

Development Services Advisory Committee Meeting

Wednesday, August 3, 2022 3:00 pm

2800 N. Horseshoe Dr. Naples, FL 34104 Growth Management Department Conference Room 609/610

If you have any questions or wish to meet with staff, please contact Trish Mill at 252-8214



Development Services Advisory Committee Agenda Wednesday, August 3, 2022 3:00 pm

2800 N. Horseshoe Dr., Naples, FL 34104 Growth Management Building, Conference Rooms 609/610

NOTICE:

Persons wishing to speak on any Agenda item will receive up to three (3) minutes unless the Chairman adjusts the time. Speakers are required to fill out a "Speaker Registration Form", list the topic they wish to address and hand it to the Staff member before the meeting begins. Please wait to be recognized by the Chairman and speak into a microphone. State your name and affiliation before commenting. During the discussion, Committee Members may direct questions to the speaker.

Please silence cell phones and digital devices. There may not be a break in this meeting. Please leave the room to conduct any personal business. All parties participating in the public meeting are to observe Roberts Rules of Order and wait to be recognized by the Chairman. Please speak one at a time and into the microphone so the Hearing Reporter can record all statements being made.

- 1. Call to order Chairman
- 2. Approval of Agenda
- 3. Approval of Minutes:
 - a. DSAC Meeting June 1, 2022
 - b. DSAC LDR Meeting May 25, 2022
- 4. Public Speakers
- 5. Staff Announcements/Updates
 - a. Development Review Division [Jaime Cook]
 - b. Code Enforcement Division [Mike Ossorio]
 - c. Public Utilities Department [Matt McLean]
 - d. Growth Management Dept. Transportation Engineering Division [Jay Ahmad or designee]
 - e. Collier County Fire Review [Shar Beddow or Shawn Hanson, Assistant Chief, Fire Marshal]
 - f. North Collier Fire Review [Chief Sean Lintz or Deputy Director Daniel Zunzunegui]
 - g. Operations & Regulatory Mgmt. Division [Ken Kovensky]
 - h. Zoning Division [Mike Bosi]

- 6. New Business
 - a. NIM process modifications [Requested by Clay Brooker]
 - b. SB 4D Existing building recertification [Rich Long]
 - c. Land Development Code Amendments
 - i. PL20220004273 Medical Marijuana Dispensaries
 - ii. PL20220004350 Golden Gate Estates Variance Distance Notification
- 7. Old Business
- 8. Committee Member Comments
- 9. Adjourn

FUTURE MEETING DATES:

September 7, 2022 – 3:00 pm October 5, 2022 – 3:00 pm November 2, 2022 – 3:00 pm



Growth Management Community Development Department

SUMMARY OF AMENDMENT

LAND DEVELOPMENT CODE AMENDMENT

PL20220004	273	marijuan	nd Development Code (LDC) am a dispensaries to become a new per istricts where pharmacies and drug st	ermitted land use in the same
BCC				
HEARING I	DATES	LDC SE	CTION(S):	
BCC	TBD	1.08.02	Definitions	
CCPC	TBD	2.03.03	Commercial Zoning Districts	
DSAC	08/03/22	2.03.04	Industrial Zoning Districts	
DSAC-LDR	07/27/22	2.03.06	Planned Unit Development District	S
		2.03.07	Overlay Zoning Districts	
		5.05.16	Medical Marijuana Dispensaries (N	New Section)
		ADVISO	RY BOARD RECOMMENDATIO	DNS
	AC-LDR t Approve		DSAC TBD	CCPC TBD

BACKGROUND

PETITION

On May 10, 2022, the Board directed staff to advertise and bring back for consideration a Land Development Code Amendment (LDCA) to allow medical marijuana/cannabis dispensaries in the same zoning districts as pharmacies and report back on any law enforcement issues related to existing dispensaries, specifically those located in Bonita Springs and three or four on Bonita Beach Road. An update to 2021 F.S. 381.986 regulatory framework for medical marijuana dispensing facilities, as distinguished from the cultivation and processing and the delivery of medical marijuana was performed. The yellow highlighted textual changes represent the statutory changes adopted since the previous LDC amendment was publicly voted on May 10,2018. Staff recently contacted various law enforcement agencies to obtain a law enforcement report on any issues related to existing Medical Marijuana Treatment Centers' dispensaries within Lee and Collier Counties. The law enforcement report, regulatory framework, and specific amendment changes are presented below.

