

# FOREST LAKES

## ROADWAY AND DRAINAGE M.S.T.U.

ADVISORY COMMITTEE  
2885 HORSESHOE DRIVE SOUTH  
NAPLES, FL 34104

June 8, 2011

### Minutes

I. **Call to order**

Meeting was called to order at 10:07 a.m. by Robert Jones.  
A quorum was established.

II. **Attendance**

**Members:** Robert Jones, George Fogg, Dick Barry, Kevin McKyton,  
Kenneth Bloom

**County:** Darryl Richard–Project Manager, Gloria Herrera–Budget Analyst,  
Pam Lulich-Manger Landscape Operations, Michelle Arnold–Director ATM

**Other:** Scott Windham–Windham Studio, Lee Dixon–Public, John  
Krynock–Public, Darlene Lafferty–Juristaff

III. **Approval of Agenda**

*George Fogg moved to approve the agenda as submitted. Second  
by Kenneth Bloom. Motion carried unanimously 5-0.*

IV. **Approval of Minutes – May 11, 2011**

*George Fogg moved to approve the minutes of May 11, 2011 as  
submitted. Second by Kevin McKyton. Motion carried unanimously  
5-0.*

V. **Transportation Services**

A. **Budget Report – Gloria Herrera**

Gloria Herrera reviewed the following information:

- o Collected Ad Valorem Tax \$36,104.01
- o Total available Funds \$3,942,463.13

B. **Project Manager Report – Darryl Richard**

Darryl Richard reviewed BQ Concrete Proposals to address ADA  
Compliance issues with the sidewalk (on Woodshire Ln.):

Section: C - In front of entrance to Maintenance Shed entrance

- o Estimate \$2,500.00

Discussion took place on the section of sidewalk at the driveway of the Maintenance Shed Entrance (where the resident fell.)

After discussion it was determined:

- An asphalt adjustment was not identified in the Contractor Scope of work
- The Project Engineer (and Golf Course) perceived that the area would be repaved therefore the sidewalk was not tapered down to the pavement
- The sidewalk repair is critical

***Kenneth Bloom moved to approve the Proposal from BQ Concrete for the repair of Section: C - in front of entrance to the Maintenance shed entrance in the amount of \$2,500.00. Second by George Fogg. Motion carried unanimously 5-0.***

***Section: B – In front of Pool Area and Section: A – In front Parking Lot***

- Parking lots were pitched to drain away from the roadway
  - Resulting in puddles
- Parking lots were privately built and are privately owned (HOA)
- Contractor Proposal(s) will correct the pitch in the parking lot
  - Total estimate Section B - \$11,200.00
  - Total estimate Section A - \$11,600.00
  - Both Total Estimates include sidewalk repair for ADA compliance (\$4,500.00 per estimate)

Discussion ensued on the HOA parking lots and the repair cost. It was suggested to share the parking lot repair cost (50/50) with the HOA.

***George Fogg moved to have the (2) parking lots fixed not to exceed \$25,000.00 and for staff to negotiate with Woodshire Condominium to confirm that they will share the cost on the parking lot renovation. Second by Kenneth Bloom.***

**Scott Windham** stated Windham Studio Scope of Services for the Woodshire section basically pertained to alignment and layout of the Project. Additionally he noted:

- Civil type services (ABB) were removed from Windham Studio Scope of Services
  - Malcolm Pirnie handled the interface and connections
- BQ Concrete Proposals are based on an evaluation and the recommendations by ABB

***Motion carried unanimously 5-0.***

**George Fogg** inquired if the parking lot (closest to Pine Ridge Rd.) can be restricted to compact cars as pedestrians are forced to walk in the roadway due to the small lot size.

**Darryl Richard** will request the HOA post a sign to designate the parking lot is for compact cars only.

On behalf of the Turtle Lakes Community and the President **Lee Dixon** expressed appreciation for the work by the MSTU. He reported that residents of the rental complex are using a bulkhead as a shortcut and questioned if a hedge line could be installed to deter the pedestrian traffic.

After discussion it was conceived that installing a hedge wall would not discourage the pedestrian traffic.

**George Fogg moved to have the Consultant (Windham Studio) conduct a study to determine if there is a solution to the problem (pedestrians using the bulkhead.) Second by Dick Barry. Motion carried unanimously 5-0.**

**C. Malcolm Pirnie – None**

**VI. Landscape Architect's Report – Windham Studio**

**Scott Windham** reviewed the Status Report: (See attached)

Forest Lakes Sidewalk (F-58) Phase I and Phase IA Budget (See attached)

- P.O. was issued
- Plans will be submitted for Staff review (by next Friday)
- Total Cost Phase I and Phase IA \$952,676.00 to include
  - *Street Lighting*
  - *Cul de sacs*

Discussion ensued on the Golf Course Easement Acquisition and the anticipated time frame when the Project may go out to Bid.

**Pam Lulich** stated the following timeline:

- Bid Advertisement - 21 days is required
- Pre-bid meetings will be held
- BCC approval is required

**VII. Old Business – None**

**VIII. New Business – None**

**IX. Public Comments – None**

There being no further business to come before the Committee, the meeting was adjourned by the Chair at 11:13 a.m.

Forest Lakes Roadway and Drainage  
MSTU Advisory Committee

*George E. Fagg*  
for Robert Jones, Chairman

These minutes approved by the Committee on 7-13-11,  
as presented  or amended \_\_\_\_\_.

Next meeting is July 13 2011 at 10:00 a.m.  
Growth Management Division – Construction & Maintenance  
2885 Horseshoe Drive South  
Naples, FL 34104