

**PELICAN BAY SERVICES DIVISION**  
**Municipal Services Taxing & Benefit Unit**

**NOTICE OF PUBLIC MEETING**

**WEDNESDAY, JUNE 26, 2024**

**THE LANDSCAPE & SAFETY COMMITTEE OF THE PELICAN BAY SERVICES DIVISION WILL MEET AT 1:30 PM ON WEDNESDAY, JUNE 26 AT THE PELICAN BAY SERVICES DIVISION, 1<sup>ST</sup> FLOOR OF THE TRUIST BUILDING, SUITE 102, LOCATED AT 801 LAUREL OAK DRIVE, NAPLES, FL 34108.**

**AGENDA**

1. Pledge of Allegiance
2. Roll Call
3. Agenda Approval
4. Approval of 03/25/24 Meeting Minutes
5. Audience Comments
6. Administrator's Report
  - a. Sidewalk Project and Restoration Update
7. Extra CCSO Patrols Discussion
8. All-Way Stops Discussion at:
  - a. PB Blvd. & North Pointe Dr.
  - b. PB Blvd. & Hammock Oak Dr.
    - i. Resident request to Commissioner Hall for a Flashing Light at Crosswalk
  - c. Gulf Park Dr. & Ridgewood Dr.
  - d. Gulf Park Dr. & Green Tree Dr.
9. L&S Committee Member Questionnaire Discussion
  - a. Ridgewood & Green Tree Possible Planting Sites determined by Utility Conflicts & Private Property Authorization and Agreement to Maintain
10. Paver Crosswalks Discussion
11. Adjournment

*\*indicates possible action item*

ANY PERSON WISHING TO SPEAK ON AN AGENDA ITEM WILL RECEIVE UP TO THREE (3) MINUTES PER ITEM TO ADDRESS THE BOARD. THE BOARD WILL SOLICIT PUBLIC COMMENTS ON SUBJECTS NOT ON THIS AGENDA AND ANY PERSON WISHING TO SPEAK WILL RECEIVE UP TO THREE (3) MINUTES. THE BOARD ENCOURAGES YOU TO SUBMIT YOUR COMMENTS IN WRITING IN ADVANCE OF THE MEETING. ANY PERSON WHO DECIDES TO APPEAL A DECISION OF THIS BOARD WILL NEED A RECORD OF THE PROCEEDING PERTAINING THERETO, AND THEREFORE MAY NEED TO ENSURE THAT A VERBATIM RECORD IS MADE, WHICH INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. IF YOU ARE A PERSON WITH A DISABILITY WHO NEEDS AN ACCOMMODATION IN ORDER TO PARTICIPATE IN THIS MEETING YOU ARE ENTITLED TO THE PROVISION OF CERTAIN ASSISTANCE. PLEASE CONTACT THE PELICAN BAY SERVICES DIVISION AT (239) 252-1355.

**PELICAN BAY SERVICES DIVISION  
LANDSCAPE & SAFETY COMMITTEE MEETING  
MARCH 25, 2024**

The Landscape & Safety Committee of the Pelican Bay Services Division met on Monday, March 25 at 1:30 p.m. at the Community Center at Pelican Bay, 8960 Hammock Oak Drive, Naples, FL. The following members attended.

**Landscape & Safety Committee**

Joe Chicurel, Chairman  
Jack Cullen

Peter Griffith  
Susan Hamilton  
Michael Weir

**Pelican Bay Services Division Staff**

Neil Dorrill, Administrator  
Dawn Brewer, Ops. Support Spec. II (*absent*)  
Chad Coleman, Operations Manager  
Darren Duprey, Supervisor – Field I (*absent*)

Dave Greenfield, Supervisor – Field II  
Karin Herrmann, Project Manager I  
Lisa Jacob, Project Manager II (*absent*)  
Barbara Shea, Admin. Support Spec. II

**Also Present**

Michael Fogg, PBSB Board

Susan Levine, PBF Board

**APPROVED AGENDA (AS PRESENTED)**

1. Pledge of Allegiance
2. Roll Call
3. Agenda Approval
4. Approval of 09/07/23 Meeting Minutes
5. Audience Comments
6. Chairman's Comments
7. FDOT Conversation re: US41 & Gulf Park Drive Intersection
8. The PBSB and the Landscape & Safety Committee
  - a. "What is the PBSB?"
  - b. What does the PBSB do?
  - c. What is the L&S Cte.?
  - d. Accomplishments and Activities
  - e. PBSB PSA's and Communication to the Residents Through PBF Sources
9. The PB Foundation Strategic Planning Cmte. 3 Year Plan Presentation
10. Adjournment

**ROLL CALL**

All members were present and a quorum was established.