Applicable Statutory Dispensing Facilities Regulatory Framework:

On June 9, 2017, the Florida legislature enacted Senate Bill 8-A to allow the medical use of marijuana to be dispensed through a state approved Medical Marijuana Treatment Center (MMTC). Only a MMTC is licensed to cultivate, process, transport and dispense medical cannabis. Section 381.986 (11) F.S., states "Regulation of cultivation, processing, and delivery of marijuana by medical marijuana treatment centers is preempted to the state..." The proposed LDCA does not address the cultivation and processing of medical marijuana use. Per section 381.986 (8.j) F.S., "Medical marijuana treatment centers are the sole source from which a qualified patient may legally obtain marijuana." Section 381.986 (11.b.1) F.S. states, "A county or municipality that does not ban dispensing facilities under this subparagraph may not place specific limits, by ordinance, on the number of dispensing facilities that may locate within that county or municipality." There are no limits to the number of dispensaries with this LDCA.

Section 381.986 (11.b.2) F.S. states, "A county may determine by ordinance the criteria for the location of, and other permitting requirements that do not conflict with state law or department rule for, all such dispensing



Growth Management Community Development Department

facilities located within the unincorporated areas of that county." Additionally, the county '...may not enact ordinances for permitting or for determining the locations of dispensing facilities which are more restrictive than its ordinances for permitting or determining the locations for pharmacies licensed under F.S. 465." The proposed amendment's land use location for dispensing facilities is consistent with the county's criteria for pharmacies and drug stores.

Section 318.986 (11.c) F.S. states, "A medical marijuana treatment dispensing facility may not be located within 500 feet of the real property that comprises a public or private elementary school, middle school, or secondary school unless the county or municipality determines that the location promotes the public health, safety, and general welfare of the community." This provision has been included in the amendment's new LDC section 5.05.16 B-Medical Marijuana Dispensaries.

Number of Licensed MMTCs, Dispensing Facilities, and Law Enforcement Issues to Existing MMTCs;

The Florida Department of Health's latest weekly update report, June 03, 2022, published by the "Office of Medical Use of Marijuana" confirms a total of 436 dispensing locations for twenty two MMTCs, and 726,390 qualified patients with active identification cards have been authorized. Currently, there are eleven existing MMTCs operating twenty eight dispensaries located in Bonita Springs (10), Ft. Myers (9), Cape Coral (7), Lehigh Acres (1) and Marco Island (1). See Exhibit A for the list of existing MMTC's dispensing facilities operating within Lee and Collier County and the law enforcement issue report.

The LDC proposed textual changes are summarized in Exhibit B.

DSAC-LDR SUBCOMMITTEE RECOMMENDATION: On July 27, 2022, the DSAC-LDR Subcommittee, after hearing public comments, reviewed the amendment and voted to recommend the Board ban medical marijuana dispensaries as a permitted land use. Further, should the Board decide to allow medical marijuana dispensaries as a permitted use, then DSAC-LDR Subcommittee recommends the following LDC amendment changes:

- In LDC section 5.05.16 D.1.a, change the words from "*dark sky compliant outdoor lighting*" to read "*photometric compliant outdoor lighting*", and seek professional counsel on lighting designs to existing lighting in shopping centers, strip centers or multi-tenant buildings.
- In LDC section 5.05.16, delete subsection B.2 in its entirety because as the proposed text doesn't exist anywhere else in the LDC where there is a distance separation requirement.

The recommended changes have been incorporated.

FISCAL & OPERATIONAL IMPACTS GMP (

GMP CONSISTENCY

There are no anticipated fiscal or operational impacts to the County.

To be provided by Comprehensive Planning Staff.

