

**COLLIER COUNTY DEVELOPMENT SERVICES
BUILDING REVIEW & PERMITTING
CONVENIENCE PERMIT PROCEDURE**

FOR AIR CONDITIONING & WATER HEATERS
RESIDENTIAL GARAGE DOORS (SIZE FOR SIZE)

Information regarding your convenience permits:

1. Convenience permits may not be used for work having a value of over Five Thousand Dollars (\$5000.00).
2. Convenience permits are not valid for work in the Right-of-Way (ROW). You must obtain a separate ROW permit from the Site Project Review Services Department.
3. Re-applications are allowed for convenience permits.
4. The permit must be completely filled out by you prior to commencing the work, and the job-site copy posted at the electric meter. It is your responsibility to ensure the documents are posted correctly and securely.
5. Inspections must be called for within 24 hours of work completion.
6. A permit is not required for a water heater under 52 gallons for a single family detached house only.
7. Residential garage doors (size for size) need NOA or Florida Product Approval. Approval numbers need to be written on convenience permits. Approval must be on job site with job site copy of permit.
8. Convenience permits can be delivered or faxed to the office at (239)-252-2389.

I ACKNOWLEDGE THAT I HAVE READ AND RECEIVED A COPY OF THESE INSTRUCTIONS.

Qualifier/Print Name

Qualifier Signature