

**PELICAN BAY SERVICES DIVISION**  
**Municipal Services Taxing & Benefit Unit**

**NOTICE OF PUBLIC MEETING**

**WEDNESDAY, APRIL 13, 2022**

**THE PELICAN BAY SERVICES DIVISION BOARD WILL MEET AT 1 PM ON APRIL 13 AT THE COMMUNITY CENTER AT PELICAN BAY, 8960 HAMMOCK OAK DRIVE, NAPLES, FLORIDA, 34108.**

**AGENDA**

1. Pledge of Allegiance
2. Roll Call
3. Agenda approval
4. Approval of 3/09/22 Regular Session meeting minutes
5. Audience comments
6. \*Election of chair and vice chair
7. Administrator's report
  - a. Projects summary
  - b. Clam Pass dredging
  - c. March financial report
8. Project approval
  - a. \*Sidewalks Phase 2 – bid approval
9. Committee reports
  - a. Landscape & Safety
  - b. Budget
  - c. Clam Bay
10. ACUNE Sea level rise and flood modeling presentation
11. Chairman's Report
12. Old Business
13. New business/Miscellaneous Correspondence
14. Adjournment

*\*indicates possible action items*

ANY PERSON WISHING TO SPEAK ON AN AGENDA ITEM WILL RECEIVE UP TO THREE (3) MINUTES PER ITEM TO ADDRESS THE BOARD. THE BOARD WILL SOLICIT PUBLIC COMMENTS ON SUBJECTS NOT ON THIS AGENDA AND ANY PERSON WISHING TO SPEAK WILL RECEIVE UP TO THREE (3) MINUTES. THE BOARD ENCOURAGES YOU TO SUBMIT YOUR COMMENTS IN WRITING IN ADVANCE OF THE MEETING. ANY PERSON WHO DECIDES TO APPEAL A DECISION OF THIS BOARD WILL NEED A RECORD OF THE PROCEEDING PERTAINING THERETO, AND THEREFORE MAY NEED TO ENSURE THAT A VERBATIM RECORD IS MADE, WHICH INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. IF YOU ARE A PERSON WITH A DISABILITY WHO NEEDS AN ACCOMMODATION IN ORDER TO PARTICIPATE IN THIS MEETING YOU ARE ENTITLED TO THE PROVISION OF CERTAIN ASSISTANCE. PLEASE CONTACT THE PELICAN BAY SERVICES DIVISION AT (239) 252-1355.

**PELICAN BAY SERVICES DIVISION BOARD REGULAR SESSION  
MARCH 9, 2022**

The Pelican Bay Services Division Board met on Wednesday, March 9, 2022, at 1:00 p.m. at the Community Center at Pelican Bay, 8960 Hammock Oak Drive, Naples, Florida 34108.

In attendance were:

**Pelican Bay Services Division Board**

Michael Fogg, Chairman

Joe Chicurel, Vice-Chairman

Jack Cullen

Nick Fabregas (*absent*)

Susan Hamilton

Dave Mangan

Denise McLaughlin

Susan O'Brien

Michael Rodburg

Rick Swider

Michael Weir

**Pelican Bay Services Division Staff**

Neil Dorrill, Administrator

Chad Coleman, Ops. Manager

Darren Duprey, Assoc. Project Mgr.

Karin Herrmann, Operations Analyst

Lisa Jacob, Project Manager

William Mumm, Sr. Field Supervisor

Barbara Shea, Administrative Assistant

**Also Present**

Jane Brown, Pelican Bay Foundation

Jim Carr, Agnoli, Barber, & Brundage

Mohamed Dabees, Humiston & Moore

Lee Davidson, Davidson Engineering

Jim Hoppensteadt, Pelican Bay Foundation

Melanie Miller, Pelican Bay Foundation

Trent Waterhouse, Pelican Bay Foundation

**APPROVED AGENDA (AS PRESENTED)**

1. Pledge of Allegiance
2. Roll Call
3. Agenda approval
4. Approval of 1/12/22 Regular Session meeting minutes
5. Audience comments
6. Administrator's report
  - a. Projects summary
  - b. Clam Pass dredging
  - c. February financial report
7. Project approvals
  - a. Capital budget and current project estimates
  - b. \*Operations center replacement - bid approval
  - c. \*Oakmont lake renovation – bid approval
  - d. \*Sidewalks phase 2 – bid approval
  - e. \*Budget amendments and financing
8. Committee reports
  - a. Clam Bay
    - i. \*Approval of Earth Tech contract for Clam Bay monitoring
  - b. Water Management
9. Chairman's Report

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10. Old Business
11. New business/Miscellaneous Correspondence
  - a. Miscellaneous correspondence (Denise McLaughlin)
  - b. Miscellaneous correspondence (Susan O'Brien)
12. Adjournment

**ROLL CALL**

Mr. Fabregas was absent and a quorum was established.

**AGENDA APPROVAL**

**Ms. Hamilton motioned, Ms. McLaughlin seconded to approve the agenda as presented. The motion carried unanimously.**

**APPROVAL OF 1/12/2022 REGULAR SESSION MEETING MINUTES**

**Mr. Rodburg motioned, Mr. Cullen seconded to approve the 1/12/2022 regular session meeting minutes as presented. The motion carried unanimously.**

**AUDIENCE COMMENTS**

Ms. Vicky Keene, General Manager of the Contessa condominiums, commented that she has coordinated with Ms. Shea to provide photographs and pertinent information regarding the County beach renourishment project and the Contessa. She introduced Mr. Jim Duffy, a resident of the Contessa. Mr. Duffy commented that the January beach renourishment project completely skipped the beach in front of the Contessa and claimed that Contessa residents were not informed of the beach renourishment plans in advance. He discussed current beach widths in front of the Contessa and the surrounding beach areas. Mr. Duffy requested a formal meeting with the engineer in charge of the beach renourishment project, our PBSD engineer, and appropriate PBSD and/or County staff. Mr. Duffy also expressed disappointment in a recent PBSD beach dune swale remediation project, which included the swale from the Beach Club to the north edge of the Contessa. He commented on the loss of several trees in front of the Contessa, which could have been prevented if the swale remediation project had included the area in front of the Contessa.

Mr. Fogg commented that the beach was renourished to a ½ mile south of public access (Vanderbilt Beach) by the County (their responsibility). Based on advice from our Coastal Engineer, the PBSD decided to piggyback off the beach renourishment County contract, and funded beach renourishment in the area around Marker 36, which is a heavily-trafficked beach area by PB residents.

Mr. Dorrill commented that the County Coastal Zone Management Dept. is responsible for managing County beach renourishment projects, and performs and surveys beach widths each year to determine which areas are critically eroded. Areas that were renourished by the County and PBSD were based on this survey. Mr. Dorrill commented that our beach dune swale project was voluntarily completed to address chronic historic flooding of certain parking garages. He commented that if the Contessa has similar conditions, that the PBSD will address these issues. In conclusion, Mr. Fogg commented that the PBSD will set up a meeting to discuss both of Mr. Duffy's concerns.

**ADMINISTRATOR'S REPORT**

**CLAM PASS DREDGING PROJECT**

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Mr. Dorrill reported that the Clam Pass project started on Feb. 28; a preconstruction bathymetric survey was completed prior to commencement. He summarized the project work and highlighted, (1) TSI Disaster Services is the project contractor, (2) the South Beach facility remains open, (3) the PBSB has coordinated with County Parks & Rec. Rangers to keep the public a safe distance away from the project, and (4) the contractor is using a long reach excavator since a mini-dredge was not available. Ms. O'Brien requested that when projects are started, the board is provided a brief e-mail, with an update on the project status.

### **OPERATIONS CENTER REPLACEMENT PROJECT**

Mr. Dorrill commented on the materials in the agenda packet regarding our Operations Center Replacement Project including (1) the Executive Summary for the project to be approved by the BCC on March 22, (2) the recent site development plan, (3) site aerials, and (4) other background information. He noted that the BCC will approve the award to RAM General Contracting & Development, Inc., in the amount of \$3,832,911 and authorize the BCC Chair to sign the Construction Services agreement. Mr. Dorrill noted that the County Public Utilities Dept. will contribute funds to the project to pay for site work, as they are the owner of the site.

### **OAKMONT LAKE REMEDIATION PROJECT**

Mr. Dorrill reported that bids for our Oakmont Lake Remediation Project have been received, opened, and reviewed by our civil engineer (including contractor background checks and a review of the bids for completeness and accuracy). The lowest responsive bidder is Quality Enterprises for \$2,309,411. The BCC is expected to approve the contract with Quality Enterprises at its second meeting in April. Mr. Dorrill noted that the PBF will negotiate a separate agreement with Quality Enterprises for the replacement of the recreational pathway to be completed in parallel to our restoration project.

