

RESOLUTION NO. 2018-106

A RESOLUTION OF COLLIER COUNTY BOARD OF COUNTY COMMISSIONERS SUPERSEDING RESOLUTION NO. 2016-125 IN ORDER TO ESTABLISH THE DOMESTIC ANIMAL SERVICES FEE POLICY TO PROVIDE APPROPRIATE FEES FOR ALL SERVICES PROVIDED BY COLLIER COUNTY DOMESTIC ANIMAL SERVICES AND TO CONFORM WITH THE AMENDED COLLIER COUNTY ANIMAL CONTROL ORDINANCE

WHEREAS, on June 14, 2016, the Board adopted Resolution No. 2016-125 which established a revised Fee Policy in accordance recommendations made by the team of veterinarians from Maddie's Shelter Medicine Program at the University of Florida; and

WHEREAS, the shelter assessment conducted by a team of veterinarians from Maddie's Shelter Medicine Program at the University of Florida recommended giving the Director of Animal Services discretion to reduce or waive adoption fees for promotional purposes and to implement a Shelter-Neuter-Vaccinate-Return program for community cats; and

WHEREAS, on June 26, 2018, the Board adopted Ordinance No. 2018-33, amending Ordinance No. 2013-33, the Collier County Animal Control Ordinance; and

WHEREAS, the Ordinance updates the Division's current operations to be comparable to other county and municipal animal control agencies, implementing fees for voluntary surrender of animals by their owner's, animal bite quarantines and investigations, Trap-Neuter-Vaccinate-Return of community cats, fees for County Rabies/License Tag program, and trap replacement fees; and

WHEREAS, the Director of Animal Services recommends that the Board of County Commissioners amend Exhibit A of the Domestic Animal Services Fee Policy, as attached hereto; and

WHEREAS, the Board of County Commissioners hereby accepts the recommendations of the Director of Animal Services.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF COLLIER COUNTY THAT:

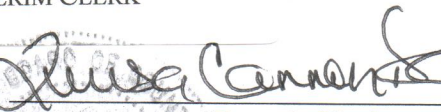
Resolution 2016-125 is hereby superseded in its entirety and the Domestic Animal Services Fee Policy is hereby amended as depicted in the attached Exhibit A.

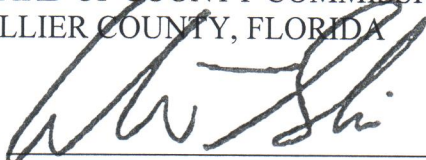
BE IT FURTHER RESOLVED that this Resolution becomes effective upon adoption by the Board of County Commissioners of Collier County, Florida.

THIS RESOLUTION is adopted after motion, second and majority vote favoring adoption this 26th day of June, 2018.

ATTEST:
CRYSTAL K. KINZEL,
INTERIM CLERK

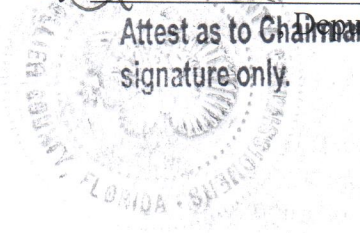
BOARD OF COUNTY COMMISSIONERS
COLLIER COUNTY, FLORIDA

By: 

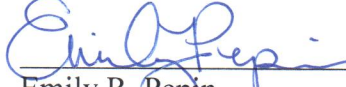
By: 

Attest as to Chairman's Clerk
signature only.

Andy Solis, Chairman



Approved as to form and legality:



Emily R. Pepin
Assistant County Attorney

EXHIBIT A

COLLIER COUNTY DOMESTIC ANIMAL SERVICES' FEE POLICY

I. PURPOSE

The purpose of this policy is to establish user fees which will partially offset the cost of providing domestic animal services to the taxpayers of Collier County. All terms shall be defined as set forth in Ordinance No. 2013-33, as amended.