EXHIBITS: A) Medical Marijuana Treatment Centers-Dispensaries; B) Summary of LDC Changes

Amend the LDC as follows:

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Accessory uses and structures	4.07.02 and 5.03.00	Р
Accounting 8721, 7521,7231,7241		NT
Administrative offices		P (2)
Aircraft & Parts 3721-3728		Т
Aviation/Aerospace Industries		I
ATM (automatic teller machine)		Р
Automobile service station	§5.05.05	NT
Banks and financial establishments	NT	
Group I 6011—6062	NT	
Group II 6081—6173	111	
Bar or cocktail lounge		-
Barber Shops 7241		NT
Beauty Shops 7231		NT
Boats: Boat ramps and dockage (not marinas) Boat rental Boat repair and service Boat sales	5.03.06	NT -NT
Broadcast studio, commercial radio and television		Т
Business services 7311—7352, 7359—7389		NT
Cable and other pay television services 4841		Т
Call Center and Customer Support Activities		Т
Car wash		NT

6 J:\LDC Amendments\Advisory Boards and Public Hearings\DSAC\2022\Aug 03\Meeting Materials\PL20220004273 Medical Marijuana Dispensaries\PL 20220004273 Medical Marijuana Dispensaries 8-03-22 DSAC.docx

	-	
CD-ROM development		Т
Clothing stores, general		NT
Communication groups 4812—4841		Т
Communication towers:		Р
75 feet or less in height	5.05.09	CU
More than 75 feet in height		00
Computer and data processing services, Computer related services,		Т
not elsewhere classified		I
Consumption on premises		NT
Convenience food and beverage store		NT
Day care center, adult <u>& and child services</u>		P/NT
Data and Information processing		Т
Development testing and related manufacturing		Т
Drive-through facility for any Permitted use		Р
Drugs, Medicine 2833-2836		Т
Drugstore, pharmacy 5912		NT
Dwelling unit:		
Single-family, duplex		P
Two-family attached		P
Townhouse, multiple-family building		Р
Educational, scientific and research organizations		Т
Engineering 0781, 8711—8713, 8748		NT
Export based laboratory research or testing activities		Т
Fences, walls	5.03.02	Р
Food and beverage service, limited		NT
Food stores 5411—5499		NT
Gasoline dispensing system, special		NT
General Merchandise 5331—5399		NT
General Contractors 1521—1542		NT
Gift and souvenir shop		NT
Hardware store 5251		NT
Health care facilities:		
8011-8049		NT
8051—8099		NT
Health Technologies		Т
Heliport or helistop		Р
Hobby, toy and game shops		NT
Hotel/motel: 7011, 7021, 7041		NT
Housing units for employees only	5.05.03	P
Insurance companies 6311—6399, 6411		NT
Information Technologies		T
Laboratories 5047, 5048, 5049, 8071, 8731, 8734		T
Laundry or dry cleaning		NT
Legal Offices 8111		NT
MANUFACTURING OF:		1 1 1
1. Electronics 3612—3699		Т
2. Measuring, analyzing & and Controlling instruments, 3812–3873		T
3. Novelties, jewelry, toys and signs		NT
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Management 8741-8743, 8748		NT
Medical Laboratory 8071, 8072, 8092, 8093		Т
Medical marijuana dispensary	5.05.16	NT
Membership Organization 8611—8699		NT
Motion picture production studio 7812—7819		NT
Multimedia activities		Т
Parks		Р
Parking lot:		Р
Accessory		P
Garage, public parking		Г
Personal services 7211—7299		NT
Pharmacy		NT
Photo finishing laboratory		Т
Photographic Studios 7221		NT
Physical Fitness 7991		NT
Play Ground		Р
Printing and publishing 2752		Т
Production facilities and operations/technology based		Т
Professional Office		NT
Research, development laboratories & and Technology Parks: 8071,	See Note (3)	Р
8731, 8734	See Note (3)	Г
All others		Р
Residential Development including care units, family care facilities		Р
and group care facilities		
Residential accessory uses		NT
Restaurant, fast food		NT
Restaurants 5812—5813		NT
Schools:		NT
Commercial 8243—8299		111
Security & and Commodity Brokers 6211—6289		NT
Self-service fuel pumps		NT
Signs in accordance with 5.06.00	§ 5.06.00	Р
Storage:		Р
Indoor only		
Studios		NT
Telephone communications 4813		Т
Travel Agency 4724		NT

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11 12 Legend: (-) not permitted, (P) permitted, (CU) conditional use (T) target industry [RTPPUD only], (NT) non-target industry [RTPPUD only]

Notes:

- Subject to limitations for commercial uses set forth in <u>LDC</u> subsection 2.03.03 C. of this LDC.
 - (2) Accessory uses only.
- (3) Subject to ordinance 02-24 (GMP amendment).

