

**PELICAN BAY SERVICES DIVISION
Municipal Services Taxing and Benefit Unit**

NOTICE OF PUBLIC MEETING

MONDAY, JULY 13, 2009

THE PELICAN BAY SERVICES DIVISION ADVISORY BOARD WILL MEET IN REGULAR SESSION, MONDAY, JULY 13, 2009 AT 1:00 PM AT THE HAMMOCK OAK COMMUNITY CENTER, 8960 HAMMOCK OAK DRIVE, NAPLES.

AGENDA

The agenda includes, but is not limited:

1. Roll Call
2. Welcome Administrator, Neil Dorrill
3. Approval of June 11, 2009 PBSB Meeting Minutes
4. Chairwoman's Report
 - a) Pelican Bay Foundation's Strategic Planning Committee Update and Presentation
5. Approval of April 27, 2009 Budget Committee Meeting Minutes
6. Approval of May 11, 2009 Budget Committee Meeting Minutes
7. Approval of May 15, 2009 Safety Committee Meeting Minutes
8. Committee Reports and/or Requests
 - Budget Committee
 - Safety Committee
9. Community Issues
10. New Business
 - a) Plant growth on the west side of the berm (Mr. Tom Cravens)
11. Audience Comments
12. Adjournment

SPEAKERS FROM THE AUDIENCE WILL BE LIMITED TO THREE MINUTES

ADDITIONALLY, THIS NOTICE ADVISES THAT, IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE PELICAN BAY SERVICES DIVISION BOARD, WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, HE WILL NEED A RECORD OF THE PROCEEDINGS AND THAT FOR SUCH PURPOSE, HE MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. ANY PERSON REQUIRING SPECIAL ACCOMMODATIONS AT THIS MEETING BECAUSE OF A DISABILITY OR PHYSICAL IMPAIRMENT SHOULD CONTACT THE PELICAN BAY SERVICES DIVISION OFFICE AT LEAST FIVE CALENDAR DAYS PRIOR TO THE MEETING AT (239) 597-1749.

**SUMMARY MINUTES OF THE MEETING OF THE
PELICAN BAY SERVICES DIVISION ADVISORY BOARD
July 13, 2009**

LET IT BE REMEMBERED that the **Pelican Bay Services Division Advisory Board**, in and for the County of Collier, having conducted business herein, met on **Monday, July 13, 2009 at 1:00 PM in Regular Session** at the Hammock Oak Community Center, 8960 Hammock Oak Drive, Naples, Florida 34108, with the following members present:

Mary Anne Womble, Chairwoman	John Iaizzo
Tom Cravens	Michael Levy
Keith Dallas	Gerald Moffatt
Geoffrey Gibson	Hunter Hansen
Ted Gravenhorst	Theodore Raia (excused absence)

Also Present: Neil Dorrill, Administrator, Pelican Bay Services Division; Kyle Lukasz, Field Operations Manager, Pelican Bay Services, Division; Mary McCaughtry, Recording Secretary, Pelican Bay Services Division; and Lisa Resnick, Administrative Assistant, Pelican Bay Services Division.

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8. Committee Reports and/or Requests
 - a) Budget Committee
 - b) Safety Committee
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 - a) Mangrove overgrowth on west side of the berm
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ROLL CALL

Chairwoman Womble called the meeting to order at 1 p.m. Ms. McCaughtry took roll and with the exception of Dr. Ted Raia (excused,) all Board members were present.

WELCOME ADMINISTRATOR NEIL DORRILL

Chairwoman Womble formally introduced Mr. Neil Dorrill, Pelican Bay Services Division's new Administrator and briefly presented Mr. Dorrill's background and experience. Mr. Dorrill is President of the Dorrill Management Group, his community management and consulting company based in Naples. Dorrill Management Group's (DMG) principal clients include large master planned communities throughout Southwest Florida. Mr. Dorrill thanked the Board and expressed his delight and excitement as he commences as Pelican Bay Services

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Division's Administrator. He also said that he believes by this time next year, the Board will be very happy with his management of the Services Division.

APPROVAL OF THE JUNE 11, 2009 PELICAN BAY SERVICES DIVISION ADVISORY BOARD MEETING MINUTES

Mr. Cravens made a motion to approve the Pelican Bay Services Division Advisory Board Minutes of June 11, 2009. Mr. Levy seconded the motion with discussion and amendments. The Board received copies of Mr. Levy's amendments and they were as follows:

On page 8071 the fourth sentence should read, "This will be the third year in a row that the Services Division has either reduced or has not had an increase in the assessment."