II. LIMITATIONS

A. Waiving of Fees. The Board of County Commissioner shall set all fees and charges. Fees may be waived in accordance with policies articulated herein, such as under certain conditions upon reclaim, when fees are for animals in safekeeping. Fees for field surrenders and board for quarantine may be waived at the discretion of the Director when to do so will prevent the suffering of an animal or ensure public safety and no reasonable alternative to waiving the fee exists. Such waivers shall be brought before the Board in quarterly reports for after-the-fact ratification.

B. Non-Fee-Related Policies. The Director of Animal Services, or designee, may waive enforcement or application of any department policies or restrictions provided such waiver does not conflict with applicable local, state, or federal laws and does not interfere with public safety.

C. Promotional Sales and Advertisements. Fees may be reduced for special promotional sales and advertisements if approved by the Director of Animal Services and such a reduction is applied in a consistent and time-limited manner. Two-for-the-price-of-one cat adoptions may be a perpetual adoption promotion.

D. Sponsored Fees. The ~~department~~division may accept cash donations to sponsor fees for customers in need. Fee sponsorship donations will be accounted for as the sale of gift certificates to be redeemed at the time of the fee-incurring transaction. Redemption of sponsored fee gift certificates will be at the director's discretion in accordance with the following general guidelines: A customer cannot benefit from sponsored fees more than once in a twelve-month period.

E. Reclaim Fees. Fees may be reduced or waived at the discretion of the Director of Animal Services if such fees would facilitate a live release and allow for the animal to be returned to a responsible home or community cat caregiver. Reducing and/or waiving of fees should only be utilized once all fee-sponsored donations are exhausted. Collier County license and microchip are not subject to reduction or waiver of fees. RFID fees are not applicable to community cats

being returned to a community cat colony. Reclaim fees do not apply to impounded animals with an RFID that were previously adopted through a Rescue Organization, Animal Rescue Group, Animal-related organization, or a Rescue Pet Placement Partner that are being reclaimed by the same group or organization; this exception does not apply to dogs or cats that are not currently sterilized, or any animals' impoundment that was a result of the group or organization violating Collier County Animal Control Ordinance.

F. Safekeeping. If an animal is impounded at the request of a first-responding agency due to the death, medical emergency, or disaster-related circumstance of its owner or caretaker, and that animal is claimed by the owner, next of kin, or otherwise authorized party at the first available opportunity, impound and board fees may be waived. This exception does not apply to animals of owners or caretakers who have been arrested or incarcerated. Safekeeping animals are subject to all other requirements of impounded animals at Domestic Animal Services as per Collier County Animal Control Ordinance.

G. Refunds. The following fees are nonrefundable: Impoundment Fees, Owner Surrender Fees (except as provided herein), License Fees (except as provided for herein), and Permitting Fees (except situations where the applicant is not approved for zoning as required by Collier County Animal Control Ordinance). The following fees are refundable only if service is not rendered: Mandatory Spay/Neuter Fees, Micro-chipping Fees, and Euthanasia and Cremation Service Fees may be refunded at the discretion of the Director of Animal Services, or designee, upon written request received within 30 days of payment or receipt of service, whichever comes first. Sterilization deposits are refundable if proof of mandatory sterilization is provided to the division within the specified time provided by the Shelter Veterinarian or designee.

Adoption fees are nonrefundable. Adopted animals may be returned before the 30th day of placement without incurring an owner surrender fee. On the 31st day and all those thereafter, an owner surrender fee will be incurred for adoption returns. Days are counted as calendar days, irrespective of Domestic Animal Services open-to-the public hours. If an animal is returned within 30 days of placement, the adopter may adopt a like type animal at no cost within 60 days of the original adoption. Adoption fees may be refunded within ten (10) days of placement if the adopter can demonstrate non-routine veterinary medical expenses in excess of the amount of the adoption fee. Adoptions are considered "as is," and no expenses beyond the adoption fee will be reimbursed. Adoption fees will not be reimbursed if the adopter failed to sign up for free pet insurance offered by Domestic Animal Services.

