

Addressing Checklist

Please complete the following and upload via the CityView Portal with your submittal. Items marked with a * are required for every application, other items are optional and may not apply to every project.

Forms are valid for 6 months following their submittal; an updated form will be required for a new submittal after that timeframe and any time the properties within the project boundary are modified.

Applicant Contact Information

*Name of Owner/Agent: _____
Firm [if agent]: _____
*Address: _____ *City: _____ *State: _____ *ZIP: _____
*Telephone: _____ Cell: _____ Fax: _____
*E-Mail Address: _____

Location Information

*Folio (Property ID) Number(s) of the subject property or properties [Attach list if necessary]:

*Legal Description of subject property or properties [Attach list if necessary]:

Street Address(es) where applicable, if already assigned:

Collier County

Project Information

Acceptance of this form does not constitute project and/or street name approval and is subject to further review by the Addressing Official. Pre-approval of project name and/or street name may be requested by contacting us at GMD_Address@colliercountyfl.gov or 239-252-2482 prior to your submittal.

Current Project Name:

Proposed Project Name:

Proposed Street Name:

Latest Approved Project Number [e.g., SDP-94-##, PPL-2002-AR-#####, PL2017000#####]

Submittal Requirement Checklist

Additional documents may be attached to this form and can include.
Checkmark the items included with this application:

Requirements for Review:	Required:
LOCATION MAP and/or SURVEY showing the proposed project boundary.	<input checked="" type="checkbox"/>
List of additional folio numbers and associated legal descriptions.	<input type="checkbox"/>
E-mail from Addressing Official for any pre-approved project and/or street names.	<input type="checkbox"/>

The completed application, all required submittal materials, and fees shall be submitted to:

Growth Management Community Development Department | GMCD Portal:

<https://cvportal.colliercountyfl.gov/cityviewweb>

Questions? Email: Front.Desk@colliercountyfl.gov