

PELICAN BAY SERVICES DIVISION
Municipal Services Taxing & Benefit Unit

NOTICE OF PUBLIC MEETING

WEDNESDAY, FEBRUARY 8, 2023

THE PELICAN BAY SERVICES DIVISION BOARD WILL MEET AT 1 PM ON FEBRUARY 8 AT THE COMMUNITY CENTER AT PELICAN BAY, 8960 HAMMOCK OAK DRIVE, NAPLES, FLORIDA, 34108.

AGENDA

1. Pledge of Allegiance
2. Roll Call
3. Agenda approval
4. Approval of 1/11/23 Regular Session meeting minutes
5. Audience comments
6. Administrator's report
 - a. Capital Projects updates
 - i. Operations Building
 - ii. Sidewalk Phase II
 - iii. Beaches and dune restoration
 - b. January 31 Financial Report
7. Committee reports
 - a. Landscape & Safety
 - b. Clam Bay
8. Chairman's report
9. Old Business
10. New Business/Miscellaneous Correspondence
11. Adjournment

**indicates possible action items*

ANY PERSON WISHING TO SPEAK ON AN AGENDA ITEM WILL RECEIVE UP TO THREE (3) MINUTES PER ITEM TO ADDRESS THE BOARD. THE BOARD WILL SOLICIT PUBLIC COMMENTS ON SUBJECTS NOT ON THIS AGENDA AND ANY PERSON WISHING TO SPEAK WILL RECEIVE UP TO THREE (3) MINUTES. THE BOARD ENCOURAGES YOU TO SUBMIT YOUR COMMENTS IN WRITING IN ADVANCE OF THE MEETING. ANY PERSON WHO DECIDES TO APPEAL A DECISION OF THIS BOARD WILL NEED A RECORD OF THE PROCEEDING PERTAINING THERETO, AND THEREFORE MAY NEED TO ENSURE THAT A VERBATIM RECORD IS MADE, WHICH INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. IF YOU ARE A PERSON WITH A DISABILITY WHO NEEDS AN ACCOMMODATION IN ORDER TO PARTICIPATE IN THIS MEETING YOU ARE ENTITLED TO THE PROVISION OF CERTAIN ASSISTANCE. PLEASE CONTACT THE PELICAN BAY SERVICES DIVISION AT (239) 252-1355.

**PELICAN BAY SERVICES DIVISION BOARD REGULAR SESSION
JANUARY 11, 2023**

The Pelican Bay Services Division Board met on Wednesday, January 11, 2023, at 1:00 p.m. at the Community Center at Pelican Bay, 8960 Hammock Oak Drive, Naples, Florida 34108.

In attendance were:

Pelican Bay Services Division Board

Michael Fogg, Chairman

Joe Chicurel, Vice-Chairman

Jack Cullen

Jacob Damouni

Peter Griffith

Susan Hamilton

Denise McLaughlin

Michael Rodburg (*absent*)

Rick Swider (*absent*)

Michael Weir

Pelican Bay Services Division Staff

Neil Dorrill, Administrator

Chad Coleman, Ops. Manager

Darren Duprey, Interim Supr. – Field I

Dave Greenfield, Interim Supervisor – Field II

Karin Herrmann, Ops. Support Spec. II

Lisa Jacob, Project Manager II

Barbara Shea, Admin. Support Spec. II (*absent*)

Also Present

None

APPROVED AGENDA (*AS PRESENTED*)

1. Pledge of Allegiance
2. Roll Call
3. Agenda approval
4. Approval of 12/14/22 Regular Session meeting minutes
5. Audience comments
6. Administrator's report
 - a. Capital Projects updates
 - i. Operations Building
 - ii. Oakmont Lake
 - iii. Sidewalk Phase II
 - iv. Beaches
 - b. December 31 Financial Report
7. Chairman's report
 - a. PBSB Election
8. Old Business
9. New Business/Miscellaneous Correspondence
10. Adjournment

ROLL CALL

Mr. Rodburg and Mr. Swider were absent and a quorum was established.

AGENDA APPROVAL

Ms. Hamilton motioned, Mr. Griffith seconded to approve the agenda as presented. The motion carried unanimously.

APPROVAL OF 12/14/2022 REGULAR SESSION MEETING MINUTES

Ms. Hamilton motioned, Mr. Griffith seconded to approve the 12/14/2022 regular session meeting minutes as presented. The motion carried unanimously.

