

EXECUTIVE SUMMARY

Recommendation for the CAC and TDC to approve funding in the amount of \$25,000 with James Lee Witt Associates, to provide consultant support to facilitate the resolution of FEMA payments for beach damages during Tropical Storm Gabrielle, Hurricane Katrina and Hurricane Wilma.

OBJECTIVE: To obtain consulting services to facilitate the resolution of FEMA payments for beach damages during Tropical Storm Gabrielle, Hurricane Katrina and Hurricane Wilma.

CONSIDERATIONS: Staff has been working with Florida Department of Emergency Management (FDEM) and Florida's Regional FEMA office in Lake Mary, Florida to resolve and finalize reimbursement due Collier County as a result of Tropical Storm Gabrielle, Hurricane Katrina and Hurricane Wilma.

For Hurricane's Katrina and Wilma, PW-1609 has been rewritten to include additional storm issues not previously identified. These losses include additional sand, monitoring, intermediate renourishment from dredging project, project management and additional engineering. The revised PW that is attached will add an additional \$9,486,000 in reimbursement and has been approved by FDEM and FEMA. It remains to be approved by FEMA – Washington DC for disbursements over \$1million.

For Tropical Storm Gabrielle a revised PW for an additional \$11,065,000 remains to be written by FDEM and FEMA – Lake Mary. This will require that that the original PW, which was incorrectly closed by FEMA, Region IV – Atlanta will be reopened. After approved by Region IV, it will require approval by FEMA – Washington for PW's over \$1 Million.

The \$20.5 Million in FEMA disbursements will require Collier County to reimbursement the State of Florida approximately \$6,644,000 in cost sharing on this project netting approximately \$13 million if everything is goes perfectly.

ADVISORY COMMITTEE RECOMMENDATIONS: This item will be presented to the CAC on March 11, 2010 and TDC on March 15, 2010 for approval. Staff is recommending approval of this item.

FISCAL IMPACT: The Source of funds is from Category "A" Tourist Development Tax Fund 195.

GROWTH MANAGEMENT IMPACT: There is no impact to the Growth Management Plan related to this action.

LEGAL CONSIDERATIONS: This item has been reviewed and approved by the County Attorney's Office and is legally sufficient for Board action. - CMG

RECOMMENDATION: To approve funding in the amount of \$25,000 with James Lee Witt Associates, to provide consultant support to Collier County.

PREPARED BY: J. Gary McAlpin, P.E., CZM Director



February 11, 2010

Task Order No. 06-4056.1

Statement of Work for PW Facilitation and Closure

Authorizing Contract

This Task Order is governed by the terms and conditions set forth in the Disaster Recovery Assistance contract #06-4056, dated February 13, 2007 between Collier County, Florida, and James Lee Witt Associates, a part of Global Options, Inc., ("JLWA") which was renewed February 13, 2010 through February 2, 2011.

Task Order Name: PW Facilitation and Closure

1.0 Description of Task

In accordance with the Disaster Recovery Assistance contract, Appendix B, JLWA personnel will support Collier County's need for PW resolution by facilitating the completion and obligation of PWs documenting beach restoration for damages incurred during hurricane Gabriella (DR 1393), hurricane Katrina (DR 1602), and hurricane Wilma (DR 1609). JLWA will provide Collier County with a skilled team of professionals providing technical and professional services to assist and implement FEMA's Public Assistance (PA) Grant Program.

The County will issue a letter to the State of Florida and FEMA stating that JLWA represents Collier County, and will request that the State and FEMA accept JLWA's activities on behalf of the County. JLWA will initiate contact with the State and FEMA once, the County has issued the aforementioned Letter of Representation.

The submittal timing and status of obligation of the PW versions will dictate JLWA's PW resolution process.

2.0 Task Activities

A list of the possible tasks to accomplish the scope of work may include, but are not limited to the following.

- Conducting research and providing briefings on the extent and limitations of Federal disaster relief programs
- Providing impact analysis on federal and State actions, and assist with developing and implementing strategy for response by Collier County
- Meeting with key stakeholder groups on behalf of the County to discuss disaster-related issues and policy
- Prepare talking points, information sheets, and white papers for County officials on key disaster issues
- Investigate and provide guidance to County staff related to specific programmatic issues associated with the delivery of Federal aid/funding and the interface of that delivery with County programs, people, and activities
- Drafting executive correspondence for the County related to disaster issues
- Attend meetings associated with disaster response and recovery activities as required.
- Preparing and reviewing Public Assistance program documentation
- Providing quality assurance and control for Public Assistance grant program activities and assessments

- Developing recommendations and troubleshooting on Public Assistance programmatic issues and policy interpretation
- Developing and implementing procedures for quality control of Public Assistance project worksheets
- Develop recommendations to Client on Appeals
- Submit to FEMA and State, the County's requests for time extensions
- Review and make recommendations to FEMA on the County's request for cost overruns

3.0 Timeline

The Contractor shall begin work upon issuance of a Purchase Order, and other required documents from Section 1.0 above. The Contractor shall continue work within the Task Order funding limits specified in Section 4.0, or until problem resolution is achieved, whichever comes first.

4.0 Cost:

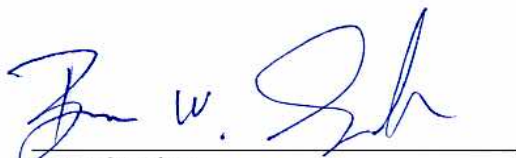
4.1 Rates – Task Order cost is based on the hourly billing rates as agreed upon in the Contract, Appendix C, *Rate Schedule*. The number of staff and duration of work effort may vary depending on need and resources. The County authorizes up to \$25,000 for this Task Order. Additional funding, if required, will be authorized under a purchase order modification.

4.2 Travel – Travel shall be reimbursed in accordance with Section 112.061, Florida Statute expense reimbursement policy. Specifically, travel rates shall be reimbursed as follows:

Mileage:	\$.0445 per mile
Breakfast:	\$6.00
Lunch:	\$11.00
Dinner:	\$19.00
Airfare:	Actual ticket cost limited to tourist or coach class fare
Rental Car:	Actual rental cost limited to compact or standard-size vehicle
Lodging:	Actual cost of lodging at single occupancy rate with a cap of no more than \$150.00 per night at single occupancy rate
Parking:	Actual cost of parking

The County will approve all travel requests in writing prior to the contractor initiating travel. Travel time will be paid at ½ of the hourly labor rate.

4.3 Materials – incidental costs such as copying, faxing, printing, binding, postage, etc. shall be reimbursed to the contractor at actual cost.



Barry Scanlon
President

James Lee Witt Associates, a Part of Global Options, Inc.