### **PHASE 2 SIDEWALK PROJECT**

Mr. Dorrill reported that tight bids for our Phase 2 Sidewalk Project have been received and opened, and are now under review by our civil engineer. The lowest bidder, PWC, LLC, submitted a bid of \$6,741,929.

### **BEACH RENOURISHMENT PROJECT**

Mr. Dorrill reported that the Beach Renourishment Project was completed on schedule.

### **FEBRUARY FINANCIAL REPORT**

Mr. Dorrill reviewed the five-month financial statements and highlighted a current PBSB cash balance of approximately \$14.46 million on hand on Feb. 28.

## **PROJECT APPROVALS**

### **CAPITAL BUDGET AND CURRENT PROJECT ESTIMATES**

Mr. Fogg reviewed FY2022 project forecasts vs. FY2022 project budgets, as documented in the backup to this item in the agenda packet. He estimated that our projected financing need this year is approximately \$6.5 million (the unfunded sidewalk project) and noted that we will incur some debt service expense this year.

Ms. O'Brien suggested that we consider approaching the County to request an additional contribution to help fund our Sidewalk Project. Mr. Fogg commented that the County had no

obligation to fund the replacement of our sidewalks, and he is not optimistic that the County would provide additional funds to us.

Ms. O'Brien suggested that we review a cash flow statement for this year to determine exactly what are cash needs are. Mr. Fogg noted that in order for us to bid out a County project, we must have the funds on hand for the entire project. Mr. Coleman confirmed this. Ms. O'Brien requested that we obtain a written statement from the County confirming that we must execute a \$6.5 million short-term loan (government commercial paper financing) in order to bid a project. Mr. Coleman commented that he will confirm with the County that we will have to draw \$6.5 million in short-term financing this year.

**OPERATIONS CENTER REPLACEMENT – BID APPROVAL**

Mr. Fogg commented that our Operations Center Replacement Project package is ready to go to the BCC for approval. The Executive Summary was included in the agenda packet. Mr. Fogg provided an overview of the history of this project. The expected timeline for project completion is one year.

Mr. Dorrill commented that the County's 30 generators, planned to be stored onsite, will be available to be used on sites in North Naples. He noted that 20 generators are already onsite. Mr. Dorrill commented that the circuit breaker panel in the new building will have the capability to accommodate a generator. He noted that the PBSB could purchase a generator for \$10-15,000, or we could pursue renting a generator from the County when needed. Ms. O'Brien and Ms. McLaughlin spoke in favor of the PBSB purchasing a generator. Mr. Dorrill commented that the roof of the new building was designed to support the addition of solar panels (if a decision was made to purchase and install them).

Mr. Dorrill commented that the most recent draft of the resolution, discussing that this new facility will be for the exclusive use by the PBSB will be part of the Executive Summary submittal to be approved by the BCC. Mr. Fogg noted that board members have reviewed this draft.

Our design build engineer Mr. Lee Davidson of Davidson Engineering commented that the project is straight forward and that he sees no major concerns. He noted that the estimated cost for CEI services is \$65,000 (Davidson Engineering will have responsibility for CEI services).

Ms. O'Brien suggested that we prepare an update on this project to be included in the PB Post.

**Mr. Rodburg motioned, Dr. Chicurel seconded to recommend that the BCC approve Invitation to Bid #21-7922 "Pelican Bay Services Division Maintenance Facilities Improvements" to RAM General Contracting in the amount of \$3,832,911.78 and authorize the necessary budget amendment. The motion carried unanimously.**

**OAKMONT LAKE RENOVATION – BID APPROVAL**

Mr. Dorrill commented that the appropriate motion would be to recommend to the BCC the award of the contract (for our Oakmont Lake Restoration Project) to Quality Enterprises in the amount of \$2,309,411 in recognition of the fact that the engineering and procurement requirements have been met and a draft Executive Summary has been prepared. Mr. Coleman commented that the Oakmont Lake Project bid award has been certified by our ABB engineer and the County Procurement Dept. Mr. Dorrill commented that this approval will go in front of the BCC no sooner than the third week of April.

Ms. McLaughlin, Dr. Chicurel, and Mr. Rodburg commented that replacement landscaping for this project is the responsibility of the PBF. Dr. Chicurel also confirmed that the PBF is responsible for replacing the retaining wall, bollard lighting, and signposts on Foundation property.

**Ms. McLaughlin motioned, Ms. Hamilton seconded to recommend that the BCC approve and award Invitation to Bid #21-7943 “Pelican Bay Oakmont Lake 4-1 Restoration to Quality Enterprises USA in the amount of \$2,309,411, authorize the (BCC) Chairman to sign the attached construction service agreement, and authorize the necessary budget amendment. The motion carried 9-1, with Ms. O’Brien dissenting.**

**SIDEWALKS PHASE 2 – BID APPROVAL**

Mr. Dorrill commented that for our Sidewalk Phase 2 Project, our engineer is in the process of certifying the completeness of the lowest bid and ensuring that the contractor’s references check out. An Executive Summary has not been prepared (since the engineer has not completed the bid certification work). He expects to have a draft Executive Summary for PBSB Board review at the April board meeting.

Mr. Trent Waterhouse commented that about a year ago, the Chateaumere (Condominium Assoc.) had \$20,000 in incremental cost to repave the entrances (four driveways) to Chateaumere, in order to comply with Collier County requirements. He noted that the current plan of the Sidewalk Phase 2 Project is to rip out the “\$20,000 work” and replace it with concrete. Mr. Waterhouse commented that we have an opportunity for discussion on this issue. He commented that Chateaumere residents are aware of the “consistency concept.” However, the County required the \$20,000 incremental work to be done, and in less than a year, the County is planning to rip out this work. Mr. Waterhouse confirmed that the slopes of Chateaumere entrances meet the County specs. Mr. Fogg commented that he is aware of other PB associations with similar concerns. Dr. Chicurel commented that a Landscape & Safety Committee meeting is scheduled for March 23 at 3 p.m. and this issue will be added to the agenda. He noted that we will get additional information from our civil engineer in preparation for this meeting.

**BUDGET AMENDMENTS AND FINANCING**

Mr. Fogg commented on budget amendments within Fund 322 required to make adjustments to project balances (as described on page 1 of 6 of the backup for agenda item #7e) at this time. Mr. Coleman commented that the budget amendments will be processed separately, along with the respective Executive Summaries.

**Ms. McLaughlin motioned, Mr. Cullen seconded to approve the necessary budget amendments within Fund 322 (as described on Page 1 of 6 of the backup for agenda item #7e in the agenda packet). The motion carried unanimously.**

Mr. Fogg summarized PBSB FY2022 financing needs (estimated at \$6.5 million) and how this will affect our budget going forward. He noted that this shortfall will initially be financed through short-term financing (from the County) which hopefully will be converted to some type of fixed instrument. The rate on short-term financing is now approximately 1.2–1.3%. Based on recent research, Mr. Fogg commented that his preference would be for the issuance of a tax-free bank loan

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with a 15-year term. He commented that we need to start working with the County's OMB Dept. to negotiate a loan of this type and asked that Mr. Dorrill set up a meeting with the County to discuss this issue. Mr. Dorrill provided documentation on a 10-year fixed rate loan, obtained by Pelican Marsh in Feb. 2022, with a 2.4% interest rate and no-prepayment penalty.

Mr. Fogg provided an amortization schedule for a 15-year loan which was added to the record. This schedule included annual principal repayments of \$432,000. He noted that the PBSB will continue to receive \$500,000 annually from the County for the next seven years. Ms. O'Brien suggested that we consider a larger annual principal repayment, which would decrease our overall interest expense. She suggested that we take a closer look at our future cash flows to determine if it would be possible to increase annual repayments.

Mr. Fogg discussed his estimated FY2023 capital requirements, which will be further discussed by the Budget Committee.

**COMMITTEE REPORTS**

**CLAM BAY COMMITTEE**

**APPROVAL OF EARTH TECH CONTRACT FOR CLAM BAY MONITORING**

Ms. O'Brien asked that the board consider approving a one-year agreement with Earth Tech for Clam Bay monitoring for \$81,500. She noted that it represents a 16.5% increase over the current contract due to costs associated with seagrass and mangrove monitoring. Ms. O'Brien commented that the Clam Bay Committee was favorable toward this contract and decided to bring the contract to the board for approval. Mr. Dorrill commented that the Earth Tech proposal in the agenda packet shows that it is a two-year proposal. Ms. Jacob suggested that this is a typo, and that the proposal is a one-year agreement.