AUDIENCE COMMENTS

None

ADMINISTRATOR'S REPORT

OPERATIONS BUILDING UPDATE

Mr. Dorrill commented that the new Operations and Maintenance Facility Project, originally scheduled for last year, encountered a problem with our general contractor, who was terminated for convenience, which put us into a re-bid situation. As a result of Hurricane Ian, the PBSB has an insurance claim and a potential FEMA claim associated with the significant damage to the building. Mr. Dorrill reported that the revised plans and ad-alternates have been completed and submitted to County Procurement, who will complete bid packages during the next 1-2 months. Bid issuance is expected sometime around Easter (April) and the current bid opening is scheduled for the end of June. He commented that as the building was severely damaged, and not condemned, staff only has limited use of the locker room and kitchen area, and therefore we have accelerated the acquisition (lease) of a double-wide portable construction field office that would have been used as a result of the demolition of the building as part of the Operations Building Replacement Project. The lease was finalized a few weeks ago and includes provisions for the term to be extended. Mr. Dorrill noted that the temporary unit will be 24 feet wide and 60 feet long, and the purchase of a temporary awning is planned.

Ms. McLaughlin requested that Mr. Dorrill provide examples of ad-alternates. Mr. Dorrill responded that the ad-alternates would be the out buildings, including the permanent fueling facility, and the chemical, fertilizer, and storage areas. He noted that these items are being bid separately in the event that bids for the overall project come in higher than the project's budget. Mr. Dorrill noted that any proceeds from insurance and/or FEMA will be applied toward the project.

Mr. Fogg commented that the bid process for this project seems to be terribly slow. Mr. Dorrill commented that the process is slow as a result of the County's volume of work and a desire to keep the Clerk's internal auditors happy in order to ensure that contractors get paid.

Mr. Coleman commented that BCC approval is not necessary for the leased trailer as the lease price is below the \$50,000 threshold. He noted that a purchase order has been issued and that we are now waiting for a delivery date from the trailer company.

OAKMONT LAKE UPDATE

Mr. Dorrill commented that the Oakmont Lake project is complete, three months ahead of schedule, and within budget. He commented that staff has done a good job coordinating the punch

list so as not to conflict or delay the PBF's replacement and reconstruction of the Oakmont pathway. Final payment will be processed as all of the punch list items are resolved.

Dr. Chicurel commented that he has received an email regarding the replacement of the Oakmont Lake pathway, and questioned whether we are impeding the PBF from completing their work on the pathway. Mr. Cullen also commented that he has been bombarded by resident concerns on the delay of the pathway replacement. Mr. Coleman commented that the Oakmont Lake Project's sod and irrigation repairs were completed just this past week and that the PBF has been notified that they may move ahead on their pathway replacement project. He commented that he assumes that the PBF will put out a communication on this project within the next week or so, and that their contractor will soon be putting down base rock.

SIDEWALK PHASE II UPDATE

Mr. Dorrill reported that our sidewalk contractor worked steadily through the Christmas holiday weeks and has already completed a portion of new sidewalk on Ridgewood Drive. The amount of disruption has been kept to a minimum. He commented that the contractor is using a large and sophisticated piece of equipment to pour a majority of this project, which is laser and GPS guided. This equipment is best suited for long continuous runs, without intersection of driveways. Mr. Dorrill noted that our engineers failed about 140 feet of sidewalk (on Ridgewood Drive) where there were issues with the six-foot width and required depth. This segment has already been removed.

Mr. Griffith suggested that the contractor's sophisticated machine may have a more negative impact on irrigation and sod. Mr. Dorrill commented that we have a large allowance in the contract for irrigation and sod restoration. He commented that the contractor has the discretion of manually framing the sidewalks or making use of their machine. Construction law states that we, the owner, cannot dictate the means and methods of construction. However, we do have the ability to issue work directives under certain circumstances. Mr. Coleman commented, per a recent conversation with the contractor, that the contractor intends to complete the remainder of Ridgewood Drive using the hand-forming method. Mr. Dorrill also noted that the new sidewalks will bisect (installed straight across) all driveways, as was done in Phase 1.

BEACH UPDATE

Mr. Dorrill reported that the project for emergency beach fill adjacent and under the Marker 36 beach facility was awarded for \$53,000 to TSI Disaster Recovery. He noted that the sand will be hauled by truck from the Vanderbilt Beach access point.

Mr. Dorrill commented that he reviewed a special act of the state legislature for disaster recovery funding and a corresponding emergency beach plan prepared by the DEP. In the urban area, all of the beach segments with beach loss and dune loss have been identified. The Pelican Bay dune is essentially gone. The sand loss was approximately 19-20,000 cubic yards. Mr. Dorrill commented that we appear to be FEMA eligible to reconstruct the dune, which would include a required state and local share of the cost.

CLAM PASS/CLAM BAY UPDATE

Mr. Dorrill commented that as a result of two recent beach renourishment projects both north and south of Clam Pass, there is a large amount of sand in the system. Recent cold fronts have pushed this sand over the north side of Clam Pass. He noted that our Clam Pass maintenance permit has an associated fill template, where we are able to place sand from dredging projects. Mr. Dorrill commented that he has asked Dr. Dabees, Coastal Engineer with Humiston & Moore, to evaluate and

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provide a fee proposal to amend or modify our permit to allow us to put excess sand on the dune or areas north of the current terminus of the project. He noted that we need to do all that we can do to reconstruct the dune for storm protection.

