

PROJECT COMPLIANCE CHECKLIST

The Collier County Board of Commissioners established the PUD Final Inspection Program to support the community property owners' association prior to "turnover" of common properties, after which it is the responsibility of these community associations or similar entities to maintain the open space, parking, private streets, recreational and possibly the drainage utilities, and other facilities and for the commitments made by the developer during the PUD, DRI and project approval processes. The Land Development Code (Section 10.02.13) requires that developers of PUDs notify the County six (6) months prior to change of ownership, and to certify that all requirements have been met prior to that transfer, by completing this form and attesting to its accuracy in the attached affidavit, along with the notice of change of ownership for staff review.

Date of submission _____

Name of Development, PUD or DRI _____

PUD Ordinance or DRI or other Development Order No. (attach copy of most recently approved PUD Ordinance and/or DRI Development Order) _____

Amendment(s) _____

Name of Owner/Developer _____

Address _____

Phone number _____

Name(s) of the property owners association(s), and/or condominium owners association

Name of the master association, governing the above

Contact person representing the association _____

Address _____

Phone number _____

Check box(es) as appropriate. Where comments or explanations are needed, see Page 6. List all attachments on Page 7. Where a "No" indicates that a PUD or DRI requirement has not been completed, provide an explanation on Page 6, including the reason and when the requirement is to be completed.

| A. GENERAL | Yes | No | NA |
|---|--------------------------|--------------------------|--------------------------|
| 1. Is a copy of the most current PUD and PUD Interim Monitoring Report, attached, if applicable? If no development has commenced since last reporting period, check box here <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Were any compliance items identified during PUD monitoring? (List and document modifications.) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Is copy of sign-off form on PUD Monitoring Report provided? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. Does a Developer Contribution Agreement (DCA) govern this project? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. If so, is a copy and list of requirements that relate to dedication of infrastructure and verification of commitments attached? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 6. Have recreational commitments been provided for in the PUD? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 7. If so, have recreational sites been dedicated and facilities been constructed? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 8. Are polling places required by the PUD as applicable? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 9. If so, has a copy of a letter from the Supervisor of Elections stating that they have been advised of the availability of facilities for their use been provided? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 10. Is hurricane shelter space required by the PUD? If so, provide a description of the facility and what spacing considerations have been incorporated into the shelter. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 11. Are sites required for emergency services, fire districts or schools? If so, provide verification that the sites have been legally dedicated for doing so. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 12. Are any dedications of easements required? If so, include a copy of the dedications, verifying that the dedication(s) have been made. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

B. TRANSPORTATION

Yes No NA

- 1. Is traffic signalization required? Yes No NA
- 2. If so, is it based on a fair share payment, and has this been made? If not, provide explanation. Yes No NA
- 3. If street lights are required, have they been provided? If not, provide explanation. Yes No NA
- 4. Have bike paths and sidewalks been provided according to LDC and PUD? If not, provide explanation. Yes No NA
- 5. If money in lieu of sidewalks is required, has this payment been made? (attach copy of payment receipt) If not, provide explanation. Yes No NA
- 6. Have all turn lanes and commitments for off-site transportation improvements been provided? If not, provide explanation. Yes No NA
- 7. Has verification that appropriate right-of-way dedications and/or reservations been submitted? If not, provide explanation. Yes No NA

C. ENVIRONMENTAL

- 1. Has all prohibited exotic vegetation been removed from all development areas including golf courses, rights-of-way and easements as required by the LDC? Yes No NA
- 2. Are all Preserve areas in compliance with the approved preserve maintenance plan including removal of all Category 1 invasive plants and requirements of any listed species management plans? Yes No NA
- 3. Were recorded preserve or conservation easements required? (attach copies of easements) Yes No NA
- 4. Have littorals around proposed lakes been constructed in accordance with the approved excavation permit? (attach copy of lake acceptance letter) Yes No NA
- 5. Have Wildlife Management Plans been provided and verified that they have been implemented? (attach copy of the most recent Monitoring Report, if applicable) Yes No NA

