

March 7, 2008

MINUTES OF THE MEETING OF THE COLLIER COUNTY  
FIRE REVIEW TASK FORCE

Naples, Florida, March 7, 2008

LET IT BE REMEMBERED, that the Collier County Fire Review Task Force, in and for the County of Collier, having conducted business herein, Met on this date at 1:00 P.M. in REGULAR SESSION at the Collier County Community Development Environmental Services Conference Room #609/610, 2800 N. Horseshoe Drive, Naples, Florida, With the following members present:

CHAIRMAN: Bradley Schiffer  
VICE CHAIRMAN: William Varian  
Gary Beaumont  
James Boughton  
Dalas Disney  
J. Christopher Lombardo(Excused)  
William Schreck  
Chuck McMahon  
Angela Davis

ALSO PRESENT: Bob Dunn, Interim Building Official  
Jeff Wright, Assistant County Attorney  
Paula Brethauer, Operations Analyst  
Joe Schmitt, Adminstrator, CDES  
Porfirio E. Gramatges, P.E., Public Utilities

**I. Call Meeting to Order**

The meeting was called to order at 1:00 PM by Chairman Schiffer.

**II. Roll Call**

Roll Call was taken and a quorum was established.

**The following Fire District Personnel Representatives were present:** *Ed Riley, Fire Code Official; Bob Salvaggio, Fire Code Official; Nick Biondo, East Naples Fire Marshal; Ricco Longo, Deputy Fire Code Official.*

**III. Approval of Agenda**

*Mr. Beaumont moved to approve the agenda. Second by Ms. Davis. Carried unanimously 6-0.*

**IV. Approval of Minutes**

**A. February 29, 2008**

*Mr. Varian moved to approve the minutes of the February 29, 2008 meeting. Second by Mr. Schreck. Carried unanimously 6-0.*

*Mr. Boughton arrived at 1:10 PM*

**V. Old Business: (topics from past meetings)**

**A. Water Supply**

None

**B. Alarm Systems and Monitoring**

**Ricco Longo, Deputy Fire Code Official** presented a document entitled "Fire Alarm System Shop Drawings for: Collier County Emergency Services Center - Permit #2007111736". He also provided related correspondence of review letters that were provided to Commercial Electrical Systems, the Fire Alarm System Consultant. This presentation addressed issues raised during the February 29, 2008 Fire Review Task Force meeting that Fire Code Office is not efficiently conducting reviews. The document provided a synopsis of the application to date with a summation of the submittal dates and turnaround times.

*In summary*, he noted that the Fire Code Office completed all reviews in a timely manner. He noted that some items were not reviewed until subsequent information was submitted due to the fact that circuits, addresses, number of devices on circuits, etc. change as the plans are corrected. These changes may affect other factors within the design which are not reviewed until the appropriate time. He noted that the District provides a generic comment that *"this review shall be considered incomplete pending receipt of additional information. Subsequent review(s) may reveal additional deficiencies."*

This serves to forewarn the applicant the potential for additional comments.

**C. Permit Inspection/Process**

None

- D. Florida Administrative Code 61G15.32 Process**  
None
- E. Fire Sprinkler**  
None
- F. Building Official and Fire Official areas of Governing Code review**  
None
- G. Design Professionals interface with the Fire Official Office**  
None
- H. General & Sub Contractors interface with the Fire Official Office**  
None
- I. Fire Districts**  
None
- J. Collier Local Amendments to the Florida Fire Prevention Code**  
None

**VI. New Business**

**A. Friday March 7, 2008 1PM – 5PM**

- **Roundtable Discussion**
- **Establish Report Method**

**Porfirio E. Gramatges, P.E., Public Utilities** appeared before the Task Force noting hand delivery of a letter from Roy Anderson to Bob Dunn, March 7, 2008 as well as associated documents regarding the issues at the Collier County Waste Water Reclamation Facility application which has been discussed at previous meetings. He provided this to ensure that the record is complete with respect to “Issue 2.3: Temporary CO for the Collier County Waste Water Reclamation Facility” section of the report.

A discussion ensued regarding the construction requirements for the project and which Codes apply depending on how the workspace in contention (2<sup>nd</sup> Floor) is defined or utilized.

**Chairman Schiffer** noted that resolving this issue is not the Scope of the Task Force.

**Paula Brethauer, Operations Analyst** noted that she is in the process of finalizing the draft of the Fire Review Task Force Interim Report. She has received several revisions from various parties and has incorporated them into the report today.

