

PELICAN BAY SERVICES DIVISION
Municipal Services Taxing & Benefit Unit

NOTICE OF PUBLIC MEETING

WEDNESDAY, OCTOBER 9, 2024

THE PELICAN BAY SERVICES DIVISION BOARD WILL MEET AT **1:30 PM ON OCTOBER 9** AT THE COMMUNITY CENTER AT PELICAN BAY, 8960 HAMMOCK OAK DRIVE, NAPLES, FLORIDA, 34108.

AGENDA

1. Pledge of Allegiance
2. Roll Call
3. Agenda approval
4. Approval of 7/10/24 Regular Session meeting minutes
5. Audience comments
6. Administrator's report
 - a. Capital Projects updates
 - i. *Hurricane Helene cleanup
 - ii. Sidewalk Phase II status
 - iii. Operations Facility
 - iv. Clam Pass update
7. Committee Reports
 - a. Landscape & Safety
 - i. US41 and Gulf Park Drive intersection update
 - ii. PBSD landscape guidelines
 - iii. *Landscape policy statement
 - iv. Review of opportunities for adding canopy trees on Ridgewood Drive
 - b. Budget
 - i. Review of September 30 financials
 - ii. *FY25 budget amendments
8. Chairman's Report
 - a. PBF Strategic Plan update
9. Old Business
10. New Business/Miscellaneous Correspondence
11. Adjournment

**indicates possible action items*

ANY PERSON WISHING TO SPEAK ON AN AGENDA ITEM WILL RECEIVE UP TO THREE (3) MINUTES PER ITEM TO ADDRESS THE BOARD. THE BOARD WILL SOLICIT PUBLIC COMMENTS ON SUBJECTS NOT ON THIS AGENDA AND ANY PERSON WISHING TO SPEAK WILL RECEIVE UP TO THREE (3) MINUTES. THE BOARD ENCOURAGES YOU TO SUBMIT YOUR COMMENTS IN WRITING IN ADVANCE OF THE MEETING. ANY PERSON WHO DECIDES TO APPEAL A DECISION OF THIS BOARD WILL NEED A RECORD OF THE PROCEEDING PERTAINING THERETO, AND THEREFORE MAY NEED TO ENSURE THAT A VERBATIM RECORD IS MADE, WHICH INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. IF YOU ARE A PERSON WITH A DISABILITY WHO NEEDS AN ACCOMMODATION IN ORDER TO PARTICIPATE IN THIS MEETING YOU ARE ENTITLED TO THE PROVISION OF CERTAIN ASSISTANCE. PLEASE CONTACT THE PELICAN BAY SERVICES DIVISION AT (239) 252-1355.

**PELICAN BAY SERVICES DIVISION BOARD REGULAR SESSION
JULY 10, 2024**

The Pelican Bay Services Division Board met on Wednesday, July 10, 2024, at 1:00 p.m. at the Community Center at Pelican Bay, 8960 Hammock Oak Drive, Naples, Florida 34108.

In attendance were:

Pelican Bay Services Division Board

Michael Fogg, Chairman

Joe Chicurel, Vice-Chairman

Jack Cullen (*absent*)

Jacob Damouni (*absent*)

Mark Ferland

Peter Griffith

Susan Hamilton

Brad Hildebrandt (*absent*)

Michael Rodburg

Greg Stone (*absent*)

Rick Swider

Michael Weir (*absent*)

Pelican Bay Services Division Staff

Neil Dorrill, Administrator (*absent*)

Dawn Brewer, Ops. Support Spec. II (*absent*)

Chad Coleman, Ops. Manager

Darren Duprey, Supervisor – Field I

Dave Greenfield, Supervisor - Field II

Karin Herrmann, Project Manager I

Lisa Jacob, Project Manager II

Barbara Shea, Admin. Support Spec. II

Also Present

Melanie Miller, Pelican Bay Foundation

Mike Ruffolo, PBF Board

APPROVED AGENDA (*AS PRESENTED*)

1. Pledge of Allegiance
2. Roll Call
3. Agenda approval
4. Approval of 5/8/24 Regular Session meeting minutes
5. Audience comments
6. Administrator's report
 - a. Capital Projects updates
 - i. Sidewalk Phase II status
 - ii. Operations Facility
 - iii. *Clam Pass dredging project
 - b. June 30 Financial Report
7. Committee Reports
 - a. *Landscape & Safety
 - b. Water Management & Clam Bay
8. Chairman's Report
9. Old Business
10. New Business/Miscellaneous Correspondence
11. Adjournment

**Pelican Bay Services Division Board Regular Session
July 10, 2024**

ROLL CALL

Mr. Cullen, Mr. Damouni, Mr. Hildebrandt, Mr. Stone, and Mr. Weir were absent and a quorum was established.

AGENDA APPROVAL

Ms. Hamilton motioned, Mr. Griffith seconded to approve the agenda as presented. The motion carried unanimously.

APPROVAL OF 5/8/2024 REGULAR SESSION MEETING MINUTES

Ms. Hamilton motioned, Mr. Griffith seconded to approve the 5/8/2024 regular session meeting minutes as amended. (After discussion with Mr. Fogg, the minutes were approved as presented.) The motion carried unanimously.

AUDIENCE COMMENTS

Mr. Trent Waterhouse asked for an update on whether the Naples Grande has any plans to install a horizontal barrier in their parking lot at the south end of Crayton Rd. Mr. Coleman responded that he has not been informed of any update on this issue.

Ms. Beth Schultz, PBPOA President, commented that she has heard from residents about the unsightly “utility boxes” located in several areas throughout Pelican Bay. She suggested that the PBF and the PBSB work together to determine who owns these boxes and work to improve the appearance of these boxes. Ms. Schultz noted that PBF design guidelines require that utility boxes on homeowner properties must be painted hunter green. She also commented on a resident complaint regarding a street sign at the end of a street in Oakmont which has not been replaced in over a year.

Mr. Coleman commented that we are in the process of putting together a bid package for street sign replacement, to hopefully put in place a 3-year contract with a qualified vendor. He noted that staff has a current list of signs to be replaced and that the sign cited by Ms. Schultz is on the list. Mr. Coleman will look into whether we would be able to replace any individual signs at this time.

Mr. Waterhouse commented that these boxes are owned by Comcast, Lumen (formerly CenturyLink), and FPL. He noted that all of Summit/Hotwire infrastructure is buried underground. Mr. Waterhouse commented that Comcast intends to leave their infrastructure in place forever. He also noted that a majority of these boxes belong to Lumen, who is severely understaffed and is unlikely to perform any improvements to these boxes. Mr. Griffith confirmed that Comcast has no intention of removing any of these boxes. Mr. Coleman commented that the PBSB has no authority to remove any of these boxes, and that in some cases, the PBSB has installed some landscaping near the boxes, which must be three feet away from boxes. Mr. Fogg suggested that we explore installing additional landscaping around these boxes. Dr. Chicurel commented that he will follow up.

Ms. Mary Lucas, a resident of St. Kitts/Crown Colony, commented on (1) disruptions of irrigation and electrical systems on the west side of the new sidewalk (in front of her association), (2) the removal of trees in front of Crown Colony which have not been replaced, (3) controlling Carolina willows in the uplands, and (4) the waterway on the south side at the Marker 36 parking lot which is totally obstructed by overgrowth.

Mr. Coleman commented that our sidewalk contractor has not completed all remediation work and that any irrigation issues will be fixed. He commented that staff will follow up on the drainage issue as well as the tree replacement issues brought up by Ms. Lucas.

ADMINISTRATOR'S REPORT (PROVIDED BY MR. COLEMAN)

SIDEWALK PHASE II UPDATE

Mr. Coleman reported that our contractor has finished placing all new sidewalk, and is now replacing areas that were cited as “out-of-compliance” by the County’s right-of-way inspectors (such as slope or aesthetic issues). All aspects of the project must pass inspection by the County inspectors in order for the contractor to close out their permit.