III. FEES

Impoundment	
Dogs, cats, and other small animals dropped-off at DAS	
First occurrence	\$25
Second occurrence	\$50
<u>Third occurrence</u>	<u>\$100</u>
Each occurrence thereafter	<u>\$100-Previous impound + \$50</u>

Dogs and cats dropped-off at DAS, reclaimed unsterilized	
First occurrence	\$50
Second occurrence	\$100
<u>Third occurrence</u>	<u>\$200</u>
Each occurrence thereafter	<u>\$200 Previous impound + \$100</u>
Dogs, cats, and other small animals picked up by ACO	
First occurrence	\$40
Second occurrence	\$65
<u>Third occurrence</u>	<u>\$115</u>
Each occurrence thereafter	<u>\$115 Previous impound + \$50</u>
Dogs and cats picked up by ACO reclaimed unsterilized.	
First occurrence	\$80
Second occurrence	\$130
<u>Third occurrence</u>	<u>\$230</u>
Each occurrence thereafter	<u>\$230 Previous impound + \$100</u>
Impound fees will be waived for sterilized cats and dogs reclaimed before the end of the standard holding period, upon first impoundment only, when the animal has a current County license at the time of impoundment.	
Equine, bovine, and other livestock	
First impoundment occurrence	\$50
Second occurrence-impoundment of same or different animal from same site	\$75
—Each subsequent impoundment of same or different animal from same site <u>Third occurrence, same or different livestock from same site</u>	\$100
<u>Each occurrence thereafter, same or different livestock from same site</u>	<u>Previous impound + \$50</u>
Transportation for impounded livestock	direct cost plus 50%
Daily board for each impounded animal	\$10 <u>\$12</u>
Daily board fees will be waived for sterilized cats and dogs reclaimed before the end of the standard holding period, upon first impoundment only, when the animal has a current County license at the time of impoundment.	
Laboratory, veterinarian, farrier, or other outside service expenses	direct cost plus 50%

Mandatory Spay/Neuter	
Canine Neuter	\$75
Canine Spay	\$85

Feline Neuter	\$50
Feline Spay	\$65
Rabbit Neuter	\$25 <u>\$50</u>
Rabbit Spay	\$40 <u>\$60</u>
<u>Feral and Community Cats – for public (price includes spay/neuter, ear tip, rabies vaccination, feline vaccine, flea treatment, FELV/FIV test, and RFID)</u>	<u>\$40</u>

Mandatory Sterilization does not apply to rabbits. Owner may elect to pay fees to have their rabbit sterilized at time of reclaim.

Vaccinations	
Rabies for impounded animals	\$12
Rabies for public and animals surrendered by owner	\$10
Canine Vaccine	\$10
Feline Vaccine	\$10
Bordetella	\$10
De-wormer	\$5
Canine Heartworm Test	\$15
Feline FeLV/FIV Test	\$15
Flea prevention	\$10

Animals surrendered by their owners and animals reclaimed by their owners are subject to fees for age appropriate vaccines based on species of animals to include; rabies vaccine, canine vaccine, Bordetella, and feline vaccine in addition to reclaim fees and surrender fees if owner is unable to provide proof of vaccines at time of surrender or at time of reclaim. Fees for vaccines may be waived as set forth herein.

Owner Surrender	
Owner surrender fee for dogs, cats, and rabbits	\$10 <u>\$25</u>
Owner surrender and transport fee, picked up at residence. (Includes surrender fee and transportation fee)	\$60 <u>\$75</u>
Owner surrender fee for all other miscellaneous small pets (excluding rabbits)	<u>\$10</u>
Owner surrender fee, non-county resident – acceptance at the discretion of director or designee	\$100
<u>Mothers surrendered with kittens or puppies</u>	<u>\$25</u>
<u>Kittens or puppies surrendered individually, or as a litter without mother, will be charged the surrender fee per animal. Surrender fees for 90% of the litter will be refunded if proof of mothers spay is provided to Domestic Animal Services within 30 calendar days of surrender and Collier County license is current.</u>	

