

RECREATIONAL VEHICLE (RV), TRAVEL TRAILER (TT), OR FEMA MANUFACTURED HOME (MH) TEMPORARY PLACEMENT APPLICATION

Collier County Floodplain Management Ordinance 2019-01, as amended, Section 11 (Temporary Emergency Housing)

Pursuant to Collier County Floodplain Management Ordinance 2019-01, as amended, Section 11 (Temporary Emergency Housing), a Recreational Vehicle (RV) or Travel Trailer (TT) may be allowed as a temporary use for living purposes on a property where the principal residence (including a mobile home) has been rendered and confirmed by County staff to have major damage, as long as the RV or TT is on the site for 180 consecutive days or less, is not parked, stored, or encroaching on any right-of-way easement, and is fully licensed and ready for highway use. A recreational vehicle or travel trailer is ready for highway use if it is on its wheels or jacking system, is attached to the site with only quick disconnect type utilities and security devices and has no permanently attached additions.

INSTRUCTIONS AND GENERAL INFORMATION FOR APPLICANTS

1. Submit this completed application and photos of the major damage of the principal residence to <https://cvportal.colliercountyfl.gov/cityviewweb>. Photos may include images of exterior and interior damages. When submitting, include the applicant's name, contact information, and address of the principal residence. A photo of this application is sufficient, but it must be complete and legible. Should submitting the application and photos to the GMCD Public Portal be prohibitive, applicants may visit the following permitting offices:
 - a. Growth Management Community Development Department: 2800 N. Horseshoe Dr., Naples, FL 34104
 - b. Everglades City: 102 Copeland Ave, Everglades City, FL 34139
 - c. Heritage Bay: 15450 Collier Blvd., Naples, FL 34120
 - d. Immokalee: 310 Alachua St., Immokalee, FL 34142
 - e. Marco Island Executive Airport (temporary permitting office): 2005 Mainsail Dr., Naples, FL 34114
 - f. Orange Blossom Government Center: 2335 Orange Blossom Dr., Naples, FL 34109
2. County staff will inform the applicant by email or in person whether the application has been approved, if additional information is needed, or if the application has been denied. If approved, County staff will provide a copy of the signed application to the applicant and maintain a copy at the Growth Management Community Development Department at 2800 N. Horseshoe Dr., Naples, FL 34104.
3. Applicant shall place the copy of the approved application in the driver's side windshield of the RV or TT or in the window next to the door if there is no driver's side windshield.
4. A temporary electrical pole permit must be applied for separately. For more information and the application visit: <https://www.colliercountyfl.gov/government/growth-management/divisions/building-plan-review-inspection/application-forms-submittal-requirements>.
5. Applicants are required to obtain a building permit to repair and/or replace the damaged principal residence.
6. There is no fee for this temporary permit.
7. If the RV, TT, or MH is provided by FEMA, provide applicable documentation.

APPLICATION

Applicant Name(s)

Date of Request

Phone Number

Email

Address of Primary Residence

Describe damages incurred to primary residence:

Address where the RV/TT will be placed:

Building/Repair Permit #:

Method of Electrical Connection:

I will be applying for a temporary electric pole

I will be connecting to the existing meter at the primary residence

Type of Temporary Housing:

RV or TT or MH provided by FEMA FEMA Registration #:

RV or TT licensed by occupant License # of RV or TT:

I, _____ understand that this is a permit for the temporary placement of an RV, TT, or MH and that this permit is valid for 180 consecutive days or less, starting on the date of approval, noted below. I affirm that the RV or TT is and always will remain ready for highway use. I further certify that the RV or TT complies with the requirements of the Collier County Floodplain Ordinance 2019-01, as amended, Section 11 and will be removed from the property within 180 days, and agree to all terms, conditions, and compliance requirements outlined in the Collier County Land Use and Building code. I agree to heed evacuation orders issued by local emergency managers and understand that this RV or TT is not designed to be used as a shelter during a severe storm or weather-related incident.

Signature:

Date:

Please submit the completed application online via the [GMD Public Portal](#).

If you need assistance submitting your application online, please review the [E-Permitting Guide](#).