**Ms. O'Brien motioned, Ms. McLaughlin seconded that we approve the contract (with Earth Tech for \$81,500). The motion was tabled and not voted on by the board.**

Mr. Dorrill commented that a formal vote by the board on an agreement like this one would not typically be expected and that a vote on this proposal should not set a precedent. He noted that as the Administrator, he has the authority to approve routine annual contracts and purchases. Mr. Dorrill commented that although he understands there is consensus by the board for approval of this agreement, he would like to confirm that Earth Tech's proposal is for one year. Mr. Dorrill and Mr. Fogg agreed that Mr. Dorrill will provide an update on this issue at the April board meeting, and that the agreement will be administratively approved once the term of the agreement can be confirmed.

**CLAM BAY COMMITTEE MEETING REPORT**

Ms. O'Brien commented that Clam Bay Committee members requested follow-up on a number of items, listed in her March Clam Bay Update, and hopes that this information is provided at the next Clam Bay Committee meeting on March 23.

Mr. Dorrill reported that he expects the osprey nest platform (near the Marker 36 beach facilities) to be reinstalled within two weeks.

Ms. O'Brien requested that staff schedule a pre-application meeting with the South Florida Water Management District regarding our interest in adding several new hand-dug channels to

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increase drainage near two areas of stressed mangroves in Clam Bay, as was discussed at the January Clam Bay Committee meeting.

### **WATER MANAGEMENT COMMITTEE**

Ms. McLaughlin reported on the following issues discussed at the March 1 Water Management Committee meeting.

- The committee voted to approve the bid for the Oakmont Lake Restoration Project. The project is expected to take nine months to complete. Ms. Melanie Miller of the Pelican Bay Foundation gave an overview of the proposed Community Center renovation project. The committee concluded that a lake bank restoration project will not be considered for the Community Center Lake until at least the design work of the Community Center renovation project is completed.
- Mr. Duprey is in the process of assessing the condition of our drainage pipes, which has resulted in two pipe repair projects.
- The committee discussed the possible benefits of increasing water quality testing and concluded that it was not necessary at this time.
- The committee discussed the issue of defining a community standard for lake bank remediation, and concluded that each lake is unique, and that a standard would not be appropriate.
- The committee discussed possible strategic issues including (1) climate change, (2) sea level rise, (3) extreme coastal storms, (4) greater water flow, and (5) increased levels of rainfall. The committee agreed that Ms. Herrmann would provide a presentation to the board (at a future meeting) on the ACUNE (Adaptation of Coastal Urban & Natural Ecosystems) system, which is a web-based interactive tool which generates scenarios for sea level rise.
- The Army Corps of Engineers' proposal for hardening beaches and inlets is not likely to happen as a result of (1) community objections and (2) significant increase in costs.
- The committee recommended that the PBSB should continue to accrue funds in the FY2023 budget for a future unspecified lake bank remediation project.

Ms. McLaughlin commented that our PB stormwater system is very effective in the face of sea level rise and our mangrove forest absorbs enormous amounts of water.

Mr. Fogg suggested that the Water Management Committee invite Mr. Bob Bittner (Director of Golf Course Operations of the Club Pelican Bay) to a committee meeting, and ask that he share his knowledge of how our PB lakes reacted to adverse weather conditions over the past 30 years.

### **CHAIRMAN'S REPORT**

Mr. Fogg noted that today is the last board meeting for Ms. O'Brien and Mr. Fabregas, and thanked them for their dedicated service. He noted that Mr. Fabregas served on the board for four years and Ms. O'Brien served on the board for 10.5 years, including one year as Chair.

Ms. O'Brien commented that the work of the PBSB Board is appreciated, and suggested the following to the board, (1) she recommended scrubbing the landscape operations portion of our budget in light of a 92% increase from FY2012 to FY2022, and (2) she recommended switching to an onsite full-time Administrator in light of our \$6.8 million annual revenues.

Mr. Fogg commented that we are now working on the FY2023 budget, which must be finalized by mid-May. The proposed FY2023 budget will be discussed at the April board meeting and a final



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version will be voted on at the May board meeting. He noted that in January 2022, County employees received, on average, an 8.7% salary increase and there is potential for a similar increase next year.

Mr. Fogg asked board members to send an e-mail to Ms. Shea indicating what committees they would like to serve on (for the year beginning in April) and if they have any interest in chairing a particular committee.

Mr. Fogg commented that he would like to schedule a strategic workshop in May. Mr. Rodburg suggested that the board discusses how communications can be improved with residents.

Mr. Fogg commented that Mr. Dorrill has indicated that he is interested in continuing his contract beyond 2023. He noted that when "PBSD Administrator Services" goes out to bid (in 2023) there is no guarantee that Mr. Dorrill would be the selected candidate. He suggested that we need an "Administrator" County job description as a backup so that we would have a choice of (1) a contracted Administrator or (2) a full-time County employee. Mr. Fogg noted that the "Administrator" County job description needs to be prepared by the end of 2022, in preparation for the FY2024 budget submittal.

**ADJOURNMENT**

**The meeting was adjourned at 3:10 p.m.**

\_\_\_\_\_  
Michael Fogg, Chairman

Minutes approved [ ] *as presented* OR [ ] *as amended* ON [ ] *date*

**Pelican Bay Services Division Project Tracking Spreadsheet**

**04/07/2022**

**Clam Pass**

TSI Disaster Recovery is currently excavating Clam Pass. Work started 2/28 and is anticipated to be completed before Sea Turtle Nesting Season.

**PBSD New Maintenance Facilities – Project #50211**

Board of County Commissioners have approved the Contract to RAM General Contracting and Development in the amount of \$3,832,911.78. A preconstruction meeting will be scheduled over the next few weeks.

**Oakmont Lake 4-1 Restoration – Project #51026**

Contract to Quality Enterprises in the amount of \$2,309,411 will be recommended for approval to Board of County Commissioners on 4/12/22.

**Sidewalk Improvements - Project #50212**

Construction of Phase 1 sidewalks is complete.

Phase 2: The lowest apparent bidder was deemed non-responsive and design engineer made a recommendation to award a contract to the second lowest responsive and responsible bidder, Quality Enterprises in the amount of \$6,761,475.50.

**PELICAN BAY**  
**BALANCE SHEET**  
**March 31, 2022**  
**(UNAUDITED)**

	Operating Fund 109	Street Lighting 778	Pelican Bay Landscape, Safety, Lake & Beach Projects 322	Clam Bay Capital Projects 320	TOTAL
<b>ASSETS</b>					
Cash and investments	4,705,048.31	689,841.79	7,863,198.02	266,493.20	13,524,581.32
Interest receivable	-	-	-	-	-
Trade receivable, net	-	-	-	-	-
Due from other governments	8.00	-	184,961.21	-	184,969.21
<b>Total assets</b>	<b>4,705,056.31</b>	<b>689,841.79</b>	<b>8,048,159.23</b>	<b>266,493.20</b>	<b>13,709,550.53</b>
<b>LIABILITIES AND FUND BALANCE</b>					
<b>Liabilities:</b>					
Accounts payable	150,250.03	2,408.54	66,831.43	23,984.51	243,474.51
Wages payable	-	-	-	-	-
Retainage payable	-	-	-	-	-
Due to other Government	124.47	62.24	-	-	186.71
<b>Total liabilities</b>	<b>150,374.50</b>	<b>2,470.78</b>	<b>66,831.43</b>	<b>23,984.51</b>	<b>243,661.22</b>
<b>Fund balances:</b>					
Fund balance	4,554,681.81	687,371.01	7,981,327.80	242,508.69	13,465,889.31
<b>Total liabilities and fund balances</b>	<b>4,705,056.31</b>	<b>689,841.79</b>	<b>8,048,159.23</b>	<b>266,493.20</b>	<b>13,709,550.53</b>
	-	-	-	-	-
<b>Fund Balance at the end of the period</b>	<b>4,554,681.81</b>	<b>687,371.01</b>	<b>7,981,327.80</b>	<b>242,508.69</b>	<b>13,465,889.31</b>
<b>Unspent balance of projects:</b>					
Small projects under \$200K	-	-	254,196.83	-	254,196.83
50126-Beach Renourishment	-	-	1,321,510.83	-	1,321,510.83
50211-PBSD OPS BLD	-	-	3,781,126.87	-	3,781,126.87
50212-PBSD PH1-SW	-	-	353,926.54	-	353,926.54
51026-PBSD Lake Bank Restoration	-	-	2,198,348.42	-	2,198,348.42
51100-Clam Bay Restoration	-	-	-	220,917.86	220,917.86
<b>Total unspent balance of major projects</b>	<b>-</b>	<b>-</b>	<b>7,909,109.49</b>	<b>220,917.86</b>	<b>8,130,027.35</b>
<b>Budgeted reserves:</b>					
991000-Reserve for contingencies	159,000.00	11,400.00	-	-	170,400.00
991700-Reserve for disaster relief	700,000.00	-	160,000.00	-	860,000.00
992090-Reserve for sinking fund	-	-	75,000.00	-	75,000.00
993000-Reserve for capital outlay	111,200.00	36,400.00	451,600.00	-	599,200.00
994500-Reserve for future construction and improvemen	-	-	-	-	-
998000-Reserve for cash	475,000.00	39,700.00	-	-	514,700.00
<b>Total budgeted reserves</b>	<b>1,445,200.00</b>	<b>87,500.00</b>	<b>686,600.00</b>	<b>-</b>	<b>2,219,300.00</b>
<b>Budgeted commitments at the end of the period</b>	<b>1,445,200.00</b>	<b>87,500.00</b>	<b>8,595,709.49</b>	<b>220,917.86</b>	<b>10,349,327.35</b>
	<b>3,109,481.81</b>	<b>599,871.01</b>	<b>(614,381.69)</b>	<b>21,590.83</b>	<b>3,116,561.96</b>