**AGENDA APPROVAL**

Ms. Hamilton motioned, Mr. Griffith seconded to approve the agenda as presented. The motion carried unanimously.

**DR. CHICUREL COMMENTED THAT AN ADDITIONAL DOCUMENT, SHOWING A BICYCLE SAFETY PSA INCLUDED IN A RECENT EDITION OF THE PELICAN BAY POST, WAS DISTRIBUTED AND ADDED TO THE RECORD AS ADDITIONAL BACKUP TO AGENDA ITEM 8E.**

**APPROVAL OF 9/7/23 MEETING MINUTES**

Ms. Hamilton motioned, Mr. Griffith seconded to approve the 9/7/23 meeting minutes as presented. The motion carried unanimously.

**AUDIENCE COMMENTS**

None

**CHAIRMAN'S COMMENTS**

Dr. Chicurel commented that the purpose of this meeting is to improve our working relationship with the Pelican Bay Foundation and that this meeting will provide an opportunity to discuss issues concerning both the PBF Strategic Planning Committee (SPC) and the PBSB. He commented that in the past, several strategic plans have been developed, and then subsequently discarded and replaced.

**FDOT CONVERSATION RE: US41 & GULF PARK DRIVE INTERSECTION**

Dr. Chicurel commented that Ms. Beth Schultz, President of the PBPOA, recently brought to our attention, that an FDOT engineer contacted her to discuss the feasibility of installing a new traffic light at the intersection of Gulf Park Drive and US41. He noted that after his discussion with the FDOT engineer, he learned that the state would approve a permit to install a traffic light at this intersection, but would not fund the installation. Dr. Chicurel also learned that a “quick curb” or “tough curb” are only a “temporary fix.” When the state resurfaces US41 (expected in 2026), they would install a concrete curb (to prevent left-hand turns by eastbound traffic out of Gulf Park Dr.). Dr. Chicurel commented that Mr. Dorrill will follow up with the County to get their opinion on the addition of a traffic light at this intersection.

Ms. Beth Schultz commented that when she spoke to the FDOT representative, he had reported that a traffic light analysis of this intersection had been completed and that he had offered to provide a few improvement options for this intersection. She also noted that Pelican Landing has obtained approval for an additional traffic light at their community’s entrance.

**LANDSCAPE & SAFETY ISSUES BROUGHT UP FOR DISCUSSION BY THE AUDIENCE FOR FOLLOW-UP BY STAFF AND THE COMMITTEE**

The intersection at Gulf Park Drive and Greentree Drive has “stop if you see a pedestrian” signage, which creates confusion to motorists, resulting in vehicular honking, needless stopping, and speeding in this area. Dr. Chicurel commented that this signage is according to code. He reported that we are looking into alternatives for this intersection.

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Northbound drivers using “Siri” for driving directions are directed to make a left-hand turn out of Gulf Park Drive onto US41.

Northbound motorists who have exited Gulf Park Drive, travelling southbound on US41 to the U-turn intersection face a “line-of-sight” problem as there is landscaping on the median which is partially obstructing their view. Similarly, Mr. Weir noted that existing landscaping on the median blocks the view of motorists attempting to turn left into Gulf Park Drive from US41. Dr. Chicurel commented that we will follow up on these issues with County personnel responsible for median landscaping.

Landscape plantings have been significantly reduced on both sides of Hammock Oak Drive as a result of the sidewalk project, which has caused an increase in traffic noise to residents. Dr. Chicurel suggested that Mr. Greenfield review this road’s landscaping and work on appropriate additions to the landscaping. Dr. Chicurel also suggested that Mr. Greenfield works with Mr. Ken Dawson on gaps in landscaping on the US41 berm.

**THE PBSD AND THE LANDSCAPE & SAFETY COMMITTEE**

**WHAT IS THE PBSD?**

Dr. Chicurel commented that an article entitled, “What is the Pelican Bay Services Division,” included in the agenda packet and authored by Ms. Hermann, was included in a recent edition of the PB Post, buried back on page 44. He expressed his frustration on placement of PBSD articles in both the PB Post and the PBF e-blast (where this article has also appeared).

Ms. Susan Levine, Chair of the PBF Strategic Planning Committee, suggested that an article including “What is the PBSD” and a discussion of the sidewalk project completion be included in a future edition of the PB Post. She also offered to set up a meeting between Ms. Herrmann and the new PBF Communications Manager to improve placement of PBSD articles/information in PBF publications. Ms. Levine suggested that PBF publications contain a designated page entitled, “PBSD Update” in every issue.

