

August 7, 2007

**MINUTES OF THE MEETING OF THE COLLIER COUNTY
FIRE REVIEW TASK FORCE**

Naples, Florida, August 7, 2007

LET IT BE REMEMBERED, that the Collier County Fire Review Task Force in and for the County of Collier, having conducted business herein, met on this date at 2:00 P.M. in **REGULAR SESSION** at the Collier County Development Services Division, Conference Room #609/610, 2800 N. Horseshoe Drive, Naples, Florida, with the following members present:

CHAIRMAN: Brad Schiffer
V. Chairman: William Varian
Gary Beaumont
James Boughton
Dalas Disney
J. Christopher Lombardo
William Schreck

STAFF PRESENT: Roland Holt - Building Official
Jeff Wright - Assistant County Attorney
Ed Riley - Fire Code Official
Joe Schmitt – CDES Administrator
Bob Dunn – Plan Review & Inspection Mgr.
Paula Brethauer – Operations Analyst

**ORGANIZATIONAL MEETING FOR THE FIRE REVIEW TASK
FORCE**

A. Introduction of Members

- **The meeting was called to order by Assistant County Attorney Jeff Wright.**
- Roll Call was taken by Paula Brethauer with 7 members present constituting a quorum. The additional 2 members will be approved by the Board of County Commissioners at their September meeting. (Angela Davis & Chuck McMahon)
- **Joe Schmitt** introduced the support staff Ed Riley, Fire Official and Roland Holt, Building Official. The Committee was appointed by the Board of County Commissioners.
- **Jeff Wright** asked for nominations for Chairman and Vice Chairman

B. Select a Board Chair and Vice Chair

Dalas Disney nominated Brad Schiffer for Chairman and Gary Beaumont nominated William Varian for Vice Chairman.

Each member introduced themselves and gave a brief description before nominations were closed.

Hearing no other nominations – Nominations from the floor was closed.

It was voted unanimously - Brad Schiffer for Chairman and William Varian for Vice Chairman.

C. Review Resolution No. 2007-105 and establish schedule and methods to achieve Duties of Task Force which include but are not limited to:

Mr. Schiffer asked for points of interest from each member and covered the Agenda items.

Assistant County Attorney Jeff Wright covered the Resolution, history and tasks to accomplish.

Resolution No. 2007-105, page 2, Section Four: Functions, Powers and Duties of the Task Force were covered as followed:

(A) Discuss issues and concerns of the public, the County; the fire control districts and the development industry related to fire review and inspections associated with the building plan review and permitting process,

(B) Review building review & permitting requirements and procedures related to review; and

(C) Provide the Board of Collier County Commissioners with recommendations for practical revisions to the Collier County Fire Prevention and Protection Ordinance.

Mr. Schiffer asked for Procedures and Agenda Topics.

Different items and subjects were addressed.

- Making sure the Public is invited
- Address Fire Sprinkler industry
- Discuss Fire Code – (Amendments & Interlocal Agreements with the Fire Districts)
- Fire Prevention Ordinance and Codes
- New (Field) Inspectors learning on the job and resolving issues and working through Fire Marshalls
- Process for submitting Local Amendments (discussed at length)
 - Amendments to the State Code – local authority jurisdiction
 - Do Fire Districts have a right to change Fire Ordinances? Mr. Riley stated they can “propose” but no authority to “adopt” – only at the Fire District level or BCC. (follow standards) Brad responded the State wants uniformity across the State and to make it as clear as possible.
- Ordinance 2005-32 will sunset October 1, 2008 – new one will be adopted
- May not want Local Agreement in this revision
- Mr. Riley has no authority over the State Statutes but need to be aware of them
- County Commissioners do not have authority for fire safety for the County, only independent Districts
- Fire Code issues – Fire Districts only
- Turnover of staff – continue to work together by taking small steps and not make mistakes
- 61G15 – Administrative Code - discussed at length
- Plan Review and Inspection - *Agenda Item*
- Code Process/Local Agreement – *Agenda Item*
- Water Flow – *Agenda Item*

SPEAKERS

Bob Buchanan – Gulf Bay Construction – asked about formulas for water flow as very costly from SFLWM.

- **Mr. Riley** corrected above statement in that it is the County rather than SFLWM. Local Ordinance issue. Other methods of calculations can be made.
- **Joe Schmitt** suggested having someone from Utilities address water pressures at one of their meetings.

Mario Curiali – Southern Development Co. – discussed the following:

- Building Permits – length in time of receiving permits is too long
- Turn over in Staff
- Work together as a Team (one coalition)
- Frustrated for General Contractors – can’t identify a due date for clients
- Need a group to identify problems
- Need Open Door Policy
- Permit problems – not all agencies favor
- Committee come up with more concrete solutions

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Roland Holt mentioned his Department needs to know about any concerns and problems right away from the public rather than months or years later. The Building Dept. can then address and work out the problems immediately.

Meetings and Schedule

The Committee decided to meet twice a month.

The next meeting is scheduled for Tuesday, August 28th, 2007 at 9:00 A.M. and will decide at their next meeting for actual future dates. The meeting will be held in Conference Room 609/610, 2800 N. Horseshoe Drive.

Agenda Items will be "Fire Flow" and "Water Pressure" with someone giving a presentation from the Utilities Dept.

SPEAKERS

Rob Potteiger – Asst. Chief East Naples Fire District - hoped the Committee gets into Building Review and the permitting process and would also bring in Fire Marshalls from each District. Also suggested bringing in someone from the City of Naples concerning water.

(It was noted from the Assistant County Attorney, that since Mr. McMahon and Ms. Davis are not appointed by the BCC as of yet, they will not be sitting at the table with the Committee at their August meeting, but can speak on any subject as part of the public.)

Chuck McMahon – want to make sure they focus on the County Building and Fire Code Officials review process.

Jeff Wright –Assistant County Attorney cautioned the Committee members in discussing the Sunshine Law briefly. Two or more persons together from the same Committee is considered a meeting and there are stringent requirements prohibiting discussing any issues being considered before the Task Force outside the advertised Task Force meetings.

There being no further business for the good of the County, it was moved and seconded to adjourn. The meeting adjourned at 3:52 PM.

Collier County Fire Review Task Force



Brad Schiffer, Chairman

These minutes approved by Board/Committee on August 28 2007
as presented _____ or amended X.