. Carried unanimously 11 - 0.*

**IV. Public Speakers**

None

**V. Staff Announcements/Updates**

**A. Public Utilities Division Update – [Tom Chmelik]**

None

**B. Fire Review Update**

The documents “*Office of the Fire Code Official – Summary of Plan Review Activity – December - 12*” and “*Fire Plan Review – Time Frame Summary –December -12*” were submitted for information purposes.

*Ms. DeJohn arrived at 3:04pm*

*Mr. Mulhere arrived at 3:05pm*

**C. Growth Management Division/Transportation Engineering – [Jay Ahmad] - (this item was heard after item V.D).**

**Reed Jarvi** was present and reported:

- Immokalee Road shoulder improvements – to be heard by BCC in March.
- Davis Boulevard/Collier Boulevard Improvement Project - continuing on schedule with completion slated for December 2013.
- White Blvd Sidewalk – Design 100% complete.
- Wilson St Ext.- Haul Road – Public Information Meeting Scheduled.
- Naples Park Walkway Study – underway.
- US 41 – Collier Blvd. east to Greenway Road – \$55M allotted to the Draft FDOT work program for widening to 6 lanes.
- Long Range Transportation Plan – meeting with MPO in March to finalize plan.
- White St. bridge project -- a temporary bridge has been constructed at 23<sup>rd</sup> St. with an anticipated completion slated for fall of 2013.
- Whooperwill Ln to Livingston Rd. Ext. – seeking BCC direction due to opposition from area neighborhoods.

**D. Growth Management Division/Planning & Regulation Update – [Jamie French]**

**Jamie French** reported submitted the “*Monthly Statistics*” which outlined the building plan review activities. The following was noted during his report:

- Inspections in January were at the highest point since 2008 and the demand continues to provide a stress on levels of service. Staff continues to monitor the activity to determine what adjustments in Staffing are required to fulfill the demand.
- The Department continues to address avenues to improve efficiency in processing of permits (i.e. requiring SDPI vs. an SDPA).

**Nick Casalanguida** reported

- Staff is considering implementing an “after hours shift” (i.e. 2pm to 10pm) to allow plan reviewers to focus solely on their tasks with minimal interruptions.
- Consideration is underway for implementing a “Hearing Officer” position for review of certain land use applications.
- Discussion is occurring on the feasibility of combining the Environmental Advisory Council and the Planning Commission into one review Board.

**VI. New Business**

**A. Irrigation Quality (IQ) Water Program changes [Joe Bellone, Peter Lund and Danette Kinaszczuk]**

**Mr. Bellone** provided the “*Collier County Water-Sewer District Irrigation Quality (IQ) Water Policy*” for review. He wants to report to the Board of County Commissioners, he has provided a copy of the proposed Policy to the DSAC for information purposes. The Committee may choose to provide comments as they see fit. He noted:

- The program provides requirements for re-use irrigation water.
- It is being updated to:
  - Meet current technological demands.
  - Meet current requirements for service as the Ordinance was previously adopted in 1998 and some of the user agreements are 26 years old.
  - Ensure the program is legally sufficient.
  - Change County ownership of the infrastructure to the private property line, as in most cases the County’s current ownership includes infrastructure on private property.
  - Provide a more equitable fee structure for the users.

**Chairman Varian** noted the Committee reviewed the proposed Ordinance and has no formal comments.

**B. Proposed changes to the Uniform Billing Ordinance [Joe Bellone]**

**Mr. Bellone** provided the following documents:

- “*Ordinance No. 2013\_\_\_ Collier County Water-Sewer District Uniform Billing Operating and Regulations Standards Ordinance*”
- “*Property Owners sub-dividing master metered properties into individual parcels (folios).*”
- “*Utility Billing and Customer Service (UBCS) Amendment to Ordinance 2001-73-January 2013.*”

He reported he wants to report to the Board of County Commissioners he has provided a copy of the proposed Program to DSAC for information purposes. The Committee may choose to provide comments as they see fit. He noted:

- The existing Ordinance was adopted in 2001.
- The purpose is to update the Ordinance to reflect customer inquiries on the equability of charges.
- All new uses of certain multi family or multi unit developments will be required to utilize "master meters" (as opposed to individually metered units or homes). Existing users falling within these parameters not currently utilizing "master meters" will be "grandfathered."

**Chairman Varian** noted the Committee reviewed the proposed Ordinance and has no formal comments.

## VII. Old Business

### A. Update on the Lot Coverage LDC amendment [Jack McKenna, Alison Bradford, Caroline Cilek]

**Ms. Cilek** reported the Subcommittee has been meeting and provided a copy of "meeting minutes" for review.

**Chairman Varian** reported it would be prudent at this point to move forward and fulfill the Committee's previous direction for the Chairman to submit a letter requesting the Board of County Commissioners authorize Staff undertake the necessary measures to process an Out of Cycle LDC Amendment.

*The Committee agreed to move forward with the formal direction on the item as provided in a previous meeting.*

### B. Update on Code Enforcement department to be added to the DSAC meetings [Bill Varian]

**Dianne Flagg, Director Code Enforcement Department** provided a Slideshow "*Blight Prevention Program*" outlining the Department's efforts to combat community wide blight due to the 2008/09 downturn in the housing market and related foreclosure crisis.

*Mr. Foley left the meeting at 4:05pm*

*The Committee requested Staff to submit monthly statistics on Code Enforcement activity (types of violations by region, etc.).*

## VIII. Committee Member Comments

The Committee discussed the rationale for the County's fees required for tree removals.

## IX. Adjourn

### Next Meeting Dates

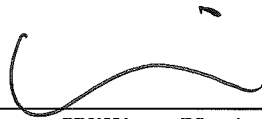
**March 6, 2013 GMD Conference Room 610 – 3:00 pm**

**April 3, 2013 GMD Conference Room 610 – 3:00 pm**

May 1, 2013 GMD Conference Room 610 – 3:00 pm  
June 5, 2013 GMD Conference Room 610 – 3:00 pm

There being no further business for the good of the County, the meeting was adjourned by the order of the Chair at 4:40 PM.

**COLLIER COUNTY DEVELOPMENT  
SERVICES ADVISORY COMMITTEE**



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Chairman, William Varian

These Minutes were approved by the Board/Chairman on 3/6/13,  
as presented \_\_\_\_\_, or as amended ✓.