OPERATIONS FACILITY

Mr. Coleman provided aerial photos of our 6200 Watergate Way site, which included photos of the demolition, the cleared site, and the footprint for the new building. He commented that our contractor, Heatherwood Construction, has completed installing the concrete footers (which will provide the support for the building’s foundation), and their subcontractor, Wildcat Construction, has completed the demolition work.

CLAM PASS DREDGING PROJECT

Mr. Coleman commented that Earth Tech Enterprises has completed their work on our Clam Pass dredging project, and provided pre-construction and post-construction photos of Clam Pass. The Pass now has good flow. He commented that we will have further discussion on whether to continue working with the County Procurement Dept. on our bid package for a late Fall hydraulic dredging project, which includes the removal of an estimated 15,000 cubic yards of material. Our recent dredging project removed 12-13,000 cubic yards of material. After a new survey of the Pass is completed, Dr. Dabees will review the survey and then provide an engineer’s opinion and recommendation on whether a hydraulic dredge project should be pursued at this time. Mr. Coleman noted that the procurement process is a long process which will require TDC approval and BCC approval.

Mr. Rodburg commented that a Water Management and Clam Bay Committee has been scheduled for July 29, where Dr. Dabees will provide committee members with updated information as well as survey results. He noted that it is likely that the committee will make a recommendation as to how and whether to proceed with a hydraulic dredge. Mr. Fogg commented that the board may have to meet to approve a request for a dredge. Mr. Coleman thanked staff, the County’s sea turtle team, and Earth Tech for shorebird monitoring during the dredging project.

JUNE 30 FINANCIAL REPORT

Mr. Coleman commented on the June 30 financial statements, and noted that salaries and operating expenses are currently on budget. He reported that we purchased a new beach rake (out of our capital fund), as our existing beach rake is in need of costly repairs. Mr. Coleman reported that we are currently reviewing sidewalk project change orders. He noted that we have already used the contract’s owners allowance, and therefore, if approved, these change orders may require additional funding (which would need future board approval).

Mr. Fogg commented that we do have the ability to borrow additional funds if needed. He also commented on the financials including (1) 96% of assessment revenue received, and (2) interest earned.

COMMITTEE REPORTS

LANDSCAPE & SAFETY COMMITTEE

**Pelican Bay Services Division Board Regular Session
July 10, 2024**

Dr. Chicurel provided an update on the Landscape & Safety Committee meeting held on June 26. A summary of updates was included in his "Landscape & Safety Committee Update Report," which was included in the agenda packet.

Dr. Chicurel commented that the L&S Committee Chair welcomed Mr. Stone and Mr. Hildebrandt to the committee as well as the board.

SIDEWALK PROJECT REPORT

Dr. Chicurel commented that at the committee meeting, Mr. Dorrill gave a sidewalk project report, stating that the project is nearly 100% completed, and noted that the County, PBSB, and our CEI engineers are all in agreement as to which sidewalk segments must be replaced by Quality Enterprises, to meet project specifications.

EXTRA POLICE PATROLS

Dr. Chicurel reported that the committee voted to recommend that the PBSB Board allocate sufficient funds to pay for extra police patrols as outlined in the May 1, 2024 CCSO notice (included in the agenda packet). He noted that the CCSO has defined "in school" and "out of school" limitations.

Dr. Chicurel motioned, Mr. Griffith seconded that staff execute a CCSO special detail agreement for CCSO deputy patrols in Pelican Bay as per their guidelines for 2024 and 2025. The motion carried unanimously.

Mr. Fogg expressed concerns on CCSO special details including the following.

- What is the objective of hiring CCSO special details? Traffic control? Community presence?
- What is the benefit, off season, when few residents are present?
- Will the County allow us to enter into an agreement with the CCSO?
- Can we specify specific hours and tasks?
- Can we come up with specific goals and hours?

Dr. Chicurel responded that the CCSO special patrols would provide traffic control as well as a community presence. He noted that in the past, the CCSO provided a monthly report, which specified and listed all of their activities in Pelican Bay during contracted hours. Dr. Chicurel commented that there has been crime in Pelican Bay and that the presence of CCSO patrols would provide some comfort to residents.

Mr. Coleman commented that the PBSB can enter into an agreement with the CCSO, and that the County Attorney's Office can review it. He noted that in the past, the PBSB budgeted \$30,000/year for extra patrols and that the monthly reports included many traffic citation warnings issued.

Mr. Ferland suggested that we do a 3-month extra patrols pilot program. Mr. Fogg suggested that we put the agreement in place and then direct specific activities. He directed Dr. Chicurel and staff to prepare a specific extra patrols plan for a pilot program including goals, and specific hours and days of the week.

Mr. Waterhouse commented that Sheriff Rambosk has often stated that the dusk hours are the most dangerous hours for elderly drivers, and that DUI arrests are the highest from 4:00-8:00 p.m.

COUNTY TRAFFIC STUDIES

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Dr. Chicurel reported that the committee agreed on asking the County to carry out traffic studies on (1) Pelican Bay Blvd. and its intersection with Hammock Oak Dr. and North Pointe Dr. and (2) Gulf Park Dr. and its intersection with Ridgewood Dr. and Green Tree Dr. Prior traffic studies of these intersections have indicated that criteria for stop signs have not been met. Dr. Chicurel commented that at some point in the past, the County had indicated that stop signs could be installed at the intersection of North Pointe Dr. and PB Blvd., if the PBSB paid for the signs and installation.

Mr. Fogg commented that FDOT has informed us that the intersection of Gulf Park Dr. and US41 does not meet the criteria for a traffic light. He asked Dr. Chicurel to try to find out what exactly “the criteria” are.

FEASIBILITY OF PLANTING TREES ON RIDGEWOOD DR. AND GREEN TREE DR.

Dr. Chicurel reported on Mr. Coleman’s presentation on an engineering/arborist’s report on the feasibility of planting trees on Ridgewood Dr. and Green Tree Dr. (the sidewalk project is substantially complete on these roads). He noted that during the discussion, five criteria surfaced, and have been summarized on a document (prepared by Dr. Chicurel) titled, “Criteria & Considerations to Determine if an Area is Suitable for Tree Planting and/or to Establish a Tree Canopy” which was added to the record. The document describes the criteria as follows.

- A “willing resident and/or association” buy in.
- No utility conflicts.
- No vehicular and/or pedestrian line-of-sight blockage.
- No sidewalk maintenance problems and/or future structural damage.
- PBSB landscape staff recommendations as to which tree species to choose which would be “clean,” sidewalk friendly, and easy to maintain.

Dr. Chicurel commented that the feasibility report concluded that on Ridgewood Dr., there is one definite site and two possible sites to plant a tree; on Green Tree Dr. there is one site. He noted that staff will look at tree planting feasibility on additional PB roads in the future, as the sidewalk project is completed on additional roads.

Mr. Griffith, a resident of Ridgewood Dr., commented on the loss of at least two dozen trees on Ridgewood Dr. over the last 25 years, as a result of storms, age, construction, redevelopment, resident preference, and the new sidewalk construction. He noted that residents want more trees and that we must listen to our community. Mr. Griffith suggested that the PBSB could provide additional irrigation pipes to provide the necessary water for new trees. He noted that he disagrees with Mr. Coleman and Dr. Chicurel on whether homeowners own the property, in the right-of-way, adjacent to the road, in front of their homes.

Mr. Rodburg commented that the PBF homeowner guidelines state that each homeowner must have two shade trees on their property. He suggested that if the PBF has enforcement authority, then they may want to review and enforce their tree requirements.

Ms. Melanie Miller, PBF Vice President, commented that the PBF is putting together a strategic master plan to include strategic goals and objectives for the entire community, and would include a long-term collaborative master plan. The PBF is looking for buy-in and support from the PBSB. She reported that the PBF is working on a comprehensive GIS mapping of Pelican Bay which can be shared going forward.

