Collier County Government Continues to Set the Standard in Support of Recycling.

By recycling multiple items commonly found in the workplace, Collier County Government and its employees can exceed the expectations of the recently approved Non-Residential Recycling Ordinance which makes recycling mandatory for businesses throughout the County.

## How to Recycle at the Office



- ✓ Put only recyclable paper in your blue desk-side recycling bin.
  - > All white paper
  - Colored paper
  - > Envelopes (non-padded)
  - > Post-It notes
  - > NCR paper
  - > Glossy fliers and brochures
  - > Manila file folders
  - ✓ Recycle aluminum cans and plastics (# 1 through #7) food/drink containers in special containers located in common areas of many buildings.
  - ✓ Place cardboard boxes where cleaning staff can collect them.
  - ✓ Recycle old phone books by bringing them to Facilities Management when new books are picked up, or pile them in area where cleaning staff can collect them.
  - ✓ Recycle your copier toner and printer ink cartridges by placing them in special boxes or plastic envelopes. Free boxes/envelopes, shipping and handling.
  - ✓ Limited collection of newspapers for recycling in containers located outside the BCC boardroom and 1<sup>st</sup> floor of the Administration Building.

(If you need recycling containers or additional information, please contact Kristina Eager, Facilities Mgmt. at 774-8380 or Janet Ty-Go, Solid Waste Mgmt. Dept. at 732-2508)

## NEW RECYCLING CONTAINERS AT MAIN CAMPUS



