

**ADVISORY COMMITTEE
2885 HORSESHOE DRIVE SOUTH
NAPLES, FL 34104**

February 8, 2012

Minutes

A. Call to order

Meeting was called to order at 10:00 a.m. by Robert Jones.
A quorum was established.

B. Attendance

Members: Robert Jones, George Fogg, Dick Barry, Kenneth Bloom, Kevin McKyton

County: Darryl Richard–Project Manager, Michelle Arnold-ATM Director, Gloria Herrera-Budget Analyst, Pam Lulich-Landscape Operations Manager

Other: Scott Windham-Windham Studio, John Hahnam-Public, Antje Sackman-Public, Chuck Stemples-Public, Karen Stemples-Public, Darlene Lafferty-Juristaff

III. Approval of Agenda

*Add: VII. A. Intersection Improvements - Forest Lakes Blvd. at Pine Ridge Road
V. C. Arborist Services*

George Fogg moved to approve the agenda as amended. Second by Dick Barry. Motion carried unanimously 5-0.

IV. Approval of Minutes – January 11, 2012

George Fogg moved to approve the minutes of January 11, 2012 as submitted. Second by Kenneth Bloom. Motion carried unanimously 5-0.

V. Transportation Services

A. Budget Report – Gloria Herrera reviewed the following:
(See attached)

- Collected Ad Valorem Tax \$130,976.82
- Available Operating Expense \$148,508.73

B. Project Manager Report – Darryl Richard – Discussed under V. C.

C. Arborist Services

Darryl Richard reviewed Arborist(s) Quotes to remove (3) Ficus Trees:

- Publix Property Manager advised Staff
 - *Ficus Trees were sprayed for white flies along Woodshire*
 - *Follow up treatment is planned (by Publix)*
- County Arborist recommended to remove the (3) Ficus Trees
- Signature Tree Care Quote - \$1,410.00 (See attached)
- Davey Quote - \$2550.00 (See attached)

Kenneth Bloom moved to approve the Signature Tree Care Bid for the removal of (3) Ficus Trees, stump grinding and total removal of the Trees for \$1,410.00 as proposed. Second by Kevin McKyton. Motion carried unanimously 5-0.

Darryl Richard presented a Signature Tree Care Quote to address (5) Black Olive Trees behind Mira Vista in Quail Run (solicited by Chuck Stemples):
(See attached)

- The Lake Stabilization Project may have negatively impacted the Trees
- County Arborist recommended the following
 - *Fertilization (slow release)*
 - *Root pruning and cut girdling roots*
 - *Remove dead Branches*
- Noted Branches are showing signs of damage as they were cut to allow (Equipment) access to the Lake area

Discussion ensued on the Quote.

Staff suggested the MSTU obtain a separate Proposal for the repair work.

George Fogg posed that the MSTU is partially responsible for damage that resulted from the Lake Shoreline Protection Project.

George Fogg moved for the MSTU to address and to solve the Tree problems (Lake 12 and Mira Vista), the Black Olive Trees should be addressed due to damage incurred during the MSTU Drainage work. Second by Kenneth Bloom.

Various Items on the Proposal were discussed.

After discussion the Committee concurred with the following by the MSTU and Mira Vista:

Mira Vista

- Item No. 2 - Girdling roots is not applicable to the MSTU
- Item No. 3 – Application of compost top dressing

MSTU

- Item No. 1 – Removal of dead branches
- Item No. 4 – Application of slow release Fertilizer

Discussion took place on Item No. 3. Application of compost to top dressing.

Staff was uncertain if the soil was compacted by Equipment during the Project.

Chuck Stemples requested the MSTU help restore the Trees back to the original condition (as practical) prior to the Lake Construction.

After much discussion the Committee agreed the MSTU will obtain Quotes from Signature Tree Care and Davey for (4) Items with the stipulation that the MSTU will pay for (1) Application of compost top dressing (in the first year) and Mira Vista will be responsible for the second application.

George Fogg amended the Motion to include: **that the work is not to exceed \$1,000.00 and to cover all (4) Items. Second by Kenneth Bloom. Motion carried unanimously 5-0.**

It was clarified that (1) Application of compost top dressing will be specified in the Quotes.

VI. Landscape Architect Report – Windham Studio

Scott Windham gave the following Status Reports: (See attached)

Phase I

- Locates are complete
- Trees - Large species will be changed to smaller Trees due to the close proximity to underground Utilities (along the Cul-de-sac's)

George Fogg expressed dissatisfaction with a change in Tree species and noted historically in the Forest Lakes Development that a conflict with underground utilities and the location of the existing Trees has ever been an issue.