Ms. Susan Watts, PBF consultant, commented that the PBF has collected a lot of survey information from residents for guidance of how to proceed in forming their strategic master plan. She noted that she attended the recent PBSB Landscape & Safety Committee meeting and was impressed

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by the level of detail and identified challenges in regards to tree planting. Ms. Watts reported that Mr. Dorrill commented that if a homeowner was willing to provide irrigation water to a new tree, then the PBSB would gladly plant a tree on a single-family homeowner's property. As a follow up, Ms. Watts suggested that the PBF, PBSB, and Design Review Committee pursue a small pilot project to reach out to single-family homeowners to determine whether they would be willing to irrigate a new tree. She commented that she is in the process of coordinating a meeting with the PBF, the PBSB, Strategic Planning Committee members, and Dr. Chicurel. Ms. Watts commented that the Strategic Planning Committee is proposing to (1) complete an assessment of vegetation in Pelican Bay and (2) hire a landscape architect to help us establish a community vision.

Dr. Chicurel commented that landscaping is important to the community, and that the PBSB is looking to learn more specifics and learn exactly what the PBF has in mind for PB landscaping. He noted that the PBSB has its own landscaping goals and guidelines. Dr. Chicurel expressed concern that the PBF may come down with an iron hand to force homeowners to adhere to certain PBF requirements. Ms. Watts commented that this is not the case, and that the plan is to review existing PBF documents and to educate residents.

Mr. Swider commented that specific entities within Pelican Bay have specific landscape responsibilities for identifiable areas. Dr. Chicurel confirmed that the PBSB is responsible for beautification in specific areas, by ordinance, which are generally adjacent to County assets, including the 41 berm. He noted that over the past several years, we have replaced landscaping in many areas to correct line-of-sight issues.

Mr. Waterhouse commented that the Chateaumere Association recently planted and funded new trees in front of their property along PB Blvd. He suggested that we encourage other HOA's to do the same. He noted that recent PB landscape changes have improved line-of-sight throughout the community. Mr. Waterhouse also commented on Ms. Ellen Goetz (landscape architect), who was a great asset in preparing the landscape improvement plans for the 41 berm, several years ago.

Ms. Schultz commented, speaking on behalf of single-family homeowners, that the PBPOA would like to be a part of the landscape master plan conversation going forward.

Mr. Fogg suggested that in light of the fact that so many trees have been lost, we should consider "out of the box" ideas and try our best to install as many new shade trees as possible. He noted that we need to work with the PBF on an updated vision for the community and keep in mind that our community is being compared to newer communities.

Mr. Ruffolo, PBF Board Chair, commented that the PBF Board, as part of the strategic planning process, looks forward to preparing a landscape vision, that has to be mitigated by the constraints discussed by Dr. Chicurel.

SHARROWS ON MYRA JANCO DANIELS

Dr. Chicurel commented that staff will ask for a permit to place sharrows on Myra Janco Daniels Blvd. Mr. Ruffolo questioned whether Commissioner Hall is supportive of the proposed new sharrows. Mr. Coleman commented that he has had no discussions on this issue with Commissioner Hall and is waiting for a response back from Traffic Ops. Mr. Duprey commented that sharrows can be painted on a single-lane road.

Mr. Waterhouse commented that the master plans of the Artis-Naples and Waterside Shops include the removal of the median on Myra Janco Daniels Blvd, the timing of which is unknown. Mr. Fogg noted that we cannot expedite the removal of the median. He also noted that at this time, Commissioner Hall is not pursuing a "cut-through" at the south end of Crayton Rd.

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PAVER CROSSWALKS

Dr. Chicurel commented that staff will research the feasibility of replacing certain sand set paver crosswalks with an alternative that does not require regular costly repairs. Illustrations of crosswalk pavers (requiring repair) were provided in the agenda packet.

WATER MANAGEMENT & CLAM BAY COMMITTEE

Mr. Rodburg provided a Water Management and Clam Bay Committee report which included the following.

- The Water Management & Clam Bay Committee has a scheduled meeting on July 29.
- The beach dune swale project, south of the Contessa, has been completed and highly satisfactory to Contessa residents.
- Dune restoration plantings at Marker 36 and South Beach have gone forward.
- Our mechanical dredging project at Clam Pass has been completed. At our July 29 committee meeting next steps will be discussed with our Coastal Engineer.
- Mr. Dorrell attended a meeting of the Coastal Advisory Council on behalf of the PBSB. A presentation was made by the Seagate community, asking for the County to take a fresh look at our mandate and options to improve the water quality and mangrove health in Clam Bay.
- At our July 29 committee meeting, we will discuss our data on water quality and the health of the mangroves in Clam Bay. Additional tide gauges may be added in Clam Bay for additional monitoring capability.
- Our 2023 Water Quality Report is expected to be received shortly. Once received, we will review the data and determine next steps. Separately we expect to receive a data analysis of the samples collected from the upland sources of water through the berm over the past several years.

CHAIRMAN'S REPORT

AUGUST/SEPTEMBER BOARD MEETINGS

Mr. Fogg announced that there will be no August or September PBSB Board meeting scheduled. The next scheduled meeting will be October 9. He noted that if Dr. Dabees decides to move forward with a late Fall hydraulic dredge, and approval by this board is needed, then a special meeting may be scheduled in August or September.

Mr. Fogg noted that a board member has requested that in the future, board meetings are scheduled to begin at 1:30. By consensus, the board agreed to this change for all future meetings.

OLD BUSINESS

2020 PBSB TREE PLANTING

Mr. Coleman commented that in 2020, the PBSB planted 25 trees on Pelican Bay Blvd. He also commented that we do not want to force trees on residents.

ADJOURNMENT

The meeting was adjourned at 2:34 p.m.

Michael Fogg, Chairman

Minutes approved [] *as presented* OR [] *as amended* ON [] *date*

Pelican Bay Services Division Project Tracking Summary

10/3/2024

PBSD New Maintenance Facilities (Project 50211)

The main building is progressing and currently, the Contractor is constructing the roof.

Sidewalk Improvements (Project 50212)

The Contractor is currently under a "Stop Work Order". Work is anticipated to resume following approval of Change Order No. 2, that is under review by the County Attorney and the Clerk.

Clam Pass

The tide ratio is 0.7 which indicates the Pass is stable.

Bay Colony Beach Dune Swale

As a result of Helene, the dune swale was inundated with sand obstructing positive drainage for approximately 1,650 linear feet of a total of 1,837 linear feet or 89%. An emergency Purchase Order is in process and the Contractor is expected to begin work the week of October 7.















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LANDSCAPE & SAFETY COMMITTEE MEETING (9/23/24) REPORT TO THE PBSB BOARD

The Landscape and Safety committee met at the PBSB office. The following items were discussed and/or presented:

1. Sidewalk Phase II Update: Chad Coleman, PBSB Deputy Director, told the committee that engineers are working to resolve issues at the Crescent. And that there is a "Stop Order" in effect while we get a "Change Order" through the BCC.
2. Pelican Bay Foundation Landscaping & Tree Canopy Strategic Plan Update: Tony D'Errico, PB Foundation President, presented the Foundation's preliminary plans and answered numerous questions.

The Foundation is planning to develop a Master Landscape Plan that would *"cover standards, jurisdiction, and enforcement that applies to all property owners and maintenance within Pelican Bay."*

Many specific items have not been developed yet but the Strategic Plan *"has identified that there is a need."*

3. Staff is proceeding with the paperwork to establish CCSO extra patrols from Nov. 2024 to May 2025. The PBSB previously budgeted \$30,000 per year for extra police patrols prior to the Parkland H.S. shootings (the Sheriff curtailed those patrols to focus on school protection) but has re-instated them effective May 1, 2024).

4. As per the handout in today's packet, we are changing the sign "RIGHT LANE MUST TURN RIGHT" (at the exit of Oak Lake Sanctuary) with a more direct and concise sign "NO LEFT TURN." The other signage at the intersection (see handout) must remain as is.
5. Committee member, Greg Stone, made the suggestion to look into placing delineators along the yellow striped lane on Gulf Park Dr. leading to US 41 to further alert traffic that this is a RIGHT TURN ONLY intersection. Staff will research this.
6. Former PB Foundation Director and current Chairman of the PBF Media ad hoc Committee suggested that traffic safety signage, indicating that vehicles must allow 3 feet between their vehicle and a bicycle when passing a cyclist, be placed in the community. Staff will research this excellent suggestion.
7. Unfortunately, time did not allow for a presentation by staff describing where trees can be planted in the Pelican Bay Blvd. South segment (utilizing the criteria in the handout in the meeting packet).