Mr. Dorrill commented that he has directed Mr. Sterk, Environmental Consultant with Earth Tech, to look into how we can obtain some biodiverse replacement gopher tortoises. The Pelican Bay tortoise colony was devastated from Hurricane Ian; 90% of the tortoises drowned. Gopher tortoises are a protected species. Mr. Dorrill noted that in some cases permits can be obtained to relocate gopher tortoises from a development or construction area to a preserve area.

MEETING WITH OUR NEW COUNTY COMMISSIONER

Mr. Dorrill reported that he and Mr. Fogg will meet with our new County Commissioner (Chris Hall) tomorrow at an orientation. Ms. McLaughlin commented that Commissioner Hall has made recent statements on affordable housing which is greatly needed for our work force.

DECEMBER FINANCIAL REPORT

Mr. Dorrill reviewed the first quarter financial statements and highlighted a current PBSB cash balance of approximately \$15.2 million. He noted that the quarter's personnel services are a little over budget which may be a result of either the recent employee market rate pay increases or a result of the County charging the total annual health insurance expense in the first quarter. Mr. Coleman and Mr. Fogg both commented that the annual health insurance expense charge has caused the temporary over budget status in Personnel Services. Mr. Dorrill directed staff to confirm.

CHAIRMAN'S REPORT

Mr. Fogg commented that the application submittal window for the PBSB Board closed yesterday. He noted that we have three nominees for the residential positions and one for the commercial position, and therefore, no election is required. Mr. Fogg commented that Mr. Weir has decided not to seek re-election. He commented that the three residential applicants are Ms. McLaughlin, Ms. Beth Stein, and himself. Ms. Beth Stein, as an audience member, introduced herself and commented that she has been a Pelican Bay resident since 2013, currently serves on the PBF Design Review Committee, has her own consulting business as a C.P.A., and is a member of the Club Pelican Bay.

Mr. Fogg commented on the intersection of Green Tree Drive and Oakmont Parkway, where there was a convex mirror on a pole, some time ago, which has never been replaced. He noted that this mirror was a good safety feature. Mr. Coleman reported that he has contacted County Traffic Ops. who responded that they no longer allow mirrors in the right-of-way.

Mr. Fogg commented that a driver travelling east on Gulf Park Drive, approaching the intersection at US 41, where only right turns are permitted, will see a sign on the east side of US 41 with a left-pointing arrow. This may suggest to a driver that a left turn is permissible. Mr. Dorrill commented that he is in the process of scheduling a meeting with Senator Passidomo to discuss possible safety improvements to this intersection.

Mr. Fogg commented that the County's current plan for beach dune restoration covers Marker 30.5 – 36. It is uncertain, at this time, what happens south of Marker 36.

OTHER COMMENTS

Ms. McLaughlin commented that the annual 2022 Clam Bay Report has been provided to board members and noted that there is a summary of the report on p. 160.

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ADJOURNMENT

The meeting was adjourned at 1:48 p.m.

Michael Fogg, Chairman

Minutes approved [] *as presented* OR [] *as amended* ON [] *date*

Pelican Bay Services Division Project Tracking Spreadsheet

02/01/2023

Emergency Beach Fill at R-36

TSI Disaster Recovery will be performing the emergency beach fill at R-36 in accordance with an emergency permit obtained from FDEP. Approximately 560 tons of beach compatible mine sand will be trucked in.

PBSD New Maintenance Facilities – Project #50211

The bid packet is in Procurement. The temporary trailer for field staff to operate out of until the new building is completed is scheduled for delivery this month. Water and electric service is in place.

Sidewalk Improvements - Project #50212

In January, the Contractor placed 1,975 lineal feet of sidewalk on Ridgewood Dr and Pelican Bay Blvd South. Total lineal footage to date is 2,575 LF.

PELICAN BAY
BALANCE SHEET
January 31, 2023
(UNAUDITED)

