



**Radio Road East**  
**M.S.T.U. Advisory Committee**  
 2885 S. Hanselbae Drive  
 Naples, FL 34104

**Minutes**

August 3, 2011

- I. **Call Meeting to Order**  
 The Meeting was called to order by Vice-Chairman Sue Chapin at 10:04 AM.
- II. **Attendance**  
**Members:** Sue Chapin, Thomas Depouw, Renato Fernandez, Dale Johnson (arrived later), Paige Simpson  
**County:** Michelle Edwards Arnold – ATM Director, Darryl Richard – Project Manager, Pam Lulich – Landscape Operation Manager, Gloria Herrera – Management Budget Analyst  
**Others:** Dayna Fendrick – Urban Green Studio, Katie Binkowski – Urban Green Studio, Sue Flynn – Juristaff  
**Public:** Jerry and Janice Bundy – Sanctuary/Blue Heron
- III. **Approval of Agenda**  
*Renato Fernandez moved to approve the Agenda for August 3, 2011 as submitted. Second by Paige Simpson. Motion carried 4-0.*
- IV. **Approval of Minutes – June 21, 2011 Meeting**  
*Renato Fernandez moved to approved June 21, 2011 Minutes as submitted. Second by Paige Simpson. Motion carried 4-0.*
- V. **Transportation Services Report**
  - A. **Budget Report**  
**Gloria Herrera** distributed the Radio Road East MSTU - Fund 166 Report dated August 3, 2011. She reported as follows:
    - Ad Valorem Tax Collected - \$148,028.59
    - Operating Expense Available - \$ 5,229.00
    - Capital Outlay Available - \$ .00
    - Reserves for Future Construction Available - \$56,300.00
    - Purchase Order Items - Inter-Government Charge (IGC) covers the ROW Permit Urban Green pulled and SFWMD (Permits by Visa) covers a direct vehicle expense paid by Darryl Richard.

## **B. Project Manager Report**

**Darryl Richard** reported Staff met with Scott Teach, Mark Isaccson and Election Office representatives on June 30. He distributed a "To Do List" noting some critical deadlines in getting the MSTUs' Ballot Question on either the 1<sup>st</sup> Tuesday in January or the 1<sup>st</sup> Tuesday in March for residents to vote at no costs to the Committee. (See attached)

**Michelle Arnold** stated the Attorney and Budget Offices requested the following steps be addressed prior to submitting the Ballot Question to the BCC:

- Draft Resolution for the Radio Road East MSTU in which ceases after 6 years and will need to be revised.
- Attorney's office will prepare the ballot question.
- Budget Office does not want the loan to exceed a 10 year term.

*Staff will then provide the draft Resolution and Ballot Question for the Advisory Committee's review.*

**Michelle Arnold** stated Commissioner Henning offered to assist with the process and requested working with one representative (due to Sunshine Law) from the Radio Road East MSTU Advisory Committee.

*Dale Johnson arrived at 10:15 am.*

*Tom Depouw moved to appoint Sue Chapin as the liaison person to work with Commissioner Henning. Second by Renato Fernandez. Motion carried unanimously 5-0.*

**Commissioner Henning** had agreed previously to speak to the different developments to explain the facts of the ballot question and any other questions that may arise.

**Dayna Fendrick** was directed to proceed with the Development Plans for re-submittal. It was noted the approval process could take 2-weeks without any issues.

Discussion occurred on the maintenance of the buccaneer palms, the overall height of the gumbo limbo trees and the 8-10' setback use of crushed shells. Urban Green will provide detailed specifications on maintenance and each tree will be discussed individually.

## **VI. Landscape Architect Consultant Report**

### **A. Landscape Design – Urban Green Studio**

**Dayna Fendrick** reported both the buccaneer palm and gumbo limbo trees are native to the area.

Staff expressed concerns over the cost and maintenance of the buccaneer palms.

Staff stated it may be difficult to find potential suppliers for Florida #1 grade gumbo limbo trees with a single leader. Staff urged Urban Green to find a supplier who would commit to a delivery schedule to avoid a variance submittal.

**Dayna Fendrick** suggested using Florida #2 grade gumbo limbo trees and to provide the supplier specific details to fill the order. The trees will not be as full as the Florida #1. Staff provided pictures of Florida #2 gumbo limbo trees. (See attached)

**Michelle Arnold** suggested having a public meeting closer to project construction to show how the medians will look before and after a few years of growth along with maintenance costs.

**Dayna Fendrick** displayed and reviewed Option A and B Overlay Concept Designs with the crushed shell setback of 7' with some mulch under the plants.

A consensus was formed to go with "A" Concept Design (less crushed shell than "B" Concept Design) and use shell adjacent to the curb in narrow medians at turn lanes but not the travel lanes.

**Tom Depouw** suggested holding a public meeting prior to Election Day to explain the ballot question and gain support.

## VII. **New Business**

### A. **Ballot Question – Supervisor of Elections and County Attorney** *Previously Discussed in V.B.*

## VIII. **Old Business**

### A. **Concept Review Request** *Previously Discussed in VI.*

### B. **Grant Update**

**Michelle Arnold** confirmed the Committee is aware the Radio Road East Project was moved up to the #2 position. The Grant decision may be made around the construction time and suggested the Committee give consideration to not starting the project prior to Grant approval. She noted even though the Grant is for matched funds, the benefit would be helping to repay the loan sooner.

### C. **Liaison Report – Radio Road MSTU** None

## IX. **Public Comments** None

*September 7, 2011 meeting is canceled. The next meeting will be held on October 5, 2011 at 10:00 am.*

**There being no further business to come before the committee, the meeting was adjourned at 11:34 AM.**

**Radio Road East Beautification  
MSTU Advisory Committee**

*Suzanne J. Chapin*  
Dale Johnson, Chairman *V. Chairman*

These minutes approved by the Advisory Committee on 10-5-11,  
as presented X or amended \_\_\_\_\_.

*The next meeting is October 5, 2011 at 10:00 a.m.  
2885 Horseshoe Drive South,  
Naples, FL 34104*