PELICAN BAY  
INCOME STATEMENT  
OPERATING FUND - 109  
March 31, 2022  
(UNAUDITED)

	Adopted Budget	Amended Budget	Commitments	October	November	December	January	February	March	Total Expenditures	Variance	% Budget Consumed
<b>REVENUES AND CARRYFORWARD</b>												
Special assessments	3,971,000.00	3,971,000.00	-	15,200.26	1,205,176.21	2,222,316.54	163,719.10	85,841.06	37,693.98	3,729,947.15	(241,052.85)	93.9% #DIV/0!
FEWA	-	-	-	-	-	-	-	-	-	-	-	-
Interest	23,100.00	23,100.00	-	1,644.94	893.24	3,582.49	921.13	930.32	-	7,972.12	(15,127.88)	34.5%
Miscellaneous	35,800.00	35,800.00	-	59,876.97	-	-	9,313.72	3,104.57	3,104.57	75,399.83	39,599.83	210.6%
Transfers in	34,100.00	34,100.00	-	-	-	34,100.00	-	-	-	34,100.00	-	100.0%
Negative 5% of estimated revenue	(201,800.00)	(201,800.00)	-	-	-	-	-	-	-	-	201,800.00	-
Budgeted carryforward	2,311,000.00	2,326,461.00	-	-	-	-	-	-	-	-	(2,326,461.00)	-
<b>Total revenues + carryforward</b>	<b>6,173,200.00</b>	<b>6,188,661.00</b>	<b>-</b>	<b>76,722.17</b>	<b>1,206,069.45</b>	<b>2,259,999.03</b>	<b>173,953.95</b>	<b>89,875.95</b>	<b>40,798.55</b>	<b>3,847,419.10</b>	<b>(2,341,241.90)</b>	<b>62.2%</b>
<b>EXPENDITURES AND RESERVES</b>												
Personal services												
Salaries, taxes and retirement	1,582,966.00	1,582,966.00	-	34,996.74	124,487.01	179,964.26	120,868.35	145,489.29	137,180.67	742,986.32	839,979.68	45.9%
Health, dental, life insurance; Short term, lo	422,134.00	422,134.00	211,067.00	-	-	105,539.50	105,539.50	-	-	211,067.00	-	100.0%
Total personal services	2,005,100.00	2,005,100.00	211,067.00	34,996.74	124,487.01	285,497.76	226,401.85	145,489.29	137,180.67	954,053.32	839,979.68	58.1%
Operating												
182602-Lake & Stormwater Management fe	768,500.00	778,376.00	303,876.25	24,852.83	22,771.95	25,595.01	43,273.27	137,158.16	62,003.59	315,154.91	159,344.84	79.5%
182901-Right of way beautification field	1,531,500.00	1,537,085.00	820,531.46	59,424.58	109,128.62	117,081.92	117,489.83	72,108.47	161,287.89	636,521.31	80,092.23	94.8%
Total operating	2,300,000.00	2,315,461.00	1,124,407.71	83,777.51	131,900.57	142,676.93	160,763.10	209,266.63	223,291.48	951,676.22	239,377.07	89.7%
Capital outlay	177,500.00	177,500.00	153,359.73	-	-	-	-	-	-	-	24,140.27	86.4%
Transfers out	245,400.00	245,400.00	-	68,308.45	24,103.54	74,146.33	4,618.19	1,716.82	753.88	173,647.21	71,752.79	70.8%
Total expenditures	4,728,000.00	4,743,461.00	1,488,834.44	187,082.70	280,491.12	502,321.02	391,783.14	356,472.74	361,228.03	2,079,376.75	1,175,249.81	75.2%
Budgeted reserves												
991000-Reserve for contingencies	159,000.00	159,000.00	-	-	-	-	-	-	-	-	159,000.00	-
991700-Reserve for disaster relief	700,000.00	700,000.00	-	-	-	-	-	-	-	-	700,000.00	-
993000-Reserve for capital outlay	111,200.00	111,200.00	-	-	-	-	-	-	-	-	111,200.00	-
998000-Reserve for cash	475,000.00	475,000.00	-	-	-	-	-	-	-	-	475,000.00	-
Total reserves	1,445,200.00	1,445,200.00	-	-	-	-	-	-	-	-	1,445,200.00	-
<b>Total expenditures + reserves</b>	<b>6,173,200.00</b>	<b>6,188,661.00</b>	<b>1,488,834.44</b>	<b>187,082.70</b>	<b>280,491.12</b>	<b>502,321.02</b>	<b>391,783.14</b>	<b>356,472.74</b>	<b>361,228.03</b>	<b>2,079,376.75</b>	<b>2,620,449.81</b>	<b>57.7%</b>
<b>EXCESS OF REVENUE OVER EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(110,360.53)</b>	<b>925,578.33</b>	<b>1,757,678.01</b>	<b>(217,829.19)</b>	<b>(266,596.79)</b>	<b>(320,427.48)</b>	<b>1,768,042.35</b>	<b>-</b>	<b>-</b>

2,786,639.46 Carryforward as of 9/30/21  
4,554,681.81 Fund Balance as of 03/31/2022

PELICAN BAY  
INCOME STATEMENT  
STREET LIGHTING - 778  
March 31, 2022  
(UNAUDITED)

	Adopted Budget	Amended Budget	Commitments	October	November	December	January	February	March	Total Expenditures	Variance	% Budget Consumed
<b>REVENUES AND CARRYFORWARD</b>												
Current Ad Valorem taxes	660,900.00	660,900.00	-	1,451.70	212,602.20	347,879.26	28,699.79	14,312.23	6,403.43	611,342.61	(49,557.39)	92.5%
Miscellaneous revenue	18,400.00	18,400.00	-	1,552.29	1.53	14.90	4,720.78	1,552.29	1,563.52	9,405.31	(8,994.69)	51.1%
Interest	3,600.00	3,600.00	-	373.18	152.43	533.07	91.32	132.89	-	1,282.89	(2,317.11)	35.6%
Insurance refunds	-	-	-	-	-	-	-	-	-	-	-	#DIV/0!
Negative % of estimated revenue	(34,100.00)	(34,100.00)	-	-	-	-	-	-	-	-	34,100.00	-
Budgeted carryforward	364,300.00	370,230.09	-	-	-	-	-	-	-	-	(370,230.09)	-
<b>Total revenues + carryforward</b>	<b>1,013,100.00</b>	<b>1,019,030.09</b>	<b>-</b>	<b>3,377.17</b>	<b>212,756.16</b>	<b>348,427.23</b>	<b>33,505.89</b>	<b>15,997.41</b>	<b>7,966.95</b>	<b>622,030.81</b>	<b>(396,999.28)</b>	<b>61.0%</b>
<b>EXPENDITURES AND RESERVES</b>												
Personal services	88,775.00	88,775.00	-	1,910.77	6,860.56	9,397.89	6,358.45	7,286.13	6,958.95	38,772.75	50,002.25	43.7%
Salaries, taxes and retirement	16,725.00	16,725.00	8,362.50	-	-	4,181.25	4,181.25	-	-	8,362.50	-	100.0%
Health, dental, life insurance; Short term, long term disability; v	105,500.00	105,500.00	8,362.50	1,910.77	6,860.56	13,579.14	10,539.70	7,286.13	6,958.95	47,135.25	50,002.25	52.6%
<b>Total operating</b>	<b>194,600.00</b>	<b>200,530.09</b>	<b>88,075.38</b>	<b>16,025.89</b>	<b>14,142.93</b>	<b>15,747.79</b>	<b>13,027.94</b>	<b>17,082.44</b>	<b>13,197.31</b>	<b>89,224.50</b>	<b>23,230.41</b>	<b>88.4%</b>
Capital outlay	156,500.00	156,500.00	151,267.37	-	-	-	-	-	-	-	5,232.63	96.7%
Transfers out	469,000.00	469,000.00	-	43.55	4,280.41	116,957.88	110,574.37	286.24	128.30	232,270.75	236,729.25	49.5%
<b>Total expenditures</b>	<b>925,600.00</b>	<b>931,530.09</b>	<b>247,705.25</b>	<b>17,980.21</b>	<b>25,283.90</b>	<b>146,284.81</b>	<b>134,142.01</b>	<b>24,654.81</b>	<b>20,284.56</b>	<b>368,630.30</b>	<b>315,194.54</b>	<b>66.2%</b>
<b>Budgeted reserves</b>	<b>11,400.00</b>	<b>11,400.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>11,400.00</b>	<b>-</b>
991000-Reserve for Contingencies	36,400.00	36,400.00	-	-	-	-	-	-	-	-	36,400.00	-
998000-Reserve for cash	39,700.00	39,700.00	-	-	-	-	-	-	-	-	39,700.00	-
<b>Total reserves</b>	<b>87,500.00</b>	<b>87,500.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>87,500.00</b>	<b>-</b>
<b>Total expenditures + reserves</b>	<b>1,013,100.00</b>	<b>1,019,030.09</b>	<b>247,705.25</b>	<b>17,980.21</b>	<b>25,283.90</b>	<b>146,284.81</b>	<b>134,142.01</b>	<b>24,654.81</b>	<b>20,284.56</b>	<b>368,630.30</b>	<b>402,694.54</b>	<b>60.5%</b>
<b>EXCESS OF REVENUE OVER EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(14,603.04)</b>	<b>187,472.26</b>	<b>202,142.42</b>	<b>(100,636.12)</b>	<b>(8,657.40)</b>	<b>(12,317.61)</b>	<b>253,400.51</b>	<b>-</b>	<b>-</b>

