

**MINUTES OF THE MEETING OF THE COLLIER COUNTY
PARKS AND RECREATION ADVISORY BOARD**

Naples, Florida, August 17, 2011

LET IT BE REMEMBERED, that the Collier County Parks and Recreation Advisory Board, in and for the County of Collier, having conducted business herein, met on this date at 2:00 P.M. at North Collier Regional Park Exhibit Hall, 15000 Livingston Road, Naples, Florida, with the following members present:

CHAIRMAN: John P. Ribes (Excused)
VICE CHAIR: Edward "Ski" Olesky (Excused)
Barbara Buehler
Phil Brougham
Gary Davis
David Saletko
Murdo Smith

ALSO PRESENT: Kerry Runyon, Regional Manager II
Shari Ferguson, Regional Manager
Tona Nelson, Administrative Assistant
Kandy Thompson, Parks and Recreation
Barbara Daly, Parks and Recreation
Yahaira Magee, Parks and Recreation
Andrei Escobar, Parks and Recreation

I. Call to Order

Phil Brougham called the meeting to order at 2:00 PM.
A quorum was established.

II. Pledge of Allegiance and Invocation

The Pledge of Allegiance was recited and Invocation was held.

III. Approval of Agenda

*Reverse: V. a. June 2011 Employee(s) of the Month and V. b. Request for a
Community Garden*

*Gary Davis moved to adjust the Agenda according to the requirements' meeting our
guests that are here today.*

*Phil Brougham moved to approve Agenda in advance and make modifications as
we go through. Gary Davis supported. Second by Murdo Smith. Motion carried
4-0.*

IV. Approval of June 15, 2011 Minutes

Gary Davis moved to approve the June 15, 2011 Minutes as presented.

*Phil Brougham requested the transcriptionist to research recorded minutes and verify
dates are correct in the last bullet item under IX. Director Highlights.*

*Phil Brougham moved to approve the (June 15, 2011) Minutes as amended. Gary
Davis supported. Second by Murdo Smith. Motion carried 4-0.*

No change required. Minutes stand as presented.

V. New Business

a. June 2011 Employee(s) of the Month – Addressed after V. b.

b. Request for a Community Garden

Brooke Hollander, a Golden Gate resident presented the idea of a community garden and the educational and social benefits. She added physical exercise as an additional benefit. She recommended the possible use of Golden Gate Community Park or Golden Gate Community Center. She suggested starting the program off with a small community garden of 10-20 small plots of 5'x15' each. The project would be easy to start with very little cost. Participants would be required pay a monthly fee to cover maintenance. She asked the Advisory Board for their thoughts, support and what they thought the next step in the process should be.

David Saletko arrived at 2:15 pm.

Many questions were posed and only some answered. The Advisory Board was not opposed but unable to offer their support at this time due to lack of information and the need to research County requirements along with possible legal and liability issues.

It was suggested **Brooke Hollander** bring back a detailed proposed plan.

Phil Brougham moved to direct Staff to get at least a topside view of what the requirements may be, what the restrictions may be, an outline of something that could be given back to Brooke Hollander to frame plan. Second by Gary Davis.

Kerry Runyon agreed with **Phil Brougham** that more details and answers are necessary prior to addressing the request.

Murdo Smith asked if **Brooke Hollander** considered contacting the Agriculture Center and noted they did have gardening plots previously.

Brooke Hollander responded the Center was too far away for some Golden Gate residents and both the Golden Gate Community Park and Golden Gate Community Center are more centralized.

Motion carried 5-0.

a. June 2011 Employee(s) of the Month

Phil Brougham announced **Andrei Escobar** as the Employee of the Month for June 2011 and **Kandy Thompson, Barbara Daly** and **Yahaira Magee** as the Employees of the Month for July, 2011. They were recognized for going above and beyond in their responsibilities and were presented the “Employee of the Month” award.

