

COLLIER COUNTY, FLORIDA

Comprehensive Emergency Management Plan

**TERRORISM INCIDENT
RESPONSE
ANNEX B
(Consequence Management)**

March 16, 2021

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FORWARD

The communities of Collier County, Florida, like all communities in the state, are vulnerable to a terrorist or cyber terrorist attack. A terrorist attack could involve the use of a "weapon of mass destruction (WMD)" that would threaten lives, property, and environmental resources through physical destruction by explosions and resulting fires, and/or by contamination with chemical, biological, and/or radiological materials. A cyber terrorist attack could destroy or significantly disrupt vital computer networks, communications systems, and/or Internet services, interfering with provision of critical community services and thereby causing substantial human and economic impacts.

The first responders in an actual or suspected terrorist event will be from local emergency services agencies and organizations. For this reason, Collier County and its cooperating municipalities have established and will maintain a comprehensive program to prepare for, respond to and manage the impacts of terrorist and cyber terrorist events. The program provides for:

- Continuing assessment of the community's vulnerability to terrorism,
- Planning and training to prepare for and respond to such events,
- Pre-deployment of specialized response capabilities, where needed, and
- Establishing the operational concepts to be utilized to manage an actual or suspected event.

If needed, state and/or Federal assistance will be mobilized to support the local command structure.

Collier County's terrorism incident response program relies on the authorities, operational concepts, organizational responsibilities, and resources available through the County's Comprehensive Emergency Management Plan (CEMP). The terrorist incident response can be broken down into two parts: Crisis Management and Consequence Management. This public annex to the CEMP will only focus on the Consequence Management side of the terrorist incident response.

I. EXECUTIVE SUMMARY

The Collier County Terrorism Incident Response Annex (Consequence Management) establishes the operational concepts to be used by the emergency operations center to guide and manage the consequences of a terrorist incident. Additionally, this document provides for local agency participation of the escalation of the response to the incident to include state and Federal response organizations.

The annex provides the guidance needed by support agencies in the event of a terrorist act occurring in or impacting Collier County. The emphasis of the annex is to guide the consequence activities conducted by the Emergency Support Functions (ESFs) established by the Collier County CEMP, and it is not intended to replace the field operations guides currently used by first responders.

The Collier County Terrorism Incident Response Annex has been developed to be consistent with the operational concepts and organizational structure used in the Terrorism Incident Response Annex of the State of Florida Comprehensive Emergency Management Plan. It is also consistent with the concepts and structure to be used by Federal agencies responding to a terrorist event in Collier County.

II. DEFINITIONS

Collier Emergency Information Hotline (CEIH) – This activity serves as the public’s information clearinghouse immediately before, during and after a disaster event. It may be activated before the EOC to inform the public. When the EOC is activated, so will the CEIH.

Comprehensive Emergency Management Plans (CEMP) – The documentation of a planning process required by Chapter 252, Florida Statutes, at the State and county level to establish policies and procedures needed to prepare for, respond to, recover from and mitigate the impacts of all types of natural, technological and criminal/hostile disasters.

Consequence Management – Measures to protect public health and safety, restore essential government services, and provide emergency relief to governments, businesses and individuals affected by the consequences of terrorism. It supports the Crisis Management effort.

Crisis Management – Measures to identify acquire and plan the use of resources needed to anticipate, prevent, and/or resolve a threat or act of terrorism. It begins once an attack has occurred.

County Warning Point – The twenty-four-hour location to initiate/receive warning information. The Collier County warning point is in the Collier County Sheriff’s Communications & Dispatch Office.

Cyber Terrorist Attack – An intentional effort to electronically or physically destroy or disrupt computer network, telecommunication or Internet services that could threaten critically needed community services or result in widespread economic consequences.

District Response Team (DRT) – Hazardous Material Response teams organized, trained and equipped to respond to weapons of mass destruction events within the region. Comprised of first responders from the various fire agencies and Collier County EMS this asset is deployed at the request of the county, by the State Emergency Operations Center.

Emergency Operations Center (EOC) - The Emergency Operations Center (EOC) is the central location from which all off-scene activities are coordinated. Senior elected and appointed officials are located at the EOC, as well as personnel supporting critical functions, such as operations, planning, logistics, and finance and administration. The key function of EOC personnel is to ensure that those who are located at the scene have the resources, i.e., personnel, tools, and equipment, that they need for the response. In large emergencies and disasters, the EOC also acts as a liaison between local responders and the State.

Emergency Public Information – See Collier Emergency Information Hotline (CEIH).

Emergency Support Function (ESF) - Identifies a disaster response resource which manage and coordinate specific categories of assistance common to all disasters, an ESF is headed by a lead organization responsible for coordinating the delivery of goods and services to the disaster area and is supported by numerous other organizations.

Environmental hazard - A condition capable of posing an unreasonable risk to air, water, or soil quality, or to plant and animal life.

Florida Department of Law Enforcement (FDLE) - Coordinates the mobilization of law enforcement and security forces in support of local governmental activities.

Florida Field Operations Guide (FOG) - The all-risk emergency response field operations guide developed as a unified effort of all emergency responders in the State of Florida to coordinate emergency response Statewide.

Florida National WMD Guard Civil Support Team – A designated team of National Guard personnel available on a seven-day, 24-hour basis with specialized training, equipment and materials, that can be mobilized through the State Watch Office to the scene of a terrorist attack involving a weapon of mass destruction.

Hot Zone - The area immediately surrounding a chemical hazard incident, such as a spill, in which contamination or other danger exists.

Incident Commander (IC) - The person responsible for establishing and managing the overall operational plan at a incident site. The incident commander is responsible for developing an effective organizational structure, allocating resources, making appropriate assignments, managing information, and continually attempting to mitigate the incident.

Incident Command System (ICS) –The Incident Command System is a standardized management system designed for control and coordination of field emergency response operations under the direction of an Incident Commander through the allocation and utilization of resources within pre-defined functional and/or geographic areas.

Joint Information Center (JIC) -- A location and/or operational unit staffed by the public information officers of all key responding agencies, impacted jurisdictions, or other groups closely involved in the incident to provide for coordination and consistency in media management operations.

Mass Casualties Incident (MCI) - An emergency incident in which five or more individuals are injured and/or killed. Collier County classifies MCI events as “Level I” if there are 5 to 10 victims, “Level II” if there are 11 to 20 victims, or “Level III” if there are more than 20 victims, “Level IV” if there are between 101 to 1000 victims, and “level V” if there are over 1001 victims.

Mitigation - Actions taken to prevent or reduce the severity of harm.

National Incident Management System (NIMS) - A consistent nationwide plan for Federal, State, tribal and local governments to work effectively and efficiently together to prepare for, respond to, and recover from domestic incidents, regardless of cause, size, or complexity.

National Response Plan (NRP) - Implements the domestic incident management authorities, roles and responsibilities of the Secretary of Homeland Security as defined in Homeland Security Presidential Directive #5 (HSPD-5). Provides guidance on Federal

coordinating structures and processes for domestic incident management.

National Terrorism Advisory System Alert - The National Terrorism Advisory System (NTAS) is designed to communicate information about terrorist threats by providing timely, detailed information to the American public. All Americans share responsibility for the nation's security and should always be aware of the heightened risk of terrorist attack in the United States and what they should do. NTAS Alerts are issued by the Department of Homeland Security. These alerts will include a clear statement that there is an **imminent threat** or **elevated threat**. Using available information, the alerts will provide a concise summary of the potential threat, information about actions being taken to ensure public safety, and recommended steps that individuals, communities, businesses and governments can take to help prevent, mitigate or respond to the threat.

Public Information Officer (PIO) – An individual from an organization or jurisdiction participating in the event designated to gather, prepare and release public information regarding the situation and the response.

Regional Domestic Security Response Resources - Pre-designated emergency responders from local agencies and organizations that are specifically trained and equipped to support the local incident commander at the scene of a terrorist incident involving a weapon of mass destruction at any location in the state.

Regional Domestic Security Task Force (RDSTF) - Pursuant to FSS 943.0312, the Florida Department of Law Enforcement (FDLE) has established a Regional Domestic Security Task Force (RDSTF) in each of its seven operations regions. Each RDSTF consists of local representatives from disciplines involved in prevention and response, including: law enforcement, fire/rescue, emergency medical services, emergency management, hospitals, public health, schools and businesses. The RDSTFs work together with the Chief of Domestic Security, to prepare for, prevent and respond to, terrorist events.

Terrorism - A violent act, an economically destructive act, or an act dangerous to human life that is in violation of the criminal laws of the United States. This includes the unlawful use of force or violence against persons or property to intimidate or coerce a government, the civilian population, or any segment thereof, in furtherance of political or social objectives.

Unified Command – The adaptation of the Incident Command System in which all key local, State and/or Federal agencies, as well as local hospitals and other involved private sector organizations, cooperatively participate in planning, decision-making and resource coordination in support of the designated Incident Commander.

Weapon of Mass Destruction (WMD) - A WMD is any device, material, or substance used in a manner, in a quantity or type, or under circumstances evidencing an intent to cause death or serious injury to persons or significant damage to property.