In the second paragraph on that page, about two thirds of the way down it should read, "If you look at the top line under revenue we have \$2,170,000 carry forward to capital projects, \$111,000 less than it was when it left the Budget Committee. The reason being that when the budget was constructed, \$111,000 of expenses which occurred early in the year for some now completed capital projects were not picked up namely the Oakmont irrigation and Bollard lighting on Vanderbilt Beach Road. Picking up the \$111,000 of expenses reduced the carry forward to \$2,170,000."

The last sentence of that paragraph should read, "The only thing that is not in there are the two-and one-half month's cash flow for operations that is \$631,000 and the equipment reserve of \$166,000."

On page 8072, the last sentence in the first paragraph should read, "The same three numbers for 2009 come to \$3,039,000, or if you will, \$52,000 more than in the 2010 proposed budget." In the second paragraph, the second sentence, "Board of County Commissioners" should read "the County budget staff." In the last sentence where it says, "all carry forward reserves," the words "Clam Bay" should be added before the word "reserve" to read, "All carry forward Clam Bay reserves..."

On page 8073 just below the middle of the page should read, "So the changes on this handout from the book you received previously are the things we talked about and they are the \$56,000 reduction of Fund 111 and the Pelican Bay Clam Bay assessment. We cannot use the \$56,000 assessment in Clam Bay and we have moved it over to capital projects. Previously we were transferring \$140,000 of carry forward from Clam Bay to the capital projects. We cannot do that now. The capital projects budget number has gone down by \$90,000, which is equal to the removal of the \$140,000 Clam Bay carry forward transfers minus the \$56,000 increase in assessments. It is about a net of \$90,000 reduction to the capital projects."

Mr. Cravens made a motion to approve the Pelican Bay Services Division Advisory Board Minutes of June 11, 2009. Mr. Levy seconded the motion with discussion and amendments. With no further discussion or amendments, the Board approved unanimously as read, the June 11, 2009 meeting minutes.

PELICAN BAY FOUNDATION'S STRATEGIC PLANNING COMMITTEE UPDATE AND LANDSCAPE ARCHITECT "SCOPE OF SERVICES" PRESENTATION BY MR. KEVIN MANGAN, PRINCIPAL LANDSCAPE ARCHITECT, WILSON MILLER

Chairwoman Womble introduced the next item, a presentation by Mr. Kevin Mangan, the Principal Landscape Architect from Wilson Miller. Wilson Miller is the landscape architecture firm chosen by the Pelican Bay Foundation's Strategic Planning Committee's Subcommittee for Landscape Architecture to develop a "Scope of Services" as suggested in the Pelican Bay Foundation's Strategic Plan.

Ms. Ronnie Bellone, Co-Vice Chair of the Foundation's Strategic Planning Committee provided the background and purpose of the Strategic Planning Committee's Refined Draft "Scope of Services" for Landscape Architecture, one facet of the Strategic Plan. In summary, the Strategic Plan is an integrated community plan designed to be implemented over time. The Strategic Plan looks at Pelican Bay in its entirety using a holistic approach and conceptual design perspective and improve it by addressing safety, security, streetscape, lighting, pathways. The Landscaping Subcommittee evaluated and interviewed landscape architecture firms and chose Wilson Miller to propose a landscape architecture "Scope of Services" for Pelican Bay.

Mr. Merlin Lickhalter, Co-Vice Chair of the Foundation's Strategic Planning Committee began by clarifying that today's presentation of the Landscape Architecture "Scope of Services" is only one piece of the implementation required from the Strategic Plan. The Strategic Plan is much more comprehensive and includes programs, services, facilities, beaches and more.

REVIEW OF REFINED DRAFT LANDSCAPE ARCHITECTURE "SCOPE OF SERVICES"

Pelican Bay Services Division Board members were given the opportunity to provide input prior to today's meeting and two suggestions were received. Mr. Lickhalter reviewed those suggestions and made recommendations.

1. Develop detailed master streetscape plan and recommendations for landscape materials and irrigation improvements in public right of way with consideration for "Going Green." Services Division Board member suggested exploring "Going Green" alternatives. *Mr. Lickhalter's response on behalf of the Strategic Planning Committee was to change the verbiage to read, "undertake these activities with consideration for sustainability*

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consistent with current good design practices and applicable recommendations and regulations of local, state, and federal agencies, all of whom have a stake in sustainability.”