**WHAT DOES THE PBSD DO?**

Dr. Chicurel reviewed the summary of “PBSD Responsibilities & Powers,” included in the agenda packet. He noted that “beautification” refers to landscaping.

**WHAT IS THE L&S COMMITTEE?**

Dr. Chicurel provided an overall discussion of the “Landscape & Safety Committee History,” as provided in the agenda packet.

**ACCOMPLISHMENTS AND ACTIVITIES**

Dr. Chicurel provided an overall discussion of Landscape & Safety Committee “Past & Ongoing Activities,” as provided in the agenda packet, including the following highlights.

- The 2010 CIP resulted in negative unintended consequences, and was subsequently replaced with “Landscape Goals & Guidelines,” developed by the L&S Committee. Ms. Marian Jacobson requested that a copy of these goals and guidelines be provided to the SPC, and suggested that an element of beautification is added to them.
- “Line of sight” improvements are ongoing.
- Decisions on landscape improvements throughout the community are made by staff and committee recommendations, without any input by the PBF. However, we are open to starting a dialogue and sharing information on landscape improvements. Dr. Chicurel

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commented that he would not be in favor of a grand master plan for re-landscaping and is pleased with the look of the community. Ms. Levine expressed her doubts on whether a master plan would be effective.

- The committee entertains landscaping issues brought to us from residents on an ongoing basis. Ideas from the Strategic Planning Committee would be welcomed. Specifics would be encouraged. A L&S Committee meeting will be scheduled whenever ideas are brought forward.
- The PBSO has responsibility for the landscaping in the County right-of-way within Pelican Bay. We have no control over landscaping on properties owned by associations, commercial members, single-family homeowners, and the Golf Club. Ms. Levine suggested that all of these property owners, along with the PBSO and PBF, will have to agree on an overall plan, and then everyone, together, can implement the vision.

Ms. Susan O'Brien commented that the PBSO had 27 meetings to develop the Clam Bay Management Plan, and likewise, the L&S Committee can have as many meetings as is necessary to develop a landscaping master plan. She commented that the community has lost a lot of trees from the sidewalk project, and suggested that we focus on tree replacement.

Mr. Griffith commented that we have lost about 50 trees over the last several years from the sidewalk project and storms. He noted that although PBF covenants require that each single-family home has two trees in their front yard, this requirement has never been enforced. Mr. Griffith commented that planting trees is a priority.

Ms. Levine suggested that we need a professional such as a landscape architect to provide an evaluation of our existing landscaping, and options for moving forward. She suggested that the PBSO and PBF could jointly fund and manage this consultant's work.

Mr. Dorrill commented that the Pelican Bay community is sophisticated and willing to spend money. He noted that we need to consider (1) PB landscaping has never been lush or ornamental, (2) residents prefer more colorful landscaping, (3) many species of trees do not do well in hurricanes, (4) our new sidewalk project included plans which protected our canopy trees through meandering sidewalks, and (5) some of our plants and trees have reached the end of their useful life, and replacement should be considered. Mr. Dorrill commented that it would be helpful if our community understood all of the restrictions that we must operate under, when making landscaping decisions.

**PBSO PSA'S AND COMMUNICATION TO THE RESIDENTS**

Dr. Chicurel commented on PBSO PSA's recently published in the PB Post and PBF e-blast, provided in the agenda packet. He commented on the additional handout provided at the meeting containing an article on bicycle safety in a recent Post edition, which was totally ineffective due to its extremely diminutive size. Dr. Chicurel looks forward to meeting with PBF Communication staff to improve (1) the placement of PBSO articles in PBF publications, and (2) the overall content in the e-blast publication.

**THE PB FOUNDATION STRATEGIC PLANNING CMTE. 3 YEAR PLAN PRESENTATION**

Ms. Susan Levine introduced herself and members of the Strategic Planning Committee, Ms. Marian Jacobson and Mr. Brad Hildebrandt. She reviewed the SPC's vision, mission, values, three-year goals and objectives, included in the agenda packet, and highlighted the following.