III. INTRODUCTION

This annex to the Collier County Comprehensive Emergency Management Plan guides the actions of local agencies and organizations to incidents known or suspected to be terrorist attacks. Terrorist incidents involving chemical, biological, radiological, nuclear or explosive materials (CBRNE) and cyber terrorism are considered technologically hazardous incidents by nature. Incidents that are believed to be a terrorist act will be treated as both a crime scene and as a hazardous materials incident with additional complicating factors, until additional information indicates otherwise.

Regardless of the mechanism or motive behind the incident, this annex is focused on actions to reduce the impact of the event efficiently and safely. All responders will follow the National Incident Management System (NIMS) and the safety guidelines established by their agencies and/or at the scene of the incident by the incident commander.

Depending on the characteristics of the incident, the capabilities and resources of Collier County may quickly be exceeded. In anticipation of such circumstances, the State of Florida has established Regional Domestic Security Task Forces (RDSTF) that would be accessed by Collier County response organizations when necessary.

This annex guides the actions of Collier County organizations when managing the consequences of a terrorist event with their own resources or when it is necessary to request assistance through the RDSTF. Each RDSTF consists of local representatives from disciplines involved in prevention and response, including law enforcement, fire/rescue, emergency medical services, emergency management, hospitals, public health, schools and businesses. The RDSTFs work together with the Chief of Domestic Security, to prepare for, prevent and respond to terrorist events.

General response operations necessary to prevent or mitigate the consequences of a terrorist event are established in Collier County's Comprehensive Emergency Management Plan.

IV. SITUATION

The population, property and environmental resources of Collier County are vulnerable to a threatened or actual terrorist attack. A terrorist incident could result in the release of harmful chemical, biological or radiological materials, detonation of an explosive device, or disruption of services dependent of computers, telecommunications and the internet. Such an incident could impact any location within the county and have the potential to result in large numbers of fatalities, injuries, property damage and/or economic losses. It is also possible that valuable environmental/agricultural resources necessary for the county's welfare could be rendered unusable through contamination or other forms of damage.

Collier County and its municipalities continually conduct assessments of the current situation about the potential for a terrorist event and the capabilities of local agencies to conduct initial response operations. These assessments are done in accord with State and Federal guidance, and, for confidentiality reasons, the results are not releasable.

V. ASSUMPTIONS

Development of the Collier County Terrorism Incident Response Annex has required that certain assumptions be utilized regarding the characteristics of a terrorist incident in the county. These are the following:

- a. The Terrorism Annex could be activated based solely on a National Terrorism Advisory System (NTAS), without any specific threat information for Collier County.
- b. Public safety agencies of Collier County and its municipalities will be the “first responders” to the scene of a terrorist incident or the locations in the county where the impacts of the event are experienced.
- c. A terrorist incident may be made readily apparent to the responding organizations by the characteristics of the impacts or a declaration on the part of the perpetrators or may be very difficult to initially detect and identify because of uncertainty as to the cause or extent of the situation.
- d. The resources and/or expertise of local agencies in Collier County could quickly be depleted by a response to a major terrorist incident and its consequences. Extensive use of Area, State, and Federal resources and intrastate mutual aid agreements must therefore be anticipated.
- e. Specialized resources, as well as those normally utilized in disaster situations, will be needed to support the response to a terrorist incident. Such resources may not be in Collier County, the FDLE Region or in the State of Florida.
- f. The Florida Department of Health will have a minimum of three Biosafety Level 3 laboratories available for analytical services to assist in the response to a terrorist event in Florida.
- g. Resources from local, state, and federal agencies, as well as from private organizations, will be made available on a timely basis upon request.
- h. All state and local response agencies and organizations will establish and participate in a unified command structure at or near the scene, and the Emergency Operations Center of Collier County will be activated and staffed (if indicated by the size or scope of the incident).
- i. Federal agencies with statutory authority for response to a terrorist incident, or for the geographic location in which it occurs or has impacted, will participate in and cooperate with the unified command structure established by response organizations from Collier County or the involved municipality.
- j. A terrorist event will result in the timely activation of the Collier County Comprehensive Emergency Management Plan, as well as those emergency plans and procedures of the involved municipalities. When needed, the Florida Division of Emergency Management (DEM) will activate the State Comprehensive Emergency Management Plan (CEMP), the Department of Homeland Security will activate the National Response Plan (NRP), and the Federal Emergency Management Agency (FEMA) will activate the Federal Response Plan (FRP).
- k. Responding agencies of Collier County and its municipalities will have the supportive plans and procedures, as well as appropriately trained and equipped personnel that may be needed for the general response operations related to management of the terrorist incident. This annex assumes the resources and procedures for such related operations as hazardous material response, mass casualty incident management, law enforcement, search and rescue, and others will be in place to be utilized when needed during a terrorist incident.
- l. For terrorist events involving weapons of mass destruction, there may be many casualties. Injured or ill victims will require specialized medical treatment, potentially

including decontamination and medical facilities and may require establishing temporary medical operations in the field. Fatally injured victims may be numerous, and their bodies contaminated or infectious. Special mortuary arrangements are likely to be necessary.

- m. Terrorist incidents may involve damage or disruption to computer systems, telecommunications networks, or Internet systems; disturbance to vital community networks for utilities, transportation, or communication; and/or could endanger the health and safety of the population at risk, interrupt emergency response operations, and result in substantial economic losses.
- n. There will be very extensive media interest in a terrorist event and media management operations will require resources beyond those needed for other types of emergency management operations.
- o. Collier County and its municipal jurisdictions have taken proper precautions such as implementing “firewalls” and password access to their computer systems and have implemented the same reporting mechanism that was used during Y2K for cyber incidents.
- p. County and municipal jurisdictions have the capability to implement response and recovery operations for computer networks and databases disrupted by a cyber terrorist incident.
- q. The Florida National Guard WMD Civil Support Teams are available 24 X 7 for deployment to actual/suspected WMD events in a local jurisdiction. Travel time to Collier County from approval of the request of the State is approximately six hours.
- r. Once notified of a suspected terrorist incident, the State Watch Office will make notifications specifically to the Florida Division of Law Enforcement (FDLE) and the Federal Bureau of Investigation (FBI).
- s. It is possible that the use of a weapon of mass destruction, such as a biological agent, could occur resulting in widespread illness, fatalities, or environmental contamination without a readily defined incident scene. In this case emergency operations at the local level would be coordinated through the local emergency operations center. Response operations such as mass casualty management, environmental decontamination, and public information would be provided on a region-wide basis, with coordination being done through the RDSTF and the State Emergency Operations Center. The State EOC and Department of Health will conduct cross regional coordination. Collier County EOC will remain operational if the State or Regional EOC is activated for a local or regional event.
- t. Receipt & distribution of Strategic National Stockpile will be in concert with current Department of Health policies. Health policies will be coordinated with the Collier County Emergency Management Division and the EOC.

These assumptions form the framework within which the operational concepts of the Collier County Terrorism Incident Response Annex have been established.

VI. PURPOSE

The Terrorist Incident Response Annex to the Collier County CEMP defines the scope of a terrorist incident response operation conducted by county and/or municipal agencies. The annex establishes the policies, programs, and procedures that will be utilized by the county and municipal agencies to prepare for, respond to and recover from the consequences of a threatened or actual emergency resulting from a terrorist act. It also defines the roles of the local agencies and organizations in the development, implementation and maintenance of the annex.

VII. SCOPE

The scope of this annex is to guide the special or unique actions necessary to effectively and safely manage the local emergency response operations conducted by Collier County agencies. For other operations not necessarily unique to terrorist events, the Collier County CEMP and agency emergency plans and procedures would be utilized.

During the first response to a known or suspected terrorist event, the following points are the main objectives for Collier County's operations:

1. Protect the lives and safety of the citizens and first responders;
2. Ensure notifications to hospitals to assess their readiness;
3. Isolate, contain, and/or limit the spread of any released nuclear, biological, chemical, incendiary, or explosive devices, or the continuing spread of cyber terrorist agents;
4. Identify the type of agent/devices used;
5. Identify and establish control zones for the suspected agent used;
6. Ensure emergency responders properly follow protocol and have appropriate protective gear;
7. Identify the most appropriate decontamination and/or treatment for victims;
8. Establish victim services;
9. Notify emergency personnel, including medical facilities, of dangers and anticipated casualties and proper measures to be followed;
10. Notify appropriate State and Federal agencies;
11. Provide accurate and timely public information;
12. Preserve as much evidence as possible to aid in the investigation process;
13. Protect critical infrastructure;
14. Manage fatalities and the protection of remains;
15. Protect property and environment;
16. Securing resources through the Collier County EOC, Regional Domestic Security Task Force, State of Florida and the Federal Government.

This annex also defines the role of the agencies and organizations of Collier County and its municipalities in accessing and securing resources through the RDSTF, the State of Florida and the Federal government.

VIII. AUTHORITIES

The authority for the development, implementation and maintenance of this annex is derived from the authority of the Florida Statutes, Section 252.38(1).