2. The second and only other Services Division Board member comment received dealt with the lighting and the lighting fixtures. The Strategic Planning Committee made a suggestion to change the verbiage to read, “Develop recommendations for improvements in compliance with ‘Dark Sky’ criteria.” “Dark Sky” criteria meaning nationally recognized criteria for lighting that does not pollute the environment.”

Mr. Kevin Mangan introduced his landscape architecture firm Wilson Miller. He emphasized Wilson Miller’s extensive history with Pelican Bay and the many communities that share “DNA of Pelican Bay” which has always been on the cutting edge of sustainability and green initiatives, even before it was en vogue. Wilson Miller’s goal is to continue along the concept of sustainability for a mature community and best maintenance practices, designed for long term operations and maintenance of landscaping, signage, irrigation, water management, lighting, pathways, safety and security, aesthetic qualities, updating rules and regulations, ADA compliance, and technology is in their purview. Mr. Mangan stressed that this is a huge undertaking that has many challenges. The process has no single solution and no ideas right now are bad ones. The past several years were spent gathering information and ideas and they will continue to do that and try to ensure checks and balances. A lot of work, ideas should be shared at each stage to determine priorities, the overall cost-benefit criteria, financial, ecological, etc.

Chairwoman Womble emphasized that the Strategic Plan is a very large and complex project. The goal is to integrate the Services Division and Foundation goals together, without stepping on each other’s toes, utilize monies appropriately, and work together gradually toward a wider goal, rather than doing things by “piecemeal”. If everyone is informed and allowed input along the way, it will minimize bad ideas and displeasure with the results.

Ms. Bellone acknowledged Chairwoman Womble’s explanation.

Mr. Gibson requested copies of the presentation for each Board member because it was hard to see it on the screen. Chairwoman Womble requested copies of the presentation from Mr. Mangan, who said that he would comply and staff will distribute.

Mr. Hansen stated that his Board membership represents the commercial interests from Naples Grande and asked if there was a level of involvement in the Strategic Plan project. He also asked what Mr. Mangan envisioned for the commercial interests in the community.

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In response to Mr. Hansen, Mr. Mangan said that the effort of gathering information for the Strategic Plan has been in process for over two years. It was his understanding that early on commercial interests were invited to community workshops to provide their input and perspective from a business standpoint and the intent was for those ideas to be incorporated into the Strategic Plan. Mr. Mangan said that by his best estimate, but not specific, that traffic, safety, and security elements may be of interest to the commercial side.

Mr. Hansen said that he only raised the comment because it is a relevant relationship and there should be some level of involvement.

Mr. Mangan responded Wilson Miller works in three marketplaces and they are communities, urban environments and leisure environments that includes hotels, so it is the intent that commercial interests be an integrated part of the Strategic Plan because hotels are part of the community and everyone is a participant.

Mr. Gravenhorst asked what the priorities are if there is a conflict. What takes precedence over a conflict with visual community beautification and safety and security because one will affect the other.

Mr. Mangan responded that in his opinion it would not be the consultant's priorities, but jointly decided by the community through representatives from the Services Division and the Foundation based on all the information that the consultant makes available.

Mr. Gravenhorst said that the community wants to know what they are spending their money on, so the priorities should be identified.

Chairwoman Womble explained that no priorities have been identified and that Wilson Miller would evaluate and come back to the Strategic Planning Committee and the Services Division with recommendations. At that time, it would be both groups making that decision. She also said that implementation will take time because it is a huge project.

Mr. Iaizzo said that the "Scope of Services" effort needs approval by residents of the community and in writing.

Chairwoman Womble and Mr. Lickhalter explained that there were town hall meetings and a survey and the results were incorporated into the Strategic Plan.

Mr. Iaizzo restated that the residents should approve or disapprove of each item on the "Scope of Services."

Mr. Cravens commented that in the past, generalized resident input was provided and referred to bicycle paths. He said that from generalized input, a very specific plan was proposed that most of the residents opposed, so

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it was important to take steps to get the community behind each phase of each project, specifically the ways the projects are proposed to be implemented.

Mr. Iaizzo added that whether financial responsibility is the Services Division or the Foundation, the money is coming from the same pot, so the dollar figure also needs resident approval.

Members of the Strategic Planning Committee defended their position that at every step during the process that they would obtain community input.

Mr. Dallas pointed out that feedback from the community is necessary and in order to determine the implementation of a recommendation that enough detailed information was necessary to provide to the residents.