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Exhibit A-Medical Marijuana Treatment Centers-Dispensaries

Medical Marijuana Treatment Centers

	ce: Florid	a Depar	er Coui	Health-	Registry
Company-Location	Bonita Springs	Ft.	Cape Coral	Marco Island	Lehigh Acres
Cannabist	x		х	0	
Curaleaf	x	X			
Fluent		X	x	- B)	
GTI (Dispensaries)	x				
GrowHealthy	x		X		-
Liberty Health Sciences	X	x	x		
MuV	x	2	х	x	- 6).
Sunnyside	х				
Surterra Wellness	х	x			2
Trulieve	x	3	X		X
VidaCann	x		x		
Total (28)	10	9	7	1	1

11

Exhibit A-Medical Marijuana Treatment Centers-Dispensaries

LAW ENFORCEMENT AGENCY	CONTACT	LAW ENFORCEMENT ISSUE REPORT				
	Captain Rich	Report Date /Period	Any increase in crime associated with existing MMTCs?			
Marco Island Police Department	Stoltenborg	6-2-22	One existing MMTC, opened within the last two to three weeks. None.			
Collier County Sheriff's Office	Captain Scott Forth, Homeland Security: Lieutenant Gary Gambino, Vice and Narcotics Bureau	5-31-22	None.			
Lee County Sheriff's Office	Sergeant Adam Winton, School Threat Enforcement Team	6-3-22/ 1-1-21 to 6-1-22	"Nothing higher than normal prevalence." Two incidents, "assault and aggravated assault at Trulieve sites" which "do not appear to cause issues for law enforcement".			

Changes to LDC Section 1.08.02.

The definitions for this amendment consist of the following: *Low-THC Cannabis, Marijuana, Medical marijuana dispensary,* and *Medical Use.* These definitions have the same meaning as provided for in F.S. 381.986 (1). They are included to establish a consistent relationship with statutory law and describe a new land use facility.

Changes to LDC Section 2.03.03.

For the Commercial Districts: C-2, C-3, C-4, and C-5, a medical marijuana dispensary is treated the same as a pharmacy subject to the new LDC section 5.05.16 standards and for the C-2 zoning district, 1,800 square feet or less in area.

Changes to LDC Section 2.03.04.

For the Business Park District (BP), a medical marijuana dispensary is one of several secondary uses that are allowed but subject to a maximum of 30 percent of the total district's acreage. This is the same limitation for a pharmacy or drug store.

Changes to LDC Section 2.03.06.

For the Research and Technology Park PUDs (RTPPUD), a pharmacy is one of several businesses that are nontargeted industries serving as commercial support services to light industrial uses. The development of these uses, including a medical marijuana dispensary, are limited up to 20 percent of the total research and technology park's acreage.

A new LDC section 2.03.06 I, is added to allow a medical marijuana dispensary within a previously approved PUD, when such PUD includes SIC 5912, drug store, pharmacy, or such listing as a permitted use in any of the following zoning districts: C-2, C-3, C-4, C-5, BP, or RTPPUD

Changes to LDC Section 2.03.07.

Medical marijuana dispensaries are added to Overlay Zoning Districts where a drug store is specifically listed as a permitted use. They are the Santa Barbara Commercial Overlay (SBCO) District and in C-2, C-3, C-4, or C-5 zoning districts of the Golden Gate Parkway Overlay District (GGPOD).

New LDC section 5.05.16.