	Operating Fund 109	Street Lighting 778	Pelican Bay Landscape, Safety, Lake & Beach Projects 322	Clam Bay Capital Projects 320	Assessment Funded Activities Total	Pelican Bay Financed Capital Projects 323	TOTAL
ASSETS							
Cash and investments	4,554,110.94	686,033.08	7,981,539.92	338,861.32	13,560,545.26	1,491,590.05	15,052,135.31
Interest receivable	-	-	-	-	-	-	-
Trade receivable, net	-	-	-	-	-	-	-
ROU Lease Receivable-Current	47,707.73	23,497.84	-	-	71,205.57	-	71,205.57
Due from other Funds	-	-	-	-	-	-	-
Due from other governments	8.00	-	37,235.06	-	37,243.06	-	37,243.06
Total assets	4,601,826.67	709,530.92	8,018,774.98	338,861.32	13,668,993.89	1,491,590.05	15,160,583.94
LIABILITIES AND FUND BALANCE							
Liabilities:							
Accounts payable	103,258.99	2,876.25	122,199.72	-	228,334.96	80,426.95	308,761.91
Wages payable	-	-	-	-	-	-	-
Retainage payable	-	-	-	-	-	-	-
Due to other Government	128.21	64.10	159,382.45	-	159,574.76	-	159,574.76
Deferred Inflows-Leases	46,738.73	23,020.57	-	-	69,759.30	-	69,759.30
Commercial Paper Loan	-	-	2,500,000.00	-	2,500,000.00	-	2,500,000.00
Total liabilities	150,125.93	25,960.92	2,781,582.17	-	2,957,669.02	80,426.95	3,038,095.97
Fund balances:							
Fund balance	4,451,700.74	683,570.00	5,237,192.81	338,861.32	10,711,324.87	1,411,163.10	12,122,487.97
Total liabilities and fund balances	4,601,826.67	709,530.92	8,018,774.98	338,861.32	13,668,993.89	1,491,590.05	15,160,583.94
Fund Balance at the end of the period	4,451,700.74	683,570.00	5,237,192.81	338,861.32		1,411,163.10	
Approved Project Financing Available to Draw						4,000,000.00	
Unspent balance of projects:							
Small projects under \$200K	-	-	557,396.53	-	-	-	-
50126-Beach Renourishment	-	-	693,557.51	-	-	-	-
50211-PBSD OPS BLD	-	-	3,736,543.57	-	-	-	-
50212-PBSD PH1-SW	-	-	848,579.70	-	-	-	-
50212-PBSD PH2-SW	-	-	-	-	-	5,407,193.58	-
51026-PBSD Lake Bank Restoration	-	-	1,599,463.08	-	-	-	-
51100-Clam Bay Restoration	-	-	-	282,582.85	-	-	-
Total unspent balance of major projects	-	-	7,435,540.39	282,582.85		5,407,193.58	
Budgeted reserves:							
991000-Reserve for contingencies	108,500.00	11,400.00	-	-	-	-	-
991700-Reserve for disaster relief	700,000.00	-	-	-	-	-	-
992090-Reserve for sinking fund	-	-	-	-	-	-	-
993000-Reserve for capital outlay	110,500.00	50,000.00	110,400.00	-	-	-	-
994500-Reserve for future construction and improvement	-	-	-	-	-	-	-
998000-Reserve for cash	475,000.00	40,000.00	-	-	-	-	-
Total budgeted reserves	1,394,000.00	101,400.00	110,400.00	-		-	
Budgeted commitments at the end of the period	1,394,000.00	101,400.00	7,545,940.39	282,582.85		5,407,193.58	
	3,057,700.74	582,170.00	(2,308,747.58)	56,278.47		3,969.52	
Financing Recap:							
Funding for current sidewalk program planned				6,500,000.00			
Funding reserved for future capital projects				3,500,000.00			
Financing Secured				<u>10,000,000.00</u>			
						This is the difference between interest earned on unspent proceeds and accrued interest paid on the borrowing.	

PELICAN BAY

INCOME STATEMENT
OPERATING FUND - 109
January 31, 2023
(UNAUDITED)