483,970.50 Carryforward as of 9/30/21  
687,371.01 Fund Balance as of 03/31/2022

PELICAN BAY  
 INCOME STATEMENT  
 PELICAN BAY LANDSCAPE, SAFETY, LAKE & BEACH PROJECTS - 322  
 March 31, 2022  
 (UNAUDITED)

	Adopted Budget	Amended Budget	Commitments	October	November	December	January	February	March	Total Expenditures	Variance	% Budget Consumed
<b>REVENUES AND CARRYFORWARD</b>												
Special assessments	1,914,700.00	1,914,700.00	-	5,066.75	491,072.93	1,071,555.45	78,942.00	41,390.80	18,175.27	1,706,203.20	(208,496.80)	89.1%
Misc Revenue	400,000.00	400,000.00	-	-	-	-	-	-	-	-	(400,000.00)	0.0%
Interest	9,500.00	9,500.00	-	2,998.91	1,841.63	7,421.74	1,330.95	1,769.86	-	15,369.09	5,863.09	161.7%
Insurance refunds	-	-	-	-	-	-	-	-	-	-	-	#DIV/0!
Transfers In	960,000.00	960,000.00	-	-	-	240,000.00	240,000.00	-	-	480,000.00	(480,000.00)	50.0%
Negative 5% of estimated revenue	(116,300.00)	(116,300.00)	-	-	-	-	-	-	-	-	116,300.00	
Budgeted carryforward	1,926,400.00	7,132,374.33	-	-	-	-	-	-	-	-	(7,132,374.33)	
<b>Total revenues + carryforward</b>	<b>5,094,300.00</b>	<b>10,300,274.33</b>	<b>-</b>	<b>8,065.66</b>	<b>492,914.56</b>	<b>1,318,977.19</b>	<b>320,272.95</b>	<b>43,160.66</b>	<b>18,175.27</b>	<b>2,201,566.29</b>	<b>(8,098,706.04)</b>	<b>21.4%</b>
<b>EXPENDITURES AND RESERVES</b>												
<b>Projects:</b>												
50066-PBSD Landscape Improvement	-	157,880.40	15,672.80	-	-	-	-	141,921.50	-	141,921.50	286.10	99.8%
50103-PBSD Signage	150,000.00	93,971.26	-	6,287.18	-	-	337,732.16	5,593.94	560,824.20	916,357.06	93,971.26	0.0%
50126-Beach Renourishment	1,171,100.00	2,237,867.89	107,568.67	-	-	5,919.58	-	-	12,173.00	12,173.00	1,213,942.16	45.8%
50158-PBSD Roadway Safety	80,000.00	100,945.05	8,194.00	2,763.25	-	-	-	-	3,929.50	12,386.00	80,578.05	20.2%
50178-Sidewalk Maintenance/Enhancement	-	67,830.62	55,637.62	3,064.77	9,151.83	2,540.60	1,821.80	-	-	16,579.00	3,701,003.30	100.2%
50211-PBSD OPS BLD	1,451,200.00	3,797,705.87	80,124.57	3,064.77	28,387.70	13,966.10	2,192.43	829.15	3,156.15	299,916.28	2,327.26	2.5%
50212-PBSD PHI-SW	-	653,842.82	351,599.28	251,384.75	2,165.00	2,490.50	416.50	3,111.00	2,014.50	17,182.00	2,113,483.88	99.6%
51026-PBSD Lake Bank Restoration	1,267,300.00	2,215,530.42	84,864.54	6,984.50	2,490.50	30,560.03	342,162.89	151,455.59	582,097.35	1,416,464.84	7,205,448.01	15.2%
<b>Total expenditures</b>	<b>4,119,600.00</b>	<b>9,325,574.33</b>	<b>703,661.48</b>	<b>270,484.45</b>	<b>39,704.53</b>	<b>30,560.03</b>	<b>342,162.89</b>	<b>151,455.59</b>	<b>582,097.35</b>	<b>1,416,464.84</b>	<b>7,205,448.01</b>	<b>15.2%</b>
Transfers out	288,100.00	288,100.00	-	22,337.31	9,821.44	21,431.11	1,578.83	827.83	363.51	56,360.03	231,739.97	19.6%
<b>Total expenditures</b>	<b>4,407,700.00</b>	<b>9,613,674.33</b>	<b>703,661.48</b>	<b>292,821.76</b>	<b>49,525.97</b>	<b>51,991.14</b>	<b>343,741.72</b>	<b>152,283.42</b>	<b>582,460.86</b>	<b>1,472,824.87</b>	<b>7,437,187.98</b>	<b>15.3%</b>
<b>Budgeted reserves</b>												
993000-Reserve for capital outlay	451,600.00	451,600.00	-	-	-	-	-	-	-	-	451,600.00	
992090-Reserve for sinking fund	75,000.00	75,000.00	-	-	-	-	-	-	-	-	75,000.00	
991700-Reserve for disaster relief	160,000.00	160,000.00	-	-	-	-	-	-	-	-	160,000.00	
<b>Total reserves</b>	<b>686,600.00</b>	<b>686,600.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>686,600.00</b>	<b>0.0%</b>
<b>Total expenditures + reserves</b>	<b>5,094,300.00</b>	<b>10,300,274.33</b>	<b>703,661.48</b>	<b>292,821.76</b>	<b>49,525.97</b>	<b>51,991.14</b>	<b>343,741.72</b>	<b>152,283.42</b>	<b>582,460.86</b>	<b>1,472,824.87</b>	<b>8,123,787.98</b>	<b>21.1%</b>
<b>EXCESS OF REVENUE OVER EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(284,756.10)</b>	<b>443,388.59</b>	<b>1,266,986.05</b>	<b>(23,468.77)</b>	<b>(109,122.76)</b>	<b>(564,285.59)</b>	<b>728,741.42</b>	<b>-</b>	<b>-</b>

7,252,566.38 Carryforward as of 9/30/21  
 7,981,327.80 Fund Balance as of 03/31/2022

PELICAN BAY  
 INCOME STATEMENT  
 CLAM BAY CAPITAL PROJECT FUND - 320  
 March 31, 2022  
 (UNAUDITED)

