



COLLIER COUNTY GOVERNMENT
GROWTH MANAGEMENT DIVISION
www.colliergov.net

2800 NORTH HORSESHOE DRIVE
NAPLES, FLORIDA 34104
(239) 252-2400 FAX: (239) 252-6358

**FLOOD DAMAGE PREVENTION ORDINANCE (FLDV)
VARIANCE PETITION
LDC section 9.04.05 & Code of Laws section 62-77**

PETITION NO (PL)
PROJECT NAME
DATE PROCESSED

To be completed by staff

APPLICANT CONTACT INFORMATION

Name of Owner: _____

Address: _____ City: _____ State: _____ ZIP: _____

Telephone: _____ Cell: _____ Fax: _____

E-Mail Address: _____

Name of Applicant(s): _____

Address: _____ City: _____ State: _____ ZIP: _____

Telephone: _____ Cell: _____ Fax: _____

E-Mail Address: _____

Name of Agent: _____

Firm: _____

Address: _____ City: _____ State: _____ ZIP: _____

Telephone: _____ Cell: _____ Fax: _____

E-Mail Address: _____

PROPERTY LOCATION

Address of Subject Property: _____

Section/Township/Range: ____/____/____ Property I.D.#: _____

Subdivision: _____ Unit _____ Lot(s) _____ Block(s) _____

Current Zoning and Land use of Subject Property: _____



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ADJACENT ZONING & LAND USE

	Zoning	Land Use
N		
S		
E		
W		

ELEVATION DATA

FEMA Flood Insurance Rate Map Community No.: _____

Panel No. _____

Location in Flood Hazard area: AE _____ VE _____
(Minimum Base Flood Elevation) (Minimum Base Flood Elevation)

Existing Base Flood Elevation: _____ FT. NGVD

Requested Elevation: _____ FT. NGVD

Difference: _____ FT.

Existing Ground Elevation: _____ FT.

DESCRIPTION OF PROJECT

Describe what currently exists on the Subject Property: _____

What are you proposing to construct? _____

Why are you requesting this variance? Is this an AFTER-THE-FACT Variance? _____



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For your information, in reviewing a variance, both staff and the Board of Zoning Appeals shall consider all technical evaluation, all relevant factors, and standards specified within the Flood Damage Prevention Ordinance and criteria "a" through "l" listed below.

- a) The danger that materials may be swept onto other lands to the injury of others;
- b) The danger to life and property due to flooding or erosion damage;
- c) The susceptibility of the proposed facility and its contents to flood damage and the effect of such damage on the individual owner;
- d) The importance of the services provided by the proposed facility to the community;
- e) The necessity to the facility of a waterfront location, where applicable;
- f) The availability of alternative locations, not subject to flooding or erosion damage, for the proposed use;
- g) The compatibility of the proposed use with existing and anticipated development;
- h) The relationship of the proposed use to the plan and flood plain management program for the area;
- i) The safety of access to the property in times of flood for ordinary and emergency vehicles;
- j) The expected heights, velocity, duration, rate of rise and sediment transport of the flood waters and the effects of wave action, if applicable, expected at the site;
- k) The costs of providing governmental services during and after flood conditions including maintenance and repair of public utilities and facilities such as sewer, gas, electrical, and water systems, and streets and bridges; and,
- l) Variances shall not be issued within any designated flood way if any increase in flood levels during the base flood discharge would result.

Variances may be issued by a community for new construction and substantial improvements and for other development necessary for the conduct of a functionally dependent use provided that the criteria of (a) through (l) listed above are met.

Generally, variances may be issued for new construction and substantial improvements to be erected on a lot of one-half (1/2) acre or less in size contiguous to and surrounded by lots with existing structures constructed below the base flood level, providing items (a) through (l) have been fully considered.



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**Pre-Application Meeting and Final Submittal Requirement Checklist for:
 Flood Damage Prevention Variance Application**

The following Submittal Requirement Checklist is to be utilized during the Pre-Application Meeting, and at time of application submittal. At time of submittal, the checklist is to be completed and submitted with the application packet. Please provide the submittal items in the exact order listed below, with cover sheets attached to each section. **Incomplete submittals will not be accepted.**

Requirements for Review	# Of Copies	Required	Not Required
Completed Application (download current form from County website)	14	<input type="checkbox"/>	<input type="checkbox"/>
Pre-Application Notes	14	<input type="checkbox"/>	<input type="checkbox"/>
Survey, showing property and building elevations	1	<input type="checkbox"/>	<input type="checkbox"/>
Affidavit of Authorization , signed and notarized	2	<input type="checkbox"/>	<input type="checkbox"/>
Location map depicting major streets in area for reference	1	<input type="checkbox"/>	<input type="checkbox"/>
Site Plan with the following depicted: a) All lot dimensions b) All existing and proposed structures (indicated setbacks and elevations) c) Location and elevation of any adjacent structures d) North arrow, date, and scale of drawing	14	<input type="checkbox"/>	<input type="checkbox"/>

Fee Requirements:

- Pre-Application Meeting Fee: \$500.00**
- Application Fee: \$1,000.00**
- Estimated Legal Advertising: \$500.00**

Other _____

Other _____

As the authorized agent/applicant for this petition, I attest that all of the information indicated on this checklist is included in this submittal package. I understand that failure to include all necessary submittal information may result in the delay of processing this petition.

 Applicant/Agent Signature

 Date