All medical marijuana dispensaries shall be subject to the provisions and standards of this new LDC section which consists of the following:

- A Purpose and Intent section. This section establishes that the change will provide consistency and compatibility with the need for medical use of marijuana at a medical marijuana dispensary.
- A Separation Distances section. The amendment proposes a minimum separation of 500 feet between a MMTC dispensary and a school, consistent with section 381.986 (11.c) F.S.. It describes how the distance shall be measured, consistent with LDC section 5.05.01-Businesses Serving Alcoholic Beverages. A clause is provided to clarify_the construction of a school after the issuance of a development order for a medical marijuana dispensary would not cause the medical marijuana dispensary to become non-conforming.
- A Signage section. Per section 381.986 (8.h) F.S. there are certain limitations to advertising and signage such as:

" A medical marijuana treatment center may not engage in advertising that is visible to members of the public from any street, sidewalk, park, or other public place, except:

Exhibit B-Summary of LDC Changes

1. The dispensing location of a medical marijuana treatment center may have a sign that is affixed to the outside or hanging in the window of the premises which identifies the dispensary by the licensee's business name, a department-approved trade name, or a department-approved logo. A medical marijuana treatment center's trade name and logo may not contain wording or images commonly associated with marketing targeted toward children or which promote recreational use of marijuana." This specific provision has been included in the amendment.

• A Security Measures and Design section. When dispensing marijuana or a marijuana delivery device, there are various operational security and safety requirements mandated in section 381.986 (8.f) F.S. that apply to a medical marijuana dispensary. Staff integrated some of the requirements related to indoor design and security measures, outdoor lighting, and the handling or dispensing of medical marijuana and a delivery device.

In general, the applicable statutory requirements relative to this section, are:

"To ensure the safety and security of premises where the cultivation, processing, storing, or dispensing of marijuana occurs, and to maintain adequate controls against the diversion, theft, and loss of marijuana or marijuana delivery devices, a medical marijuana treatment center shall: ...

2. Ensure that the medical marijuana treatment center's outdoor premises have sufficient lighting from dusk until dawn.

3. Ensure that the indoor premises where dispensing occurs includes a waiting area with sufficient space and seating to accommodate qualified patients and caregivers and at least one private consultation area that is isolated from the waiting area and area where dispensing occurs. A medical marijuana treatment center may not display products or dispense marijuana or marijuana delivery devices in the waiting area.

4. Not dispense from its premises marijuana or a marijuana delivery device between the hours of 9 p.m. and 7 a.m., but may perform all other operations and deliver marijuana to qualified patients 24 hours a day."...

Each dispensing facility and its location must be authorized by the Florida Department of Health. The retail sale activity at the dispensary is limited to qualified patients or authorized caregivers. The sale transaction can only occur within the indoor designated area that is separate from the waiting area or outside of the building.

The sufficiency of lighting during night time operations is an objective of the county's outdoor lighting standard to reduce light pollution and maintain adequate visibility of persons and vehicles. By requiring the outdoor lighting system to be directed downward and shielded to minimize light trespass and glare, the provision would ensure no light pollution. A similar provision is located in LDC section 5.05.15 H. lighting design standard for golf course conversions. This provision is intended to address implementation of the lighting standard in section 381.986 (8.f.2) F.S.

Another security measure, as suggested by the cultivation manager at Growth Healthy Medical Marijuana Treatment Center, is the dispensary's transport delivery vehicle be located within a garage or enclosed structure when not in use for delivery. This provision would restrict the potential for night time criminal activity.

Exhibit B-Summary of LDC Changes

- There are three prohibitions that serve to deter crime, limit the potential for the illicit sale of marijuana, and reduce the potential risk of driver intoxication. They are:
 - The dispensing of marijuana by pick-up at curbside, take-out by window, drive-in or drivethrough facility, or other similar outdoor transaction facilities. This provision follows other Florida communities such as Sarasota County, Town of Palm Beach, Maitland, Mount Dora, Altamonte Springs, Ocala, Plantation, and Ft. Lauderdale.
 - The display of medical marijuana products or marijuana delivery devices within the waiting and entry area. This provision incorporates section 381.986 (8.f.3) F.S. excerpted above.
 - The dispensing of marijuana or marijuana delivery device shall be prohibited between 9:00 p.m. and 7:00 a.m. This provision incorporates section 381.986 (8.f.3) F.S. excerpted above.



