



Radio Road Beautification M.S.T.U.

Advisory Committee
2885 Horseshoe Drive South
Naples FL 34104

August 17, 2010

Minutes

I. The meeting was called to order by Dale Lewis at 3:31 PM.

II. ATTENDANCE

Members: Dale Lewis, Betty Schudel (Excused), Bill Jaeger (Absent), Helen Carella, John Weber

County: Darryl Richard-Project Manager, Pam Lulich-Manager Landscape Operations, Michelle Arnold-Director ATM, Gloria Herrera-Budget Analyst

Others: Mike McGee-McGee & Associates, Scott Windham-Windham Studio, Dale Hannula-Hannula Landscaping, Marlene Sherman-Public, Dom Festa-Treasurer Countryside Master Association, Wayne Sherman-Public, Darlene Lafferty-Juristaff

III. APPROVAL OF AGENDA

John Weber moved to approve the agenda as submitted. Second by Helen Carella. Motion carried unanimously 3-0.

IV. APPROVAL OF MINUTES: May 18, 2010

John Weber moved to approve the May 18, 2010 minutes as submitted. Second by Helen Carella. Motion carried unanimously 3-0.

V. TRANSPORTATION SERVICES REPORT:

A. Budget Report-Gloria Herrera reviewed the following information:

- o Collected Ad Valorem Tax

Darryl Richard perceived Line Item 2 Delinquent Ad Valorem Tax \$215.54 are assessed late payment penalties.

- o True Carry Forward will be reported in February 2011
- o Committed Total Expenses \$492,570.74
- o Work Orders will roll into the next Fiscal Year

Dale Lewis noted \$250,914.76 is remaining (in the Budget) for current Project activity.

B. Project Manager Report-Darryl Richard gave the following information:
(See attached)

(R-18) Radio Road Phase III Project

- Bonness Curbing Project will be completed August 24th
 - Inspection is scheduled August 24th
- Landscaping Project is scheduled for completion September 30th
 - Final grade on Soil fill material is underway
 - Installation of Irrigation System is complete
 - Flushing and operational tests on the Irrigation System is required prior to installing Plant Materials
 - Effective August 24th Maintenance Traffic (Lane Closures) becomes sole responsibility of Hannula Inc.
 - Lane Closure Fees will be paid by the MSTU (after August 24th)
 - A weekly count for Lane Closures will be emailed to the Committee (by Staff)

Discussion took place on Lane Closure Fee schedule and number of Lane Closures needed during the Project.

Dale Hannula noted Landscaping and Curbing was performed concurrently by Bonness and Hannula which minimized Lane Closures.

Darryl Richard confirmed Lane Closure Fees are \$300.00 per day from September through November.

(R-15) Radio Road Phase II-B & Phase I-A

- Landscaping replacements are scheduled next week (due to Traffic Signal installation at Circle K)

Dale Hannula reported removal of debris was required – Status complete.

Darryl Richard stated 100% of the Landscape Refurbishment costs were paid by TECM.

(R-14) On Going Maintenance Contract

- Hannula Change Order was reviewed due to necessary additional Landscaping and Irrigation (\$16,082.50)
- Change Order is from Santa Barbara to Airport Pulling
- Change Order is paid by Fund 111

Dale Lewis perceived weed problems will occur in Mulched areas as some are very shallow.

Darryl Richard was confident that Hannula is aware of the contractual obligation to maintain the weeds.

VI. LANDSCAPE MAINTENANCE REPORT-Hannula

Dale Hannula announced Jim Stephens is no longer with Hannula. He stated the initial main focus will be Training and infield Training with Mike Anderson.

Scott Windham reviewed Radio Road Monthly Maintenance Report and noted the following: (See attached)

- Median 28 Sod requires Fertilization (Devonshire)
- Sod in ROW is patchy and requires replacement (Devonshire)
- Median 5 Mulch is required (Santa Barbara)

VII. LANDSCAPE ARCHITECT REPORT

A. McGee & Associates – Phase II-B and I-A Completion

Dale Lewis questioned Mike McGee's outlook on initiation of Phase II (Trees and Hedges) as \$34,000.00 was earmarked in the Budget for the Project.

After discussion it was concluded McGee and Associates Maintenance Consulting Contract was expired and Windham Studio will move forward to Project completion.

Dale Lewis moved to approve the \$34,000.00 earmarked in the Budget plus a 20% contingency to allow Scott Windham (Windham Studio) to start work on the Project (Devonshire Hedge second phase) and present exact figures at the next meeting, not only for Landscaping, to include Irrigation and Plant Material for a Total Cost. Second by John Weber. Motion carried unanimously 3-0.

B. Windham Studio – Phase III Project and Maintenance

Scott Windham reviewed Status Report for Phase 3 Curbing. (See attached)

- Installation of Large Material and Plantings will commence by September 17th
- Final completion date - October 30th
- French drains were not required
 - Cost adjustment will be made during the final pay application

VIII. OLD BUSINESS-None

IX. NEW BUSINESS-None

X. COMMITTEE MEMBER COMMENTS

Marlene Sherman inquired on the completion date for Radio Road Landscaping.

Dale Lewis responded September 30th is the scheduled date. Subsequently the Devonshire Project will commence and is the largest undertaking for Radio Road Beautification MSTU (requested by the BCC.)

Discussion ensued on Radio Road Beautification MSTU Jurisdiction, Boundary expansions and the creation of a new MSTU.

Dom Festa questioned if the County assumed responsibility for Maintenance at completion of Landscape Projects.

Staff stated *Maintenance* is paid by the following Funding sources upon completion of MSTU Landscape Projects:

Fund 111

- Radio Road (Santa Barbara to Airport Pulling)
- Arterial Roadways
- Specific (4) Lane Roadways

County General Fund

- After completion of Radio Road Phase III (Livingston Road to Airport Pulling)

Radio Road Beautification MSTU is responsible for

- Devonshire Projects
- Devonshire Maintenance

Dom Festa questioned if establishing a new MSTU was needed to Fund Landscaping on Davis Road.

Dale Lewis replied affirmatively as Davis Road is not within the Radio Road Beautification MSTU Boundary.

After much discussion the following was concluded:

- Davis Road is a State Road
- State Funding was pulled when the Road was widened
- Grant Funds are available
 - Organizations with monies beforehand may apply

XI. PUBLIC COMMENT

Dale Lewis suggested duplicating (2) Radio Road Streetscape Beautification Signs (for Livingston Road and Airport.)

Dale Lewis moved to purchase 2 additional signs, duplicates of the Radio Road Streetscape Beautification Sign, cost not to exceed \$2,500.00. Second by Helen Carella. Motion carried unanimously 3-0.

There being no further business to come before the Committee, the meeting was adjourned at 4:36 P.M.

**Radio Road Beautification MSTU
Advisory Committee**

Dale L. Lewis

Dale Lewis, Chairman

These minutes approved by the Committee on 9-21-10,
as presented _____ or amended 8.

**The next meeting is September 21, 2010 3:30 p.m.
Growth Management Division – Construction & Maintenance
2885 Horseshoe Drive South
Naples, FL 34104**