COLLIER COUNTY, FLORIDA

Comprehensive Emergency Management Plan

AREA COMMAND
ANNEX F

INDEX

Purpose

Area Command is established as an authority to command fire suppression, emergency medical services and rescue resources in support of one or more complex incidents.

Collier County Area Command is established by declaration of a County Fire/EMS Chief, or designee, in cooperation with Collier County Emergency Management upon determination that the impact of an incident or multiple incidents are competing for the same resources or have diminished County resources to the point of effecting service delivery.

The purpose of an Area Command is either to assist in the management of multiple incidents that are each being handled by a separate ICS organization or to support the management of a very large or complex incident.

Examples which may dictate establishment of Area Command:

1. Large Commercial or Highrise Fire
2. Multiple working structure fires, one beyond two alarm
3. MCI Level II or higher, see CCFEMSCA MCI Plan
4. Large or multiple wildland fire incidents
5. Hazardous Materials or other incident involving significant evacuation
6. Natural Disaster
7. Public Health Emergency

A. RESPONSIBILITIES.

Area Command does not have operational responsibilities. For the incidents under its authority, the Area Command is tasked with logistical responsibilities. Some but not all responsibilities include:

- Supports overall agency incident-related priorities;
- Works in conjunction with the FFCA Region 6 Collier County Coordinator;
- Allocates critical resources according to the established priorities;
- Ensures that incidents are properly managed;
- Ensures that incident management objectives are met and do not conflict with each other or with policies;
- Identifies critical resource needs and reports them to the interagency coordination system (generally EOCs);
- Ensures that short-term "emergency" recovery is coordinated to assist in the transition to full recovery operations; and
- Provides for personnel accountability and a safe operating environment.

Area Command develops an incident action plans detailing incident management priorities, needs and objectives. This plan should clearly state policy, objectives and priorities; provide a structural organization with clear lines of authority and communications; and identify incident management functions to be performed by the Area Command (i.e., public communications).

B. AREA COMMAND PHASES

Phase I

Area Command may be activated when multiple agencies are working a fire or an emergency incident(s). The incident(s) is expected to be contained within the same day and no resources have been requested outside the Lee and Collier County area. The Area Commander shall not be involved with the active incident(s).

The purpose of Phase I Area Command is to monitor available resources remaining within the County. If there is an additional request for resources by an incident commander. Area Command will notify dispatch of specific units to respond to fill the request.

In the absence of Area Command, dispatch will follow their normal communications manual protocols and CAD recommendations. It is important for area commanders to recognize the distribution of similar apparatus type's ex. Brush trucks and assign resources from agencies throughout the county to ensure remaining coverage county wide.