LAND DEVELOPMENT CODE AMENDMENT

PETITION PL20220004350 ORIGIN Board of County Commission (Board)		SUMMARY OF AMENDMENT For variance applications proposed on properties located within the Rural and Urban Golden Gate Estates designated areas of the Golden Gate Area Master Plan (GGAMP), this amendment will change the mailed written public notification distance to property owners from 1 mile to 1,000 feet. Also, this Land Development Code (LDC) amendment requires a					
DSAC	08/03/2022	LDC SECTION TO BE AMENDED					
DSAC-LDR	07/27/2022	10.03.05 Required Methods of Providing Pub	ic Notice				
ADVISORY BOARD RECOMMENDATIONS							
DSAC-LDR Approval		DSAC TBD	CCPC TBD				

BACKGROUND

Prior to 2021, the distance for required mailed notice was 500 feet of a subject property for properties located in the urban designated area of the Future Land Use Element of the Growth Management Plan (GMP). For all other areas, the mailed notices were sent to all property owners within 1,000 feet of the property lines of the subject property. However, the mailed notice requirements changed once Ordinance 2021-25 was adopted on July 13, 2021. The new ordinance increased the mailed notice distance from 1,000 feet to 1 mile, for properties located within the boundaries of the Rural Golden Gate Estates Sub-Element of the GGAMP and in the Urban Golden Gate Estates Sub-Element of the GGAMP.

On June 14, 2022, the Board unanimously directed staff to bring back a LDC amendment specific to variance petitions, to reinstate the mailed notification distance of 1,000 feet for properties located in the boundaries of the Urban and Rural Golden Gate Estates Sub-Elements of the GGAMP. With respect to variances, LDC section 9.04.02 states as follows:

A variance is authorized for any dimensional development standard, including the following: height, area, and size of structure; height of fence; size of yards and open spaces; dimensional aspects of landscaping and buffering requirements; size, height, maximum number of, and minimum setback for signs; and minimum requirements for off-street parking facilities." Unlike other land use petitions, a request for variance is specific to the location of a subject property and "... has no adverse effect on the community at large or neighboring property owners.

This LDC amendment implements the Board's direction to change the written notification distance from 1 mile to 1,000 feet for variance petitions involving properties located with the Urban and Rural Golden Gate Estates Sub-Elements of the GGAMP.

DSAC-LDR Subcommittee (Subcommittee) Recommendation:

The Subcommittee recommended approval; however, prior to when the motion was made, the Subcommittee requested that staff clarify the Background portion to ensure greater accuracy. Staff updated the Background, Summary, and GMP Consistency portions of this staff report for accuracy purposes.



Community Development Department

FISCAL & OPERATIONAL IMPACTS GMP CONSISTENCY

There is no fiscal impact to the County. Costs associated with mailed notices are the responsibility of the petitioner. The proposed LDC amendment has been reviewed by Comprehensive Planning staff and may be deemed consistent with the GMP.

EXHIBITS: A) Administrative Code Amendment

Amend the LDC as follows:

4	10.03	03.05 – Required Methods of Providing Public Notice												
1 2 3 4	This section shall establish the required methods of providing public notice. Chapter 8 of the Administrative Code shall establish the public notice procedures for land use petitions.													
4 5 6 7	A.	. Neighborhood Information Meetings (NIM). Neighborhood Information Meetings, w required, shall be held prior to the first public hearing and noticed as follows:									ıgs, whe	ere		
8 9		1.	Maileo 10.03.		Notice shall be sent prior to the NIM and shall be pursuant to LDC section 5 B.									
10 11 12		2.	Newsp	Newspaper Advertisement prior to the NIM.										
12 13 14	В.	Mailed Notice.												
15 16 17		1.		e required, Mailed Notice shall be sent to property owners in the notification as follows:										
18 19 20			a.	For areas in the urban designated area of the future land use element of the Growth Management Plan notices shall be sent to all property owners within 500 feet of the property lines of the subject property.										
21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38			b.	Estate Golde	es Sub-l en Gate	Elemer Area M	nt or Úr laster F	ban Go Plan, no	lden Ga tices sh	ate Esta all be s	ates Sul	o-Elem Il prope	olden Ga ents of t erty owne	he
			C.	Sub-E to all	Element property	of the owner	Golder rs withi	n Gate <u>.</u> n one n	<u>Area M</u> nile of t	aster P he subj	lan, noti ect prop	ices sh erty lir	ate Estat all be se nes <u>, exce</u> ect prope	ent ept
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40 41 42 43 44 45	#	#	#	#	#	#	#	#	#	#	#	#	#	