Mr. Iaizzo stressed again the importance of feedback from the community and his objection to going forward without it.

Mr. Gravenhorst questioned Mr. Mangan's background in safety and security.

Mr. Mangan responded that he has certified staff that use technology to determine safety and security issues.

Mr. Moffatt said that the survey results are old and that it was taken at a time when the economy was good. Times have changed and the data is stale.

Ms. Noreen Murray stated that the survey asked what are you satisfied and dissatisfied with in Pelican Bay, not what do you want us to spend money on and there is enormous support with the items identified on the "Scope of Services."

Mr. Moffatt commented that there is a difference between "need" and "nice to have."

Ms. Murray responded that what most people wanted were things the community already has and that there was no overwhelming support for new facilities.

Mr. Moffatt asked if Wilson Miller had actually been hired and the cost.

Mr. Lickhalter explained that the Strategic Planning Committee is going through the process set forth by Florida Law and County's procurement process to choose the firm. The next step prior to signing a contract is to define a "Scope of Services." The process cannot go forward without a fixed "Scope of Services."

Mr. Gravenhorst said that the study should be prioritized by "needs" and "nice to have."

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Mr. Mangan explained that by narrowing down the broader “Scope of Services” into smaller, more manageable goals that the priorities would all fall into place. Mr. Moffatt said that after those smaller goals are identified, then they should be taken to the community for input.

Mr. Dallas said that they should be taken to the community during the process, before they are finalized.

Ms. Bellone said that until goals are identified, there is nothing to show to the community. Other ideas may come forward or drop out during Wilson Miller’s consultation of design and development.

Mr. Moffatt asked about cost and that if the ideas are not good, they could be dropped, i.e., eleven items now, drop to seven, and in turn, the cost would drop. He pointed out that the Services Division did not have the level of involvement that Ms. Bellone implied. Involvement was zero at the joint meeting and the Services Division was not invited to participate at the subsequent interview meetings.

Ms. Bellone apologized.

Chairwoman Womble said the Board was invited and it was in the minutes.

Mr. Cravens countered with in order for the Board to be there, the meeting had to be publically advertised and it was not.

Mr. Lickhalter responded to Mr. Moffatt’s suggestion to drop services to save dollars. At some point that may be valid but all services must be addressed now.

Mr. Dallas said that the Services Division does not really have a huge role or responsibility on a lot of the identified “Scope of Services” and nothing should be eliminated regardless. He used the example of the berm on U.S. 41 and not the Services Division’s responsibility.

Mr. Hoppensteadt said that the Foundation owns the land, but the Services Division is responsible for the maintenance.

Mr. Lickhalter said that a global plan be devised with as many services as possible and nothing cut out unless determined it is not going to work.

Mr. Dorrill reaffirmed that the Services Division has a very narrow role in the implementation of the Strategic Plan and the Foundation has a major role and will identify, define, protect and promote the Pelican Bay brand in all aspects and decisions. The Services Division role is really only to maintain streets, storm drainage, and streetscape and other public aspects of the community. He recommended that the Chairwoman make a motion for the Administrator to explore possibilities for a legally sufficient inter-local agreement between the Services Division

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and the Foundation. This inter-local agreement will define the Service Division's and the Foundation's roles, requirements, and responsibilities, including financial. The inter-local agreement would define public elements of the "Scope of Services," therefore narrowing down what the Services Division can pay for legally, which is only the public elements. This will be proactive and circumvent any potential internal struggles down the road with the County.

Mr. Mangan stated that it was his job to methodically evaluate the "Scope of Services" document using an integrated approach as to how they fit into the community, and extract the eleven items into specific implementable issues. They would then provide their professional opinion and make recommendations. The community via the Committee and Board would prioritize the goals, but first the goals need to be identified and that is why he was hired. Then they would evaluate a second "Scope of Services" and charge a fee specific only to that.

Mr. Moffatt asked Mr. Dorrill if the Services Division Board would be able to "sign off on each Scope of Service at each step along the way.

Mr. Dorrill said that terms would have to be specifically defined in the inter-local agreement so that you are satisfied that your money is being spent only on the public aspects in the order that you decide they should be spent. The Services Division Board will decide, approve and prioritize those elements of our role in the community and in return, we will pay our cost share with the Foundation.

Mr. Levy said there was never any discussion on allocation or cost sharing of the initial study and from what he understands this is the Foundation's Strategic Plan and we are being brought on board because there are areas where the Services Division largely implements. However, the study is being done by the Foundation.