Area Command will have the authority to request apparatus, resources, and manpower from one district or municipality to cover another fire jurisdiction. In the event Area Command has exhausted all its county resources, they have the authority to request out-of-county resources to provide county wide fire and medical coverage through County EM and/or in accordance with the SERP. Area Command must communicate with district supervisors such as Battalion Chiefs and Captains on a regular basis to update staffing changes or and apparatus needs.
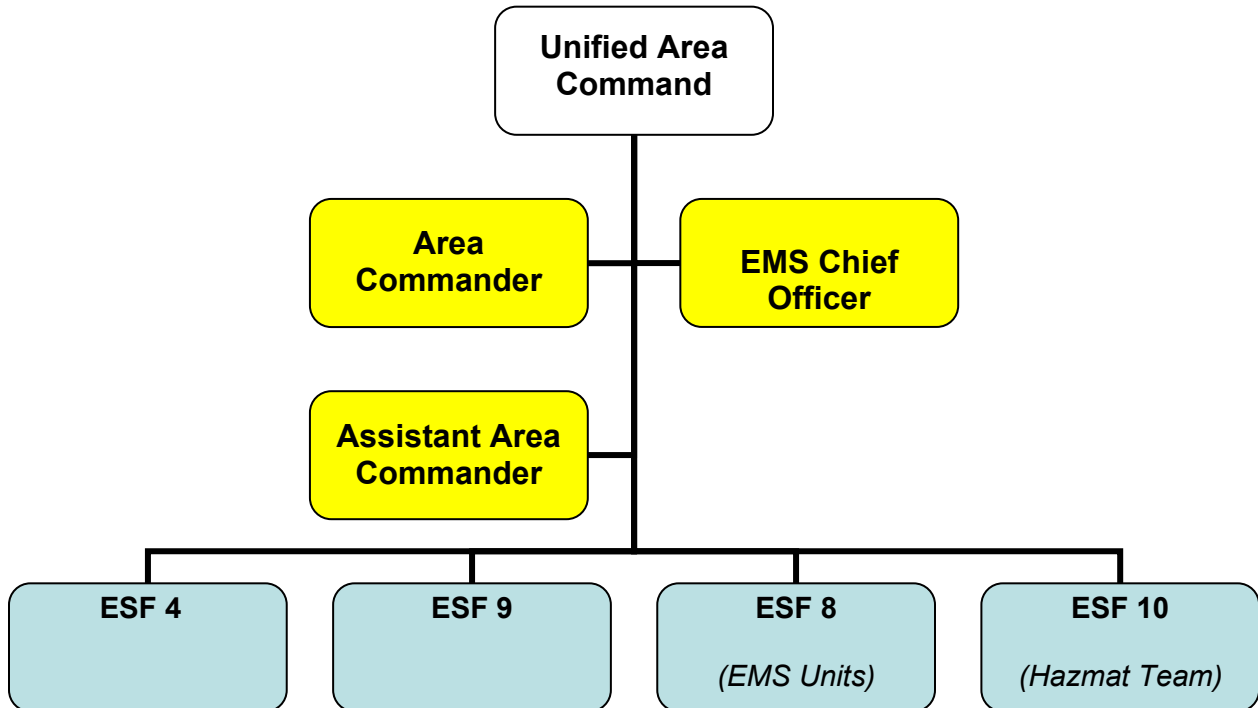
Phase II

Area Command will be activated when multiple agencies are working multiple large-scale incidents or a long-term incident that is beyond its first day and is remaining active and requiring additional resources.

Area Command Phase II may be established at the Emergency Operations Center (EOC) /Area Command Center. The duties of Area Command will be the same as outlined in Phase I but expected to last for longer durations of time and anticipated need for more out of county resources.

The Collier County Fire/EMS Chiefs will staff a Phase II Area Command during anticipated natural disaster, e.g. Hurricanes. In these circumstances Area Command will be staffed by one EMS and Fire Chief Officer and one assistant assigned to EOC during activation. Area Command will operate in conjunction with County Coordinator to coordinate ESF 4, ESF 9, ESF 8 and ESF 10 functions. Area Command will ensure countywide coordination to maintain jurisdictional coverage through communication with all county agencies.

Phase II Organization

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                    ┌──────────────┐
                    │ Unified Area │
                    │   Command    │
                    └──────┬───────┘
                           │
        ┌──────────────┐   │   ┌──────────────┐
        │    Area      │───┼───│  EMS Chief   │
        │  Commander   │   │   │   Officer    │
        └──────┬───────┘   │   └──────────────┘
               │           │
        ┌──────────────┐   │
        │ Assistant Area│──┤
        │  Commander   │   │
        └──────────────┘   │
                           │
   ┌─────────┬─────────────┼─────────────┬──────────────┐
┌────────┐ ┌────────┐ ┌──────────┐ ┌──────────────┐
│ ESF 4  │ │ ESF 9  │ │  ESF 8   │ │   ESF 10     │
│        │ │        │ │(EMS Units)│ │(Hazmat Team)│
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C. ORGANIZATION

The Unified Area Command organization operates under the same basic principles as the Incident Command System (ICS). Typically, Area Command will comprise the following key personnel, all of whom must possess appropriate qualifications and certifications. Positions are filled as needed:

Positions

Unified Area Command is responsible for the overall direction of the incident management teams assigned to the same incident or to incidents in close proximity. This responsibility includes ensuring that conflicts are resolved, that incident objectives are established and that strategies are selected for the use of critical resources. The Unified Area Command is also responsible for coordinating with Federal, State, local, tribal, and participating private organizations.

1. **Area Commander:** will be staffed by a qualified chief officer with a formidable knowledge of County Fire Rescue operations.

2. **Collier County EMS** will staff Unified Area Command with a Chief Officer and be responsible for deployment and response of Collier County EMS resources as well as coordination with ESF-8. Collier EMS may add an assistant to this position.

