



Growth Management Community Development Department
 2800 North Horseshoe Drive, Naples, Florida 34104
 Phone: (239) 252-1036 | Email: GMDClientServices@colliercountyfl.gov
 www.colliercountyfl.gov

APPLICATION FOR PUBLIC HEARING FOR (check one):
Administrative Code Chapter 3 D.1
Florida Statute § 380.06 and 380.0651

- DRI Application for Development Approval (DRI)
- DRI Notice of Proposed Change (DOA)
- Other DRI Development Order Amendment (DOA)

PETITION NO:
PROJECT NAME:
DATE PROCESSED:

APPLICANT CONTACT INFORMATION

Name of Property Owner(s):

Name of Applicant if different than owner:

Address: _____ **City:** _____ **State:** _____ **ZIP:** _____
Telephone: _____ **Cell:** _____
E-Mail Address: _____

Name of Agent:

Firm:

Address: _____ **City:** _____ **State:** _____ **ZIP:** _____
Telephone: _____ **Cell:** _____
E-Mail Address: _____

DISCLOSURE OF INTEREST

Is the applicant the owner of the subject property?

Please provide the following information on separate sheets and attach to the application:

If applicant is a land trust, so indicate and name beneficiaries.

If applicant is corporation other than a public corporation, so indicate and name officers and major stockholders.

If applicant is a partnership, limited partnership or other business entity, so indicate and name principals.



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PROPERTY INFORMATION

Address of Subject Property:

Section/Township/Range: / / **Lot:** **Block:** **Subdivision:**

Plat Book: **Page #:** **Property I.D. Number:**

Size of Property: **ft. x** **ft. =** **Total Sq. Ft. Acres:**

Current Zoning Designation:

Type of Development Proposed:

Total Area of Project: **# Units:** **Density:** **Non- Residential Sq Ft:**

APPLICATION REQUIREMENTS

***Pre-application meeting is required before applying**

A limited density pool application must include the following, (see Chapter 6N of the Administrative Code) in addition to the Application Contents and Requirements for an SDP, SDPA, or SIP. **See Chapter 4 I.2 – I.4 of the Administrative Code.**

1. A narrative of the redevelopment project and how it is consistent with the standards for approval.
2. Submittal of a Traffic Impact Statement.
3. Demonstrated compliance with the County’s access management policies.

SUBMITTAL REQUIREMENTS

Pursuant to LDC section 10.02.03, the engineering plans shall be signed and sealed by the applicant’s professional engineer licensed to practice in the State of Florida. For projects subject to LDC section 5.05.08, architectural drawings, shall be signed and sealed by a licensed architect, registered in the State of Florida. Landscape plans shall be signed and sealed by licensed landscape architect, registered in State of Florida.

The site improvement plan and the coversheet shall be prepared on a maximum size sheet measuring 24 inches by 36 inches, drawn to scale showing the areas affected by the amendment. The sheet must clearly show the changed “clouded” and clearly delineate the area and scope of the work to be done.



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PUBLIC NOTICE REQUIREMENTS

1. Mailed Notice

Written notice shall be sent to property owners in the notification area at least **15 days** before the first advertised hearing.

2. Newspaper Advertisement

The legal advertisement shall be published at least 15 days before each advertised hearing in a newspaper of general circulation. The advertisement shall include at a minimum:

- a. Date, time, and location of the hearing;
- b. Application number and project name;
- c. 2 in. x 3 in. map of project location; and
- d. Description of location

PUBLIC HEARING/ EVALUATION CRITERIA

The Hearing Examiner or Planning Commission shall hold at least 1 advertised hearing. See Chapter 9 of the Administrative Code for the Office of the Hearing Examiner Procedures. If the petition is heard by the Planning Commission, one Board of Zoning Appeals hearing is required. The Application shall be reviewed by the Hearing Examiner or CCPC for compliance with the following standards of approval as stated in LDC section 4.02.16 C.13.d.:

- i. The proposed development is consistent with the GMP.
- ii. The development shall have a beneficial effect upon the neighborhood and advance a Goal, Objective, or Strategy of the adopted Bayshore Gateway Triangle Community Redevelopment Plan.
- iii. Internal driveways, utilities, drainage facilities, recreation areas, building heights, yards, architectural features, vehicular parking, loading facilities, sight distances, landscaping and buffers shall be adequate for the particular use involved.
- iv. Vehicular access to the project shall not be gated.
- v. The petition has provided compatibility enhancements by exceeding minimum buffer requirements or incorporating streetscape enhancements.
- vi. Compliance with the public realm improvements requirements in LDC section 4.02.16 C.15., summarized as follows:

Monetary Contribution to the CRA's Public Art Fund, CRA Capital Project Fund, or County Capital Project Fund is calculated based on units received (1 to 4 bonus units): 3% of the engineer's Opinion of Probable Cost at time of SDP or Plat.

OR

An alternative or offset to the monetary contribution may be completed through physical improvements within the project or by land or easement dedications where such improvements or land or easement is identified as a need in the CRA Redevelopment Plan, Public Art Pilot Plan, CRA Improvement Plan, or County Capital Improvement Plans.



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ASSOCIATIONS

Required: List all registered Home Owner / Civic Association(s) that could be affected by this petition and located within 1,000 feet of the subject property. Provide additional sheets if necessary. Information can be found on the [Civic Associations and Communities page](#) on the Board of County Commissioner’s website. Please use the current mailing addresses for each association as registered by the Florida Department of State, Division of Corporations.

Name of Homeowner / Civic Association:
Mailing Address: **City:** **State:** **ZIP:**

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Mailing Address: **City:** **State:** **ZIP:**

FEE REQUIREMENTS

Pre-Application fee \$500.00

Limited Density Bonus Pool Allocation Application: \$1,000.00

Estimated Legal Advertising Fee: \$1,125.00

If applicable, an additional fee for Property Owner Notifications will be billed to the applicant after Hearing Examiner hearing date. (Variable)



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All fees are collected at the time of application. Property Notification Letters, if required by The Land Development Code, will be invoiced after the petition is heard by the Board of County Commissioners.

As the authorized agent/applicant for this petition, I attest that all of the information indicated on this checklist is included in this submittal package. I understand that failure to include all necessary submittal information may result in the delay of processing this petition. *Additional fee for the 5th and subsequent re-submittal will be assessed at 20% of the original fee.

***The completed application, all required submittal materials, and fees shall be submitted to:**

Growth Management Community Development Department | GMD Portal:

<https://cvportal.colliercountyfl.gov/cityviewweb>

Questions? Email: GMDclientservices@colliercountyfl.gov

Applicant Signature

Printed Name

Date