

SWIMMING POOL PERMIT GENERAL SUBMITTAL REQUIREMENTS

General Submittal Requirements for all Swimming Pool Permits:

- Permit application**
- Owner/Builder Disclosure Statement**- This is required when an owner is obtaining a permit.
- Notice of Commencement**- A certified copy is required if job value is \$2,500 or greater prior to the first inspection (this is not required to be submitted to obtain the permit).
- Vegetation Removal Affidavit**- Required if woody vegetation will need to be removed.
 - One acre of vegetation is allowed to be removed after the single-family building permit has been issued. A Vegetation Removal Permit is required to clear over one acre.
 - The Vegetation Removal Affidavit is required to be turned in with, but not limited to, the following: Any Structure, Buildings, Chickee Huts, Storage tanks, Carports, Temporary Construction Trailer, Wood Deck, Demolition, Driveway, Fence, Pool, Slab, Tennis Court Permits, and Seawalls.
- Preservation Review Form**- If the property is located in the Rural Fringe Mixed Use district.
- Lot Coverage**- Required for 1 & 2 Family Properties that do not have a South Florida Water Management District Permit, Surface Water Management Permit or Environmental Resource Permit (any zoning that is not in a PUD).
- Right-of-Way Permitting** - If you are not using an existing permitted access point for your project then a Temporary ROW Access Permit is required.

Additional submittal requirements may be required. Prior to receiving a processing number from the Customer Service Representatives, all plans must be assembled properly.

Submittal Requirements for all 1 & 2 Family Permits:

Swimming Pool:

- Certified Site Plan/Survey**- One sealed copy and one copy showing the size, dimension, and proposed location. Include setback dimensions from all existing structures to the screen and dimensions to the property lines. If the property is on waterfront provide the deck elevation and the elevation from the top of the seawall or the top of the bank.
- Construction Drawings**- Two sets of sealed engineering or if mastered provide one set of approved mastered drawings

Submittal Requirements for all Commercial Permits:

Swimming Pool:

- SDP**- Four copies including the cover page, site plans, and architectural plans, if required.
- Health Department**- Four approved sets.
- Construction Drawings**- Four sets of sealed engineering drawings.