**Pelican Bay Services Division Landscape & Safety Committee Meeting**  
**March 25, 2024**

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- Last Spring, the SPC obtained resident opinions at member workshops. These surveys indicated, by far, that the community's natural environment is the #1 concern and opportunity. The committee included what was learned from these surveys into the committee's vision, mission, and values. Dr. Chicurel confirmed that the PBSD can embrace the SPC's vision, mission, and values.
- The committee will be working on the goals over a three-year period, and is now working in year one which will end on 9/30/24. Each year of the plan must be supported by budget where necessary.
- Goal #1, which provides for the protection of PB's natural environment, is generally the responsibility of the PBSD. Ms. Levine asked whether the SPC could provide additional support to the PBSD for this goal.
- Goals #2, #3, #4, and #5 are not directly related to the PBSD. Goal #5, subset #5 includes the goal of assessing member communications and developing plans to ensure timely, relevant, and effective delivery across diverse media platforms. Improvement in PBSD communications within PBF communications will be part of this goal.
- In order to achieve goal #6, the committee has been talking to Stantec, as a landscape architect consultant, to provide a proposal for a resiliency plan for the properties that we control. Mr. Fogg has volunteered to be the PBSD liaison on the Community Master Plan Committee. This committee will work on the question, "What do we want this place to look like in the future?" and will include infrastructure, resiliency, and landscaping.

Mr. Dorrill commented that we need to do an assessment/inventory of our landscaping including our canopy trees and sabal palms. Ms. Levine asked whether the PBSD could provide some of the funding for a landscape architect consultant. Mr. Dorrill commented that we have started the FY25 budget process and currently have no budget available to contribute to the funding of a master plan. Mr. Fogg suggested that we need a proposal from Stantec. Ms. Levine commented that the Master Plan Committee will develop a scope, and then provide it to the PBSD for input, before submitting it to Stantec. Mr. Dorrill will direct staff to look into whether Stantec is on the County's list of contracted landscape architects.

In relation to Goal #6, subset #1 safety, Mr. Dorrill commented on Collier County Sheriff's Office license plate reader cameras, located throughout the County, which have the ability to quickly identify and apprehend criminals, and make Pelican Bay a safer place.

**ADJOURNMENT**

**The meeting was adjourned at 3:25 p.m.**

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Joe Chicurel, Chairman

Minutes approved [ ] as presented OR [ ] as amended ON [ ] date





Effective May 1, 2024, The Collier County Sheriff's Office has re-activated the Residential Community Patrols through our Special Details Program. The guidelines for utilizing the service are outlined below:

- **Maximum of two details per week per community and there is a four-hour minimum per detail**
  - **A Traffic Control Agreement must be in place for CCSO Deputies to conduct traffic enforcement operations within a gated community and/or on private property**
  - **Security Details are permitted within the community, with the EXCEPTION of HOA meetings**
  - **During the school year (primarily August-May), Daytime Details will ONLY be allowed on the weekends**
  - **Afternoon/Evening Details are permissible any day of the week after 4pm**
  - **No details on dates that conflict with large events (i.e.: Seafood Festival, Golf Tournaments, Concerts, Collier County Fair, etc...)**
    - **Dates will be provided by the CCSO Special Details Coordinator (SDC) during scheduling**
  
- **The CCSO Special Detail Agreement is attached and/or provided for completion. It has been written for "Various Deputies at Various Times as requested by Contractor"; so if/when you request a deputy(s) for future details, an additional agreement will not be required. A signed agreement, to include a completed page 5, does need to be received before a detail can be posted for deputy pick-up**
  - **All detail requests must be submitted in writing to SDC Edyth Bird – email address: [Edyth.Bird@colliersheriff.org](mailto:Edyth.Bird@colliersheriff.org)**
  - **Completed agreements can be scanned/emailed or faxed to 239.252.0965, Attn: SDC Bird. The agreement will then be fully executed by Sheriff Rambosk and returned via email for your records.**
  - **Community Details will fall under the LEO Tier Two Rate as outlined on page 3 of the agreement**
    - **An Expedited Rate (less than 72 hours' notice) and a Premium Rate (specific dates) are outlined on page 2 of the agreement**
  
- **CCSO will make every attempt to accommodate requests; however, deputy availability cannot be guaranteed**

**From:** Yasmith Yidi <[Yasmith.Yidi@colliercountyfl.gov](mailto:Yasmith.Yidi@colliercountyfl.gov)>  
**Sent:** Friday, May 10, 2024 4:07 PM  
**To:** Chad Coleman <[Chad.Coleman@colliercountyfl.gov](mailto:Chad.Coleman@colliercountyfl.gov)>  
**Cc:** Maria Pizarro <[Maria.Pizarro@colliercountyfl.gov](mailto:Maria.Pizarro@colliercountyfl.gov)>  
**Subject:** FW: AIMS 161832 / 9570 / requesting flashing yellow lights

**Please handle this as an AIMS issue - this is coming from a  
Commissioner's office. Due date: 5/20/2024**

5/7/24 email to Commissioner Hall regarding flashing yellow lights at  
Hammock Oak Dr and Pelican Bay Blvd:

I would love to know the chance of getting flashing yellow lights when  
you are trying to cross at the intersection of Hammock and Pelican Bay  
North. I live at the Crescent and sometimes it's quite hard to get across  
the street.