Mr. Dorrill said that from what he understood, the Services Division would cost share with the Foundation appreciable assets that we own and operate; items of a public element only. The Foundation has to use their non-profit funds only on property that they own and County can only use their funds for the public, County-owned elements.

Mr. Levy responded that he did not recall discussing that and first he has heard of it. He asked what consideration was given to the Budget to this fiscal year or next.

Chairwoman Womble confirmed and explained that due to Mr. Dorrill just coming on board July 1 her desire to get him acquainted with Mr. Hoppensteadt to decide how to go forward legally and with an understanding of the appropriate use of the funds, as well as where the money comes from and who pays for what. That is the next

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step in process and must be done as soon and as possible. Mr. Dorrill and Mr. Hoppensteadt will bring what they decide back to this Board for approval of the inter-local agreement.

Mr. Moffatt said that from what he understood, the monies would come from the capital funds.

Mr. Dorrill agreed and added that an appropriate budget amendment would have to be done the first month of the fiscal year (October.)

Mr. Dorrill elaborated on his earlier recommended motion to instruct the Administrator to affirm the legal sufficiency of the desired approach and to bring a phased inter-local agreement back to this Board no later than the September meeting.

Mr. Moffatt made the motion with discussion.

Mr. Cravens asked Mr. Dorrill what he meant by “bring that back to this Board” if he meant for this Board’s approval.

Mr. Dorrill responded that yes, the inter-local agreement would be brought back to this Board for approval or for the Board’s decision as they see fit. Should this Board choose to not do this in a cooperative manner, retain your own consultants, and do your own project that would be a Board decision and could not be delegated to the Administrator.

Mr. Cravens seconded the motion.

Mr. Gravenhorst said that the “Scope of Services” needs to be identified and be portioned as to which services are the responsibilities of the Services Division and which ones are the responsibilities of the Foundation.

Chairwoman Womble confirmed responsibilities will be spelled out in the inter-local agreement.

Mr. Moffatt added that how each phase of the deliverables or “Scope of Services” affects everything, emphasizing that it was not only the eleven items identified, but also the multiple number of stages.

There was no further discussion and the Board voted unanimously on the motion.

Mr. Moffatt made a motion for Mr. Dorrill to draft a legally sufficient inter-local agreement between the Pelican Bay Services Division and the Pelican Bay Foundation that specifically defines the roles, requirements, and responsibilities of each entity to the Strategic Plan “Scope of Services” and to bring back a draft agreement to the Board for approval at the September meeting. Mr. Cravens seconded the motion. The Board voted and unanimously approved the motion.

Chairwoman Womble asked Mr. Dorrill and Mr. Hoppensteadt to meet and come up with an inter-local agreement as stated in the motion to bring back to the Board as soon as possible.

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Mr. Gibson complimented Mr. Dorrill on his work so far and said that it has been a smooth transition. He also complimented Ms. Bellone and Mr. Lickhalter for the presentation by a wonderful architectural firm and their effort for community involvement and input.

Chairwoman Womble asked Mr. Dorrill if the Board could give assistance to the Strategic Planning Committee and Foundation as to what the Services Division's financial and other responsibilities are to the "Scope of Services" vs. the Foundation.

Mr. Dorrill responded that he would prefer to get it on paper in the form of an inter-local agreement that clearly defines the roles as to what are the funding sources, allocation, and other responsibilities of the Services Division.

Chairwoman Womble agreed, but asked if it could be done before the September meeting, at some time during late August., so it would be in process.

Mr. Dorrill responded due to scheduling conflicts and County Budget Hearings, he preferred not to make a commitment for completion by late August and that September is probably more realistic timeframe.

Mr. Dallas said that he assumed that an inter-local agreement will define responsibilities and who is responsible for them.

Mr. Dorrill said that was his primary reason for suggesting it, to give the Board complete peace of mind or tell you what your alternatives are to go forward.

Chairwoman Womble said something would have to be devised using the current "Scope of Services."

Mr. Dorrill affirmed.

Mr. Levy questioned which "Scope of Services" document would be used.

Mr. Lickhalter confirmed that the revised version with the Services Division's input would be used.

Chairwoman Womble thanked the presenters for coming.

APPROVAL OF APRIL 27, 2009 BUDGET COMMITTEE MEETING MINUTES

Mr. Levy made a motion to approve the minutes with amendments.

Mr. Cravens seconded the motion with discussion.