| | Yes | No | NA |
|--|--------------------------|--------------------------|--------------------------|
| D. LANDSCAPING | | | |
| 1. Is verification provided that landscaping and irrigation has been constructed in accordance with approved Landscaping Plans? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Is installed landscape plant material of good quality and maintained in healthy condition? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Are any bonding or security provisions still in effect for maintenance of existing or proposed landscaping? If so, provide copies. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. Have required landscape buffers been inspected and approved? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| E. COMPLIANCE WITH COUNTY, STATE AND FEDERAL PERMITS | | | |
| Has the project been completed in compliance with the following permits? | | | |
| 1. FDEP Water/Sewer Permit (Provide permit number) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. ROW Permit (Provide permit number) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Excavation Permit (Provide permit number) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. SFWMD ERP Permit (Provide permit number) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. SFWMD Water Use Permit (Provide permit number) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 6. USACOE Permit (Provide permit number) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 7. FDOT Permit (Provide permit number) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 8. Notice of Intent (NPDES) (Provide permit number) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 9. SFWMD ERP Transfer of Interest to HOA or POA | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| F. CONSTRUCTION OF PROJECT INFRASTRUCTURE (ROADS, DRAINAGE, UTILITIES, ETC.) PER APPROVED PLANS. (COMPLETE EITHER PART 1 OR PART 2) | | | |

| | Yes | No | NA |
|--|--------------------------|--------------------------|--------------------------|
| 1. Site Development Plan (SDP) | | | |
| a) Preliminary Acceptance | | | |
| Has project received preliminary County acceptance? (attach copy of acceptance letter if applicable) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| b) Final Acceptance | | | |
| Has project received final County acceptance? (attach copy of BCC Executive Summary) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Subdivision Improvements | | | |
| a) Preliminary Acceptance | | | |
| Has project received preliminary County acceptance? (attach copy of acceptance letter if applicable) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| b) Final Acceptance | | | |
| Has project received final County acceptance? (attach copy of BCC Executive Summary) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

AFFIDAVIT

We/I, _____ being first duly sworn, depose and say that we/I am/are the developers of the PUD (or portion) described herein and which is the subject matter of the transfer of common properties, and the responsibilities that entail, to the appropriate property associations; that all the answers to the questions in this checklist, all plans, documents, data, and other supplementary matter attached to and made a part of these statements, are honest and true to the best of our knowledge and belief. We/I understand that the information requested on this checklist must be complete and accurate and that the content of this form, whether computer generated or County printed shall not be altered. Ownership and responsibility for common facilities shall not be transferred until all requested information has been submitted and deemed to satisfy all outstanding requirements of the PUD.

Signature of Property Owner

Signature of Property Owner

Typed or Printed Name of Owner

Typed or Printed Name of Owner

The foregoing instrument was acknowledged before me this _____ day of _____, 20____, by _____ who is personally known to me or has produced _____ as identification.

State of Florida
County of Collier

(Signature of Notary Public - State of Florida)

Notary Stamp

CORPORATE AFFIDAVIT

The undersigned, _____ being first duly sworn, depose and say that we/I represent the developers of the PUD described herein and which is the subject matter of the transfer of common properties, and the responsibilities that entail, to the appropriate property associations; that all the answers to the questions in this checklist, all plans, documents, data, and other supplementary matter attached to and made a part of these statements, are honest and true to the best of our knowledge and belief. We/I understand that the information requested on this checklist must be complete and accurate and that the content of this form, whether computer generated or County printed shall not be altered. Ownership and responsibility for common facilities shall not be transferred until all requested information has been submitted and deemed to satisfy all outstanding requirements of the PUD.

The undersigned is the _____ of the Corporation, which Corporation was formed under the laws of the State of Florida, is currently in good standing there under, and has not been dissolved.

Name, Title

Name, Title

Signature

Signature

A Florida Corporation

A Florida Corporation

The foregoing instrument was acknowledged before me this _____ day of _____, 20____, by _____ who is personally known to me or has produced _____ as identification.

State of Florida
County of Collier

(Signature of Notary Public - State of Florida)

Notary Stamp

THE FOLLOWING SECTION IS TO BE COMPLETED BY COUNTY STAFF:

Outline PUD, DRI and DCA Commitments specific to the project, below or on a separate copy, that is to be provided with the final check list:

1. PUD
2. DRI
3. DCA