Gary Davis left at 2:30 pm.

c. Recommendation and Approval of Three Standard Operating Procedures

Kerry Runyon presented Collier County Parks & Recreation Policies and Procedures Manual to be approved by the Advisory Board on the following subjects:

- Rec-Plex Operations
- Reserving Ballfields
- Walk-on Participants Game/Practice Fields

She asked the Advisory Board to review the new Policies and Procedures. The Policies and Procedures will be submitted to the BCC after the Advisory Board approval.

The Advisory Board made the following recommendations:

Rec-Plex Operations

- Category - revise to Fitness/Gymnasium.
- “F” – revise to “area of the Gymnasium.”

Walk On Participants Game/Practice Fields

- Change walk-in to “walk on” throughout policy document.
- “B” – remove verbiage “and must have an adult 21 years of age or older to accompany them for usage.”
- “C” – ad “without prior County approval.”
- “E” – consider allowing kite flying when ball field is not in use.

Murdo Smith moved to approve (Rec-Plex Operations, Reserving Ballfields and Walk on Participants Game/Practice Fields) policies with Staff looking in to the (Advisory Board) recommendations. Second by Barbara Buehler. Motion carried 4-0.

d. Policy Regarding Gate Fees Associated with Tournaments

Kerry Runyon reported the Staff is in the process of working on an Executive Summary fee policy for Tournaments to offset some costs. Staff plans to present a draft Executive Summary with fees at the next meeting.

VI. Old Business

a. Pelican Bay Community Park Greenspace

Kerry Runyon presented an Executive Summary on the “Recommendation to maintain conditions at Pelican Bay Community Park” as previously requested by Advisory Board.

The Advisory Board Members were dissatisfied with Staff’s recommendation and requested a more current factual analysis. The recommendation is in conflict with the Master Plan due to an inadequate number of ball fields in the Community.

Staff reiterated safety and parking issues, lack of lighting and the field was not designed for league play.

Murdo Smith asked if other considerations were being made on additional ball fields.

Staff responded only partnerships with schools.

A consensus was formed to request Staff to reconsider their recommendation and bring back facts with recommendation in the future.

VII. Marketing Highlight

Kerry Runyon reported at the “Back to School Bash” at Sun-N-Fun Lagoon will be held on August 20th from 10 a.m. – 5 p.m. The first 800 school aged children to enter Sun-N-Fun will receive a free backpack. Sun-N-Fun Lagoon has a new website – www.napleswaterpark.com .

VIII. Recreational Highlight – Update on Summer Camp and VPK

Shari Ferguson reported the programs were successful. She distributed pictures of the Summer VPK at Max Hasse. (See attached)

- 67 Children graduated and were allowed to keep their graduation hats.
- Revenue from the fall 2010 and summer 2011 seasons totaled \$181,570.

August 17, 2011

- 88 VPK participants are registered for the fall 2011 program.

Shari Ferguson will provide a copy of the *Touching Policy* as amended by the BCC to the Advisory Board at the September meeting.

IX. Adopt A Park – To be Addressed at September Meeting.

X. Director's Highlights

Kerry Runyon reported the Master Plan was submitted to the BBC in May. The BCC added Sections 6 and 7.

- Section 6 – Overview on Citizen Input received on April 6th and 7th
- Section 7 – Summary of Input from the Public Meetings and Recommendations.

She reported the Staff anticipated 47 acres (Randall Curve) being removed from the 2013 and 2014 Inventory/AUIR Summary Form. It will be part of a future land exchange for the Big Corkscrew Acquisition.

XI. Informational Items – Read only.

XII. Public Comments/Board Comments

Phil Brougham requested Staff track items not resolved by listing under Old Business such as Dog and No Smoking Ordinance.

There being no further business for the good of the County, the meeting was adjourned by order of the Vice Chair at 3:20 PM.

**COLLIER COUNTY PARKS & RECREATION
ADVISORY BOARD**



Chairman John P. Ribes

These Minutes were approved by the Committee/Board on 9.21.11, as presented 8 or as amended _____.