Submitted By: Joe Chicurel, Landscape & Safety
Committee Chairman

PBSD Landscape & Safety Committee Meeting
Pelican Bay Foundation Landscaping Related Strategic Plan Update
9/23/24

To: PBSD Landscape & Safety Committee

From: Tony D'Errico, Marian Jacobson

The purpose of this note is to provide an update on work underway by the Foundation as it pursues:

Strategic Plan Goal 6. Maintain and enhance Pelican Bay's infrastructure, visual appeal, and ambiance of quiet beauty.

Objective 2. Create a Master Landscape Plan covering standards, jurisdiction, and enforcement that applies to all property owners and maintenance within Pelican Bay.

The Foundation Board approved a three-year strategic plan in March 2024. The plan has seven goals and multiple objectives. Tactic teams comprised of one Foundation staff member and one Strategic Planning Committee (SPC) member have been designated as co-leads responsible for developing and implementing a tactical plan to achieve the objectives.

Tony D'Errico and SPC member Marian Jacobson are the co-leads responsible for Goal 6, Objective 2. They have hired consultant Susan Watts (land planner, landscape architect and planned community development manager) to assist them.

In July, Tony, Mike Ruffalo, Marian and Susan met with Michael Fogg and Neil Dorrill. Later in the month Tony, Marian, and Susan met with Dr. Joe Chicurel. The purpose of both meetings was to share the Foundation's tactical approach to its landscaping related strategic plan objective.

Below is a summary of what was discussed at the July meetings with updates since July noted in red.

1. The Foundation has hired Felipe Lemus of Florida GIS Solutions to create a GIS map of the PUD that identifies ownership and various jurisdictions. PBSD already has a GIS map of its areas of responsibilities, and the Foundation will benefit from having a similar information tool. **(Mapping project completed 8/30)**
2. The Foundation plans to hire a registered landscape architect with experience in Florida coastal planned communities to assist it in developing a landscape vision statement and general set of master landscape guidelines for Pelican Bay. The Foundation recognizes that PBSD has landscape guidelines in place that are being followed successfully and which deliver well on safety, line of sight, efficiency of maintenance, and general beautification. However, Pelican Bay is one of the oldest planned communities in Collier

County, and the Foundation's Strategic Plan has identified that there is a need and an opportunity to enhance the role of landscaping as a source of member satisfaction and branding competitive advantage for Pelican Bay. Furthermore, it is a best practice for a community the size of Pelican Bay to have an articulated landscape vision and set of master landscape principles in place to ensure consistency of design and execution over time no matter who is in leadership.

- Tony emphasized that, ultimately, the Foundation would like development and support of master landscape guidelines be a joint Foundation/PBSD effort, because it is important both entities speak as one voice since they both represent Pelican Bay residents. In the initial stages, the Foundation will take the lead on this initiative, but it is understood that PBSD leadership is critical to implementation.
- **Update: based on outreach and discussion with four potential landscape architect firms and on the advice of our consultant Susan Watts, the Foundation has determined that at this stage putting out an RFP is not possible. Several qualified firms we contacted do not care to work with an HOA or they simply declined to bid. We also think it would be helpful to define more clearly and focus the project scope. We have found a firm that we think has the right expertise to help us go from concept to project plan and have asked for a proposal for those services. Naturally, any related work resulting from the plan will be placed out for bid.**
- Joe shared historical context about his experience implementing the Community Improvement Plan (CIP) when he joined the PBSD board in 2013. The CIP was jointly developed by the Foundation and PBSD during 2009-2010. Joe explained that the plan, while good intentioned, had some unintentional consequences such as increased maintenance costs and line of sight complications. **Update: That learning is noted, and the Foundation will seek PBSD's input as it pursues its work.**

3. We discussed the idea of a joint pilot project between the Foundation and PBSD Landscape & Safety (L&S) Committee to maximize opportunities to replant trees adjacent to the new sidewalk.

- Joe agreed that Foundation involvement with outreach to single family homeowners and HOA's would be essential in developing additional options to plant trees.
- Ownership of the real estate underneath the Right of Way and the resultant implications for planting, maintenance and easements must be identified and understood better before a tree planting plan can be fully developed. It is anticipated that this ROW ownership will be discussed at the next Landscape & Safety Committee meeting agenda.



No Left Turn Sign
MUTCD R3-2A Available
Item X4553



**The Landscape & Safety Committee Chairman's statement
to the committee on Tree/Tree Canopy landscape proposals:**

Since the PBSB / L&S Committee is in the process of considering the planting of trees and establishing tree canopies where appropriate, the L&S Committee needs to memorialize guidelines to aid in this landscape endeavor (*it is a landscape project and not solely a tree planting project*).

At the June 26th L&S Cte. meeting, Chad Coleman presented an engineering/arborists' determination of sites on Green Tree Drive and Ridgewood Drive that trees could be planted.

As each site was evaluated and considered, conflicts and site realities were discussed. This discussion led to the enumerating of factors that negated certain sites from consideration.

The Landscape & Safety Report to the full board on July 10th 2024 listed these factors as "Criteria and Considerations".

**CRITERIA & CONSIDERATIONS TO DETERMINE IF AN
AREA IS SUITABLE FOR TREE PLANTING AND/OR
TO ESTABLISH A TREE CANOPY**

- (1) A “willing resident” and/or association buy in
(signed County Landscape Maintenance Agreement)**
- (2) No utility conflicts**
- (3) No vehicular and/or pedestrian Line of Sight blockage**
- (4) No sidewalk maintenance problems and/or future
structural damage**
- (5) PBSO Landscape Dept. recommendations as to which
trees would be “clean” trees; sidewalk friendly; and
reasonably easy to maintain**
- (6) Sites where shade trees would create slick slippery
sidewalks (mold and algae) when repeated drenching
with water (i.e. irrigation water) would be
contraindicated**

easement

n. the right to use the real property of another for a specific purpose. The easement is itself a real property interest, but legal title to the underlying land is retained by the original owner for all other purposes. Typical easements are for access to another property (often redundantly stated "access and egress," since entry and exit are over the same path), for utility or sewer lines both under and above ground, use of spring water, entry to make repairs on a fence or slide area, drive cattle across and other uses. Easements can be created by a deed to be recorded just like any real property interest, by continuous and open use by the non-owner against the rights of the property owner for a statutory number of years, typically five ("prescriptive easement"), or to do equity (fairness), including giving access to a "land-locked" piece of property (sometimes called an "easement of necessity"). Easements may be specifically described by boundaries ("24 feet wide along the northern line for a distance of 180 feet"), somewhat indefinite ("along the trail to the northern boundary") or just for a purpose ("to provide access to the Jones property" or "access to the spring") sometimes called a "floating easement." There is also a "negative easement" such as a prohibition against building a structure which blocks a view. Title reports and title abstracts will usually describe all existing easements upon a parcel of real property. Issues of maintenance, joint use, locking gates, damage to easement and other conflicts clog the judicial system, mostly due to

Right-of-Way (ROW) Permitting

Categories: [Code Enforcement](#) [Transportation Engineering](#) [Permitting, Planning, & Zoning](#) [Transportation Planning](#)

The Right-of-Way is land dedicated, deeded, used, or to be used for a street, alley, walkway, boulevard, drainage facility, access for ingress and egress, or other purpose by the public, certain designated individuals, or governing bodies. A [permit](#) is required anytime you perform work within the Right-of-Way other than routine maintenance.

It shall be unlawful for any responsible party to dig, excavate, obstruct, or place any construction or other material, or perform any other work which disturbs the existing structure and/or compaction of soil in any right-of-way provided for public use in Collier County, including any public right-of-way maintained by Collier County within the boundaries of any municipal corporation, without first obtaining a permit.