~~Mothers surrendered with kittens or puppies will be accepted for one owner surrender fee of \$10. Kittens or puppies surrendered individually or as litters without mothers will be charged the surrender fee per animal. Surrender fees for 90% of litter will be refunded if proof of mother's spay is provided to Domestic Animal Services within 30 calendar days of surrender and Collier County License is current.~~

<u>Rabies Quarantine</u>	
<u>Home Quarantine inspection fee</u>	<u>\$25</u>
<u>Home Quarantine release fee</u>	<u>\$25</u>
<u>Daily board fee – Investigation/Quarantine dogs and cats</u>	<u>\$20</u>
<u>Quarantine at Division fee (includes quarantine and release fee)</u>	<u>\$25</u>
<u>Daily board fee – Investigation/Quarantine dogs and cats</u>	<u>\$20</u>
<u>Quarantine transport fee – pick up</u>	<u>\$50</u>
<u>Quarantine transport fee -delivery</u>	<u>\$50</u>
<u>Quarantine invoice late fee</u>	<u>\$10 per month outstanding</u>
<u>Owned unvaccinated animal tested for rabies</u>	<u>\$100</u>

In addition to the Quarantine at Division fee and daily board fee, owner is subject to mandatory sterilization, RFID implantation, age and species appropriate vaccination(s), and County rabies/license tag fees.

<u>Adoption – Includes cost of license, microchip, and sterilization, as required</u>	
<u>Kitten (kittens under 4 months)</u>	<u>\$60</u>
<u>Cat (cats over 4 months to 6 years old)</u>	<u>\$40</u>
<u>Senior Cat (cats over 7 years old and older)</u>	<u>\$20</u>
<u>Puppy (puppies under 4 months)</u>	<u>\$80</u>
<u>Dog (dogs over 4 months to 6 years old)</u>	<u>\$60</u>
<u>Senior Dog (dogs over 7 years old and older)</u>	<u>\$30</u>
<u>Reduced adoption fee for Senior Citizens (age 60 or older) and Active, <u>Honorably Discharged</u>, or Retired Military Personnel. Half price adoptions for adult and senior dogs and cats (puppies and kittens under 4 months excluded)</u>	<u>50% discount or current promotional adoption fee, whichever is less</u>
<u>Rescue adoption – Healthy</u>	<u>\$20 or as stipulated by MOU or current promotional adoption fee, whichever is less</u>
<u>Rescue adoption – Unhealthy, Treatable-Manageable, Treatable-Rehabilitatable</u>	<u>\$10.00- No charge if Microchip provided by rescue at time of sterilization</u>
<u>Rescue transfer</u>	<u>No charge</u>
<u>Other animal adoption</u>	<u>Market rate or less</u>
<u>Sterilization Deposit (in county general adoption)</u>	<u>\$250</u>
<u>Sterilization Deposit (out of county general adoption)</u>	<u>\$500</u>

Rescue adoptions may only be performed by organizations who possess a 501(c)3 standing, have an established mission statement, and are an approved rescue partner, in good standing with Domestic Animal Services.

Rescue transfers may only be performed by organizations that have a licensed veterinarian on staff; organizations receiving rescue transfers assume responsibility for compliance with F.S. 823.15.