IX. CONCEPT OF OPERATIONS

A. Overview

The Collier County Terrorism Incident Response Annex (Consequence Management) incorporates the following fundamental operational concepts:

- Actions will be taken in accord in this annex during non-emergency times to prepare the county and municipal agencies and organizations for a more timely and effective response to terrorist incidents.
- There will be a “tiered” field response to a known or suspected terrorist event, utilizing three levels of escalating resource commitment, as follows:
 - Response and Command
 - Structure and Support
 - Unified Command
- The responding agencies will utilize existing agency procedures for control of field operations within the organizational structure established by the National Incident Management System (NIMS)
- When necessary, the Collier County Emergency Operations Center will be activated as the Area Command or Multi-Agency Coordination Center to provide leadership or additional support to responding field operations, hospitals and other facilities involved in management of the incident and care of its victims. Support operations from the EOC will be conducted by the designated Emergency Support Functions (ESFs) in accord with the Collier County CEMP and the provisions of this annex.
- For a major terrorist event, Collier County will anticipate requesting and receiving assistance through the RDSTF and the Statewide Mutual Aid Agreement, as well as from State and Federal agencies, using the request form found in Appendix 4.

B. Detection, Notification and Classification of a Terrorist Event

(1) Detection

Detection of an actual, suspected or threatened terrorist or cyber terrorist incident may occur through a variety of mechanisms.

In many cases, such detection most likely would be by county or municipal first responding units. Information regarding the event and its consequences would then be reported from the scene to the County Warning Point.

Should detection of the event be from a telephone call or other communication threatening a terrorist action or declaring that one has occurred, the County Warning Point will utilize existing procedures to initiate an investigation and make appropriate notifications, as indicated below.

Detection of a suspected terrorist event may be from a source other than the first arriving unit or a communicated threat or declaration, such as from monitoring of morbidity or mortality statistics in the county, reports from hospital emergency departments, laboratory results from incident victims or environmental sampling, etc. In such cases, the facility or individual recognizing the indications of a terrorist event would notify the

County Warning Point, and follow-up notification would be made by the County Warning Point to the State Watch Office.

Regardless of the method of detection of a known or suspected terrorist event, within the meaning of this annex, the Collier County Warning Point will be notified accordingly.

(2) Notification

Upon receipt of notification that:

- The Secretary of Homeland Security has issued an alert; the State Watch Office will notify the County Warning Point and the Emergency Operations Center. The EOC will disseminate this change and recommended protective actions based on the direction provided by the Incident Commander.
- The National Terrorism Advisory System (NTAS) issued an “Elevated or Imminent Threat” advisory, the State Warning Point will contact the County Warning Point and the EOC. During non-duty hours, the County Warning Point will notify the Emergency Management Director who, in turn, will coordinate this change and recommended protective actions with the incident commander. The Emergency Management Director will schedule a meeting to brief County senior staff and ESF representatives on the current situation and will consider activating the EOC and Collier Emergency Information Hotline (CIEH).
- A known or suspected terrorist event has occurred, is occurring or may occur, the On-Duty Communications Supervisor of the County Warning Point will notify the State Watch Office, as well as county and municipal agencies in accord with existing procedures.

Regardless of the source of the detection of a known, suspected or threatened terrorist event, pursuant to this annex, under all circumstances, the County Warning Point will immediately notify State Watch Office (SWO) that a terrorist incident may have occurred or has been threatened. The County Warning Point shall immediately notify the Emergency Management Director, or his designee, following the notification to the SWO.

(3) Classification (based on the National Terrorism Advisory System)

In 2011, the Department of Homeland Security (DHS) replaced the color-coded alerts of the Homeland Security Advisory System (HSAS) with the National Terrorism Advisory System (NTAS), designed to communicate information more effectively about terrorist threats by providing timely, detailed information to the American public.

It recognizes that Americans all share responsibility for the nation's security and should always be aware of the heightened risk of terrorist attack in the United States and what they should do.

NTAS advisories – whether they be Alerts or Bulletins – encourage individuals to follow the guidance provided by state and local officials and to report suspicious activity. Where possible and applicable, NTAS advisories will include steps that individuals and communities can take to protect themselves from the threat as well as help detect or prevent an attack before it happens. Individuals should

review the information contained in the Alert or Bulletin, and based upon the circumstances, take the recommended precautionary or preparedness measures for themselves and their families.

Individuals should report suspicious activity to local law enforcement authorities. Often, local law enforcement and public safety officials will be best positioned to provide specific details on what indicators to look for and how to report suspicious activity. The “If You See Something, Say Something®” campaign across the United States encourages the public and leaders of communities to be vigilant for indicators of potential terroristic activity, and to follow the guidance provided by the advisory and/or state and local officials for information about threats in specific places or for identifying specific types of suspicious activity.

The County Warning Point will then notify the State Watch Office accordingly.

If the actual or potential consequences of the incident are such that county, State and Federal resources and assistance are likely to be needed, these will be requested by the unified command through the county Emergency Operations Center in accordance with provisions of the Collier County CEMP.

C. Response Operations

Response operations are not covered by this annex.

(1) Response Policies

The county’s response to a known, suspected or threatened terrorist event will be in accordance with established policies for emergency response operations for other types of hazards, as defined within the Collier County CEMP, with the following additions:

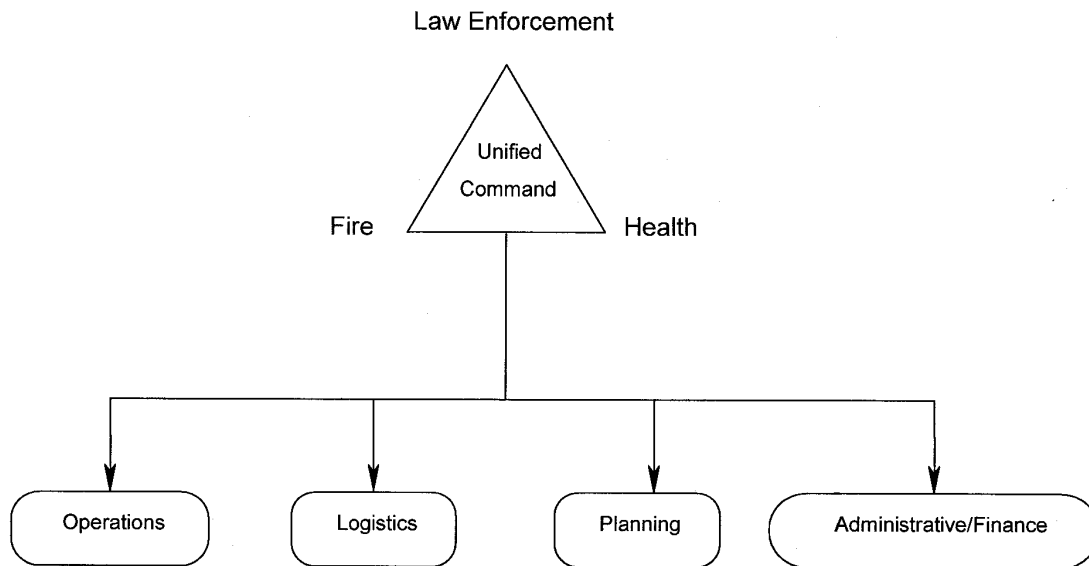
- There will be unique requirements to protect the safety of response personnel during an event that involves the use of a weapon of mass destruction. Safety of response personnel will be the highest priority.
- County and/or municipal response personnel will assume the presence of secondary explosive, chemical, biological or radiological devices at or near the scene and conduct subsequent operations accordingly until the absence of secondary devices is known,
- Prior to the use of a weapon of mass destruction, tactical operations will emphasize crisis management; following the use of a weapon of mass destruction, tactical operations will emphasize consequence management.
- The unified command will lead the county’s response to crisis and consequence management operations.
- The EM Director may at his discretion dispatch or authorize county vehicles or equipment to be taken home with employees after hours and weekends to ensure a timely response to emergency situations.

- Management of response operations will be guided by the following priorities:
 - ◆ Preserving life or minimizing risk to health,
 - ◆ Preventing a threatened act from being carried out or an existing terrorist act from being expanded or aggravated,
 - ◆ Locating, accessing, rendering safe, controlling, containing, recovering and disposing of a weapon of mass destruction,
 - ◆ Rescuing, decontaminating, transporting and treating victims,
 - ◆ Releasing emergency public information that ensures adequate and accurate communications with the public,
 - ◆ Restoring essential services and mitigating suffering,
 - ◆ Apprehending and successfully prosecuting perpetrators, and
 - ◆ Conducting site restoration.

(2) Mobilization and activation of resources

Depending on the characteristics of the terrorist incident, response agencies of Collier County or the impacted municipality will be mobilized in accord with a tiered response, sequences as follows and using the guidelines given:

A unified command structure will be established as soon as possible to meet the dynamics of the terrorist event.



STRUCTURE AND SUPPORT

This tier of response is designed to provide structure and support to the initial dispatch. The structure and support response may originate in one of two different ways. Each will expand the Incident Management System (IMS) structure by dispatching units:

- 1) As part of the original dispatch due to the nature and/or gravity of the incident; or
- 2) At the request of initially responding forces on the scene.

In general, this tier of response will involve mobilization of fire/rescue, EMS and law enforcement command personnel, as well as notification and activation of public health and hospital emergency department personnel. The Collier County Medical Examiner's Office will also be notified if fatalities have occurred or are likely to occur as a result of the incident.