G:\LDC Amendments\Advisory Boards and Public Hearings\DSAC\2022\Aug 03\Meeting Materials\PL20220004350 GGE Variance Notification (07-28-2022).docx

Exhibit A- Administrative Code DRAFT

Collier County Land Development Code | Administrative Procedures Manual

Chapter 8 | Public Notice

С. **Mailed Notice**

Applicability For applicable land use petitions, a mailed notice shall be as follows.

Notice Requirements

Mailed written notices shall be sent by regular mail to property owners in the notification area listed below. Names and addresses of property owners shall be those listed on the latest ad valorem tax rolls of the County. The County must send mailed notice must be sent out at least 15 days before the hearing for all applications, except as identified otherwise in the Administrative Code.

The **applicant** must provide a copy of the list of all parties noticed by the required notification deadline to the Planning & Zoning Department Division staff.

The written notice must include:

- Date, time, and location of the NIM meeting or public hearing;
- b. Description of the proposed land uses; and
- c. 2 in. x 3 in. map of the project location.

For a conditional use, rezoning, PUD, PUD extension, or variance, the notice must also include:

- a. A clear description of the proposed land uses; ٠
- **b.** A clear description of the applicable development standards; ٠
- c. Intensity or density in terms of total floor area of commercial or industrial space and dwelling units per acre for residential projects;
- d. A clear description of the institutional or recreational uses when part of ٠ the development strategy; and
- e. The substance of the proposed ordinance or resolution (rezoning only).

For a site plan with deviations for redevelopment projects, the notice must also include:

Tthe type of deviation sought.

The cClerk to the BCC will make a copy of all notices available for public inspection during the regular business hours.

Mailed Written

Recipients of Property owners in the notification area are described below and shall be based on the latest tax rolls of Collier County and any other persons or entities who have formally **Notice** requested notification from the County:

 \rightarrow Urban

plan

The notification area includes: designated area

1. All property owners within 500 feet of the property lines of the of the future land use element of subject property or one mile of the property lines of the subject property if located within the areas designated in the Urban the growth management Golden Gate Estates Sub-Element of the Golden Gate Master Plan.

Exhibit A- Administrative Code DRAFT

Text underlined is new text to be added Text strikethrough is current text to be deleted

- 2. If any of the land in the area listed in paragraph 1 is owned by the same person or entity who owns the subject property, the 500-foot or one mile distance is measured from the boundaries of the entire ownership or PUD.
- **3.** The maximum notification area is ½ mile (2,640 feet) from the subject property except for areas designated in the Urban and <u>Rural</u> Golden Gate Estates Sub-Element of the Golden Gate <u>Area</u> Estates Master Plan.
- → All other areas The notification area includes:
 - All property owners within 1,000 feet of the property lines of the subject property. <u>However, for For</u> areas designated in the <u>Urban</u> <u>and</u> Rural Golden Gate Estates Sub-Element of the Golden Gate <u>Area</u> Master Plan, <u>the</u> notices shall be sent to all property owners within one mile of the property lines of the subject property, <u>except for variance applications, which shall remain at 1,000 feet</u> <u>of the subject property.</u>
 - 2. If any of the land in the area listed in paragraph 1 is owned by the same person or entity who owns the subject property, the 1,000-foot or one mile distance is measured from the boundaries of the entire ownership or PUD.
 - **3.** The maximum notification area is ½ mile (2,640 feet) from the subject property, except for areas designated in the <u>Urban and</u> Rural Golden Gate Estates Sub-Element of the Golden Gate <u>Area</u> Master Plan.
- →Associations Notification shall also be sent to property owners and condominium and civic associations whose members are impacted by the proposed land use changes and who have formally requested the County to be notified. A list of such organizations shall be provided and maintained by the County, but the applicant must bear the responsibility of inensuring all parties are notified.