Mr. Moffatt had several changes. On page 1023, Mr. Lukasz speaking , the number " 60" should be "\$60,000." On page 1027 three quarters of the way down, Mr. Moffatt speaking should read, "... move money from

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fund to fund.” Page 1035 middle of page, change the word “float” to “fix.” Mr. Moffatt commented that on page 1054 that Mr. Levy mentioned the DVD, “The Jewel of Pelican Bay” and Mr. Moffatt requested a copy of it.

Chairwoman Womble requested that staff provide.

Mr. Levy had several corrections. On page 1047 in the middle of the page, Mr. Levy speaking, “\$4.5 million” should be “\$2.5 million.” Page 1047 Mr. Petty speaking it reads “2 months” but should read “2.5 months.” Also page 1047, near the bottom, Mr. Lukasz speaking should read” \$166,000” not “ \$550,000.”

There was no further discussion.

Mr. Levy made a motion to approve the April 27, 2009 Budget Committee Meeting Minutes with amendments. Mr. Cravens seconded the motion with discussion. A vote was taken and the Board unanimously approved the April 27, 2009 Budget Committee meeting minutes as read.

APPROVAL OF MAY 11, 2009 BUDGET COMMITTEE MEETING MINUTES

Mr. Moffatt and Mr. Levy, Co-Chairs of the Budget Committee discussed who chaired the meeting and they both recalled that it was Mr. Levy. *The minutes were amended to reflect Mr. Levy as Chairman.*

Mr. Moffatt had several corrections. On page 1068, Mr. Moffatt speaking, “Leo” should read “Leo Ochs.” and “Carnell” should read “Steve Carnell.” On page 1071, Mr. Lukasz speaking, should read, “it is the actual RFP” period, end of sentence and then next sentence should read, “The contract expired ...” On page 1074, Mr. Moffatt speaking, should read, “That is why.” Further, down the page, Ms. Cravens speaking, “That has the question ...” should read, “That is the question...”

Mr. Levy amended page 1057, Mr. Levy speaking, should read, “...where we are not...” On page 1073, Chairman Moffatt speaking, replace “in” with “and.” It should read, “... and the equipment reserves.”

There was no further discussion.

Mr. Levy and Mr. Moffatt made a motion to approve the May 11, 2009 Budget Committee meeting minutes as amended. Mr. Dallas seconded the motion. A vote was taken and the Board unanimously approved the May 11, 2009 Budget Committee meeting minutes as amended.

APPROVAL OF MAY 15, 2009 SAFETY COMMITTEE MEETING MINUTES

Mr. Cravens made a motion to approve the minutes and it was seconded by Mr. Gravenhorst with discussion and amendments.

Mr. Gravenhorst amended page five, middle of the page, Mr. Gravenhorst speaking should read, “if the trees are uncut and not well kept...” changing “kempt” to “kept.”

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Mr. Gibson commented that although he did not attend the Safety Committee meeting of 5/15/09, he thought that it was a great meeting, a lot was covered and that he enjoyed reading the minutes.

Mr. Cravens made a motion to approve the May 15, 2009 Safety Committee meeting minutes. Mr. Gravenhorst seconded the motion with discussion and amendments. A vote was taken and the Board unanimously approved the May 15, 2009 Safety Committee meeting minutes with amendments.

Mr. Dorrill stated his observation that the Board spent approximately 45 minutes debating meeting transcripts. He further explained that based on his 30 years of experience, the Services Division is his only client that utilizes verbatim transcripts. In addition, printing copies for each Board member resulted in using approximately 1,500 sheets of paper. He requested an opportunity to promote other formats because the audio is always available as backup. He estimated a few thousand dollars monthly doing verbatim minutes and that it was very time consuming and summary minutes would be a better utilization of the Board's money.

Chairwoman Womble suggested that the minutes be prepared in a format other than verbatim style for this meeting. She asked Ms. Lisa Resnick how she accomplished preparing minutes.

Ms. Resnick responded that she took notes during the meeting, then listened to the recording and typed verbatim minutes, but summary minutes via the same mechanism is doable.

Mr. Dorrill said that Ms. Resnick can provide a complete set of minutes, highlighting the motions, directions, and follow-up. The Board can review the new summary format and decide how to proceed. He offered that if the Board did not like the new style then staff is happy to go back to verbatim style, but that it is an expensive way to go.

Chairwoman Womble agreed and added that verbatim style minutes are very time consuming. She asked the Board if there was any discussion, or should she just direct Mr. Dorrill to proceed as suggested with summary style minutes.