<u>County Rabies/License Tag</u>	
<u>Spayed or neutered dog or cat - one-year license tag</u>	<u>\$10-\$15</u>
<u>Spayed or neutered dog or cat - three-year license tag</u>	<u>\$25-\$35</u>
<u>Unaltered dog or cat under one year – one-year tag</u>	<u>\$10-\$15</u>
<u>Unaltered dog or cat over one year - one-year license tag</u>	<u>\$60</u>
<u>Unaltered dog or cat over one year - three-year license tag</u>	<u>\$180</u>
<u>County Rabies/License Tag late fee (30 days past due)</u>	<u>\$5.00</u>
<u>County Rabies/License Tag Replacement</u>	<u>\$5.00</u>
<u>Police Working Dog County Rabies/License Tag</u>	<u>No Charge if obtained at Domestic Animal Services</u>
Blanket license for animal-related organizations, in good standing with Domestic Animal Services, and rescue organizations who are approved rescue partners, in good standing, with Domestic Animal Services	No charge
<u>Veterinarian/Agent surcharge for selling license tag</u>	<u>Not to exceed \$3.00</u>
<u>Initial Dangerous Dog registration (first year)</u>	<u>\$500</u>
<u>Annual Dangerous Dog registration</u>	<u>\$300</u>
<u>Dangerous Dog renewal late fee</u>	<u>\$10 per day</u>
<u>Dangerous Dog signs (owner provided 2 at no cost with initial Dangerous Dog registration fee)</u>	<u>\$10 per sign</u>
Unaltered dog or cat license fee will be refunded to the \$10 \$15 spayed or neutered fee rate when the animal owner presents proof of <u>completed</u> spay or neuter within 30 <u>calendar</u> days of purchase.	

<u>Micro-chipping Radio Frequency Identification Device (RFID)</u>	
<u>Micro-chipping RFID - Impounded animal reclaimed by owner or</u>	<u>\$15</u>
<u>Micro-chipping RFID – General public owned animals</u>	<u>\$15</u>
<u>Micro-chipping RFID - Rescue adopted animal</u>	<u>\$10</u>

<u>Animal-Related Business, Animal-Related Organization, Rodeo, Commercial Breeder, and Non-commercial Hobby Breeder Permits</u>	
<u>Animal-Related Business</u>	
<u>Boarding Facility</u>	<u>\$100</u>
<u>Doggie Day Care</u>	<u>\$100</u>

Groomer	\$100
Stable	\$100
Training Facility	\$100
Pet Shop	\$100
Other	\$100
Additional Type of Service	\$50 each additional service
Animal-Related Organization	No charge
Rodeo	\$100
Commercial Breeder	\$500
Non-commercial Hobby Breeder	\$200

Animal-Related Businesses who provide more than one type of service will be charged an additional \$50 per service in addition to the \$100 base fee.

Citation and Compliance Fees Responsible Pet Ownership Course	
<u>Responsible Pet Ownership Course registration fee for violations of Section Eight – Per citation issued on same date and time</u>	<u>\$20</u>
<u>Responsible Pet Ownership Course registration fee – Per citation issued for all other violations issued on same date and time</u>	<u>\$40</u>
Responsible Pet Ownership Citation processing fee in lieu of citation	\$5 per citation
<u>Notice to Comply (NTC)– processing fee per NTC</u>	<u>\$5</u>

Notice of Violation and Notice to Comply	
Notice of Violation	\$25
Notice to Comply – processing fee per NTC	\$5

Meeting Room Rental	
Meeting room, non-profit use	\$10 per hour
Meeting room, for-profit use	\$25 per hour
Additional charge if food is served	\$20 per event
DAS-sponsored events and governmental use	No charge

The meeting room is only available during Domestic Animals Services' open to the public hours.

Euthanasia and Cremation Services	
General Public	
Euthanasia	<u>\$10-\$25</u>
<u>Euthanasia and transport fee, picked up at residence. (Includes euthanasia fee and transportation fee)</u>	<u>\$50-\$75</u>
<u>Communal Cremation, no save ashes</u>	<u>\$40</u>

Veterinarians	
<u>Communal Cremation, no save ashes (includes pick-up)</u>	\$50 per animal

Miscellaneous Fees	
Volunteer Background Check & Fingerprinting	\$40
New volunteer processing fee	\$10
Volunteer reactivation fee	\$5
Volunteer Shirt	\$5
<u>Transportation Fee</u>	<u>\$50</u>
Fees for public records requests	(set by Resolution No. 2007-327) <u>as may be amended</u>
<u>Cat trap replacement fee</u>	<u>\$85</u>
<u>Dog trap replacement fee</u>	<u>\$150</u>