

**COLLIER COUNTY GOVERNMENT**  
**PRODUCTIVITY COMMITTEE**  
**Minutes – March 16, 2011 2 p.m.**

**Members Present:** Gina Downs, Rich Federman, Jim Gibson, Steve Harrison, Cheryl Pavlick, Vlad Ryziv, Janet Vasey and Joe Wall.

**Members Excused:** Doug Fee, Leslie Prizant, and Joe Swaja were absent.

**BCC Liaison:** Commissioner Jim Coletta was in attendance.

**Staff Present:** Derek Johnssen, Clerk's Office; Jean Myers, Sheriff's Office; Norman Feder, Growth Management Administrator; Tom Wides, Director PUD Operations Support; Diane Flagg, Director of Code Enforcement; Jen Baker, Superintendent of Code Enforcement; Joe Bellone, Manager Utility Billing & Customer Service; Michael Sheffield, Assistant to the County Manager; Barbetta Hutchinson, Office of Management and Budget.

**Others Present:** Commissioner Georgia Hiller

**INTRODUCTION:**

**Call to Order:** Steve Harrison called the meeting to order at 2:01 p.m.

**Approval of the Agenda for March 16, 2011:** Steve asked to add III C – Transportation Head Count to the agenda. Gina Downs motioned to approve the agenda with this addition, Rich Federman seconded and the group unanimously approved.

**Approval of the February 16, 2011 Productivity Committee Meeting Minutes:** This was tabled until the meeting of April 20, 2011 to have parts of the discussion revised.

**UNFINISHED BUSINESS:**

**Economic Recovery Task Force and the Blight Prevention Program:** Diane Flagg addressed the group and reviewed the three prong action plan – resolving life safety issues, preventing blight and stabilizing property values. She said significant improvement has been made by having banks abate code violations. She also reviewed statistics from Code Enforcement for one week's worth of activity within the department. Diane told the group that her department prepares regular project status reports. The group asked that each member be added to her distribution list. Rich Federman asked if the county keeps track of companies that leave the county and new companies coming in. Diane said the EDC

typically keeps track of that type of information. The group told Diane they thought she was doing a great job.

**Update of the Work Plan for 2011:** The County Manager asked the group to review the Water Management Contract.

**School Impact Fees:** Janet Vasey, Vlad Ryziv, Steve Harrison and Joe Swaja will attend a meeting on Friday, April 8<sup>th</sup> at 9:00 a.m. with a school board representative and give the group an update at the meeting in April.

**Transportation Positions:** Janet told the group that Transportation has taken the advice of the committee from last year and has eliminated 35 positions. Norman Feder told the group that although there are no new projects, there are many bridges that need significant repair or replacement because of their age and the LASIP project must be finished by 2015.

#### **NEW BUSINESS:**

**Solid Waste Mandatory Collections Agreement:** Joe Bellone addressed the group regarding this program. He said there were three major contracts in existence – the landfill operation, waste management for Collier, Marco and Everglades and service in NE Collier for Immokalee, Ave Maria and Lake Trafford. Dan Rodriguez told the group that there was solid waste capacity for the next 40 years. Grant addressed the group regarding the planning and performance initiatives. She stated the strategic planning process has been moved up to before the budget development process. She also said that citizen input will be gathered through focus groups that will be held throughout the county with various Commissioners. Rich Federman suggested that more specific measurements be constructed, such as including the number of duties performed, the cost of doing them and the completion dates of the projects.

The group agreed to form a sub-committee consisting of Gina Downs, Jim Gibson, Vlad Ryziv and Joe Wall. The sub-committee members will review the agreement and bring questions back to the next meeting. This item will be going to the Board in April. Tom will forward the presentation to the members of the committee. Mike and Tom will work together to set-up meetings.

**Update from Purchasing:** The group asked Mike to ask Steve Carnell to attend the next meeting to give a purchasing department update.

**Adjournment:** Jim Gibson motioned to adjourn the meeting, Rich Federman seconded and the group unanimously approved. The meeting was adjourned at 4:14 p.m.

**Next Meeting:** The next regular meeting of the Productivity Committee Meeting will be held at 2:00 p.m. on Wed. April 20, 2011. This meeting will be held in the County Manager's Conf. Room in Bldg F, 2<sup>nd</sup> floor at 3299 Tamiami Trail East, Suite 202.

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Approved by Productivity Chair, Steve Harrison