	Adopted Budget	Amended Budget	Commitments	October	November	December	January	February	March	Total Expenditures	Variance	% Budget Consumed
<b>REVENUES AND CARRYFORWARD</b>												
Special assessments	238,500.00	238,500.00	-	669.98	62,711.46	133,450.32	9,832.08	5,155.15	2,263.70	214,092.69	(24,407.31)	89.8%
Interest	100.00	100.00	-	98.57	53.94	213.36	47.40	50.69	-	453.96	363.96	454.0%
Transfer In	-	-	-	-	-	-	-	-	-	-	-	#DIV/0!
Negative 5% of estimated revenue	(12,000.00)	(12,000.00)	-	-	-	-	-	-	-	-	12,000.00	0.0%
Budgeted carryforward	8,100.00	150,610.41	-	-	-	-	-	-	-	-	(150,610.41)	
<b>Total revenues + carryforward</b>	<b>234,700.00</b>	<b>387,210.41</b>	<b>-</b>	<b>768.55</b>	<b>62,765.40</b>	<b>133,673.68</b>	<b>9,879.48</b>	<b>5,205.84</b>	<b>2,263.70</b>	<b>214,556.65</b>	<b>(172,653.76)</b>	<b>55.4%</b>
<b>EXPENDITURES AND RESERVES</b>												
Projects:												
51100-Clam Bay Restoration	178,600.00	331,110.41	69,542.54	42,736.75	-	30,651.29	12,820.00	-	23,984.51	110,192.55	151,375.32	54.3%
Total operating	178,600.00	331,110.41	69,542.54	42,736.75	-	30,651.29	12,820.00	-	23,984.51	110,192.55	151,375.32	54.3%
Transfers out	56,100.00	56,100.00	-	2,979.88	1,254.23	36,769.22	196.64	103.10	45.27	41,348.34	14,751.66	73.7%
Total expenditures	234,700.00	387,210.41	69,542.54	45,716.63	1,254.23	67,420.51	13,016.64	103.10	24,029.78	151,540.89	166,126.98	57.1%
Budgeted reserves	-	-	-	-	-	-	-	-	-	-	-	-
991000-Reserve for contingencies	-	-	-	-	-	-	-	-	-	-	-	-
998000-Reserve for cash	-	-	-	-	-	-	-	-	-	-	-	-
Total reserves	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total expenditures + reserves</b>	<b>234,700.00</b>	<b>387,210.41</b>	<b>69,542.54</b>	<b>45,716.63</b>	<b>1,254.23</b>	<b>67,420.51</b>	<b>13,016.64</b>	<b>103.10</b>	<b>24,029.78</b>	<b>151,540.89</b>	<b>166,126.98</b>	<b>57.1%</b>
<b>EXCESS OF REVENUE OVER EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(44,948.08)</b>	<b>61,511.17</b>	<b>66,253.17</b>	<b>(3,137.16)</b>	<b>5,102.74</b>	<b>(21,766.08)</b>	<b>63,015.76</b>	<b>-</b>	

179,492.83 Carryforward as of 9/30/21  
242,508.69 Fund Balance as of 03/31/2022

**EXECUTIVE SUMMARY**

**Recommendation to award Invitation to Bid (“ITB”) No. 22-7945, “Phase 2 Pelican Bay Sidewalk Improvements,” to Quality Enterprises USA, Inc., in the amount of \$6,761,475.50 and authorize the necessary budget amendment.**

**OBJECTIVE:** To improve pedestrian safety and enhance the character and usability of the Pelican Bay community’s sidewalk system.

**CONSIDERATIONS:** The Pelican Bay Services Division Municipal Services Taxing & Benefit Unit was formed for the purposes of providing street lighting, water management, beach renourishment, ambient noise management, extraordinary law enforcement service and beautification, including but not limited to beautification of recreation facilities, sidewalk, street and median areas, identification markers, the maintenance of conservation or preserve areas including the restoration of the mangrove forest preserve and to finance the landscaping beautification of only that portion of U.S. 41 from Pine Ridge Road to Vanderbilt Beach Road. The Unit is also solely responsible for advising the County on dredging and maintaining Clam Pass.

The Pelican Bay community has approximately 13 miles of sidewalks that connect residential, commercial, and recreational areas. These sidewalks provide pedestrian passage and exercise routes for residents and guests who enjoy walking, running, casual biking and other activities. The sidewalk system was constructed approximately forty years ago to outdated standards. The sidewalks are typically 5 feet or less width, which does not accommodate comfortable use and passing distance for various users. The asphalt surface has needed frequent maintenance from cracking, settling, upheaval and tree root invasion. The uneven surfaces are a safety concern, and the frequent maintenance is costly.

On July 9, 2019, the Board authorized a capital contribution of \$500,000 per year for a period of ten years to replace and transfer maintenance of sidewalks and certain drainage outfalls to the Pelican Bay Services Division in perpetuity. Collier County also contributes an additional \$20,000 per year in perpetuity to be utilized for maintenance or enhancements to make the sidewalks compliant with ADA standards and to reduce liability. Phase 1 Pelican Bay Sidewalk Improvements replaced approximately 1.3 miles of existing asphalt sidewalks with ADA compliant concrete sidewalks and was completed in February 2022.

Phase 2 Pelican Bay Sidewalk Improvements will replace approximately 11.6 miles of existing sidewalks at increased widths with new materials. The project involves removal of the existing asphalt and some base material to install what will typically be new 6-foot-wide concrete to the proper grade and slopes. Sidewalk crossings at street intersections and driveways will be reconstructed to meet Americans with Disabilities (ADA) standards, and proper signage and striping will be installed to demark crosswalks and stop bars per the Manual of Uniform Traffic Control Devices (MUTCD). The new ADA compliant concrete sidewalks will improve pedestrian safety and enhance the character and the usability of the community’s sidewalk system.

On December 22, 2021, the Procurement Services Division released Invitation to Bid No. 22-7945 to 32,657 contractors for the “Phase 2 Pelican Bay Sidewalk Improvements” project. Interested contractors viewed ninety-five (95) bid packages, and the County received six (6) bid responses as summarized below by the February 15, 2022, deadline:

Company Name	City	County	State	Bid Amount	Responsive/ Responsible
Quality Enterprises USA, Inc.	Naples	Collier	FL	\$6,761,475.50	Yes/Yes
Coastal Concrete Products, LLC dba Coastal Site Development.	Fort Myers	Lee	FL	\$8,584,197.00	Yes/Yes
Wright Construction Group, Inc.	Fort Myers	Lee	FL	\$8,809,946.91	Yes/Yes
Pavement Maintenance, LLC	Fort Myers	Lee	FL	\$10,445,330.33	Yes/Yes



Douglas N. Higgins, Inc.	Naples	Collier	FL	\$11,261,862.00	Yes/Yes
PWC Joint Venture, LLC	Fort Myers	Lee	FL	\$6,741,929.00	No/Yes

Staff reviewed the bids received and found five bids to be responsive and responsible while PWC Joint Venture, LLC was deemed non-responsive because the references provided did not include projects directly related to the sidewalk replacement scope of work. Staff determined that Quality Enterprises USA, Inc. was the next lowest responsive and responsible bidder.

Staff and engineering consultant, Agnoli, Barber & Brundage, Inc., determined the lowest bid was fair and reasonable and recommend awarding the contract to Quality Enterprises USA, Inc. The engineer consultant evaluated references and deemed them acceptable to determine experience of similar work magnitude judged within the last five years prior experience, skill and business standing and of its ability to conduct the work as completely and as rapidly as required under the terms of the Agreement. Quality Enterprises has also successfully performed work in Collier County on many projects, most recently the Lake 2-9 Improvements project for Pelican Bay Services Division in 2020. Staff's review finds the firm to be reputable with a good work history and construction results.

The bid is 13.41% below the engineer consultant's \$7,808,890.47 opinion of probable cost. The Procurement Services Division concluded bidding was competitive and representative of market conditions. The bid tabulation, engineer's letter of recommendation (DELORA), the Notice of Recommended Award (NORA) and contract are attached.

**FISCAL IMPACT:** Funding needs for Phase 2 Pelican Bay Sidewalk Project (50212) total \$7,382,163.50 which includes ITB No. 22-7945 to Quality Enterprises in the amount of \$6,761,475.50 and CEI Services from Johnson Engineering in the amount of \$620,688 (CEI services for Phase 1 & 2 were awarded by the Board in May 2021). Commercial Paper will be utilized to fund \$6,500,000 of the project cost. On 6/8/21, Agenda Item 11G, the Board approved a resolution authorizing borrowing up to \$10,000,000. The remaining balance of Phase 2 will be Funded from Pelican Bay Hardscape and Landscape Capital Fund (322). Budget amendments of \$354,000 from Beach Renourishment Project (50126) and \$526,600 from Reserves into Sidewalk Project (50212) are necessary.

**GROWTH MANAGEMENT IMPACT:** There are no Growth Management Impacts associated with this Executive Summary.

**LEGAL CONSIDERATIONS:** *Completed by the County Attorney's Office*

**RECOMMENDATION:** To award Invitation to Bid ("ITB") No. 22-7945, "Phase 2 Pelican Bay Sidewalk Improvements," to Quality Enterprises USA, Inc., in the amount of \$6,761,475.50., authorize the Chair to execute the attached Agreement, and approve the necessary budget amendments.