Mr. Cravens suggested doing it both ways and decide from there.

Mr. Moffatt explained that he had the April 16, 2009 Clam Bay Advisory Committee meeting minutes and they are not verbatim, very readable, information is highlighted, speakers are listed, and that they are in a much more readable format.

Mr. Dorrill stated that one of the reasons for doing this was to be able to provide more meaningful financial statements and information. Rather than correct grammar, he would prefer that the Board discuss valid sheet items, or statements of revenue and expenses.

Chairwoman Womble directed staff to give summary minutes a try and the Board would review at the next meeting.

COMMITTEE REPORTS AND / OR REQUESTS

BUDGET COMMITTEE

Mr. Moffatt stated that he had a discussion with Mr. Dorrill and that a new financial report format needed to be created in order to provide information that is more meaningful.

Mr. Levy agreed and added that the Board of County Commissioners Budget Hearing for Pelican Bay Services Division's review of fiscal year 2010 budget is on September 10, 2009 at 5:05 p.m.

Mr. Dorrill said that at the end of the meeting he will distribute a more meaningful financial report that contains revenue, expenses, profit-loss statement. He added he received the information today at lunchtime and that it is not quite a consolidated balance sheet as he would like, but more meaningful and working on improving it.

There was no further discussion.

SAFETY COMMITTEE

Mr. Gravenhorst had identified at the June 13, 2009 meeting, the light pole extensions that needed to be moved and he and Kyle took a tour of those areas and requested an update.

Mr. Lukasz responded that a purchase order was opened with contractor to move the light pole extensions at the locations where they intersect Pelican Bay Boulevard on Cratyon Road, Hammock Oak Drive, North Pointe Drive and Oakmont Parkway. They plan to shift the poles up to the bull noses to a position that will illuminate crosswalks. The cost is approximately \$2,000 per pole for time, material and labor.

Mr. Moffatt asked for an update on repainting the crosswalks and turn lanes.

Mr. Lukasz said that the Transportation Department contractor is scheduled to restripe the crosswalks and intersections including the one on at the Pavilion. They will repaint the stop bars and turn lane arrows. The thermoplastic material they are using is twice as visible at night and three times more durable than paint.

Mr. Gravenhorst said that the issues the Safety Committee identified should become part of the Strategic Plan and provided to the landscape architects.

Mr. Cravens commented that it is a serious problem not to fix the crosswalk at Station 8 on Pelican Bay Boulevard because cars do not stop for people in the crosswalk. He suggested that a solution is to put in solar powered flashing like at Myra Janco Daniels Boulevard.

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Mr. Lukasz estimated the cost to be \$30,000 – \$40,000.

Mr. Cravens stated that work on such safety items should not wait to go through the Strategic Planning process. He emphasized the need to fix as soon as possible as it is accident waiting to happen.

Chairwoman Womble requested Mr. Lukasz to research the possibility of a solar powered flashing crosswalk and bring it back to the Board at the next meeting.

Mr. Cravens said it looked like work was ready to commence, but did not happen for 4-5 months later.

Mr. Lukasz responded that there was a delay with the permit for the lights to be embedded in the roadway, as well as a delay in getting additional materials.

Mr. Moffatt asked how long it takes to get a permit.

Mr. Lukas estimated 45 days.

Mr. Moffatt made a motion to put in solar powered motion lights in the crosswalk

Mr. Dallas immediately expressed his disagreement of the motion and he stated, “I disapprove on principal because at every meeting we make decisions without having any clue as to what we are doing.”

Mr. Iaizzo suggested placing signs in the middle of the road to identify the crosswalk that read, “Pedestrian Walkway.”

Mr. Levy disagreed and said that intersection was clearly marked and had no problem with it and that there were plenty of signs.

Mr. Gibson added he walks there a lot and people stand there waiting to cross and that it was a bad situation because of speeding cars.

Mr. Cravens reiterated that it is a critical safety and security issue and that even the security people are afraid that eventually someone will be hit.

Mr. Gravenhorst added that a high volume of people use that crosswalk, and he witnessed a groups of 4 or 6 walk across after sunset and drivers cannot see them in the crosswalk and do not slow down.

Chairwoman Womble said that there may be better interim solutions and asked Mr. Lukasz to research possibilities.

Mr. Dorrill said that the Board will need an official plan and permit in compliance with the Uniformed Traffic Standards and that the issue could be looked into to obtain a proposal and cost to limit liability.