The responding command personnel will:

- 1) Coordinate operations for HazMat Teams, Law Enforcement, EMS and other responders.
- 2) Provide immediate scene situation reports to the EM director or designee
- 3) Provide resource status reports and anticipated needs to the EM director
- 4) Make timely request for the Mobile Command Vehicle in support of an on-site communications and coordination function.

The Hospital Emergency Departments, the EMS Division and Florida Department of Health - Collier will:

- 1) Coordinate issues in assessment of the medical and health issues involved in the incident.
- 2) Plan and implement actions for emergency department operations and a public health response.

UNIFIED COMMAND

The tier of the response involves establishing an integrated unified command for crisis and consequence management. Depending on the characteristics of the incident, the unified command must be prepared to encompass the following:

- 1) County and municipal/Independent Fire/Rescue, EMS, DoH, Emergency Management, PIO and HazMat Teams
- 2) County and municipal law enforcement operations
- 3) State and local resources/agencies
- 4) Federal agencies through the FBI, FEMA and Department of Homeland Security.

In addition, specialists will be included as part of this tier of response to facilitate and process available data to refine threat assessment. Their actions are likely to include:

- 1) Evidence collection
- 2) Cyber terrorism investigation
- 3) Locating and rendering safe primary and secondary devices
- 4) Providing and supervising additional medical personnel

The designated Collier County Public Information Officer (PIO) will also be dispatched as specialist supporting this tier of response. The mission of the County PIO will be to:

- 1) Process information from, and then back through, the unified command before it is disseminated to the media.
- 2) Facilitate establishing the Joint Information Center (JIC) by State and Federal PIOs and represent county and municipal interests in the JIC.
- 3) Coordinate information to be released to the public with the EOC and EM director. Also, provide support personnel to the EOC for media information management and the CEIH, as needed.

(3) Mutual Aid

For major terrorist events, Collier County, independent fire districts or the impacted municipality will request assistance from mutual aid organizations pursuant to normal procedures. When required, the Regional Domestic Security Response Force will be requested through the State Watch Office, via Collier Emergency Management office using the form found in Appendix 4. Through the Collier County Warning Point, the county may also access statewide fire and law enforcement mutual aid available through the Florida Fire/EMS Chiefs' Association and the Florida Sheriffs' Association, respectively. The County Warning Point and/or Emergency Operations Center, through the State Emergency Operations Center and/or Warning Point, may also request activation of the District Response Team (DRT), Disaster Medical Assistance Team (DMAT) or Disaster Mortuary Response Team (DMORT) activation to support local operations.

(4) Scene Management

Management of the scene of a known, suspected or threatened terrorist incident will be in accordance with established departmental procedures for response to an incident involving a hazardous material, explosive device, and/or other situation dangerous to responders, as well as a situation potentially involving mass casualties.

(5) Public Protection

Depending on the characteristics of the agent, the actual or potential use of a chemical, biological, or radiological weapon of mass destruction is likely to necessitate immediate action to protect the surrounding public and/or populated areas adjacent to and downwind of the point(s) of release. Because of similarities in dispersion of a chemical, biological, or radiological weapon of mass destruction, emergency operations by the County for public protection will be those utilized for a major hazardous materials incident involving an explosive material and/or one that is an inhalation hazard. Such operations would be conducted in accordance with the county's established hazardous materials response procedures for implementing evacuation and/or sheltering-in-place in various locations within the county. When feasible, notification to the at-risk population will be made by the Collier County Sheriff's Office using the "Code Red" system. If the size of the at-risk population is too great and/or the threat is imminent, the Emergency Management Office/County Warning Point will initiate activation of the Emergency Alerting System.

In the face of uncertainty regarding a known, suspected or threatened characteristics or the likelihood of dangerous or contaminating levels of agent being dispersed beyond the incident scene, the county will instruct all members of the population to initially shelter-in-place. When additional information is available and/or decisions regarding the most

appropriate protective action can be made and implemented, this emergency instruction can be continued, modified by an evacuation and/or terminated.

(6) Emergency Plan Activation

As indicated by the characteristics of the incident and/or its actual or potential consequences, Collier County or the impacted municipality, if applicable, will activate its Comprehensive Emergency Management Plan, and accordingly activate its Emergency Operations Center. Timing of the county's activation will be designed, to the extent feasible, to anticipate changes in the incident classification level so that county emergency operations can be expanded in a timely manner. Suggested EOC activation levels are as follows:

- Monitoring activation when the event is classified as a "Low, Guarded or Elevated" Threat
- Partial or Full activation when the event is classified as a "High or Severe Threat," depending on the potential consequences of the event, and
- Full activation when the event is classified as a "WMD event."

Emergency actions for management of the actual or potential consequences of an event will be conducted for each activation level as specified in the Collier County CEMP.

(7) Activation of Other Facilities

In order to meet the needs of the victims, responders, and the media in a terrorist event, the following facilities are likely to be needed:

Incident Command Post:

A command post will be established at or near the scene of the terrorist incident during Tier II of the response operation. The Command Post will be established by the agency with jurisdiction. Whether a mobile or fixed structure is used as a command post, the Incident Commander is to designate and/or activate a facility that will have adequate space and services if the incident escalates and mutual aid, state or Federal agencies are required to join the unified command.

All Collier County Emergency Support Functions will, as necessary and when activated, provide resource and logistical support to Command Post personnel and operations.

Casualty Collection Point:

In the event that the number and conditions of victims warrant, the Independent Fire Districts, Collier County EMS, Sheriff's Office and/or the municipal police department with jurisdiction will establish a "Casualty Collection Point." This may be a building, mobile unit or designated area closely associated with a decontamination center, if the characteristics of the incident require such operations for casualties. The unified command will ensure that appropriate decontamination of individuals has occurred prior to their relocation to the casualty collection point. This facility will be used to provide immediately needed

services for the victims, such as first aid, contact with family members, medical observation, and arrangements for transportation to home or a medical facility.

The law enforcement personnel staffing the collection point will ensure that the names, addresses and other information and statements from the victims are taken prior to release of the individual from the scene. Collier County Emergency Support Functions -6 and -8, when activated, will provide assistance and support for this operation.

Victim and Family Assistance Center

Large terrorist events, with numerous casualties, will necessitate providing information and immediate services for family members of victims during search and rescue operations, decontamination, medical treatment, quarantine and witness debriefing. If family members of victims converge on the scene, and the operation is likely to be prolonged, the Collier County ESF-6 will establish a "Family Assistance Center." County ESFs-8, -14 and -16 will assist with this operation. ESF-6 will secure a facility to serve as a location to provide information, assistance and counseling to family members, and to work with the unified command and the involved medical facilities to ensure the flow of timely and accurate information to family members. This will also be a center to connect family members with other established community services that may be needed after the event.

Emergency News Center / Joint Information Center

A major terrorist-related event will require operations and resources to be dedicated to media management, and these operations are likely to exceed those necessary for another type of emergency. The designated Collier County Public Information Officer in charge will establish an Emergency News Center and will activate such a center as soon as it is apparent that the Unified Command's PIO function cannot manage media interest without interference to on-scene operations. If a PIO from an impacted municipality is available, the municipal PIO will be requested to cooperate with establishing and staffing the Emergency News Center.

The Emergency News Center may be either an indoor or outdoor facility established at a sufficient distance from the scene to prevent any interference with emergency response operations.

The County's PIO will work with the unified command's PIO function to ensure an adequate flow of timely information from the command post to the Emergency News Center. The PIO will utilize available mechanisms for the delivery of emergency public information from the Emergency News Center, including but not limited to:

- 1) The Emergency Alert System (EAS) when a sudden event requires immediate contact with the public. The EAS will be activated with the assistance of Collier County Emergency Management and the County Warning Point.

- 2) Issuance of concise information releases to media. These releases will be prepared and approved with the assistance of the PIO function of the command post and/or the Collier County EOC, if activated.
- 3) Providing information directly to the media present, including the broadcast media. The PIO may arrange for command staff to support such interviews on a schedule that will not interfere with response operations.

If State and Federal agencies are mobilized to Collier County for the terrorist incident response, State and Federal PIOs will establish a Joint Information Center (JIC). The County's PIO will assist with securing a suitable mobile or fixed structure for this purpose, and help to equip the JIC, and will ensure that county PIO representatives are included in the staffing and operations of the JIC.

Other actions taken by the Collier County PIO from an Emergency News Center and/or the JIC will be in accord with the Collier County CEMP.

(8) Management of Victims

Release of a weapon of mass destruction within Collier County could result in widespread structural damage, environmental contamination, and injured and/or displaced victims. The unified command would respond to such circumstances by implementing consequence management operations pursuant to the Collier County CEMP. However, the involvement of a weapon of mass destruction may require, depending on the characteristics of the event, that emergency operations for the management of victims include the following special efforts:

- Rapid triage and decontamination of large numbers of victims prior to their movement to a shelter or medical facility,
- Environmental monitoring for the presence of chemical, biological or radiological contaminants,
- Decontamination or disinfecting operations at the scene, at medical facilities and at mass care shelters,
- Use of appropriate personal protective equipment by response personnel,
- Adjustment of triage techniques to account for the health effect of the contaminant, amount/route of exposure or contamination.
- Accommodation of "worried-well" and prevention of cross-contamination or contaminate migration.
- Proper handling and safe disposal of contaminated clothing, belongings, etc. and
- Continued monitoring of injured or sickened victims, as well as displaced persons and emergency workers, for indications of contamination or infection.