	Adopted Budget	Amended Budget	Commitments	October	November	December	January	February	Total Expenditures	Variance	% Budget Consumed
REVENUES AND CARRYFORWARD											
Special assessments	4,903,400.00	4,903,400.00	-	12,360.64	1,131,652.82	2,440,960.27	156,911.12	-	3,741,884.85	(1,161,515.15)	76.3% #DIV/0!
FEMA	-	-	-	-	-	-	-	-	-	-	-
Interest	20,000.00	20,000.00	-	2,900.50	4,025.90	8,100.03	2,322.04	-	17,348.47	(2,651.53)	86.7%
Miscellaneous	36,800.00	36,800.00	-	3,240.91	3,223.27	3,223.27	3,723.27	-	13,410.72	(23,389.28)	36.4%
Transfers in	34,100.00	34,100.00	-	34,547.10	-	-	(447.10)	-	34,100.00	-	100.0%
Negative % of estimated revenue	(248,100.00)	(248,100.00)	-	-	-	-	-	-	-	248,100.00	-
Budgeted carryforward	1,811,000.00	1,982,193.44	-	-	-	-	-	-	-	(1,982,193.44)	-
Total revenues + carryforward	6,557,200.00	6,728,393.44	-	53,049.15	1,138,901.99	2,452,283.57	162,509.33	-	3,806,744.04	(2,921,649.40)	56.6%
EXPENDITURES AND RESERVES											
Personal services											
Salaries, taxes and retirement	1,976,835.00	1,976,835.00	-	138,095.57	155,761.29	312,029.51	36,822.12	-	642,708.49	1,334,126.51	32.5%
Health, dental, life insurance, Short term, lo	427,265.00	427,265.00	320,448.75	-	-	-	-	-	-	106,816.25	75.0%
Total personal services	2,404,100.00	2,404,100.00	320,448.75	138,095.57	155,761.29	312,029.51	36,822.12	-	642,708.49	1,440,942.76	40.1%
Operating											
182602-Lake & Stormwater Management fu	841,400.00	896,768.68	339,087.63	26,260.04	102,617.75	39,889.35	39,145.48	-	207,912.62	349,768.43	61.0%
182901-Right of way beautification field	1,595,100.00	1,595,100.00	549,158.36	60,984.19	143,309.01	149,864.41	239,072.53	-	593,230.14	452,711.50	71.6%
Total operating	2,436,500.00	2,491,868.68	888,245.99	87,244.23	245,926.76	189,753.76	278,218.01	-	801,142.76	802,479.93	67.8%
Capital outlay	98,500.00	214,324.76	160,979.74	-	-	-	35,171.09	-	35,171.09	18,173.93	91.5%
Transfers out	263,400.00	263,400.00	-	1,759.11	31,821.65	112,219.20	4,568.09	-	150,368.05	113,031.95	57.1%
Total expenditures	5,202,500.00	5,373,693.44	1,369,674.48	227,098.91	433,509.70	614,002.47	354,779.31	-	1,629,390.39	2,374,628.57	55.8%
Budgeted reserves											
991000-Reserve for contingencies	108,500.00	108,500.00	-	-	-	-	-	-	-	108,500.00	-
991700-Reserve for disaster relief	700,000.00	700,000.00	-	-	-	-	-	-	-	700,000.00	-
993000-Reserve for capital outlay	110,500.00	110,500.00	-	-	-	-	-	-	-	110,500.00	-
998000-Reserve for cash	475,000.00	475,000.00	-	-	-	-	-	-	-	475,000.00	-
Total reserves	1,354,000.00	1,354,000.00	-	-	-	-	-	-	-	1,354,000.00	-
Total expenditures + reserves	6,557,200.00	6,728,393.44	1,369,674.48	227,098.91	433,509.70	614,002.47	354,779.31	-	1,629,390.39	3,768,628.57	44.6%
EXCESS OF REVENUE OVER EXPENDITURES	-	-	-	(174,049.76)	705,392.29	1,838,281.10	(192,269.98)	-	2,177,353.65	-	-

2,274,347.09 Carryforward as of 9/30/22
4,451,700.74 Fund Balance as of 01/31/2023

PELICAN BAY
 INCOME STATEMENT
 STREET LIGHTING - 778
 January 31, 2023
 (UNAUDITED)

	Adopted Budget	Amended Budget	Commitments	October	November	December	January	Total Expenditures	Variance	% Budget Consumed
REVENUES AND CARRYFORWARD										
Current Ad Valorem Taxes	743,400.00	743,400.00	-	1,182.49	212,444.90	403,129.66	29,616.55	646,373.60	(97,026.40)	86.9%
Miscellaneous revenue	18,900.00	18,900.00	-	1,637.13	1,646.67	1,611.65	1,611.65	6,507.10	(12,392.90)	34.4%
Interest	1,500.00	1,500.00	-	399.89	600.51	1,083.90	359.53	2,443.83	943.83	162.9%
Insurance refunds	-	-	-	-	-	-	-	-	-	#DIV/0!
Negative 5% of estimated revenue	(38,300.00)	(38,300.00)	-	-	-	-	-	-	38,300.00	-
Transfers in	-	-	-	-	-	-	-	-	-	-
Budgeted carryforward	148,700.00	299,967.37	-	-	-	-	-	-	(299,967.37)	-
Total revenues + carryforward	874,200.00	1,025,467.37	-	3,219.51	214,692.08	405,825.21	31,587.73	655,324.53	(370,142.84)	63.9%
EXPENDITURES AND RESERVES										
Personal services	108,380.00	108,380.00	-	7,869.75	8,101.97	15,751.13	2,404.63	34,127.48	74,252.52	31.5%
Salaries, taxes and retirement	16,620.00	16,620.00	12,465.00	-	-	-	-	-	4,155.00	75.0%
Health, dental, life insurance; Short term, long term disability; W	125,000.00	125,000.00	12,465.00	7,869.75	8,101.97	15,751.13	2,404.63	34,127.48	78,407.52	37.3%
Total operating	223,700.00	223,700.00	101,940.26	12,848.87	16,655.15	18,587.80	14,610.54	62,702.36	59,057.38	73.6%
Operating	223,700.00	223,700.00	101,940.26	12,848.87	16,655.15	18,587.80	14,610.54	62,702.36	59,057.38	73.6%
182701-Street Lighting Field Operations	500.00	151,767.37	151,267.37	-	-	-	-	-	500.00	99.7%
Capital outlay	423,600.00	423,600.00	-	35.86	4,280.62	206,912.59	592.33	211,821.40	211,778.60	50.0%
Transfers out	772,800.00	924,067.37	265,672.63	20,754.48	29,037.74	241,251.52	17,607.50	308,651.24	349,743.50	62.2%
Total expenditures	1,025,467.37	1,025,467.37	265,672.63	20,754.48	29,037.74	241,251.52	17,607.50	308,651.24	451,143.50	56.0%
Budgeted reserves	11,400.00	11,400.00	-	-	-	-	-	-	11,400.00	-
991000-Reserve for Contingencies	50,000.00	50,000.00	-	-	-	-	-	-	50,000.00	-
993000-Reserve for capital outlay	40,000.00	40,000.00	-	-	-	-	-	-	40,000.00	-
998000-Reserve for cash	101,400.00	101,400.00	-	-	-	-	-	-	101,400.00	-
Total reserves	101,400.00	101,400.00	-	-	-	-	-	-	101,400.00	-
Total expenditures + reserves	874,200.00	1,025,467.37	265,672.63	20,754.48	29,037.74	241,251.52	17,607.50	308,651.24	451,143.50	56.0%
EXCESS OF REVENUE OVER EXPENDITURES	-	-	-	(17,534.97)	185,654.34	164,573.69	13,980.23	346,673.29	-	-