Prepared By: Lisa Jacob, Project Manager, Pelican Bay Services Division



7400 Trail Blvd., Suite 200  
Naples, FL 34108  
PH: (239) 597-3111  
www.ABBINC.com

March 24, 2022

*Via email to Cynthia.McCanna@colliercountyfl.gov*

Cynthia McCanna, Procurement Strategist  
Collier County Procurement Services Division  
3295 Tamiami Trail East, Building C-2  
Naples, FL 34112

**Re: Design Entity's Letter of Review and Acknowledgement ("DELORA")  
Solicitation #22-7945 – Phase 2 Pelican Bay Sidewalk Improvements**

Dear Ms. McCanna:

Bids were received for the above-referenced project by Collier County on February 15, 2022. Agnoli, Barber & Brundage, Inc. (ABB) (Engineer of Record) has completed our review of the documents provided by Collier County for this project, and we provide the following review and acknowledgement.

The purpose of Phase 2 of the Pelican Bay Sidewalk Improvements project is to replace approximately 11.6 miles of existing asphalt sidewalks at increased widths with new materials. The scope of work includes removal and replacement of sidewalks, curb cuts and crosswalks, location and coordination of underground utilities, irrigation repair, sod, paver installation, removal/replacement of decorative street names and stop signs and management of traffic.

The following six contractors submitted bids for consideration (in alphabetical order):

- Coastal Concrete Products, LLC
- Douglas N. Higgins, Inc.
- Pavement Maintenance, LLC
- PWC Joint Venture, LLC
- Quality Enterprises USA, Inc.
- Wright Construction Group

Collier County Procurement's review of the bid tabulations determined that the apparent low bidder was PWC Joint Venture LLC, with a bid of \$6,741,929. ABB began the review process including checking references. The references provided did not include projects directly related to the sidewalk replacement scope of work. All six references provided by PWC were for utility projects (water main replacements, sewer main replacements and sewer pump station work). Three of the six projects indicated having some sidewalk, driveway or curb work incidental to the utility

project. Of those three projects having some related work, two references were not completed, and one reference provided a negative review. Therefore, Collier County has deemed PWC non-responsive for this project.

Collier County determined that the next lowest bidder was Quality Enterprises USA, Inc. with a bid of \$6,761,475.50. ABB was then provided with the bid tabulation for Quality Enterprises, whose bid is approximately 13.41% lower than the Engineer's Opinion of Probable Construction Cost (OPC) of \$7,808,890.47.

ABB reviewed Quality Enterprises' County-generated Forms within the Bid Documents for completion and found that the Bid Documents appear to have been completed and all supplemental documents were provided pursuant to Form 12 – Bidder's Checklist, although we were unable to review for legal sufficiency or correctness.

References were provided, and the completed Vendor Reference Check Logs for each reference are attached hereto. The project references provided by Quality Enterprises USA, Inc., contain sufficient relevant experience with similar projects to demonstrate the required successful experience to complete the project.

Quality Enterprises USA, Inc. is a Foreign Profit Corporation formed in 1973 in the State of Virginia and has been authorized to transact business in the State of Florida since 1995. Quality Enterprises USA, Inc. is registered with the Florida Department of Business and Professional Regulation as a Construction Business with Howard J. Murrell, Jr. as the qualifier as a Certified Building Contractor and a Certified Underground Utility & Excavation Contractor, which registrations are current and active.

The Engineer has worked successfully with Quality Enterprises USA, Inc., on many projects located in Collier County. Most recently, Quality Enterprises completed the Lake 2-9 Improvements project for Pelican Bay Services Division in 2020. Based on that experience, the favorable performance reviews provided on the Vendor Reference Logs and its licensing, it appears that Quality Enterprises is a qualified firm to conduct the requested work. We, the design entity, find no objection to Quality Enterprises USA, Inc., being awarded the contract for the Pelican Bay Pelican Sidewalk Replacement project in the amount of \$6,761,475.50.

Should there be any questions, please feel free to contact our office.

Sincerely,

AGNOLI, BARBER & BRUNDAGE, INC.



James A. Carr, P.E.  
Senior Vice President

JAC/drr  
Attachments

## **LANDSCAPE & SAFETY COMMITTEE REPORT** **of the *MARCH 23, 2022 committee meeting***

### **Phase II Sidewalk Replacement Project Update:**

1. Bids have been opened and the design engineers determined that the lowest bidder was going to sub out the work to an asphalt paving company. This firm, Design Engineering, was disqualified.
2. Quality Enterprises was the next lowest bid and Mr. Dorrill informed the committee that the process to qualify this firm was ongoing. Hopefully this item will be on the May BCC agenda.

### **Asphalt Sidewalk Repairs Update:**

1. Mr. DuPrey reported that we are in the 3rd quarter of repairs.

### **Summer Annuals:**

1. Mr. Mumm reported that he is in the process of getting bids for this annual planting project.

### **Audience Comments:**

1. Mr. Richard Lilly of the Crescent asked about the color of our traffic and directional sign posts. He was assured that all posts would ultimately be black.

### **STOP for PEDESTRIANS crosswalk signs:**

1. The committee unanimously approved the motion to recommend that the full PBSB Board allocate \$20,000.00 to replace all *YIELD for PEDESTRIANS* signs with *STOP for PEDESTRIANS* signs; and make the necessary roadway changes that are required.

Submitted By: Joe Chicurel, Chairman of the Landscape & Safety Cte.

# The State of Pedestrian Safety in Florida

- Florida ranked as one of the highest in pedestrian fatalities and serious injuries amongst the other states
- Pedestrian and bicycle-related crashes are an emphasis area within the Florida Strategic Highway Safety Plan

**Pedestrians and Bicyclists: Families and Serious Injuries**

While the state continues to make progress in reducing pedestrian and bicyclist fatalities, Florida remains one of the highest in the nation for pedestrian fatalities and serious injuries. In 2011, Florida had 177 pedestrian fatalities and 1,111 serious injuries, a 6% increase from 2010. Florida also has the highest number of bicyclist fatalities in the nation, with 177 deaths in 2011.

**6% increase in pedestrian fatalities**  
**17% increase in serious injuries**

**Strategies**

- Improve roadway and infrastructure safety, such as crosswalks, sidewalks, and lighting.
- Conduct and use a systematic approach to identify locations and behaviors prone to pedestrian and bicyclist crashes and take targeted measures to address these areas.
- Support national, state, and local organizations and programs that promote pedestrian and bicyclist safety.

**Florida Pedestrian and Bicycle Safety Coalition**

The coalition is a partnership of transportation organizations, including the Florida Department of Transportation, the Florida Highway Patrol, and various local and state organizations. The coalition's goal is to reduce pedestrian and bicyclist fatalities and serious injuries through coordinated efforts and advocacy.

**From:** Denise McLaughlin <[denisemcl@aol.com](mailto:denisemcl@aol.com)>  
**Subject:** Re: Intersection of Hammock Oak and PB Blvd.  
**Date:** January 17, 2022 at 2:28:25 PM EST  
**To:** Susan Woodall <[susanwoodall144@gmail.com](mailto:susanwoodall144@gmail.com)>  
**Cc:** James Hoppensteadt <[jimh@pelicanbay.org](mailto:jimh@pelicanbay.org)>, Joe Chicurel <[jchicurel@gmail.com](mailto:jchicurel@gmail.com)>

I am sharing this with Joe Chicurel who has tried to address this with the county in the past. He heads Landscape and Safety committee.

On Jan 17, 2022, at 12:29 PM, Susan Woodall <[susanwoodall144@gmail.com](mailto:susanwoodall144@gmail.com)> wrote:

Denise and Jim,

The intersection of Hammock Oak and PB Blvd needs a stop sign, a light, signage, etc. to enable pedestrians to safely cross the Boulevard and Hammock Oak. It is now a very dangerous intersection.

I am a very cautious person, crossing only at crosswalks, looking both ways, and making eye contact with drivers before I cross the street, but this morning, it still didn't work. I am ok, but not by much.

Please direct me as to with whom I should pursue this matter further. Everyone acknowledges the danger here, but nothing has been done. It is now my mission to improve this dangerous situation.

Thanks,

Susan Woodall

## **WHY NOW AND WHY IS THIS NEEDED?**

1. A **general answer** to this question is that it makes **common sense** for pedestrian and vehicular safety signage to be **clear, unambiguous, and uniform.**
2. **FLORIDA STATUTE 316.130 - "136.130 (7)(b)** clearly states what is the lawful responsibility of motor vehicles when a pedestrian is entering or about to enter a crosswalk: ***IT IS TO STOP!***
3. The **PB Foundation** asked that the PBSD make traffic signage **uniform** throughout Pelican Bay.
4. Uniform signage will **help facilitate** public and resident **understanding** as to what is expected when a pedestrian is in or is about to enter a crosswalk.  
  
**Repetitive PSA's** will be published in the POST and the weekly Wednesday evening Foundation e-blasts to explain **what this signage means** and what is the **motor vehicle's lawful responsibility** when a pedestrian is about to enter or is in a crosswalk.