(9) Preservation of Crime Scene

Health and Human safety issues will take precedence over evidence collection. However, responders should try to minimize the amount of disruption to the scene. If the event is determined to be a possible terrorist act, evidence collection will be essential. The Collier County Sheriff's Office and/or the responding municipal police department will secure the crime scene and notify the FDLE and the FBI.

The FBI will be notified of any potential terrorist-related act, regardless of the number of casualties.

(10) Disposition of the Deceased

In the event of a mass casualty incident involving the use of a CBRNE device, decontamination of the deceased will need to be performed. Decontamination of the deceased will occur at or near the scene under the lead of the law enforcement component of the command, to ensure gathering and/or preservation of forensic evidence, as necessary, has occurred prior to decontamination. It is the responsibility of the Incident Commander to determine the agency best suited to perform this function and to supervise the procedure. Decontamination of the deceased will be completed prior to the release of bodies to the Collier County Medical Examiner's Office.

Given the type and nature of the device that is used, it is possible that evidence such as projectiles, bomb fragments, and/or chemical compounds could be found on the bodies of the deceased. In all cases, the Medical Examiner's Office will be apprised of this potential, and, to the extent feasible, such remains will be decontaminated, treated or assessed at the scene prior to release of the body to the Medical Examiner. Further, the FBI Evidence Response Team may place evidence collection experts and equipment on the scene and/or at the Medical Examiner's Office where the bodies are taken for autopsy. If the FBI is not on the scene and will not be responding, normal evidence gathering protocols will be implemented. In the absence of the FBI, the responsibility for crime scene preservation and evidence will belong to the Collier County Sheriff's Office or the municipal police department with jurisdiction. If the incident involves a biological agent, the Medical Examiner's Office will work with experts from the Florida Health Department - Collier to determine the best way to deal with the disposition of the deceased. The Centers for Disease Control and Prevention (CDC) may also be involved, depending on the circumstances.

In an event where the Collier County Medical Examiner's Office becomes overwhelmed, assistance would be requested of the medical examiners from adjacent counties, pursuant to existing mutual aid agreements. In addition, should it still become necessary, the Collier County Medical Examiner could request the Florida Medical Examiner's Commission (within FDLE) to activate the Disaster Mortuary Operational Response Team (D-MORT). The incident must be declared a *federal* emergency to activate this resource. D-MORT helps local agencies in terms of morgue equipment, personnel and total mortuary care (such as autopsies, preparations, caskets and funeral arrangements).

(11) Response Termination and Demobilization

Termination and demobilization of a county or municipal response to a terrorism incident will be under the direction of the unified command. However, if the incident has resulted in activation of state and Federal response agencies, termination and demobilization of the local emergency response operations will be with the concurrence of the Federal On-Scene Commander. In all cases, county operations will be continued until termination of Federal and State operations and may continue beyond the demobilization of Federal and/or State personnel at the scene if deemed necessary by the county's unified command.

Upon receipt of Federal authorization and/or concurrence for response termination and demobilization, the county and/or municipality's unified command will demobilize operations using established procedures. Depending on the circumstances of the terrorist incident, however, additional efforts by those normally employed for a disaster event may be warranted, including but not limited to the following:

- Assuring complete and adequate decontamination of response equipment and materials,
- Providing for additional emergency worker critical incident stress debriefings,
- Obtaining expanded mental health counseling services for the disaster victims and their families,
- Providing continuing public information regarding the medical, health or psychological impacts of the event and the agent used,
- Providing for medical monitoring of all exposed emergency workers and members of the public,
- Providing for continuing environmental monitoring for contaminants,
- Providing for safe and proper disposal of contaminated response materials, equipment and debris,
- Supporting subsequent criminal investigation efforts, and
- Documenting the event in detail, evaluating the response, and adjusting this annex and any implementing procedures as indicated.

Other procedures implemented by the county or municipalities for assisting disaster victims, restoring services, seeking Federal disaster assistance, documenting expenditures, etc. will be conducted in accordance with the provisions of the Collier County CEMP.

X. ORGANIZATIONAL RESPONSIBILITIES

This section of the Terrorism Incident Response Annex to the Collier County CEMP addresses those responsibilities of county agencies, organizations and officials for the specific program development and implementation functions necessary to manage a terrorist incident. Responsibilities for programs, plans and procedures that are related to management of other types of disaster situations are addressed in the Comprehensive Emergency Management Plan. The municipalities within the county are expected to address the responsibilities of its agencies and organizations within their own comprehensive emergency management plans and applicable terrorism incident response annex. If the municipalities have not prepared such documents, it is expected that their response organizations would adhere to the applicable responsibilities as defined in this section.

While the focus of this discussion is on the duties of county organizations, the expected roles and responsibilities of other local, State and Federal agencies and organizations are summarized to provide a context for understanding the county's position in the entire response organization.

A. Overview

For this annex, Collier County and its municipalities have responsibilities appropriate for its capabilities and requirements. In sum, these responsibilities can be categorized as follows:

- To develop and maintain an adequate level of preparedness to serve as the "first responder" to a terrorist incident occurring within the county,
- To effectively establish, lead or support a unified command for management of a terrorist incident occurring within the county,
- To exercise authority for the protection of the safety and health of the people of Collier County during such an event, and
- To assure effective implementation of the Collier County CEMP for management of the consequences to the county of a terrorist event.

Because this is an annex to the Collier County CEMP, its implementation will rely strongly on the resources and capabilities of the emergency support functions that make up the county's emergency response team. Therefore, the assignment of the special responsibilities for terrorism response program development, and implementation of this annex, has been primarily by emergency support function, or, if needed, by specific county agencies or officials.

Focusing on the emergency support functions facilitates incorporation of such special duties or functions into those roles and responsibilities that have been assigned through the CEMP for all other types of emergencies or disasters. Therefore, lead and support agencies for each of the county's emergency support functions can and must assure that the responsibilities assigned under this annex will effectively interface with their other program and operational duties for all types of disasters.

The roles and responsibilities of Collier County's emergency support functions and specific agencies and organizations also are described in this section.

B. Collier County

The responsibilities of Collier County for the development, implementation and maintenance of this annex are also those conducted pursuant to the county's own emergency management programming and implementation of its CEMP. Nothing in this annex is intended to alter or conflict with the consistency or interrelationship of the operational concepts, policies or assigned responsibilities existing in the Comprehensive Emergency Management Plan of Collier County.

Specifically, for response to a terrorist event, the county has the following responsibilities:

- Develop and maintain a terrorism incident response annex to the Collier County Comprehensive Emergency Management Plan that is consistent with the Terrorism Incident Response Annex of the Florida Comprehensive Emergency Management Plan,
- Assist and support agencies and organizations of Collier County in securing training, technical assistance and other services to enhance the county's capabilities to implement this annex,
- Coordinate the review and modification, as needed, of agreements, plans, procedures and response capabilities for inter-jurisdictional mutual aid during a weapon of mass destruction event,
- Coordinate the development or procurement of specialized resources, personnel, equipment and materials necessary for response to a terrorist incident using a weapon of mass destruction, and
- Include the county in programs for training exercises pertaining to management of a response to a terrorist incident.

(1) All County Agencies and Organizations

Every agency, organization or group within county government will have the following responsibilities:

- Provide or secure "terrorism incident awareness training" for any personnel that respond to or may come upon a scene of an emergency that could be a terrorist event,
- Conduct or obtain an assessment of the vulnerability of the agency's physical facilities, their contents and utility systems to a terrorist attack; Take corrective action as indicated,
- Conduct or obtain an assessment of the vulnerability of its computer networks, telecommunication systems, and/or Internet services to a cyber terrorist attack; Take corrective action to protect critically important systems,
- Review any standard operating procedures utilized in emergency situations and modify them, if necessary, to ensure their consistency with this annex and their efficacy in preparing agency personnel for a potential terrorist event occurring in the county, and
- Develop any new implementing procedures necessary to fulfill the organization's responsibilities to implement this annex.

- Coordinate “draft” procedures with the County Attorney’s office for a security determination according to paragraph “**XIII, D**”, below.

(2) Collier County Emergency Management

As the lead coordinating agency for consequence management, the Collier County Office of Emergency Management has the following responsibilities for development, maintenance and implementation of this annex:

- Maintain this annex as a component of the county’s CEMP,
- Ensure that appropriate training opportunities and instructional information regarding terrorist incidents and emergency response operations are available to county agencies and organizations,
- Coordinate the county’s activities to obtain specialized training, equipment and materials to enhance its capabilities for management of the response to terrorist incidents,
- Coordinate county agency efforts, and provide technical support to those efforts, to develop operating procedures to implement this annex,
- Serve as the emergency management liaison to the county’s unified command during a response to a known, suspected or threatened terrorist incident,
- Act as the coordinating agency within the unified command for the county for the management of consequence operations, and
- Ensure that county agencies and organizations evaluate emergency operations during exercises of or actual responses to terrorism events and modify their procedures accordingly.
- Prepare the Local State of Emergency for the Board of County Commissioners, as required.
- Serve as the liaison, whether on-scene or at the EOC.