336,896.71 Carryforward as of 9/30/22
 683,570.00 Fund Balance as of 01/31/2023

PELICAN BAY
INCOME STATEMENT
PELICAN BAY LANDSCAPE, SAFETY, LAKE & BEACH PROJECTS - 322
January 31, 2023
(UNAUDITED)

	Adopted Budget	Amended Budget	Commitments	October	November	December	January	Total Expenditures	Variance	% Budget Consumed
REVENUES AND CARRYFORWARD										
Special assessments	1,582,800.00	1,582,800.00	-	5,960.04	545,659.77	1,176,980.96	75,659.32	1,804,260.09	221,460.09	114.0%
Misc Revenue	-	-	-	-	-	-	-	-	-	#DIV/0!
Interest	10,000.00	10,000.00	-	7,123.83	9,724.10	14,855.11	774.01	32,477.05	22,477.05	324.8%
Insurance refunds	-	-	-	-	-	-	-	-	-	#DIV/0!
Transfers in	917,700.00	917,700.00	-	-	-	328,850.00	-	328,850.00	(588,850.00)	35.8%
Negative 5% of estimated revenue	(79,700.00)	(79,700.00)	-	-	-	-	-	-	79,700.00	
Budgeted carryforward	468,000.00	6,144,989.41	-	-	-	-	-	-	(6,144,989.41)	
Total revenues + carryforward	2,898,800.00	8,575,789.41	-	13,083.87	555,383.87	1,520,686.07	76,433.33	2,165,587.14	(6,410,202.27)	25.3%
EXPENDITURES AND RESERVES										
Projects:										
50066-PBSD Landscape Improvement	100,000.00	115,958.90	10,485.00	-	-	-	-	-	105,473.90	9.0%
50103-PBSD Signage	227,700.00	321,671.26	-	-	-	-	-	-	321,671.26	0.0%
50126-Beach Renourishment	400,000.00	693,557.51	-	-	14,957.27	(14,957.27)	-	-	693,557.51	0.0%
50154-Hurricane Irma	160,000.00	160,000.00	-	-	-	-	-	-	160,000.00	0.0%
50158-PBSD Roadway Safety	-	88,772.05	69,332.25	-	-	-	-	-	19,439.80	78.1%
50178-Sidewalk Maintenance/Enhancement	-	35,882.82	28,297.32	4,366.75	521.75	-	-	4,888.50	2,697.00	92.5%
50211-PBSD OPS BLD	-	3,747,527.06	98,164.88	680.00	3,226.50	5,916.88	1,160.11	10,983.49	3,638,378.69	2.9%
50212-PBSD PH1-SW	-	876,487.45	825,257.25	3,205.25	1,409.00	10,769.25	12,524.25	27,907.75	23,322.45	97.3%
50272-Streetlight Improvement	300,000.00	300,000.00	-	-	-	-	-	-	300,000.00	0.0%
51026-PBSD Lake Bank Restoration	1,300,000.00	1,824,832.36	269,989.00	201,048.44	379.38	17,592.46	6,349.00	225,369.28	1,329,474.08	27.1%
Total expenditures	2,487,700.00	8,164,689.41	1,301,525.70	209,300.44	20,493.90	19,321.32	20,033.36	269,149.02	6,594,014.69	3.3%
Transfers out	300,700.00	300,700.00	-	2,819.20	19,278.24	46,839.62	1,513.19	70,450.25	230,249.75	23.4%
Total expenditures	2,788,400.00	8,465,389.41	1,301,525.70	212,119.64	39,772.14	66,160.94	21,546.55	339,599.27	6,824,264.44	4.0%
Budgeted reserves										
993000-Reserve for capital outlay	110,400.00	110,400.00	-	-	-	-	-	-	110,400.00	0.0%
992090-Reserve for sinking fund	-	-	-	-	-	-	-	-	-	
991700-Reserve for disaster relief	-	-	-	-	-	-	-	-	-	
Total reserves	110,400.00	110,400.00	-	-	-	-	-	-	110,400.00	0.0%
Total expenditures + reserves	2,898,800.00	8,575,789.41	1,301,525.70	212,119.64	39,772.14	66,160.94	21,546.55	339,599.27	6,934,664.44	19.1%
EXCESS OF REVENUE OVER EXPENDITURES	-	-	-	(199,035.77)	515,611.73	1,454,525.13	54,886.78	1,825,987.87	-	-