The Task Force viewed the report on overhead visual and authored real time changes to the following sections of the report.

*Mr. McMahon arrived at 1:40PM*

With Porfirio Gramatges present, it was determined to review Appendix Issue 2.3: Temporary CO for the Collier County Waste Water Reclamation Facility section of the report first.

**Appendix: Issue 2.3 Temporary CO for the Collier County Waste Water Reclamation Facility:**

No changes were made in this section.

**Porfirio Gramatges** noted that the fire flow number for the hydraulic modeling is not yet available and he will forward the number requested by the Task Force in the previous meeting as soon as it becomes available.

The Task Force continued the Review of the Report beginning with Topic #1.

1) **TOPIC: FLORIDA BUILDING AND FIRE CODES**

No changes were made to this Topic.

2) **TOPIC: PHASE PERMITS & EARLY WORK AUTHORIZATION**

Real time changes were made to this Topic.

3) **TOPIC: 61G-15-BOARD OF PROFESSIONAL ENGINEERS RULES**

*Mr. Beaumont moved to eliminate the following statement located in paragraph 5, line 4-5 "The Fire Alarm checklist is in the appendix of the National Fire Protection Associations alarm design handbook." Second by Mr. Varian. Motion failed 3 yes-5 no Chairman Schiffer, Mr. Disney, Mr. McMahan, Ms. Davis and Mr. Boughton voted no.*

4) **TOPIC: PERMIT PROCESS & PLAN REVIEW**

Real time changes were made to this Topic.

5) **TOPIC: PHASE PERMITS**

This Topic was deleted.

6) **TOPIC: PRIVATE PROVIDERS**

Real time changes were made to this Topic.

*Break - 2:25PM*

*Reconvene - 2:35PM*

7) **TOPIC: REVISIONS**

Real time changes were made to this Topic.

8) **TOPIC: SPECIALITY PERMITS**

This topic was incorporated into Topic #4 with real time revisions.

9) **TOPIC: INSPECTIONS**

A discussion ensued regarding the ramifications of the recommendation "Final Framing Inspection shall not occur (Building Department will put an inspection hold) until the fire alarm, fire sprinkler, and commercial hood permits are issue."

*Mr. Varian moved to remove this recommendation. Without a second, the motion was not considered.*

Real time changes were made to this Topic.

10) **TOPIC: TECHNOLOGY**

Real time changes were made to this Topic.

11) **TOPIC: FIRE ALARMS & MONITORING**

Real time changes were made to the Topic.

12) **TOPIC: INTERFACE WITH FIRE CODE OFFICE**

No changes were made to this Topic.

*In the presence of Jeff Wright, Assistant County Attorney the Task Force determined to take up Topics 20, 19 and 18.*

20) **TOPIC: COLLIER COUNTY BOARD OF COUNTY COMMISSIONERS**

Real time changes were made to this Topic.

18) **TOPIC: LOCAL AMENDMENTS TO THE FLORIDA FIRE PREVENTION CODE**

A discussion ensued regarding the merits of the Board of County Commissioners adopting amendments to the Florida Fire Code. It was noted that this Topic was in the original resolution from the Board of County Commissioners. Real time changes were made to this Topic.

*Mr. McMahon left the meeting at 4:10PM*

19) **TOPIC: COLLIER COUNTY BUILDING BOARD OF ADJUSTMENTS AND APPEALS**

This Topic was deleted.

*Mr. Beaumont left the meeting at 4:50PM*

It was determined that Paula Brethauer, Operations Analyst, will e-mail all interested parties a copy of the remaining topics (simultaneous review & SDP process; water flow; parking garage; fire code areas of concern; and building areas) existing content. It is requested that the parties review the content and provide any comments necessary to her for possible incorporation into the Report. For reference, a copy of the entire report will be sent under separate cover. The Report should be made available for review late Monday afternoon, March 10, 2008.

**VII. Public Comments**  
None

**VIII. Review of future meetings/topics**

- A. Friday, March 14, 2008 (1PM – 5PM)**
  - Roundtable Discussion
- B. Tuesday, March 18, 2008 9AM – Noon**
  - BCC/Fire Review Task Force Workshop

**There being no further business for the good of the County, the meeting was adjourned by order of the chair at 5:20 P.M.**

**Collier County Fire Review Task Force**

\_\_\_\_\_  
**Bradley Schiffer, Chairman**

These minutes approved by the Board/Committee on \_\_\_\_\_  
as presented \_\_\_\_\_ or as amended \_\_\_\_\_.

3/14/08