Landscape Beautification Master Plan

PURPOSE: It is the Road Maintenance Division's intent to set forth steps to be taken by Right-of-Way applicants to initiate a landscape maintenance agreement for landscape and irrigation within the County maintained Rights-of-Way (ROW)

WHEN DO I NEED A LANDSCAPE MAINTENANCE AGREEMENT? A landscape maintenance agreement is needed in all instances when proposing landscape and irrigation within the rights of way. ★

POLICY/PROCEDURE FOR LANDSCAPE MAINTENANCE AGREEMENTS:

- The "Applicant" may be a private, homeowners association, or developer. The applicant will be responsible for the installation costs of the landscape and irrigation project along with its perpetual maintenance.
- The applicant is required to obtain a Right-of-Way Permit. Included in the Right-of-Way applicant are the following:
 - Original signed and notarized landscape maintenance agreement. (LMA)
 - Right-of-Way permit and a check for the associated fees. (ROW permit - fee schedule)
 - Signed and sealed landscape architectural plans that indicate the limit of work and future maintenance. (The Design Checklist)
 - Landscape Maintenance Specifications (Boilerplate Specifications)
- All attachments will be reviewed by Right-of-Way permitting and Road Maintenance Landscape staff. Upon approval of plans, issuance of the Right-of-Way permit, and receipt of the original landscape maintenance agreement, a Right-of-Way permit will be issued, and the completed agreement will be

submitted to the County Attorney's Office for review for legal sufficiency.

- The agreement requires Board of County Commissioner approval prior to starting the work.
- The Board approved agreement is recorded through Minutes and Records. The applicant is responsible for all recording fees.
- After notification by the Applicant of the project completion, Right-of-Way inspection and Road Maintenance Landscape staff will check the placement of all plantings at the project site to assure acceptable plant and sprinkler head placement.
- The County reserves the right to remove the project or a portion thereof if necessary due to construction, drainage requirements, traffic safety, or lack of maintenance through the terms of the agreement.



Divisions » Code Enforcement

Common Code Violations

RIGHT-OF-WAY

A permit is required for any construction activities, digging, excavation, or obstruction on Collier County Rights-of-Way, except for mailboxes which must be mounted on a breakaway- type post. Parking in the right-of-way is prohibited.

[Code of Laws and Ordinances, Section 110-31]

Pelican Bay Landscaping Goals and Guidelines

OBJECTIVE: In order to establish safe, attractive, and high quality landscaping, reflective of the desires of Pelican Bay residents and Pelican Bay's premier community status, the following *Pelican Bay Landscaping Goals and Guidelines* have been approved by the Pelican Bay Services Division Board.

I. SAFETY

- 1. Maintain safe lines of sight for pedestrians on pathways and for vehicles on roadways.**
- 2. Develop a plan for timely tree pruning.**

II. WHEN APPROPRIATE UTILIZE DROUGHT RESISTANT PLANTS THAT REQUIRE MINIMAL FERTILIZER AND MAINTENANCE

III. REPLACE UNHEALTHY VEGETATION, HIGH MAINTENANCE PLANTINGS, AND CATEGORY 1 INVASIVES

IV. ESTABLISH AND MAINTAIN ATTRACTIVE ENTRANCE AND INTERSECTION LANDSCAPES

- 1. The entrances are located on US 41: Pelican Bay Blvd. North, Pelican Bay Blvd. South, and Gulfpark Drive**

V. MAINTAIN ALL PELICAN BAY LANDSCAPES AND ITS TREE CANOPY IN A TIMELY MANNER

Barbara Shea

Landscape Statement of Intent.

"PBSD, in co-operation with homeowners and homeowners associations, is committed to replacing and adding, wherever appropriate and feasible, a significant number of canopy trees throughout the Pelican Bay community".

Sub-points:

"Review of opportunities for placement of canopy trees along Ridgewood Drive".

"Process for selecting types of canopy trees appropriate for Pelican Bay"











PELICAN BAY
BALANCE SHEET
 Sep 30, 2024
 (UNAUDITED)

OLD FUND NUMBER

	Operating Fund 109 1007000000	Street Lighting 778 1008000000	Pelican Bay Landscape, Safety, Lake & Beach Projects 322 3041000000	Clam Bay Capital Projects 320 3040000000	Assessment Funded Activities	Pelican Bay Financed Capital Projects 323 3042000000	TOTAL
ASSETS							
Cash and Investments	2,433,413.66	169,716.39	5,529,482.18	165,125.20	8,297,737.43	883,771.49	9,181,508.92
Interest receivable	-	-	-	-	-	-	-
Trade receivable, net	-	-	-	-	-	-	-
ROU Lease Receivable-Current	24,359.94	11,998.18	-	-	36,358.12	-	36,358.12
Due from other Funds	-	-	-	-	-	-	-
Due from other governments	840.08	-	29,760.60	-	30,600.68	-	30,600.68
Total assets	2,458,613.68	181,714.57	5,559,242.78	165,125.20	8,364,696.23	883,771.49	9,248,467.72
LIABILITIES AND FUND BALANCE							
Liabilities:							
Accounts payable	34,999.62	2,116.42	133,066.32	14,967.00	185,149.36	294,938.10	480,087.46
Wages payable	-	-	-	-	-	-	-
Retainage payable	-	-	-	-	-	-	-
Due to other Government	84.54	42.27	-	-	126.81	-	126.81
Deferred Inflows-Leases	23,401.33	11,526.03	-	-	34,927.36	-	34,927.36
Commercial Paper Loan	-	-	5,500,000.00	-	5,500,000.00	-	5,500,000.00
Total liabilities	58,485.49	13,684.72	5,633,066.32	14,967.00	5,720,203.53	294,938.10	6,015,141.63
Fund balances:							
Fund balance	2,400,128.19	168,029.85	(73,823.54)	150,158.20	2,644,492.70	588,833.39	3,233,326.09
Total liabilities and fund balances	2,458,613.68	181,714.57	5,559,242.78	165,125.20	8,364,696.23	883,771.49	9,248,467.72
Fund Balance at the end of the period	2,400,128.19	168,029.85	(73,823.54)	150,158.20		588,833.39	
Approved Project Financing Available to Draw						1,000,000.00	
Unspent balance of projects:							
Small projects under \$200K	-	-	(16,793.86)	-	-	-	-
50103-PBSD Signage	-	-	458,487.23	-	-	-	-
50126-Beach Renourishment	-	-	728,216.10	-	-	-	-
50211-PBSD OPS BLD	-	-	3,927,650.44	-	-	-	-
50212-PBSD PH1-SW	-	-	226,952.05	-	-	-	-
50212-PBSD PH2-SW	-	-	-	-	-	1,527,523.64	-
50272-Streetlight Improvement	-	-	151,660.21	-	-	-	-
51100-Clam Bay Restoration	-	-	-	107,921.95	-	-	-
Total unspent balance of major projects	-	-	5,476,172.17	107,921.95		1,527,523.64	
Budgeted reserves:							
991000-Reserve for contingencies	184,400.00	11,400.00	-	-	-	-	-
991700-Reserve for disaster relief	700,000.00	-	-	-	-	-	-
992090-Reserve for sinking fund	-	-	-	-	-	-	-
993000-Reserve for capital outlay	129,100.00	49,600.00	-	-	-	-	-
994500-Reserve for future construction and improvement	-	-	-	-	-	-	-
998000-Reserve for cash	475,000.00	40,000.00	-	-	-	-	-
Total budgeted reserves	1,488,500.00	101,000.00	-	-			
Budgeted commitments at the end of the period	1,488,500.00	101,000.00	5,476,172.17	107,921.95		1,527,523.64	
	911,628.19	67,029.85	(5,549,995.71)	42,236.25		61,309.75	
Financing Recap:							
Funding for current sidewalk program planned				6,500,000.00			
Funding reserved for future capital projects				3,500,000.00			
Financing Secured				<u>10,000,000.00</u>			
						This is the difference between interest earned on unspent proceeds and accrued interest paid on the borrowing.	

