



Radio Road Beautification M.S.T.U.

Advisory Committee
2885 Horseshoe Drive South
Naples FL 34104

August 13, 2012 – Special Meeting

Minutes

I. CALL TO ORDER

The meeting was called to order by Chairman Dale Lewis at 2:00 p.m.

II. ATTENDANCE:

Members: Dale Lewis, Helen Carella, John Weber, Jerry Parillo, Fred Rogers
County: Michelle Arnold – ATM Director, Darryl Richard, MSTU Project Manager, John Vliet – Road Maintenance Director, Pam Lulich – Landscape Operations Manager,
Others: Sue Flynn – Juristaff

III. APPROVAL OF AGENDA

John Weber moved to approve agenda as presented. Second by Dale Lewis. Motion carried unanimously 5-0.

IV. APPROVAL OF MINUTES: June 11, 2012

John Weber moved to approve the June 11, 2012 minutes as presented. Second by Dale Lewis. Motion carried unanimously 5-0.

V. TRANSPORTATION SERVICES REPORT

A. Budget Report

Darryl Richard reviewed Fund 158 as follows: (See attached)

- Collected Ad Valorem Tax \$295,057.36
- Available Operating Expense \$14,359.51
- Available Capital Outlay \$173,365.54
- Open Purchase Orders \$309,748.37

It was noted line items 1 – 13 are revenues.

Staff will investigate Del Ad Valorem Tax balance difference between *Actual* and *Available* totals.

Darryl Richard reviewed Fund 111-163835 (MSTD General Fund) as follows: (See attached)

- Available Operating Expense \$6,078.37
- General Fund for Radio-Airport SBB

B. Project Manager Report

Darryl Richard gave a status report on Devonshire:

- Contractor's insurance should cover the magnolia hit on the roadway.
- Plant material adjustments that will result in a net decrease. IN CONTRACT AMT.
- Change order may be necessary just to swap out the final quantities of plant materials.
- Irrigation being made ready for installation of bigger taller trees.
- Trees are ready to ship in next couple of weeks.
- Completion date is scheduled for September.
- Staff will provide the *Status Update from Contractor*.
- Schedule delay due to having to redesign irrigation system.

It was noted the Landscape Architect attempting to work with Berkshire Commons to improve their hedges.

Staff will request the Landscape Architect to give a status report.

Staff gave an update on FPL's power for walkway.

- Project is in FPL easement.
- There is an issue. The current Ordinance controlling language needs to be reviewed.
- MSTU planned to dress up entrance to the walkway down easement off Radio Road.
- Agreement ready for legal to be reviewed.

Dale Lewis reported an issue with the Landscapers cutting back the bougainvilleas every 3 weeks. He voiced concern the bougainvillea watering shoots are going into the sight line which could cause a problem. Staff will address problem with Hannula.

VI. REVIEW OF OPERATION & MAINTENANCE RESPONSIBILITIES

Darryl Richard explained how the reorganization of departments would not affect the quality of services provided.

Discussion was made on concerns over losing control over all the work efforts and funds spent on Radio Road; once Radio Road is turned over to the County for maintenance. Advisory Committee want the project maintained and plants replaced when necessary.

John Vliet stated he plans ^{X0} attend as many meetings as possible.

Pam Lulich will represent Road Maintenance and attend the Radio Road MSTU meetings at no charge.

John Vliet recommended the MSTU replaces any plants with another plant with the same maintenance level or less. He added different plants may require additional maintenance.

Discussion was made on current mileage rate and maintaining the roadway and keeping the MSTU tax funds in the MSTU. Advisory Committee want funds spent on MSTU.

Darryl Richard noted under the reorganization; Public Services will be moving to the County Government Center. He reported some MSTUs have decided to hold monthly meetings at a location in their area. The Advisory Committee was given the same option.

Discussion on where to hold future meetings took place. Staff stated meeting place can rotate between meeting locations on a yearly basis. Fred Rogers will research the holding the meeting at his clubhouse.

Staff is ready to put Maintenance Contract out to bid. It was suggested Radio Road and Devonshire Boulevard be bid separately. Staff voiced concerns over the Landscape Maintenance current level of service. Staff has a meeting scheduled with Hannula on August 14.

Pam Lulich reported a weed control issue on Radio Road. She suggested the weeds be pulled and sprayed before placement of mulch. Staff recommended placing an order the mulch for October.

Dale Lewis moved to re-mulch Radio Road medians (within the MSTU boundary) after the weeds and spray is under control not to exceed \$14,000. Second by John Weber. Motion carried unanimously 5-0.

- VII. **OLD BUSINESS** - *None*
- VIII. **NEW BUSINESS** - *None*
- IX. **COMMITTEE MEMBER COMMENTS** - *None*
- X. **PUBLIC COMMENTS** - *None*

There being no further business to come before the Committee, the public meeting was concluded at 3:02 PM.

**Radio Road Beautification MSTU
Advisory Committee**


Dale Lewis, Chairman

These minutes approved by the Committee on 9-10-12
as presented X or amended _____.

**The next meeting will be September 10, 2012 at 2:00 p.m.
Growth Management Division - Construction & Maintenance
2885 Horseshoe Drive South, Naples, FL 34104**