(3) Collier County Sheriff’s Office

As the lead county agency for crisis management operations during a terrorist response for an event occurring within the county, the Collier County Sheriff’s Office will have the following specialized responsibilities:

- Ensure that existing training and procedures are effective in supporting the Office’s role in the county’s unified command, considering the participation of other local, State and Federal agencies as identified in this annex,
- Ensure that existing training, procedures, equipment and supplies utilized by the Office will be in accordance with NIMS standards.
- Modify and/or maintain the Office’s plans or procedures for relevant emergency operations such as hostage negotiation, bomb threat response, perimeter control, traffic and evacuation control, etc., to enhance their suitability for management of a weapons of mass destruction event, and
- Fulfill the county’s role in criminal investigations of terrorist events.
- Provide appropriate threat intelligence or information to the EM director as allowed, and in consideration of the restrictions or limitations of dissemination of the information, to allow for pre-planning and assessment of potential resource and supply needs.

(4) The Independent/Dependent Fire Rescue & EMS Agencies of Collier County

The County's fire/rescue and EMS agencies will have the following specialized responsibilities:

- Ensure that existing training and procedures are effective in supporting the agency's role in the county's unified command, considering the participation of other local, State and Federal agencies as identified in this annex,
- Ensure the Countywide WMD Hazardous Material Team is trained and equipped for response.
- Modify and/or maintain plans or procedures for mass shooting incidents in corporation with Law Enforcement and EMS agencies.
- Review and maintain plans or procedures for mass casualty incident response that will be consistent with the anticipated health, safety and capability requirements for victim management during a weapons of mass destruction event, and
- Modify and/or maintain plans or procedures for relevant emergency operations such as search and rescue, fire suppression, etc., to enhance their suitability for use in a weapons of mass destruction event.

(5) All County Emergency Support Functions Agencies and Organizations

Lead and support agencies or organizations for all county emergency support functions, as designated in the Collier County CEMP, have the following specialized responsibilities for program support and implementation of this annex:

- Ensure development of any specialized procedures necessary to implement applicable responsibilities of this annex,
- Evaluate the applicability and consistency of existing procedures under the Collier County CEMP to the types of unique operations required of the emergency support function during the response to an incident involving a weapons of mass destruction,
- Identify the type and number of resources likely to be needed by the emergency support function to provide an effective response to a weapons of mass destruction event,
- Secure specialized training for personnel assigned to the emergency support function in the implementation of this annex and the applicable procedures, and
- Support Collier County Emergency Management in the maintenance and updating of this annex and all corresponding implementing procedures

(6) Emergency Support Function-1, "Transportation"

The lead and support agencies of Emergency Support Function-1 have the following responsibilities related to preparedness for a terrorist event:

- Assess the vulnerability of the county's transportation network to a terrorist attack; define needs for corrective action,
- Ensure that levels of personal protective equipment required or recommended by the State of Florida for local response personnel managing a weapons of mass destruction incident can be provided to field personnel,

- Prepare and test procedures to support transport or relocation of victims to medical care facilities within and near the county, and
- Develop and/or adapt existing plans or procedures to provide assistance and services to victims within an area impacted by a weapons of mass destruction,

(7) Emergency Support Function-2, “Communications”

The lead and support agencies of Emergency Support Function-2 have the following responsibilities related to preparedness for a terrorist event:

- Support the assessment of the susceptibility of computer networks, communications systems, and Internet services used in Collier County to terrorist and cyber terrorist attacks,
- Assess the vulnerability of the county’s public information, communications system and emergency warning network to a terrorist or cyber terrorist attack; define needs for corrective action,
- Develop procedures, obtain equipment, and train personnel for response to cyber terrorist events impacting Collier County, and
- Assess capabilities for communications systems between county agencies responding to a terrorist event under the circumstances expected, and the Federal agencies and State government organizations expected to be involved; be prepared to provide communications equipment to these agencies for facility of coordination among agencies where possible; consider the emergency circumstances likely to be prevailing during such an incident; take corrective actions as indicated.
- Provide primary and back-up support to the EOC’s website and internet connectivity, to ensure that the warning and notification application of the EOC’s web site is maintained operational and reliable 24 hours a day, seven days a week.
- Provide IT/GIS technical support and personnel to aid in management and operation of the computer networks and rapid development of GIS event mapping products.

(8) Emergency Support Function-3, “Public Works and Engineering”

The lead and support agencies of Emergency Support Function-3 have the following responsibilities related to preparedness for a terrorist event:

- Ensure that levels of personal protective equipment required or recommended by the State of Florida for local response personnel managing a weapons of mass destruction incident can be provided to field personnel,
- Develop contacts, plans and procedures for disposal of waste and debris potentially contaminated with CBRNE agents and
- Develop emergency procedures for supporting efforts to close, decontaminate and/or restore water and wastewater facilities and systems following an event involving a weapon of mass destruction.

(9) Emergency Support Function-4, “Firefighting”

The lead and support agencies of Emergency Support Function-4 have the following responsibilities related to preparedness for a terrorist event:

- Support the assessment of the specialized personnel, equipment, and materials needs of the County’s fire/rescue agencies for response to a terrorist attack involving a weapon of mass destruction,
- Develop and maintain training of all Fire/EMS personnel and agreements to ensure urban search and rescue capabilities within the special districts, cities and county.
- Develop maintain and train with Health Department primary and backup operational policies concerning biological, chemical and nuclear events.
- Maintain and train the WMD DRT for county, regional or state deployment.
- Modify and/or maintain procedures and plans for emergency operations related to fire suppression, EMS and emergency operations at terrorist events.
- Act as support agency to ESFs -8, -9, -10 and -16 to provide necessary specialized support personnel and equipment to prevent, respond to and mitigate WMD events.
- Maintain proper records in association with all costs associated with terrorism, training, prevention and response for possible reimbursement.
- Maintain operational inventory of personnel, equipment and apparatus for proper WMD response.
- Interface operationally with RDSTF and State of Florida Division of Emergency Management for training and operations and equipment needs for adequate and specialized WMD response.
- Interface with local law enforcement/RDSTF for prevention and assessment of risk associated with CBRNE WMD potential targets within the County.
- Interface with local law enforcement/RDSTF for response and mitigation of CBRNE WMD incidents within the County, Region and State.
- Develop operational policies and equip all fire and EMS personnel so they may respond and mitigate terrorist incidents.
- Develop and train all fire and EMS personnel in general and specialized requirements to meet local, State and Federal criteria.
- Train and use the statewide All Hazard Incident Command System (Field Operations Guide) both as the fire/EMS service and with other County, Regional, and State and Federal agencies.
- Develop, maintain and exercise mass casualty incident response plans for special events and potential WMD targets.
- Develop and maintain proper primary and secondary means of communication that provide true interoperability with other County, State and Federal agencies.
- Maintain regional target hazard analysis data on DRT for safety.
- Maintain operational policies concerning deployment of WMD DRT through the County, Regional, and State emergency management; inclusive of communication links with other Regional and State WMD DRTs.
- Maintain operational deployment policies that define local, County and State notification procedures.
- Ensure that levels of personal protective equipment required or recommended by the State of Florida for local response personnel managing a weapons of mass destruction incident can be provided to field personnel

(10) Emergency Support Function-5, “Planning & Intelligence”

The lead and support agencies of Emergency Support Function-5 have the following responsibilities related to preparedness for a terrorist event:

- Evaluate current procedures for incident data gathering and management, as well as operations planning for their effectiveness to support the County's EOC during a major weapons of mass destruction incident; take corrective actions as indicated, and
- Assess the vulnerability of computer networks, communications systems and Internet services used in the county's operations to a terrorist or cyber terrorist attack; take corrective actions as indicated.

(11) Emergency Support Functions-6: "Mass Care"

The lead and support agencies of Emergency Support Function-6 have the following responsibilities related to preparedness for a terrorist event:

- Develop and/or adapt existing plans or procedures to provide assistance and services to victims within an area impacted by a weapon of mass destruction,
- Develop and provide guidance for specialized shelter operations that may be required by a weapon of mass destruction attack, such as medical monitoring, decontamination, and first aid for victims,
- Prepare and test procedures for establishing and operating a center to assist the families of victims of a weapon of mass destruction event,
- Develop procedures for documenting, screening and tracking evacuees from areas of the County potentially contaminated or infected by a weapon of mass destruction in order to limit the spread of the contamination or infection, as well as to promote more rapid medical treatment should symptoms become noticeable, and
- Develop procedures for communication and coordination between shelter operations and hospital emergency departments for diagnosis, triage and transport of victims affected by exposure to a weapon of mass destruction to hospitals for treatment.

(12) Emergency Support Function-7, "Resource Support"

The lead and support agencies of Emergency Support Function-7 have the following responsibilities related to preparedness for a terrorist event:

- Prepare and test procedures to rapidly procure specialized resources for the county to respond to a weapon of mass destruction incident.
- Obtain and disseminate a "project number" to be used in response to the terrorist threat, as required.