Thank you for your service

Molly



**From:** Maria Pizarro <[Maria.Pizarro@colliercountyfl.gov](mailto:Maria.Pizarro@colliercountyfl.gov)>  
**Sent:** Thursday, May 16, 2024 10:08 AM  
**To:** Chad Coleman <[Chad.Coleman@colliercountyfl.gov](mailto:Chad.Coleman@colliercountyfl.gov)>; Yasmith Yidi <[Yasmith.Yidi@colliercountyfl.gov](mailto:Yasmith.Yidi@colliercountyfl.gov)>  
**Cc:** Lisa Jacob <[Lisa.Jacob@colliercountyfl.gov](mailto:Lisa.Jacob@colliercountyfl.gov)>; Karin Herrmann <[Karin.Herrmann@colliercountyfl.gov](mailto:Karin.Herrmann@colliercountyfl.gov)>  
**Subject:** RE: AIMS 161832 / 9570 / requesting flashing yellow lights  
**Importance:** High

Hi Chad,

This is the constituent's phone number: 612-210-7754. Her name is Molly Poole. She called Commissioner Hall, who sent it to us for resolution. Please have staff contact the constituent and resolve her concern. Her service request will remain open until her concern is resolved; the commissioner's office will review and close the request once it is resolved. Let me know the outcome so I can send it for closure.

Respectfully,

**Maria Pizarro**  
**Public Information Coordinator II**  
**& Collier 311 Administrator**



Jack Cullen

**LANDSCAPE & SAFETY COMMITTEE**  
**MEMBER QUESTIONNAIRE**

**1. WHAT IS YOUR NUMBER ONE AND NUMBER TWO (IF ANY) LANDSCAPE & SAFETY COMMITTEE PRIORITY; CONCERN; AND/OR ISSUE?**

- 1. Restore Pelican Bay landscaping to pre hurricane Levels or better.**
- 2. On safety-maintain Crayton Road closure.**
- 3. Status of possibility of installing sidewalks on Oakmont Parkway.**

**2. WHICH ROAD/AREA WITHIN PELICAN BAY (IF ANY) SHOULD THIS COMMITTEE FOCUS ON AS IT RELATES TO QUESTION #1.**

- 1. Primary focus on Pelican Bay Blvd. The secondary focus on the main feeder roads, Gulf Park, Greentree & Ridgewood.**

**3. WHAT IS YOUR PROPOSED SOLUTION TO REMEDY YOUR ANSWER TO QUESTION #1.**

- 1. Restore landscaping to pre-lan, pre sidewalk levels with plans to enhance where possible in future.**

**LANDSCAPE & SAFETY COMMITTEE**  
**MEMBER QUESTIONNAIRE**

6/6/2024

**WHAT IS YOUR NUMBER ONE AND NUMBER TWO (IF ANY)  
LANDSCAPE & SAFETY COMMITTEE PRIORITY/CONCERN**

1. Our Tree-Scape is one of our most precious assets. We must restore this Tree-Scape - which has been severely diminished by:
  - Old Age
  - Disease
  - Hurricanes
  - Real Estate Development
  - Lack of Tree Replacement Policies
  - Side Walk Installation
  
2. Install a Shade-Tree canopy over our new Side Walk

**WHICH ROAD/AREA WITHIN PELICAN BAY (IF ANY)  
SHOULD THIS COMMITTEE FOCUS ON AS IT RELATES  
TO QUESTION #1.**

**South Pelican Bay**

- Pelican Bay Blvd - US 41 to ARTIS
- All streets where Side-Walks hve been installed eg:
  - Bentwood Drive, Ridgewood Drive, Crayton Road
- Pelican Bay Blvd – ARTIS to Commons

**WHAT IS YOUR PROPOSED SOLUTION TO REMEDY  
YOUR ANSWER TO QUESTION #1.**

- Formulate and Adopt Policies which maximise Tree Planting (and Maintenance) in the following generic areas:
  - In the ROW co-located with the Side-Walk
  - In the ROW with no Side-Walk
- Initiate a four-year Tree Planting Project
- Formulate and Adopt Tree Replacement Policies going forward.

*“I want to walk down the Side-Walk under the shade of Trees” – Pete Griffith*











