

June 18, 2020

MINUTES OF THE COLLIER COUNTY DEVELOPMENT SERVICES ADVISORY COMMITTEE LAND
DEVELOPMENT REVIEW
SUBCOMMITTEE

Naples, Florida, June 18, 2020

LET IT BE REMEMBERED, the Collier County Development Services Advisory Committee – Land Development Review Subcommittee in and for the County of Collier, having conducted business herein, met on this date at 3:00 P.M. in REGULAR SESSION at the Growth Management Department Building, Room 609/610 2800 N. Horseshoe Drive, Naples, FL with the following persons present:

Chairman: Clay Brooker
Blair Foley (Excused)
Robert Mulhere
Jeff Curl
Mark McLean

ALSO PRESENT: Jeremy Frantz, LDC Manager
Ellen Summers, Bayshore CRA
Richard Henderlong, Principal Planner
Eric Johnson, Principal Planner
Alexandra Casanova, Operations Coordinator
Chris Scott, Development Review

Any persons in need of the verbatim record of the meeting may request a copy of the audio recording from the Collier County Growth Management Division – Planning and Regulation building.

1. Call to order

Chairman Brooker called the meeting to order at 3:00 p.m. and a quorum was established.

2. Approve agenda

Mr. Curl moved to approve the Agenda. Second by Mr. Mulhere. Carried unanimously 4 – 0.

3. Old Business

a. PL20190002818 - RMF-6 Density Calculation

LDC Sections to be Amended: 1.08.00 Definitions

9.03.03 Types of Nonconformities

The amendment clarifies the calculation of density for single-family, two family or duplex dwelling units and multi-family units, on legal nonconforming lots of record in the RMF-6 District and the definition for non-conforming lots of record and lot of record.

Mr. Henderlong and Mr. Scott presented the proposed amendment and provided an overview of the changes which clarifies the dates and requirements for lots in the Coastal Area and Immokalee Area planning districts.

Mr. Curl moved for the Development Services Advisory Committee to recommend the Board of County Commissioners approve the proposed amendment as presented by Staff. Second by Mr. Mulhere. Carried unanimously 4 – 0.

b. PL20190002819 - Special Events in Rights-of-Way

LDC Sections to be Amended:

5.04.05 Temporary Events

5.04.06 Temporary Signs

10.03.06 Public Notice and Required Hearings for Land Use Petitions

The amendment establishes submittal requirements, criteria for review, and an approval process for temporary special events that take place in or use County owned or maintained rights-of-way. It further allows for the temporary placement of signage within rights-of-way.

Mr. Henderlong presented the proposed amendment noting it was previously reviewed by the Subcommittee and their recommendations were incorporated into the proposed amendment. The requirements are for those events proposed to utilize areas located within the County right of way, including placement of signage.

The Subcommittee reviewed the proposed amendment and provided the following comments:

Section 5.04.05 A.5.b - Consideration should be given to allowing flexibility in the 120 and 60 day time specific requirement given it is a long time frame before the event may occur. It may be beneficial to allow a deviation by the County Manager, his designee, or other party.

Section 5.04.05 A.5.b.c.iii – Capitalize “*Fire District*”; ensure the word “*County*” is capitalized throughout the document (where applicable).

Section 5.04.05 A.5.h – Consider developing a user-friendly document (“cheat sheet”) for informational purposes so any interested party may use it for quick reference. This should include the requirements for placement, location and maintenance of traffic being in accordance with the Federal Manual on Uniform Traffic Control Devices, as amended, and FDOT’s Roadway and Traffic Design standard plans. Another option is to develop their own County requirements, given events are in the County right of ways and not subject to FDOT review.

Section 5.04.05 B.1.b.i – In accordance with developing a cheat sheet, include requirements for placing signs more than 15 calendar days prior to the supporting event and removing them within 15 calendar days after the event has taken place.

Section 5.04.05 B.1.e.iii – Change the maximum allowable sign dimension from 24 by 32 inches to 24 by 36 inches, given this is a standard size sign board.

Mr. Mulhere moved for the Development Services Advisory Committee to recommend the Board of County Commissioners approve the proposed amendment subject to incorporating the suggestions by the Subcommittee. Second by Mr. McLean. Carried unanimously 4 – 0.

4. New Business

a. PL2020000268 - Transfer of Development Rights (TDR) Early Entry Bonus Credits

LDC Sections to be Amended: 2.03.07 Overlay Zoning Districts

The amendment shall extend the effective time period for the Transfer of Development Rights (TDR) early entry bonus credits from sending lands in the Rural Fringe Mixed Use District.

Mr. Henderlong presented the proposed amendment.

Mr. Mulhere moved for the Development Services Advisory Committee to recommend the Board of County Commissioners approve the proposed amendment as presented by Staff. Second by Mr. Curl. Carried unanimously 4 – 0.

5. Public comments

None

6. 2020 DSAC-LDR Subcommittee schedule reminder

a. September 15, 2020

b. December 15, 2020

Mr. Frantz reported the dates have been pre-selected for planning purposes, however if the Subcommittee prefers scheduling on an as needed basis, they should notify Staff.

7. Adjournment

There being no further business for the good of the County, the meeting was adjourned by the order of the Chair at 4:01 P.M.

**COLLIER COUNTY DEVELOPMENT SERVICES
ADVISORY COMMITTEE - LAND DEVELOPMENT
REVIEW SUBCOMMITTEE**

Clay Brooker

Clay Brooker, Chairman

These Minutes were approved by the Committee on _____, as presented _____, or as amended _____.