(13) Emergency Support Function-8, "Health, Medical & Human Services"

The lead and support agencies of Emergency Support Function-8 have the following responsibilities related to preparedness for a terrorist event:

- Assure that required and/or recommended awareness and operational training and exercise standards for emergency medical service for response to weapons of mass destruction incidents are met,
- Develop and implement procedures to advise the State Health Department of local public health conditions during and after a weapons of mass destruction incident, and establish and/or train personnel in communications protocol and procedures for

reporting information to the State Health Department, the State Epidemiologist and the State ESF-8,

- Develop the county's resource capabilities to obtain, store and appropriately utilize pharmaceuticals necessary for treatment of victims of a weapons of mass destruction event,
- Ensure that levels of personal protective equipment required or recommended by the State of Florida for local response personnel managing a weapons of mass destruction incident can be provided to field personnel,
- Prepare procedures to establish, equip and staff temporary field medical facilities, e.g., a field hospital, and mortuary facilities, e.g., a field morgue, to offer treatment, in a contained and controlled setting, to contaminated or infected victims of a weapon of mass destruction attack,
- Assess and/or define the capabilities and capacity of county area medical facilities to receive and treat victims of a weapons of mass destruction incident,
- Assess the ability of hospitals to access radiation physicists, nuclear medicine, infectious disease specialists, and emergency medicine specialists,
- Develop notification procedures for the county to discontinue blood collections by the Community Blood Center, to confiscate food products contaminated by a weapon of mass destruction, to halt the shipment of potentially contaminated food products/livestock from danger zone under a local state of emergency,
- Develop a procedure to implement isolation and quarantine operations for potentially contaminated or infected victims of a weapons of mass destruction event,
- Develop a procedure to establish and staff facilities for victims and evacuees to be identified and tested for potential contamination, as well as tracked and provided counseling regarding future medical needs, in conjunction with ESF-6,
- Serve as a technical resource to local medical facilities and practitioners on awareness of the symptoms of exposure to a weapon of mass destruction and the proper notification procedures to be utilized to report exposure,
- Develop procedures for control of domestic and wild animal populations potentially infected with biological agents released during a weapons of mass destruction event,
- Develop procedures to identify when quarantine is needed and to establish a quarantine program for restricting movement of infected or potentially infected individuals, and
- Provide leadership in addressing recovery issues that are unique to a WMD event, by formulating any technical guidance and advice prior to demobilization of the event.
- Ensure the County's Medical Examiner's Office has the necessary procedures, equipment and training to manage large numbers of fatalities that may be the result of a weapons of mass destruction event

(14) Emergency Support Function-9, "Search and Rescue"

The lead and support agencies of Emergency Support Function-9, "Search and Rescue" have the following responsibilities related to preparedness for a terrorist event:

- Ensure that all Fire/Rescue/EMS personnel are adequately trained in safe initial search and rescue techniques.
- Ensure that designated EMS SORT and ALS medical/rescue/transport response are adequately trained and equipped.

- Ensure that designated search and rescue personnel are adequately trained and equipped to conduct searches of collapsed structures or incident scenes that may be contaminated with a biological, chemical or radiological weapon of mass destruction, or be threatened by secondary devices.
- Ensure that levels of personal protective equipment required or recommended by the State of Florida for local response personnel managing a weapon of mass destruction incident can be provided to field personnel.
- Ensure that operational procedures and training programs recognize the need for search and rescue operations as a result of a terrorist attack, and
- Ensure that operational procedures, equipment and communications protocols utilized during search and rescue operations are consistent with the potential need to work cooperatively with personnel mobilized under the Florida Regional Terrorism Response Resources Program and/or the National Guard WMD Civil Support Team.

(15) Emergency Support Function-10, “Hazardous Materials”

- Related to preparedness for a terrorist event, the lead and support agencies of Emergency Support Function-10 will formulate/coordinate procedures to ensure safe and proper prevention, response, mitigation and disposal of natural and man-made materials contaminated by a weapon of mass destruction event.
- Interface with ESF-4 to facilitate response of the WDM DRT.
- Maintain/obtain necessary chemical data related to target hazards within the County for use at the WMD event, if necessary.
- In collaboration with ESFs -4 and -8 monitor the field decontamination of victims.

(16) Emergency Support Function-11, “Food and Water”

The lead and support agencies of Emergency Support Function-11 have the following responsibilities related to preparedness for a terrorist event:

- Develop response resources to enable detection of contaminants in public water supplies, and prepare plans to secure temporary water supplies or implement other actions to make drinking water available to the impacted neighborhoods, and
- Prepare procedures for the detection of contaminants in and confiscation of food supplies and agricultural products transported into or out of Collier County in the event of a terrorist attack involving a weapon of mass destruction.
- If the water system is suspected of being compromised, initiate notification to the State Watch Office about the incident.

(17) Emergency Support Function-12, “Energy”

The lead and support agencies of Emergency Support Function-12 have the following responsibilities related to preparedness for a terrorist event:

- Assess the vulnerability of the county’s electric and gas utility services to a terrorist or cyber terrorist attack and take corrective actions as indicated,
- Support the assessment of the county’s water and wastewater services to terrorist and cyber terrorist attacks,

- Develop the necessary procedures and resource capabilities to monitor the county's water supplies during and after an incident involving the release of a weapon of mass destruction,
- Research the availability of sources of water in the event that the water supply is contaminated, coordinate with ESF-11 which would have responsibility for procuring water resources, and
- Develop emergency procedures for supporting efforts to close, decontaminate and/or restore water and wastewater facilities and systems following an event involving a weapon of mass destruction.

(18) Emergency Support Function-13, "Military Support"

Relating to preparedness for a terrorist event, the lead and support agencies of Emergency Support Function-13 will review and modify, as needed, county agency plans and procedures to ensure the county's capabilities to effectively interface with and provide support to the Florida National Guard WMD Civil Support Team and with other Florida National Guard assets mobilized for general consequence management operations.

(19) Emergency Support Function-14, "Public Information"

The lead and support agencies of Emergency Support Function-14 have the following responsibilities related to preparedness for a terrorist event:

- Prepare and distribute emergency public information regarding an event, addressing such topics as evacuation and sheltering-in-place instructions, information on health and safety effects, and procedures for establishing and implementing a quarantine when needed,
- Support the designated county PIO in efforts to establish, staff and operate an Emergency News Center at the outset of a WMD event, and
- Support the designated county PIO in efforts to establish and staff a JIC in concert with State and Federal agency PIOs
- Establish and staff the Collier Emergency Information Hotline (CEIH) to field questions and concerns of the public.

(20) Emergency Support Function-15, "Volunteers and Donations"

The lead and support agencies of Emergency Support Function-15 have the following responsibilities related to preparedness for a terrorist event:

- Support Emergency Support Functions -6, -7, -8 and -11 in securing specialized, donated medical services and products, food and water, as well as other materials or services needed for victim assistance

(21) Emergency Support Function-16, "Law Enforcement and Security"

The lead and support agencies of Emergency Support Function-16 have the following responsibilities related to preparedness for a terrorist event:

- Assess the vulnerability of computer networks, communications systems, and Internet services used in the county's routine and emergency law enforcement operations to a terrorist or cyber terrorist attack; take corrective actions as indicated,
- Establish a routine process for monitoring PTE status and activities within or affecting the county and implement any indicated actions,
- Coordinate and support ESF -18, Business and Industry, to provide counter terrorism training, programming and other support to the businesses and industries of Collier County,
- Assess the county's law enforcement response capabilities available to respond to a weapons of mass destruction event including the potential for diversionary tactics, and define additional capability needs; take corrective actions as indicated,
- Develop procedures to provide security and traffic control services for areas affected by a weapons of mass destruction event,
- Develop procedures to identify and respond to unique security situations during a weapon of mass destruction event for key facilities instrumental to the response, such as hospitals, shelters, the JIC, etc.,
- Assist and support agencies and organizations of Collier County in securing training, technical assistance and other services to enhance the county's capabilities to implement this annex,
- Coordinate with the county in the review and modification as needed of agreements, plans, procedures and response capabilities for inter-jurisdictional mutual aid during a weapon of mass destruction event,
- Coordinate with the county in development or procurement of specialized resources, personnel, equipment and materials necessary for response to a terrorist incident using a weapon of mass destruction, and
- Include the county in programs for training exercises pertaining to management of a response to a terrorist incident.

(22) Emergency Support Function-17, "Animal Issues"

The lead and support agencies of Emergency Support Function-17 have the following responsibilities related to preparedness for a terrorist event:

- Develop and implement action plans to control infectious diseases in wild, domestic and agricultural animals resulting from a terrorist event
- Provide support to ESF-10 for the disposal of contaminated and/or infectious animal carcasses
- Support ESF-14 on development and distribution of emergency public information for pet owners and farmers regarding management of infections and/or contamination in animal populations due to a terrorist incident

(23) Emergency Support Function-18, "Business and Industry"

The lead and support agencies of Emergency Support Function-18 have the following responsibilities related to preparedness for a terrorist event:

- Develop and implement programs to prepare county businesses and industries for terrorist and cyber terrorist attacks
- Assist businesses and industries within the area impacted by a terrorist event in the protection of personnel, equipment and property,

- Advise and assist the hotels and tourist facilities impacted by a terrorist event in actions to protect tourists and visitors from the event,
- Assist Emergency Support Functions -6, -8 and -14 in providing health, medical and other services to victims from the tourist population,
- Develop and lead implementation of an economic and tourist recovery plan in the aftermath of a terrorist event,
- Facilitate the provision of governmental services to affected businesses and industries to enable return to normal operations after a terrorist event.