Mr. Gibson suggested piano key striping.

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Mr. Dorrill stated his aim was to make this happen before next meeting using a thermal plastic product because of the high volume of traffic.

Chairwoman Womble said Dr. Baker's letter regarding the divided medians at Gulf Park Drive and Pelican Bay Boulevard and that she responded to Dr. Baker with the plan to fix with a sign even though he was asking for a light to illuminate the median area.

Mr. Lukasz said that divided median signs were ordered and scheduled for installation during the third week of July.

Mr. Gibson said that there is not a crosswalk there.

Mr. Levy said there are stop signs.

Mr. Lukasz said that they cannot just paint stripes because they have to do median modifications that are ADA compliant and a major renovation.

Mr. Cravens brought up that people run stop signs all the time and Carmine (Pelican Bay's community Deputy from the Collier County Sheriff's Office) hasn't yet been issuing tickets, but discussed it at the last "Men's Coffee."

Mr. Moffatt withdrew his motion.

Mr. Cravens withdrew his second.

There was no further discussion.

Chairwoman Womble said there may be better interim solutions and asked Mr. Dorrill and Mr. Lukasz to research possible security and safety issue interim solutions, such as signage. She suggested they consult with Mr. Hoppensteadt and Wilson Miller and bring that information back to the Board at the next meeting.

NEW BUSINESS

MANGROVE OVERGROWTH ON WEST SIDE OF BERM

Mr. Cravens said that he was concerned about plant growth on the west side of the berm and that if you walk the berm there has been a considerable amount of growth, mainly trees on west side. Mr. Cravens and Mr. Tim Hall walked the area and Mr. Hall confirmed that it is hindering water management system.

Mr. Hall said that he would check with South Florida Water Management District if the permit allows removal of excessive plant growth. Mr. Hall added that it is possible but not practical and costly to move the mangroves and that there is no place that they are necessary. Mr. Hall talked to South Florida Water Management,

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Department of Environmental Protection and the Army Corp. of Engineers and the work is part of the maintenance of the water management system. Established contact is Steve Nagle and work can start as soon as possible.

Regarding Mrs. Potter's mangrove die-off area, Mr. Hall said that there is standing water there but most is caused by the hurricane of several years ago and that sometimes it takes five to seven years to see effects of hurricane and they will be monitoring the die off area.

VIDEOTAPING MEETINGS

Mr. Cravens had another items under new business and his idea was to start videotaping the meetings. He said that Ms. Resnick has experience with videotaping and he spoke with Mr. Hoppensteadt if the Services Division could show the video on Channel 95. He said that Mr. Hoppensteadt thought that was a great idea. Mr. Cravens added that it would give the Board more exposure.

Chairwoman Womble requested this subject be brought up again on next agenda so that the Board can reflect.

Mr. Cravens said there was no cost involved.

WEBSITE CONCERNS

Mr. Cravens raised the issue that the website was out of date and information incorrect – term limits, minutes, etc. Mr. Dorrill showed the Board wonderful websites and suggested that Mr. Dorrill could do great things with the website.

Chairwoman Womble requested that Mr. Dorrill bring website alternatives to the Board at the next meeting.

AUDIENCE COMMENTS

Mr. Gibson suggested to Mr. Lukasz that tree trimming is a good idea now in case of hurricanes/storms. He also asked about the status of the project to use our own mulch.

Mr. Lukasz said they are waiting to hear if that item becomes part of strategic plan

Mr. Gibson also mentioned his interest in water management and the ability of the community to store water.

Mrs. Marcia Cravens commented on Mr. Dorrill's comment that the Services Division has a very limited role in the "Scope of Services." She said that she disagreed and that the Services Division's ordinance covers most of what is part of the Strategic Plan.

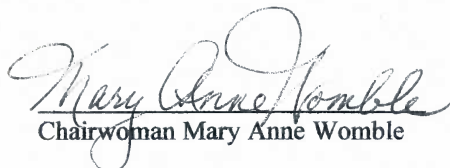
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Mrs. Cravens added that there needs to be a plan to address agenda issues and follow-ups at the subsequent meetings, including addressing the funds for Clam Bay and the County's decisions of how to use the funds.

ADJOURNMENT

A motion to adjourn was made by Mr. Hansen. Mr. Moffatt seconded the motion and the Board unanimously elected to adjourn.

The meeting adjourned at approximately 3 p.m.


Chairwoman Mary Anne Womble