PELICAN BAY
 INCOME STATEMENT
 OPERATING FUND - 1007000000
 Sep 30, 2024
 (UNAUDITED)

	Adopted Budget	Amended Budget	Commitments to	March	April	May	June	July	August	September	Total Expenditures	Variance	% Budget Consumed
REVENUES AND CARRYFORWARD													
Special assessments	5,215,600.00	5,215,600.00	-	82,574.88	122,932.77	50,685.65	48,595.89	-	-	-	5,027,080.59	(188,519.41)	96.4% #DIV/0!
FEMA	-	-	-	-	-	-	-	-	-	-	-	-	-
Interest	26,000.00	26,000.00	-	14,601.51	14,965.60	13,666.14	13,682.70	13,286.41	8,196.94	-	124,916.97	98,916.97	480.4%
Miscellaneous	40,800.00	40,800.00	-	1,011.98	9,451.60	4,218.72	14,353.94	4,227.35	29,607.15	4,227.35	86,948.57	46,148.57	213.1%
Transfers in	34,100.00	34,100.00	-	-	-	-	-	-	-	-	-	(34,100.00)	0.0%
Negative 5% of estimated revenue	(265,800.00)	(265,800.00)	-	-	-	-	-	-	-	-	-	265,800.00	-
Budgeted carryforward	1,895,500.00	1,895,500.00	-	-	-	-	-	-	-	-	-	(1,895,500.00)	-
Total revenues + carryforward	6,946,200.00	6,946,200.00	-	98,188.37	147,349.97	68,570.51	76,632.53	17,513.76	37,804.09	4,227.35	5,238,946.13	(1,707,253.87)	75.4%
EXPENDITURES AND RESERVES													
Personal services													
Salaries, taxes and retirement	2,137,111.00	2,137,111.00	-	159,257.96	165,177.60	252,039.29	162,088.31	169,852.97	168,804.34	161,821.27	1,983,038.01	154,072.99	92.8%
Health, dental, life insurance; Short term, lc	448,689.00	448,689.00	-	-	112,172.25	-	-	112,172.25	-	-	448,689.00	-	100.0%
Total personal services	2,585,800.00	2,585,800.00	-	159,257.96	277,349.85	252,039.29	162,088.31	282,025.22	168,804.34	161,821.27	2,431,727.01	154,072.99	94.0%
Operating													
182602-Lake & Stormwater Management fi	787,000.00	787,000.00	26,816.00	31,664.58	105,578.93	65,589.44	111,227.91	34,436.25	27,823.47	48,926.58	660,190.69	99,993.31	87.3%
182901-Right of way beautification field	1,721,700.00	1,721,700.00	31,073.00	129,767.14	132,377.81	109,579.27	71,943.02	183,212.45	108,551.81	102,772.92	1,536,115.73	154,511.27	91.0%
Total operating	2,508,700.00	2,508,700.00	57,889.00	161,431.72	237,956.74	175,168.71	183,170.93	217,648.70	136,375.28	151,699.50	2,196,306.42	254,504.58	89.9%
Capital outlay	184,500.00	184,500.00	-	-	23,200.00	-	13,329.00	81,106.46	51,397.72	-	169,033.18	15,466.82	91.6%
Transfers out	218,000.00	218,000.00	-	3,159.36	2,458.65	1,013.71	971.92	1,507.85	-	-	151,424.88	66,575.12	69.5%
Total expenditures	5,497,000.00	5,497,000.00	57,889.00	323,849.04	540,965.24	428,221.71	359,560.16	582,288.23	356,577.34	313,520.77	4,948,491.49	490,619.51	91.1%
Budgeted reserves													
991000-Reserve for contingencies	184,400.00	184,400.00	-	-	-	-	-	-	-	-	-	184,400.00	-
991700-Reserve for disaster relief	700,000.00	700,000.00	-	-	-	-	-	-	-	-	-	700,000.00	-
993000-Reserve for capital outlay	129,100.00	129,100.00	-	-	-	-	-	-	-	-	-	129,100.00	-
998000-Reserve for cash	475,000.00	475,000.00	-	-	-	-	-	-	-	-	-	475,000.00	-
Total reserves	1,449,200.00	1,449,200.00	-	-	-	-	-	-	-	-	-	1,488,500.00	-
Total expenditures + reserves	6,946,200.00	6,946,200.00	57,889.00	323,849.04	540,965.24	428,221.71	359,560.16	582,288.23	356,577.34	313,520.77	4,948,491.49	1,979,119.51	72.1%
EXCESS OF REVENUE OVER EXPENDITURES													
				(225,660.67)	(399,615.27)	(359,651.20)	(282,927.63)	(564,774.47)	(318,773.25)	(309,293.42)	290,454.64		

2,109,673.55 Carryforward as of 9/30/23
 2,400,128.19 Fund Balance as of 09/30/2024

PELICAN BAY
 INCOME STATEMENT
 STREET LIGHTING - 1008000000
 Sep 30, 2024
 (UNAUDITED)

	Adopted Budget	Amended Budget	Commitments to	March	April	May	June	July	August	September	Total Expenditures	Variance	% Budget Consumed
REVENUES AND CARRYFORWARD													
Current Ad Valorem Taxes	800,000.00	800,000.00	-	12,532.72	19,257.63	8,496.12	5,033.20	-	-	-	762,190.50	(37,809.50)	95.3%
Miscellaneous revenue	20,400.00	20,400.00	-	10,000.00	2,109.38	2,109.38	4,437.57	2,113.68	2,118.54	2,127.46	43,050.51	22,650.51	211.0%
Interest	5,400.00	5,400.00	-	1,077.69	1,316.74	1,012.08	1,002.14	970.77	670.91	-	12,255.05	6,855.05	226.9%
Insurance refunds	-	-	-	497.33	-	-	-	-	-	-	497.33	497.33	#DIV/0!
Negative 5% of estimated revenue	(41,300.00)	(41,300.00)	-	-	-	-	-	-	-	-	-	41,300.00	-
Transfers in	-	-	-	-	-	-	-	-	-	-	-	-	-
Budgeted carryforward	180,400.00	331,667.37	-	-	-	-	-	-	-	-	-	(331,667.37)	-
Total revenues + carryforward	964,900.00	1,116,167.37	-	24,107.74	24,793.13	11,617.58	10,472.91	3,054.45	2,789.45	2,127.46	817,993.39	(298,173.98)	73.3%
EXPENDITURES AND RESERVES													
Personal services													
Salaries, taxes and retirement	115,244.00	115,244.00	-	8,370.99	8,359.73	12,493.66	8,317.69	8,405.94	8,810.63	8,614.84	102,745.82	12,498.18	89.2%
Health, dental, life insurance; Short term, long term disability; v	17,456.00	17,456.00	-	-	4,354.00	-	-	4,354.00	-	-	17,456.00	-	100.0%
Total operating	132,700.00	132,700.00	-	8,370.99	12,713.73	12,493.66	8,317.69	12,769.94	8,810.63	8,614.84	120,201.82	12,498.18	90.6%
Operating													
182701-Street Lighting Field Operations	231,400.00	231,400.00	-	16,259.66	39,754.66	17,983.97	14,664.38	9,225.18	7,664.08	19,303.83	221,861.44	9,538.56	95.9%
Total operating	231,400.00	231,400.00	-	16,259.66	39,754.66	17,983.97	14,664.38	9,225.18	7,664.08	19,303.83	221,861.44	9,538.56	95.9%
Capital outlay	500.00	151,767.37	-	-	-	-	-	-	-	-	-	-	-
Transfers out	499,300.00	499,300.00	-	236,950.65	385.15	169.93	161.37	-	0.10	0.28	149,899.68	1,867.69	98.8%
Total expenditures	863,900.00	1,015,167.37	-	261,581.30	52,873.54	30,647.56	23,143.44	21,995.12	16,474.81	27,918.95	980,715.01	34,452.36	96.6%
Budgeted reserves													
991000-Reserve for Contingencies	11,400.00	11,400.00	-	-	-	-	-	-	-	-	-	11,400.00	-
993000-Reserve for capital outlay	49,600.00	49,600.00	-	-	-	-	-	-	-	-	-	49,600.00	-
998000-Reserve for cash	40,000.00	40,000.00	-	-	-	-	-	-	-	-	-	40,000.00	-
Total reserves	101,000.00	101,000.00	-	-	-	-	-	-	-	-	-	101,000.00	-
Total expenditures + reserves	964,900.00	1,116,167.37	-	261,581.30	52,873.54	30,647.56	23,143.44	21,995.12	16,474.81	27,918.95	980,715.01	135,452.36	87.9%
EXCESS OF REVENUE OVER EXPENDITURES	-	-	-	(237,473.56)	(28,080.41)	(19,029.98)	(12,670.53)	(18,910.67)	(13,685.36)	(25,791.49)	(162,721.62)	-	-