D. Collier County Municipalities

The cities of Marco Island and Naples have established and maintained separate and independent law enforcement and fire/rescue services and have developed a comprehensive emergency management plan and program, will conduct the following activities in accordance with this annex:

- Prepare, implement and maintain a terrorism incident response annex to their comprehensive emergency management plan that is consistent with this annex,
- Assign responsibilities for program and capability development to their law enforcement, fire/rescue, public works, and emergency management organizations, as well as their emergency support functions, that are consistent with those assigned herein to Collier County organizations,
- Ensure that levels of personal protective equipment required or recommended by the State of Florida for local response personnel managing a weapons of mass destruction incident can be provided to field personnel,
- Ensure the capability of municipal emergency services agencies to establish a unified command capable of incorporating anticipated local, State and Federal operations, and
- Cooperate with Collier County by participating in training and exercise programs regarding this annex to the county Comprehensive Emergency Management Plan.

Everglades City has not established their own law enforcement, fire/rescue and/or emergency management program, and will rely on Collier County emergency services agencies to manage the response to disaster situations and will request that Collier County assume command of a response to a terrorist incident occurring in their jurisdiction. They will also cooperate fully as the county implements this annex and the county Comprehensive Emergency Management Plan.

E. Adjacent Counties

Adjacent counties will be expected by Collier County to meet the following responsibilities in relation to Collier County's development, implementation and maintenance of this annex:

- Develop and maintain a terrorism incident response annex to their own county Comprehensive Emergency Management Plan that is consistent with the Terrorism Incident Response Annex of the Florida Comprehensive Emergency Management Plan,

- Coordinate with Collier County in the review and modification as needed of agreements, plans, procedures and response capabilities for inter-jurisdictional mutual aid during a weapons of mass destruction event, and
- Participate with Collier County in periodic regional training exercises for a response to a weapon of mass destruction incident in the regional area.

F. State of Florida

The State of Florida has the following programmatic and operational responsibilities related to statewide response to a terrorist incident and the development, implementation and maintenance of this annex by Collier County:

- Develop and maintain the Terrorism Incident Response Annex to the Florida Comprehensive Emergency Management Plan that is consistent with the Terrorism Incident Response Annex to the Federal Response Plan,
- Conduct and/or support the continuing assessment of the vulnerability of Collier County to a terrorist attack and the capabilities of the county to respond effectively,
- Define the requirements, policies or recommended components and scope of local governments' plans, programs and capabilities for response to a terrorist incident involving a weapon of mass destruction,
- Provide guidance to local governments on the technical, planning and operational issues involved in response to an incident involving a weapon of mass destruction,
- Provide technical, financial and administrative support to Collier County's programming, planning, resource procurement, and training efforts related to maintenance and implementation of this annex,
- Develop, maintain, and activate, when needed, state agencies, assets and operations for support of operations in Collier County to manage the response to a terrorist attack; Provide guidance and assistance to Collier County and its municipalities in utilizing this system, and
- Provide opportunities for Collier County emergency response personnel to conduct exercises of this annex in cooperation with state agencies and organizations.

G. Federal Government

The Federal government has the following programmatic and operational responsibilities related to response to a terrorist incident at any location in the nation, as well as the development, implementation and maintenance of this annex by Collier County:

- Develop and maintain the Terrorism Incident Response Annex to the National Response Plan,
- Provide technical, financial and administrative support to Collier County's programming, planning, resource procurement, and training efforts related to maintenance and implementation of this annex, and
- Activate, mobilize and deploy to Collier County's unified command the Federal response personnel and assets designated for response to a major terrorist incident.

H. Collier County Medical Facilities and Practitioners

Medical facilities and practitioners in the Collier County area would have the following responsibilities, as applicable to their capabilities:

- Review existing plans, procedures, facilities and capabilities to define their abilities to provide care for victims of a terrorist incident involving a weapons of mass destruction, including the capability to manage contaminated victims,
- Ensure that levels of personal protective equipment required or recommended by the State of Florida for local response personnel managing a weapons of mass destruction incident can be provided to personnel in contact with victims, and
- Conduct the necessary training or educational activities to familiarize facility staff and medical practitioners with the symptoms of a terrorist attack involving a weapon of mass destruction, and the proper reporting procedures to follow.

I. Owners and Operators of Private Facilities and/or Systems

There are many privately owned or operated facilities and systems in Collier County that could become a target for a terrorist or cyber terrorist attack. This annex relies on these individuals and organizations to promptly report a known or suspected terrorist event to the relevant local public safety warning point, and to cooperatively work with the responding county and/or municipal emergency response agencies as they conduct crisis and consequence management activities on or for the facility or system. Owners and operators of public facilities will also be relied upon for the following:

- Entrance and access to the facility or system,
- Information and data about the facility or system, such as blueprints, floor plans, etc.
- Electronic access to computer, telecommunication or other utility system impacted by a cyber terrorist event, and
- Cooperation from facility or system staff, as well as employees of the owner/operator organization, to resolve the crisis and more effectively manage its consequences.

XI. TRAINING AND EXERCISES

This section describes Collier County's training and exercise program related to response to a terrorist incident involving utilization of a weapon of mass destruction and the implementation of this annex.

A. Background

The response to a terrorist event will require both routine and specialized emergency operations by responding county personnel, potentially in an area contaminated with lethal materials. Therefore, it is vitally important to assure that response personnel are adequately trained to fulfill their responsibilities without endangering their safety. This includes training emergency services and health care personnel in the field to recognize a possible terrorist event, as well as training those who would respond to that event.

B. Training Program Development and Implementation

This section describes the concepts and activities to be considered in development and implementation of the training program and assigns responsibility for the necessary support activities.

(1) Development and Implementation Concepts

The county's training program for management of terrorist incidents is to accomplish the following objectives:

- Provide terrorism awareness and response training to county personnel,
- Offer opportunities for awareness and response training of appropriate non-governmental personnel in the Collier County area,
- Incorporate the operational concepts utilized in this annex,
- Coordinate and/or incorporate terrorism awareness and response instructional material into other emergency preparedness training programs currently conducted by the county, and
- Meet any requirements or recommended training standards or performance criteria promulgated by the State of Florida.

(2) Training Program Direction and Management

Collier County's training program for terrorism awareness will be supported by the county's Director of Emergency Management. Collier County Emergency Management will support, review and/or develop the training curriculum, secure training materials, support and coordinate other county agencies' training programs, and maintain documentation on the training provided.

C. Training Exercises

(1) Objectives for the County's Exercise Program

A terrorism incident response exercise will be designed to test and practice the following:

- Key roles of county agencies in terrorism crisis and consequence management,
- Detection and notification regarding a terrorist event,
- Development and implementation of a unified command for a terrorist incident response,
- Effective incorporation of State, Federal and mutual aid personnel and resources into the county's unified command,
- The operational and communication interfaces among municipalities, the county, State, and Federal operational centers, and
- Practice selected standard operations to be used in a response to a weapon of mass destruction event, such as search and rescue, mass casualty management, decontamination, media management, etc.

(2) Schedule for County Exercises

The schedule for the county's terrorism response exercises will be as follows:

- The county will participate in a terrorist incident response exercise at least annually,
- The exercise type may be a tabletop or functional, and
- Exercises may be both local in scope, or part of larger regional and statewide exercises.

A response by the County to an actual, significant terrorist incident may be substituted for the annual exercise.

(3) Exercise Documentation

The county's Office of Emergency Management should prepare a formal, written critique within 60 days after each exercise. The critique will be made available to all participating agencies and organizations, as well as to the Florida Division of Emergency Management.

A formal, written critique of an actual response to a major terrorism incident will also be prepared and distributed to the same participants.

XII. ANNEX MAINTENANCE AND IMPLEMENTING PROCEDURES

A. Introduction

This section defines the responsibility and policies for updating and maintaining this annex to Collier County CEMP as well as developing procedures to support this Annex.

B. Schedule for Annex Updating

This annex will be maintained in accordance with the following schedule:

- The annex will be updated with each updating of the county's Comprehensive Emergency Management Plan,
- The annex will be reviewed after each exercise and/or actual response to a terrorist event and modified, as necessary,
- The annex will be reviewed and revised, if needed, after each of the following types of events:
 - A major change in applicable Federal or State laws, regulations, or policies,
 - A major terrorist or cyber terrorist event impacting a jurisdiction in Collier County,
 - The findings of ongoing vulnerability and needs assessments in Florida, and
 - Major advances in applicable response technology and/or operational concepts

C. Responsibility

Collier County Emergency Management will be responsible for initiating and coordinating updates of this Annex. All county agencies and organizations, as applicable, should cooperate with this Office in this action.

Collier County Emergency Management will also be responsible for issuing guidance and criteria regarding the plans and procedures of county agencies and organizations regarding implementation of this annex.

Each department and tasked agency should develop its own implementing instructions and procedures to support this Annex and reviewing these annually.

D. Security Considerations - General Exemptions from Public Inspection

Certain security procedures and plans developed resulting from this Annex to the Collier Comprehensive Emergency Management Plan, may, and should be exempt from public inspection.

Any department writing its own procedures for responses to terrorism or other security threats shall forward the proposed procedures to their attorney's office to determine whether the records created may be exempt from the Florida public record laws.