Scott Windham replied that as the Consultant it his responsibility to:

- Advise the Committee of the findings
- Propose changes (to avoid a potential future conflict)
- Maintain the original Design intent
- Be sensible in respect to underground Utilities

Staff noted a variance will be required from the Utility Department if the larger Trees are installed.

Discussion continued on the potential conflict with installing Trees and the underground utilities.

11:03 a.m. Kevin McKyton left.

After much discussion the Committee concluded:

- To use the original Landscape Plan
- Make adjustments based on input from the Utility Companies as needed

Kenneth Bloom moved to proceed with the original Landscape Plan, if the Utility Companies reject the Plan to apply for a variance, and if necessary (Scott Windham and George Fogg) will make adjustments to the Landscape Plan. Second by George Fogg. Motion carried unanimously 4-0.

Scott Windham continued with the Status Report:

- Hannula completed the final grade in the Medians
- Work to be completed following the weekly on-site meeting on 2-9-12 (Club Parking Lot at 8:30 a.m.)
 - *Plant Boulders around the Directory Sign*
 - *Finalize the layout position for the section of sidewalk along the Club Parking Lot*

Phase II

- **Scott Windham** and Staff gave a Presentation at the Quail Run Club to update the Board Members and Residents on the proposed Woodshire Pool Parking
- **Darryl Richard** and **Scott Windham** conducted a walkthrough with Turtle Lakes (Board Members)
 - *Subsequently a Presentation was given to the Turtle Lakes Residents*
 - *A few minor changes will be made to the Plans based on input by the Board and Residents*
- Based on a recommendation by George Fogg an Estimate was submitted outlining cost options to remove and replace St. Augustine Sod with Ground Cover (along Woodshire Lane) (See attached)

Discussion ensued on the removal of the St. Augustine sod.

After discussion the following was concluded:

- St. Augustine Sod is shade tolerant
- Cost increase to install Ground cover material in lieu of St. Augustine Sod is \$70,000.00 - \$75,000.00
- St. Augustine Sod specifications will remain and Ground cover (adjacent to the trees) will be utilized
- Installing Ground Cover requires a modification to the Planting Plans

George Fogg moved to approve Windham Studio Total Design Cost be increased not to exceed \$3,000.00. Second by Kenneth Bloom. Motion carried unanimously 4-0.

VII. Old Business

A. Intersection Improvements - Forest Lakes Blvd. at Pine Ridge Road

Staff conferred with Traffic Operations on installing an additional turn lane (East side) and the following was noted:

- The MSTU can install an additional turn lane (East side)
- Traffic Operations will incur cost to adjust the traffic light(s)

- The MSTU will need to hire a Consultant to design the additional turn lane
 - *Review process is required to add a turn lane (by Traffic Operations)*
 - *Coordination with the Golf Club is needed (removal of Australian Pines may be needed)*

Kenneth Bloom moved to direct Staff to proceed with a Feasibility Study to install a third lane right hand turn at the entrance to Forest Lakes. Second by George Fogg.

Staff requested Windham Studio provide a Proposal with a Scope of Services at the March meeting to include work by subcontractor ABB.

Kenneth Bloom amended the motion to include: To ask Staff to move forward with a Feasibility Study and do not bring back a Proposed Price.

Staff noted it was advisable for the Committee to review the Proposal by Windham Studio.

Without a second the amendment to the motion was withdrawn.

Motion carried unanimously 4-0.

VIII. New Business - None

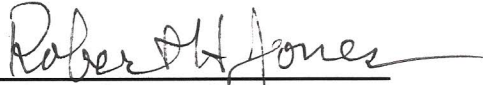
IX. Public Comment

Chuck Stemples questioned the timeframe for the Lighting Feasibility Study and deemed that Lighting was a safety issue and should have taken priority to Beautification.

George Fogg perceived that the additional turn lane is a major safety issue and takes precedence over the installation of Street Lights.

There being no further business to come before the Committee, the meeting was adjourned by the Vice Chairman at 11:42 a.m.

**Forest Lakes Roadway and Drainage MSTU
Advisory Committee**



Robert Jones, Chairman

These minutes approved by the Committee on 3-14-12,
as presented _____ or amended X.

**Next meeting is March 14, 2012 at 10:00 a.m.
Growth Management Division – Construction & Maintenance
2885 Horseshoe Drive South, Naples, FL 34104**