330,751.47 Carryforward as of 9/30/23
 168,029.85 Fund Balance as of 09/30/2024

PELICAN BAY
INCOME STATEMENT
PELICAN BAY LANDSCAPE, SAFETY, LAKE & BEACH PROJECTS - 3041000000
Sep 30, 2024
(UNAUDITED)

	Adopted Budget	Amended Budget	Commitments	March	April	May	June	July	August	September	Total Expenditures	Variance	% Budget Consumed
REVENUES AND CARRYFORWARD													
Special assessments	1,751,100.00	1,751,100.00	-	27,772.63	41,271.88	17,016.55	16,247.24	-	-	-	1,687,666.13	(63,433.87)	96.4%
Misc Revenue	-	19,800.14	-	-	-	-	-	-	-	-	26,235.30	6,435.16	132.5%
Interest	21,200.00	82,399.86	-	22,747.46	25,034.75	22,843.89	23,553.02	23,638.61	15,323.37	-	228,877.29	146,477.43	277.8%
Insurance refunds	-	-	-	-	-	-	-	-	-	-	-	-	#DIV/0!
Transfers in	993,400.00	993,400.00	-	236,700.00	130,000.00	-	-	130,000.00	-	-	993,400.00	-	100.0%
Negative 5% of estimated revenue	(88,700.00)	(88,700.00)	-	-	-	-	-	-	-	-	-	-	-
Budgeted carryforward	1,414,300.00	7,122,829.60	-	-	-	-	-	-	-	-	-	88,700.00	-
Total revenues + carryforward	4,091,300.00	9,880,829.60	-	287,170.09	186,306.63	39,860.44	39,800.26	153,638.61	15,323.37	-	2,936,172.72	(6,944,656.88)	29.7%
EXPENDITURES AND RESERVES													
Projects:													
50066-PBSD Landscape Improvement	100,000.00	246,577.32	22,858.50	-	-	92,420.70	(29.40)	-	-	-	162,976.98	60,741.84	75.4%
50103-PBSD Signage	150,000.00	471,671.26	29,322.72	1,080.00	4,155.75	7,327.03	621.25	-	-	-	13,184.03	429,164.51	9.0%
50126-Beach Renourishment	400,000.00	928,047.95	30,547.00	(17,997.39)	-	-	194,085.00	151,311.14	(123,141.00)	38,627.50	199,831.85	697,669.10	24.8%
50154-Hurricane Irma	-	-	-	-	-	-	-	-	-	-	-	-	#DIV/0!
50158-PBSD Roadway Safety	-	13,793.55	5.50	-	-	-	5,302.35	-	-	-	8,136.56	5,651.49	59.0%
50178-Sidewalk Maintenance/Enhancement	-	100,478.07	2,343.82	27,033.50	-	5,871.90	-	175.50	1,610.50	2,796.25	90,134.90	7,999.35	92.0%
50211-PBSD OPS BLD	1,826,300.00	5,420,794.44	3,887,342.46	4,277.50	85,974.07	271,937.93	231,423.54	52,551.98	134,304.50	492,757.30	1,493,144.00	40,307.98	99.3%
50212-PBSD PH1-SW	1,200,000.00	1,734,378.45	17,753.75	68.00	47,368.75	26,096.50	25,619.25	15,524.75	24,234.70	3,769.50	1,507,426.40	209,198.30	87.9%
50272-Streetlight Maint.	150,000.00	299,451.27	-	127,864.26	-	-	13,924.56	6,002.24	-	-	147,791.06	151,660.21	49.4%
50307-PB Drain/Pipe Maint.	-	-	-	-	-	-	-	-	-	-	-	-	-
51026-PBSD Lake Bank Restoration	-	159,657.29	-	17,997.39	-	-	-	-	123,141.00	-	276,031.65	(116,394.36)	172.9%
Total expenditures	3,826,300.00	9,374,829.60	3,990,173.75	160,323.26	137,498.57	403,654.06	470,916.55	225,565.61	160,148.70	537,950.55	3,898,657.43	1,485,998.42	41.6%
Transfers out	265,000.00	346,000.00	-	19,654.45	20,225.44	36,640.33	8,424.94	24,100.00	35,000.00	-	278,549.46	67,450.54	80.5%
Total expenditures	4,091,300.00	9,720,829.60	3,990,173.75	179,977.71	157,724.01	440,294.39	479,341.49	249,665.61	195,148.70	537,950.55	4,177,206.89	1,553,448.96	43.0%
Budgeted reserves	-	-	-	-	-	-	-	-	-	-	-	-	-
998900-Reserve for Proj	-	160,000.00	-	-	-	-	-	-	-	-	-	160,000.00	-
993000-Reserve for capital outlay	-	-	-	-	-	-	-	-	-	-	-	-	-
992090-Reserve for sinking fund	-	-	-	-	-	-	-	-	-	-	-	-	-
991700-Reserve for disaster relief	-	-	-	-	-	-	-	-	-	-	-	-	-
Total reserves	-	160,000.00	-	-	-	-	-	-	-	-	-	160,000.00	0.0%
Total expenditures + reserves	4,091,300.00	9,880,829.60	3,990,173.75	179,977.71	157,724.01	440,294.39	479,341.49	249,665.61	195,148.70	537,950.55	4,177,206.89	1,713,448.96	82.7%
EXCESS OF REVENUE OVER EXPENDITURES	-	-	-	107,192.38	38,582.62	(400,433.95)	(439,541.23)	(96,027.00)	(179,826.33)	(537,950.55)	(1,241,034.17)	(6,944,656.88)	-

6,667,210.63 Carryforward as of 9/30/23
5,426,176.46 Fund Balance as of 09/30/2024
5,500,000.00 Commercial Paper loan

PELICAN BAY
INCOME STATEMENT
CLAM BAY CAPITAL PROJECT FUND - 3040000000
Sep 30, 2024
(UNAUDITED)

	Adopted Budget	Amended Budget	Commitments	March	April	May	June	July	August	September	Total Expenditures	Variance	% Budget Consumed
REVENUES AND CARRYFORWARD													
Special assessments	195,300.00	195,300.00	-	3,092.14	4,603.39	1,898.00	2,007.34	-	-	-	188,433.89	(6,866.11)	96.5%
Interest	200.00	200.00	-	1,152.91	1,211.31	1,008.21	1,046.10	1,022.69	589.21	-	10,229.24	10,029.24	5114.6%
Transfer In	-	-	-	-	-	-	-	-	-	-	-	-	#DIV/0!
Negative 5% of estimated revenue	(9,800.00)	(9,800.00)	-	-	-	-	-	-	-	-	-	-	0.0%
Budgeted carryforward	18,000.00	216,625.20	-	-	-	-	-	-	-	-	-	9,800.00	
Total revenues + carryforward	203,700.00	402,325.20	-	4,245.05	5,814.70	2,906.21	3,053.44	1,022.69	589.21	-	198,663.13	(203,662.07)	49.4%
EXPENDITURES AND RESERVES													
Projects:													
51100-Clam Bay Restoration	189,100.00	387,725.20	107,425.00	36,300.00	57,027.50	-	56,000.00	22,000.00	84,587.50	-	279,803.25	496.95	99.9%
Total operating	189,100.00	387,725.20	107,425.00	36,300.00	57,027.50	-	56,000.00	22,000.00	84,587.50	-	279,803.25	496.95	99.9%
Transfers out	14,600.00	14,600.00	-	61.85	92.07	37.96	40.15	-	-	-	4,777.18	9,822.82	32.7%
Total expenditures	203,700.00	402,325.20	107,425.00	36,361.85	57,119.57	37.96	56,040.15	22,000.00	84,587.50	-	284,580.43	10,319.77	97.4%
Budgeted reserves													
991000-Reserve for contingencies	-	-	-	-	-	-	-	-	-	-	-	-	-
998000-Reserve for cash	-	-	-	-	-	-	-	-	-	-	-	-	-
Total reserves	-	-	-	-	-	-	-	-	-	-	-	-	-
Total expenditures + reserves	203,700.00	402,325.20	107,425.00	36,361.85	57,119.57	37.96	56,040.15	22,000.00	84,587.50	-	284,580.43	10,319.77	97.4%
EXCESS OF REVENUE OVER EXPENDITURES													
	-	-	-	(32,116.80)	(51,304.87)	2,868.25	(52,986.71)	(20,977.31)	(83,998.29)	-	(85,917.30)		