3. **Area Command Assistant:** will be staffed by a qualified officer with a formidable knowledge of County Fire Rescue Operations.

The **Unified Area Command** team will evaluate and address the following ICS functions:

1. **Logistics**

Unified Area Command will identify Logistics needs to provide facilities, services, and materials and ensure the effective allocation of critical resources and supplies among the incident management teams.

2. **Planning**
Unified Area Command collects information from various incident management teams to assess and evaluate potential conflicts in establishing incident objectives, strategies, and priorities for allocating critical resources.

3. **Resources**
Unified Area Command tracks and maintains the status and availability of critical resources assigned to each incident under the Area Command.

4. **Situation**
Unified Area Command monitors the status of objectives for each incident or IMT assigned to the Area Command.

5. **Public Information**
Unified Area Command may establish a Public Information Officer (PIO) to provide public information coordination between incident locations. The PIO will serve as the point of contact for media requests to the Area Command. The PIO may also serve as part of a Joint Information Center (JIC). During Phase II activation, release of public information will be coordinated through Collier County Emergency Management.

D. LOCATION

Collier County Unified Area Command:

- **Area Command Phase I** may be operated from a fire or EMS station, a chief's vehicle or the Mobile Command unit.

- **Area Command Phase II may be** is operated at a fire or EMS station, the Collier County EOC, Area Command Center.

E. AREA COMMAND DIVISIONS

Upon activation of Area Command Phase II, Area Command may organize the County into geographical divisions. Area Command will coordinate response activities within these divisions with an assigned Division Officer. Divisions and Stations are organized as follows:

Division A	Division B	Division C	Division D	Division E
City of Naples	City of Marco Island	North Collier FD	Greater Naples FD	Immokalee FD
10	42	43	1	50
12	73	45	2	51
30	71	44	22	90
31	70	40	21	23
32]		46	20	61
		24/47	72	60
			63	25

F. REPORTING RELATIONSHIPS

When an Area Command is involved in coordinating multiple incident management activities, the following reporting relationships will apply:

- The ICs for the incidents under the Area Command's authority report to the Area Commander.

- The Area Commander is accountable to the agency(s) or to the jurisdictional executive(s) or administrator(s).

- If one or more incidents within the Area Command are multijurisdictional, a Unified Area Command should be established. In this instance, ICs would report to the Unified Area Commander for their jurisdiction

G. AREA COMMAND ACTIVATION

Upon determination by County Fire/EMS Chief(s) or designee, or by request of the Incident Commander, Area Command will be established in the following manner.

1. The Collier County Dispatch Center is notified, County Fire and EMS all-call page is activated
    notifying stations of Area Command activation

2. Area Command is assigned a TAC Channel (TAC 13)

3. County Coordinator is notified w/ all-call page from dispatch

3. County Emergency Manager is notified w/ all-call page from dispatch

4. Phase II Area Command requested, EOC Area Command Post established by EM.

H. AREA COMMAND OPERATIONAL MATERIALS

- CAD Terminal

- County mapping including Fire / EMS Station locations

- Collier County Fire/EMS Chiefs contact list

- Department Equipment Inventory list

- ICS Forms

- State Emergency Response Plan (Resource List)

- Lee County Fire Chiefs contact list

- Area Command Coordinators Check List

- CCFEMSCA MCI Plan

- CCEM Support List

Area Command Coordinator Check List Phase II

1. Ensure needed staffing from area command resource list (appendix A) reports to Area Command as per CCFEMSCA area command standard operating procedure

2. Confirm with Control assigned TAC channel (TAC 13)

3. Confirm with C.C. Emergency Manager of area command activation and confirm availability of EOC for area command post

4. Ensure Support reports from CCEM (See attached appendix B)

5. Ensure lines of communication between area command and Collier County Dispatch Liaison are established

6. Ensure communication radio/lines established within and o/s of area command

7. Review County Resource List (See attached appendix C)

8. Confirm service status of resources (see OOS resources on WEB Share)

9. Prioritize and Balance resource requests from field

10. Coordinate with County Coordinator when out of county resources are needed request thru the SERP (See appendix D)

11. Request confirmation from CCEOC that appropriate declarations from County, State or Federal agency been approved.

12. Establish Briefing Cycle for Area Command Staff and Liaisons o/s of A/C