Select Year: 2021 Go

## The 2021 Florida Statutes

### Title XXIII

#### MOTOR VEHICLES

### Chapter 316

#### STATE UNIFORM TRAFFIC CONTROL

[View Entire Chapter](#)

#### 316.130 Pedestrians; traffic regulations.—

(1) A pedestrian shall obey the instructions of any official traffic control device specifically applicable to the pedestrian unless otherwise directed by a police officer.

(2) Pedestrians shall be subject to traffic control signals at intersections as provided in s. 316.075, but at all other places pedestrians shall be accorded the privileges and be subject to the restrictions stated in this chapter.

(3) Where sidewalks are provided, no pedestrian shall, unless required by other circumstances, walk along and upon the portion of a roadway paved for vehicular traffic.

(4) Where sidewalks are not provided, any pedestrian walking along and upon a highway shall, when practicable, walk only on the shoulder on the left side of the roadway in relation to the pedestrian's direction of travel, facing traffic which may approach from the opposite direction.

(5) No person shall stand in the portion of a roadway paved for vehicular traffic for the purpose of soliciting a ride, employment, or business from the occupant of any vehicle.

(6) No person shall stand on or in proximity to a street or highway for the purpose of soliciting the watching or guarding of any vehicle while parked or about to be parked on a street or highway.

(7)(a) The driver of a vehicle at an intersection that has a traffic control signal in place shall stop before entering the crosswalk and remain stopped to allow a pedestrian, with a permitted signal, to cross a roadway when the pedestrian is in the crosswalk or steps into the crosswalk and is upon the half of the roadway upon which the vehicle is traveling or when the pedestrian is approaching so closely from the opposite half of the roadway as to be in danger.

← "ALL WAY STOP INTERSECTIONS; ANY STOP SIGN"

★ (b) The driver of a vehicle at any crosswalk where signage so indicates shall stop and remain stopped to allow a pedestrian to cross a roadway when the pedestrian is in the crosswalk or steps into the crosswalk and is upon the half of the roadway upon which the vehicle is traveling or when the pedestrian is approaching so closely from the opposite half of the roadway as to be in danger.

AND  
"STOP FOR PEDES. SIGNAGE"

(c) When traffic control signals are not in place or in operation and there is no signage indicating otherwise, the driver of a vehicle shall yield the right-of-way, slowing down or stopping if need be to permit the pedestrian to cross the roadway within a crosswalk when the pedestrian is upon the roadway or when the pedestrian is approaching so closely from the opposite half of the roadway as to be in danger. Any pedestrian crossing a roadway at a point where a pedestrian crossing has been provided shall yield the right-of-way to all vehicles upon the roadway.

"shall STOP" NOT YIELD

(8) No pedestrian shall suddenly leave a curb or other place of safety and walk or run into the path of a vehicle which is so close that it is impossible for the driver to yield.

(9) Whenever any vehicle is stopped at a marked crosswalk or at any unmarked crosswalk at an intersection to permit a pedestrian to cross the roadway, the driver of any other vehicle approaching from the rear shall not overtake and pass such stopped vehicle.

(10) Every pedestrian crossing a roadway at any point other than within a marked crosswalk or within an



unmarked crosswalk at an intersection shall yield the right-of-way to all vehicles upon the roadway.

(11) Between adjacent intersections at which traffic control signals are in operation, pedestrians shall not cross at any place except in a marked crosswalk.

(12) No pedestrian shall, except in a marked crosswalk, cross a roadway at any other place than by a route at right angles to the curb or by the shortest route to the opposite curb.

(13) Pedestrians shall move, whenever practicable, upon the right half of crosswalks.

(14) No pedestrian shall cross a roadway intersection diagonally unless authorized by official traffic control devices, and, when authorized to cross diagonally, pedestrians shall cross only in accordance with the official traffic control devices pertaining to such crossing movements.

(15) Notwithstanding other provisions of this chapter, every driver of a vehicle shall exercise due care to avoid colliding with any pedestrian or any person propelling a human-powered vehicle and give warning when necessary and exercise proper precaution upon observing any child or any obviously confused or incapacitated person.

(16) No pedestrian shall enter or remain upon any bridge or approach thereto beyond the bridge signal, gate, or barrier after a bridge operation signal indication has been given. No pedestrian shall pass through, around, over, or under any crossing gate or barrier at a railroad grade crossing or bridge while such gate or barrier is closed or is being opened or closed.

(17) No pedestrian may jump or dive from a publicly owned bridge. Nothing in this provision requires the state or any political subdivision of the state to post signs notifying the public of this provision. The failure to post a sign may not be construed by any court to create liability on the part of the state or any of its political subdivisions for injuries sustained as a result of jumping or diving from a bridge in violation of this subsection.

(18) No pedestrian shall walk upon a limited access facility or a ramp connecting a limited access facility to any other street or highway; however, this subsection does not apply to maintenance personnel of any governmental subdivision.

(19) A violation of this section is a noncriminal traffic infraction, punishable pursuant to chapter 318 as either a pedestrian violation or, if the infraction resulted from the operation of a vehicle, as a moving violation.

History.—s. 1, ch. 71-135; ss. 1, 8, ch. 76-31; s. 2, ch. 83-68; ss. 1, 2, ch. 83-74; s. 3, ch. 84-309; s. 306, ch. 95-148; s. 123, ch. 99-248; s. 2, ch. 2008-33.

Note.—Former s. 316.057.



R1-5b

## CARS, PEDESTRIANS, CROSSWALKS AND FLORIDA STATE LAW



R1-5b

***This traffic sign only requires you to stop when there is a pedestrian in or stepping into a crosswalk.***

Florida state law requires that **all motor vehicles must “stop and remain stopped to allow a pedestrian to cross a roadway when the pedestrian is in the crosswalk or steps into the crosswalk”.**

Crosswalks that are located at **ALL WAY STOP intersections** also require motor vehicles to stop and allow pedestrians to cross safely.

*Provided by The Pelican Bay Services Division (PBSD)*

## CARS, PEDESTRIANS, CROSSWALKS AND FLORIDA STATE LAW



R1-5b

Crosswalks within Pelican Bay will soon be marked by the traffic sign illustrated above. At the present time, these signs are on Gulfpark Drive. **Florida state law** requires that **all motor vehicles must “stop and remain stopped to allow a pedestrian to cross a roadway when the pedestrian is in the crosswalk or steps into the crosswalk”**.

***This traffic sign only requires you to stop when there is a pedestrian in or stepping into the crosswalk.***

Crosswalks that are located at **ALL WAY STOP intersections** also require motor vehicles to stop and allow pedestrians to cross safely.

*Provided by The Pelican Bay Services Division (PBSD)*







## 22/23 Preliminary Budget - Commentary

### Assumptions:

1. Despite significant inflationary pressures quality of services provided by PBSB is to remain the same, i.e. inflation increases must be passed on in the assessment.
2. Oakmont Lake bank restoration, operations center replacement, phase 1 of sidewalk replacement, and recent renourishment of the beach are all funded from current resources
3. The strategic commitment to building adequate capacity in the capital budget to cover future capital projects is to be continued - e.g. debt service related to the sidewalk replacement, periodic beach renourishment, lake and drainage system refurbishment, lake bank restoration, street signage, street lighting replacement.

### Preliminary Budget Key Elements:

- 1 Operations expenses increase 6.7% (\$320,000) over 21/22 budget driven by significant increase in compensation for County employees effective 01/01/2022 and a similar increase in the general inflation rate.
2. Last year a large operations c/fwd surplus allowed us to significantly increase the capital budget to fund major projects and reduce borrowing. The c/fwd operations surplus this year is \$500,000 less.
3. To achieve an overall assessment increase of around 6.9% this year the capital budget would be reduced by \$350,000. The budget would cover identified capital project needs for next year but would not allow for the needed capital capacity build for future projects.
4. Restoring the capital budget to current year level would require an ERU assessment of \$899 (+12.5%). Factoring in the 3.5% Ad Valorem increase, the overall increase would be 11.6% - an increase of 6.7% over the current year increase.
5. Complicating things further is an unannounced but expected 22/23 year increase in County compensation similar to that implemented earlier this year.



**2022/23 Assessment Summary - Preliminary**

		22/23 ERU \$	21/22 ERU \$	Increase
		\$ ERU	\$ ERU	
<b>ERU</b>				
<b>Operations 109</b>		631	519	21.6. %
<b>Clam Pass. 320</b>		21	30	( 30.0 ) %
<b>Capital 322</b>		247	250	( 1.0 ) %
		899	799	12.5%
<b>AD. VAL.</b>				
<b>Operations 778</b>		41	29	
<b>Capital 778</b>		48	57	
		89	86	3.5%
<b>Total</b>		988	885	11.6%