236,075.50 Carryforward as of 9/30/23
 150,158.20 Fund Balance as of 09/30/2024

PELICAN BAY
 INCOME STATEMENT
 COMMERCIAL PAPER - 3042000000
 Sep 30, 2024
 (UNAUDITED)

	Adopted Budget	Amended Budget	Commitments to	March	April	May	June	July	August	September	Total Expenditures	Variance	% Budget Consumed
REVENUES AND CARRYFORWARD													
Loan Proceeds	4,004,000.00	4,004,000.00	-	5,983.95	6,244.80	5,756.11	4,156.57	3,914.30	2,443.69	-	2,988,395.00	(1,015,605.00)	74.6%
Interest	-	-	-	-	-	-	-	-	-	-	45,358.90	45,358.90	#DIV/0!
Budgeted carryforward	(4,004,000.00)	(76,862.35)	-	-	-	-	-	-	-	-	-	76,862.35	0.0%
	-	3,927,137.65	-	5,983.95	6,244.80	5,756.11	4,156.57	3,914.30	2,443.69	-	3,033,753.90	(893,383.75)	77.3%
EXPENDITURES AND RESERVES													
Projects:													
50212-Pelican Bay Sidewalk Improvements Phase 2	-	3,927,137.65	601,237.89	187,515.95	285,532.15	-	725,555.87	2,570.63	10,876.34	-	2,399,614.01	976,285.75	76.4%
Total Expenditure	-	3,927,137.65	601,237.89	187,515.95	285,532.15	-	725,555.87	2,570.63	10,876.34	-	2,399,614.01	976,285.75	76.4%
Transfers out	-	-	-	-	-	-	-	-	-	-	-	-	#DIV/0!
Total expenditures	-	3,927,137.65	601,237.89	187,515.95	285,532.15	-	725,555.87	2,570.63	10,876.34	-	2,399,614.01	976,285.75	76.4%
Budgeted reserves	-	-	-	-	-	-	-	-	-	-	-	-	-
993000-Reserve for capital	-	-	-	-	-	-	-	-	-	-	-	-	-
Total reserves	-	-	-	-	-	-	-	-	-	-	-	-	-
Total expenditures + reserves	-	3,927,137.65	601,237.89	187,515.95	285,532.15	-	725,555.87	2,570.63	10,876.34	-	2,399,614.01	976,285.75	76.4%
EXCESS OF REVENUE OVER EXPENDITURES	-	-	-	(181,532.00)	(279,287.35)	5,756.11	(721,399.30)	1,343.67	(8,432.65)	-	634,139.89	-	-

(45,306.50) Carryforward as of 9/30/23
 588,833.39 Fund Balance as of 09/30/2024

Pelican Bay Services Division Capital

CIP Category / Project Title	FY 2024 Available	FY 2024 Budget	BA Sidewalk	BA H.Helene	FY 2025 Available	Sidewalk Ph.2 Con. Total	Notes
Pelican Bay Capital							
Beach Renourishment Initiative	\$928,047.00	\$500,000.00	\$285,000.00	-	\$918,200.00		
Clam Bay Restoration	\$387,725.00	\$189,100.00	-	-	-		
PB Drain/Pipe Maintenance	\$50,000.00	\$700,000.00	-	\$350,000.00	\$350,000.00		
Pelican Bay Hardscape Upgrades	\$196,576.00	\$331,300.00	-	-	\$392,000.00		
Pelican Bay Lake Bank Enhance	\$159,638.00	\$608,600.00	-	-	\$608,600.00		
Pelican Bay Ops. Buildings	\$5,420,795.00	\$40,000.00	-	-	\$40,000.00		
Pelican Bay Traffic Sign Renovation	\$471,671.00	\$429,100.00	\$200,000.00	-	\$228,100.00		
Roadway Improvements	\$13,794.00	\$5,600.00	-	-	\$5,600.00		
Sidewalk Maintenance/Enhancements	\$100,478.00	\$8,000.00	-	-	\$8,000.00		
Sidewalk Replacement	\$5,661,478.00	\$209,600.00	\$200,000.00	-	-		
Streetlight Improvements	\$299,451.00	\$150,000.00	-	-	\$301,600.00		
Department Total Project Budget	\$13,689,655.00	\$2,479,000.00	\$685,000.00	\$350,000.00	\$2,853,100.00		

Sidewalk Phase Construction 2

\$6,761,475.00

\$685,000.00

\$7,446,475.00

Sidewalk PH2. overage is due to repair/replacement of extensive damage to the irrigation system

BUDGET AMENDMENT REQUEST

For Budget/Finance Use Only	
BA#	_____
JE #	_____
BAR#	_____
APH Date	_____

3041 Pelican Bay Irrigation & Landscape
Fund No. Fund Description (type on line above)

Date Prepared: 8/8/2024 (Attach Executive Summary)
Approved by BCC on: _____ Item No. _____

Expense Budget Detail

Fund Center Title: Pelican Bay Irrigation & Landscape Fund Center No.: 183825
Funded Program (Project) Title: Beach Renourishment 5-digit Fd Prog #: 50126
(only one Fund Center/Funded Program should be entered into this section. If amendment is for Funded Program, must enter Fund Center info)

Fund Center	Funded Program	Commit Item	Commitment Item Description	Increase (Decrease)	Current Budget	Revised Budget
183825	50126	634999	Other Contractual	(\$285,240.16)	928,047.95	642,807.79
						-
						-
						-
Net Change to Budget				\$ (285,240.16)		

Expense Budget Detail

Fund Center Title: Pelican Bay Irrigation & Landscape Fund Center No.: 183825
Funded Program (Project) Title: Pelican Bay Traffic Sign Renovation 5-digit Fd Prog #: 50103
(only one Fund Center/Funded Program should be entered into this section. If amendment is for Funded Program, must enter Fund Center info)

Fund Center	Funded Program	Commit Item	Commitment Item Description	Increase (Decrease)	Current Budget	Revised Budget
183825	50103	653710	Traffic Signs	(200,000.00)	471,671.26	271,671.26
						-
						-
						-
Net Change to Budget				\$ (200,000.00)		

Expense Budget Detail

Fund Center Title: Pelican Bay Irrigation & Landscape Fund Center No.: 183825
Funded Program (Project) Title: Pelican Bay - Sidewalk Replacement 5-digit Fd Prog #: 50212
(only one Fund Center/Funded Program should be entered into this section. If amendment is for Funded Program, must enter Fund Center info)

Fund Center	Funded Program	Commit Item	Commitment Item Description	Increase (Decrease)	Current Budget	Revised Budget
183825	50212	763100	Improvements General	485,240.16	1,733,978.45	2,219,218.61
						-
						-
						-
Net Change to Budget				\$ 485,240.16		

EXPLANATION

Why are funds needed? (type below)

Funds are needed to complete the time & material irrigation tasks

Where are funds available? (type below)

Funds are available in Beach Renourishment project 50126 and Pelican Bay Traffic Sign Renovation project 50103