5,911,204.94 Carryforward as of 9/30/22
 7,737,192.81 Fund Balance as of 01/31/2023
 2,500,000.00 Commercial Paper loan

PELICAN BAY
INCOME STATEMENT
CLAM BAY CAPITAL PROJECT FUND - 320
January 31, 2023
(UNAUDITED)

	Adopted Budget	Amended Budget	Commitments	October	November	December	January	Total Expenditures	Variance	% Budget Consumed
REVENUES AND CARRYFORWARD										
Special assessments	203,100.00	203,100.00	-	742.31	67,960.95	146,590.88	9,423.23	224,717.37	21,617.37	110.6%
Interest	100.00	100.00	-	196.44	284.68	560.95	102.35	1,144.42	1,044.42	1144.4%
Transfer In	-	-	-	-	-	-	-	-	-	#DIV/0!
Negative 5% of estimated revenue	(10,300.00)	(10,300.00)	-	-	-	-	-	-	10,300.00	0.0%
Budgeted carryforward	12,600.00	185,016.85	-	-	-	-	-	-	(185,016.85)	
Total revenues + carryforward	205,500.00	377,916.85	-	938.75	68,245.63	147,151.83	9,525.58	225,861.79	(152,055.06)	59.8%
EXPENDITURES AND RESERVES										
Projects:										
51100-Clam Bay Restoration	155,000.00	327,416.85	16,170.50	10,871.50	33,962.50	-	-	44,834.00	266,412.35	18.6%
Total operating	155,000.00	327,416.85	16,170.50	10,871.50	33,962.50	-	-	44,834.00	266,412.35	18.6%
Transfers out	50,500.00	50,500.00	-	34,114.85	1,768.12	2,931.83	188.46	39,003.26	11,496.74	77.2%
Total expenditures	205,500.00	377,916.85	16,170.50	44,986.35	35,730.62	2,931.83	188.46	83,837.26	277,909.09	26.5%
Budgeted reserves										
991000-Reserve for contingencies	-	-	-	-	-	-	-	-	-	
998000-Reserve for cash	-	-	-	-	-	-	-	-	-	
Total reserves	-	-	-	-	-	-	-	-	-	
Total expenditures + reserves	205,500.00	377,916.85	16,170.50	44,986.35	35,730.62	2,931.83	188.46	83,837.26	277,909.09	26.5%
EXCESS OF REVENUE OVER EXPENDITURES										
	-	-	-	(44,047.60)	32,515.01	144,220.00	9,337.12	142,024.53		

196,836.79 Carryforward as of 9/30/22
338,861.32 Fund Balance as of 01/31/2023

PELICAN BAY
INCOME STATEMENT
COMMERCIAL PAPER - 323
January 31, 2023
(UNAUDITED)

	Adopted Budget	Amended Budget	Commitments	October	November	December	January	Total Expenditures	Variance	% Budget Consumed
REVENUES AND CARRYFORWARD										
Loan Proceeds	5,500,000.00	5,500,000.00	-	1,495,954.00	-	-	-	1,495,954.00	(4,004,045.00)	27.2%
Interest	-	-	-	1,562.59	2,494.25	3,909.42	-	7,966.26	7,966.26	#DIV/0!
Budgeted carryforward	(5,500,000.00)	684,404.00	-	-	-	-	-	-	(684,404.00)	0.0%
Total revenues + carryforward	-	6,184,404.00	-	1,497,516.59	2,494.25	3,909.42	-	1,503,920.26	(4,680,483.74)	24.3%
EXPENDITURES AND RESERVES										
Projects:										
50212-Pelican Bay Sidewalk Improvements Phase 2	-	6,184,404.00	5,407,193.58	-	194,163.50	615,903.09	27,143.83	777,210.42	-	100.0%
Total Expenditure	-	6,184,404.00	5,407,193.58	-	194,163.50	615,903.09	27,143.83	777,210.42	-	100.0%
Transfers out	-	-	-	-	-	-	-	-	-	#DIV/0!
Total expenditures	-	6,184,404.00	5,407,193.58	-	194,163.50	615,903.09	27,143.83	777,210.42	-	100.0%
Budgeted reserves										
993000-Reserve for capital	-	-	-	-	-	-	-	-	-	-
Total reserves	-	-	-	-	-	-	-	-	-	-
Total expenditures + reserves	-	6,184,404.00	5,407,193.58	-	194,163.50	615,903.09	27,143.83	777,210.42	-	100.0%
EXCESS OF REVENUE OVER EXPENDITURES	-	-	-	1,497,516.59	(191,669.25)	(611,993.67)	(27,143.83)	726,709.84	-	-

684,453.26 Carryforward as of 9/30/22
1,411,163.10 Fund Balance as of 01/31/2023

LANDSCAPE & SAFETY COMMITTEE MEETING REPORT JAN. 31, 2023 at the PBSO OFFICE

PHASE II SIDEWALK PROJECT UPDATE

The contractor, QE, is currently on Ridgewood Dr.

