

## **EXECUTIVE SUMMARY**

**Recommend approval of Change Order No. 2 to Work Order HM-FT-3902-06-03 and future change orders that are necessary for the completion of this project, under Contract 06-3902 with Humiston & Moore Engineers for additional changes to complete the Marco South post construction report due to the beach grading modification (\$2,800.00) and permit modification for beach grading (\$6,240.00) for a time and materials basis for a total additional budget of \$9,040.00 (Project 905001).**

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**OBJECTIVE:** To recommend approval of Change Order No. 2 to Work Order HM-FT-3902-06-03 for a total additional budget of \$9,040.00 and future change orders that are necessary for the completion of this project.

**CONSIDERATIONS:** Due to the nature of the regulatory review process and the need to be responsive to requests from County staff for information and for attendance at meetings, services under this Change Order shall be billed on a time and material basis. The budgets for this task may be considered as a not-to-exceed amount with the understanding that in the event regulatory requirements, sub-consultant participation or requests by staff result in cost above these budget amounts, additional change orders will be required.

Cost summary is as follows for Marco South:

- \$2,800 – Closing Report additional charges for Beach Grading
- \$6,240 – Permit modifications for beach grading
- \$9,040 – Total

**COUNTY ATTORNEY FINDING:** A finding by the County Attorney is not required for this item.

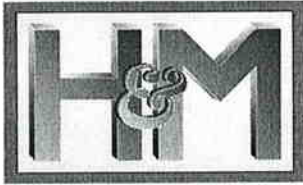
**ADVISORY COMMITTEE RECOMMENDATIONS:** On April 12, 2007 the CAC recommended approval of this item 8 to 0.

**FISCAL IMPACT:** The Source of funds is from Category “A” Tourist Development Tax.

**GROWTH MANAGEMENT IMPACT:** There is no impact to the Growth Management Plan related to this action.

**RECOMMENDATION:** To recommend approval of Change Order No. 2 to Work Order HM-FT-3902-06-03 for a total additional budget of \$9,040.00 and future change orders that are necessary for the completion of this project.

**PREPARED BY:** Gail Hambright, Tourist Tax Coordinator



**HUMISTON  
& MOORE  
ENGINEERS**

COASTAL  
ENGINEERING DESIGN  
AND PERMITTING

5679 STRAND COURT  
NAPLES, FLORIDA 34110  
FAX: 239 594 2025  
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March 5, 2007

Mr. Gary McAlpin, Director  
Collier County - Coastal Zone Mgmt. Dept.  
3300 Santa Barbara Blvd.  
Naples, FL 34116

**Re: Request for Amendment #3 to Work Order HM-FT3902-06-03**  
Marco South Construction Observation  
Purchase Order 4500065606  
HM File No: 16-001.SouthMarco

Dear Gary:

In accordance with Article 2 of Contract 06-3902; Additional Services of Consultant, and Humiston & Moore Engineers Proposal dated August 18, 2006, a budget amendment to Work Order HM-FT-3902 is requested to address additional tasks not included in the original scope of services, which have been requested by County staff or regulatory agencies. In accordance with paragraph 1.2.3 to promptly of the Contract provide the services required, this amendment is requested.

The additional scope includes but is not limited to:

**Task 4: Additional requirements to complete the post construction report due to the beach grading modification. (\$2,800.00)**  
**Task #6 (New): Permit Modification for Beach Grading (6,240.00)**

We request an additional budget of \$9,040.00

Due to the nature of the regulatory review process and the need to be responsive to requests from County staff for information and for attendance at meetings, services under this Work Order Amendment shall be billed on a time and materials basis. The budgets for this task may be considered as a not-to-exceed amount with the understanding that in the event regulatory requirements, sub-consultant participation or requests from County staff result in costs above these budget amounts, additional budget amendments will be required.

Sincerely yours,

**HUMISTON & MOORE ENGINEERS**

Kenneth K. Humiston, P.E.

Initial Estimate of Resource Allocation														
Amendment # 3			Actual allocation of personnel hours and task assignments will be determined during execution of individual tasks											
			\$ 160.00	\$ 145.00	\$ 125.00	\$ 100.00	\$ 85.00	\$ 70.00	\$ 70.00	\$ 85.00	\$ 75.00	\$ 70.00	\$ 50.00	TOTAL
Date	March 5, 2007	H&M	HOURS											
4	Post Construction Report & Final Certifications	2,800.00	800.00	0.00	0.00	2000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00 \$ 2,800.00
	H&M Task 4 Hours		5.0			20			0				0.00	
Task		FEES	PRIN	SR.MOD.	PJT.MGR	EN3	EN2	EN1	FIELD	CAD2	CAD1	PJT-CO	ADM	EXPENSE
6(New)	Permit Modification - Beach Grading	5,740.00	1040.00	0.00	0.00	4700.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00 \$ 6,240.00
	H&M Task 6 Hours		6.5			47			0				0.00	
	TOTAL	8,540.00												500.00 \$ 9,040.00
Item #6														
Expenses reimbursement is for Fedex charges for DEP submittal, \$250.00 modification fee and additional supply charges due to changes in report requirements from beach grading.														