

CHECKLIST FOR: Demolition Permit

General Submittal Requirements

- Permit Application.**
- Owner/Builder Disclosure Statement.** Required when an owner is obtaining a permit.
- Notice of Commencement.** A certified copy is required if job value is \$2,500 or greater prior to the first inspection (this is not required to be submitted to obtain the permit).
- Health Department.** If your demolition company is abandoning the septic system, you must apply for a permit through FDOH and submit form DH4015 page 1. If you are keeping the septic tank, use caution when driving heavy equipment on property not to crush the tank, which can pose both a health and physical hazard. A letter from property owner or applicant must be submitted if tank is to remain on vacant property. The tank must be capped and left water tight.
- Vegetation Removal Affidavit.** Required if woody vegetation will need to be removed.
 - One acre of vegetation is allowed to be removed after the single-family building permit has been issued. A Vegetation Removal Permit is required to clear over one acre.
 - The Vegetation Removal Affidavit is required to be turned in with, but not limited to, the following: Any Structure, Buildings, Chickee Huts, Storage tanks, Carports, Temporary Construction Trailer, Wood Deck, Demolition, Driveway, Fence, Pool, Slab, Tennis Court Permits, and Seawalls.
- Right-of-Way Permitting.** If you are not using an existing permitted access point for your project then a Temporary ROW Access Permit is required.

Additional submittal requirements may be required. Prior to receiving a processing number from the Customer Service Representatives, all plans must be assembled properly.

Submittal Requirements for all 1 & 2 Family Permits:

Complete Demo:

- Property ID card.** Three copies of the Property ID Card.
- Site Plan.** Three copies showing the location of the structures to be demolished.
- Show how electrical and plumbing is being capped off.

Interior Demo:

- Site Plan.** Three copies showing location of the area to be demolished.
- Floor Plan.** Three copies showing the location of the area to be demolished.
- Show how electrical and plumbing is being capped off.

Submittal Requirements for all Commercial Permits:

Complete Demo:

- SDP.** Six copies including the cover page, site plans, and architectural plans, if required.
- Site Plan.** If there is no SDP, provide four copies showing the location of the structures to be demolished.
- Floor Plan.** Four copies showing the location of the structures.
- Show how electrical and plumbing is being capped off.

Interior Demo Commercial-

- SDP.** Six copies including the cover page, site plans, and architectural plans, if required.
- Site Plan.** If there is no SDP provide six copies showing the location of the area to be demolished.
- Floor Plan.** Six copies showing the location of the area to be demolished.
- Show how electrical and plumbing is being capped off.