Their estimated completion date for Ridgewood is March of this year. Gulf Park Drive will be next.

Peter Griffith, PBSO Board and committee member, suggested some improvements to the construction process. PBSO Administrator, Neil Dorrill, will address his concerns at the next construction meeting (meetings are held every 2 weeks).

1. Demo portions of a street's old sidewalk, not the entire length of sidewalk.
2. Reduce silt screen use.
3. Pour concrete in the mornings to reduce vandalism and damage that has been occurring with afternoon pours that are wet into the evening hours.
4. Sprinkler conflicts.

STREET LIGHTS

Staff will research our previous lighting survey and plan to have a consultant determine if all crosswalks and intersection are properly illuminated. LED fixtures will be installed on all poles that were not part of the initial switch out.

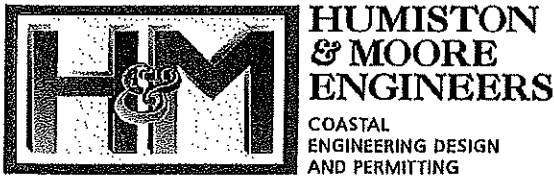
OAKMONT PARKWAY

Staff will research the feasibility and estimated cost of constructing a sidewalk on Oakmont Parkway. No sidewalk exists along this street at the present time.

TREE PLANTING PROJECT

Staff will contact the architects to accelerate their report.

Submitted By: Joe Chicurel - L&S Cte. Chairman



5679 STRAND COURT
NAPLES, FLORIDA 34110
FAX: 239 594 2025
PHONE: 239 594 2021

MEMORANDUM

20 January 2023

TO: Pelican Bay Services Division
FROM: Humiston & Moore Engineers

REGARDING: CLAM PASS – Condition Update- January 2023

This summary and attachments provide the results of the Inlet condition survey post Hurricane Ian. The Inlet survey was conducted in December 2022 two months after passage of Hurricane Ian on September 28, 2022, to evaluate post storm inlet conditions which also represent the inlet at 6 month post dredging. This also provides a year end update to the July 2022 annual monitoring.

Survey data and analysis:

The attachments include a site plan illustrating the survey stations and profile plots and tabulations of volumes within the various sections of the Inlet dredging template. The survey profiles show some accumulation in Sections B and C, although these remain within recommended criteria. The cross-section area of flow in Section A remains in criteria, however there is a sharp Inlet channel meander toward the south as shown on the background aerial image on the plan view. Currently, the cross sections indicate adequate tidal flow through the inlet while sand continues to buildup on the north side and pushing the inlet channel southward.

The survey data also documented Hurricane Ian impacts on the inlet and adjacent banks. The storm lowered the berm elevation, pushed back the existing vegetation line, and eroded the two hard points of land in the vicinity of Station 3+50. In this area the inlet channel has widened on the order of 20'.

The passage of Hurricane Ian brought immense storm surge and flooding to the Clam Bay system. Water levels flooded the tidal monitoring equipment, which is in process of being replaced. The Gulf tide gage operated by NOAA at the Naples Pier was also damaged. As of this writing, the NOAA gage has not been replaced. As a result, tide ratios are reported through the month of September. At that time, the condition of the tidal exchange remained within recommended criteria.

A significant amount of sand has been accumulating on the north side of Clam Pass following Hurricane Ian and the 2022 Beach nourishment along adjacent beaches. Currently, Clam Pass is in stable hydraulic condition. However, the influx of sand from north and accumulation at the inlet mouth may reduce inlet efficiency and affect inlet stability in the coming year. Beach nourishments along both sides of Clam Pass are adding an excess amount of sand to the system and the template capacity is currently insufficient. The adjacent beach on the north side has a smaller template extent than the south side and post Hurricane Ian conditions indicate a wider beach width but with lower berm and dune elevations than existed before the storm.

Clam Pass Condition Update

January 2023

Recommendations:

The following recommendations are provided based on the data and analysis for the Clam Pas conditions in December 2022 and January 2023

- File for minor adjustment to the permit to expand upland dune and berm space on the north side to accommodate the excess sand at the inlet entrance.
- Resume hydraulic monitoring once the tide gages are restored to assist in evaluating the contemporary inlet conditions.
- Continue inlet condition physical monitoring with aerial photography and site observation, leading to a summer/fall condition survey when needed.

Attachments

- Aerial Photos – January 17, 2023
- Clam Pass inlet condition summary
- Survey data plots