

MINUTES OF THE MEETING OF THE COLLIER COUNTY
DEVELOPMENT SERVICES ADVISORY COMMITTEE

Naples, Florida, October 3, 2012

LET IT BE REMEMBERED, the Collier County Development Services Advisory Committee in and for the County of Collier, having conducted business herein, met on this date at 3:00 P.M. in REGULAR SESSION at the Collier County Growth Management Division Building, Conference Room #609/610, 2800 N. Horseshoe Drive, Naples, Florida, with the following members present:

Chairman: William J. Varian
Vice Chairman: David Dunnavant
James E. Boughton
Clay Brooker
Dalas Disney
Marco Espinar
Blair Foley
Chris Mitchell
Robert Mulhere
Laura Spurgeon DeJohn
George H. Hermanson
Ron Waldrop
Stan Chrzanowski

Excused: Mario Valle

ALSO PRESENT: Jamie French, Director, Operations & Regulatory Management
Judy Puig, Operations Analyst, Staff Liaison
Reed Jarvi, Manager, Transportation Planning
Nathan Beals, Project Manager, Public Utilities
Jack McKenna, County Engineer
Ken Kovensky, Operations Manager
Tonia Spangler, Operations Analyst, CityView Implementation Team
Jason Regula, GIS Software

I. Call to Order - Chairman

Chairman Varian called the meeting to order at 3:03pm

II. Approval of Agenda

Mr. Dunnivant moved to approve the Agenda. Second by Mr. Disney. Carried unanimously 9 - 0.

III. Approval of Minutes from September 5, 2012 Regular meeting and discuss/review minutes from September 4, 2012 DSAC/CityView Subcommittee meeting

Mr. Disney moved to approve the minutes of the September 4, 2012 CityView Subcommittee meeting as presented. Second by Mr. Dunnivant. Carried unanimously 9 - 0.

Mr. Disney moved to approve the minutes of the September 5, 2012 Development Services Advisory Committee meeting as presented. Second by Mr. Dunnivant. Carried unanimously 9 - 0.

Mr. Mulhere arrived at 3:10pm

IV. DSAC Position Vacancy Review & Vote

Judy Puig reported two applicants are to be considered for appointment to the Development Services Advisory Committee, Mr. Norman E. Gentry and Ms. Eleanor W. Taft.

The Committee discussed the applications noting both applicants have excellent qualifications, however, the vacancy occurred as the result of the resignation by a general contractor and Ms. Taft is an attorney.

Mr. Disney moved to recommend the Board of County Commissioners appoint Norman E. Gentry to the Development Services Advisory Committee. Second by Mr. Waldrop. Motion carried 9 “yes” – 1 “no.” Mr. Dunnivant voted “no.”

Mr. Dunnivant noted it would be prudent to provide more diversification given currently only one attorney sits on the Committee.

V. Public Speakers

Dennis Vasey, Collier Soil and Water Conservation District addressed the Committee requesting clarification if the Committee is a partner in the Golden Gate Build Out Study.

Jack McKenna, County Engineer reported the Committee is not a partner in the study.

Mr. Hermanson arrived at 3:15pm

Bob Krasowski addressed the Council and recommended they review and comment to the Board of County Commissioners on the proposed Collier County Major Beach Renourishment Plan. He submitted comments in writing which identified and alternate plan which consisting of

a truck haul project from an Immokalee sand source which would employ more local people as opposed to the current dredge based proposal.

Mr. Boughton arrived at 3:15pm

Ms. DeJohn arrived at 3:17pm

Michael Ramsey, Golden Gate Civic Association addressed the Committee expressing concern on the FEMA policy which may severely restrict development in Collier County, especially the Golden Gate area. He supports the attempts being made by Staff and the DSAC Subcommittee to resolve the issues and could provide input as necessary.

Staff and Committee members discussed the ramifications of the FEMA directive and its negative consequences for Collier County lands. The County is reviewing the issue to determine a course of action with the ultimate solution anticipated to require a combination of technical, legal and political approaches.

VI. Staff Announcements/Updates

A. Public Utilities Division Update – [Nathan Beals]

Nathan Beals reported:

- In August, 171 water meters were installed; in September 45 water meters were installed
- The County is undertaking development of the 2013 Collier County Water Sewer District Master Plan with a review by Advisory Committees anticipated within 1 year
- The 2013 rate and impact fee study is underway.
- The study on County fees for water meters is ongoing.
- Adjustments to water usage and related charges for filling of swimming pools with County water is considered by the Utility on a case by case basis.

B. Fire Review Update – [Ed Riley]

Ed Riley, Fire Code Official submitted the documents “*Office of the Fire Code Official – Summary of Plan Review Activity – August - 12*” and “*Fire Plan Review – Time Frame Summary- August – 12*” for information purposes.

C. Growth Management Division/Transportation Engineering – [Jay Ahmad]

Reed Jarvi was present and reported:

- Oil Well Road Improvement Project – The road is open in both directions.
- Davis Boulevard/Collier Boulevard Improvement Project - ahead of schedule with the completion date originally slated for March of 2014. It is now anticipated the project may be completed by January 1, 2014.
- Corridor Protection Plan – Staff continues to develop the Plan and will present it to the Committee for review at a future meeting.
- East of CR951 Bridge Study – Some funds have recently been made available for environmental studies to assist in completing the proposed projects.
- Transfer of State Road Maintenance Responsibilities -He provided a copy of a Memorandum from Nick Casalanguida, Growth Management. Division

Administrator – “*Subject: FDOT Asset Management Contract and Transfer of State Road Maintenance Responsibilities*” for information purposes

D. Growth Management Division/Planning & Regulation Update – [Jamie French]

Jamie French reported submitted the “*September 2012 Monthly Statistics*” which outlined building plan review activities.

VII. New Business

A. 2013 Budget overview [Jamie French]

Mr. French reported the budget overview will be discussed at the next meeting.

B. CityView update [Jamie French]

Mr. French reported the DSAC Subcommittee met with Staff to identify concerns on the CityView portal in relation to Building Permit reviews and related Inspections. Staff reviewed the concerns and identified which items could be handled “in house” and which items would need to be undertaken by the consultant (CityView).

Ken Kovensky provided an overview of the County Purchasing Policy in relation to the project noting the request to the vendor would most likely be under the auspices of the “sole source” policy.

Staff requested direction from the Committee on how to proceed.

Mr. Mulhere moved to recommend the County “sole source” the scope of work, (if necessary) for the proposed improvements to the CityView portal. Second by Mr. Dunnivant. Carried unanimously 13 – 0.

The Committee reached consensus on Staff taking the necessary “in house” measures required to enhance the system.

VIII. Old Business

Mr. French reported Staff continues to study the approach for implementation of any measures necessary for the Comprehensive Emergency Management Plan.

The Committee appointed Mr. Chrzanowski as the liaison to work with Staff on reviewing any issues in relating to Engineering Inspection Fees.

IX. Committee Member Comments

None

X. Adjourn

Next Meeting Dates

November 7, 2012 GMD Conference Room 610 – 3:00 pm

December 5, 2012 GMD Conference Room 610 – 3:00 pm

January 2, 2013 GMD Conference Room 610 – 3:00 pm

February 6, 2013 GMD Conference Room 610 – 3:00 pm

There being no further business for the good of the County, the meeting was adjourned by the order of the Chair at 3:15 PM.

COLLIER COUNTY DEVELOPMENT SERVICES ADVISORY COMMITTEE



Chairman, William Varian

These Minutes were approved by the Board/Chairman on 11/7/12,
as presented ✓, or as amended _____.