

COLLIER CARES FUNDING ALLOCATIONS

BOARD OF COUNTY COMMISSIONERS

JULY 14, 2020

COLLIER COUNTY ALLOCATION

- Under Governor's plan (June 16), Counties receive 25% of allocation as a direct payment, remainder is reserved for requests for reimbursement
- Collier County allocated \$67,162,432
 - Direct payment: \$16,790,608

Payments from the fund may be made available to cover costs that -

1. are necessary expenditures incurred due to the public health emergency with respect to COVID-19;
2. were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government, and;
3. were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

ELIGIBLE EXPENDITURES

Medical Expenses

- Emergency medical response expenses

Public Health Expenses

- Communication & enforcement; medical & protective supplies; disinfection

Payroll Expenses for Public Safety and Public Health Services

- Employees whose job duties are substantially committed to the COVID-19 response

Actions to Facilitate Compliance with Public Health Measures

- Sanitation measures; food stability; unforeseen teleworking costs

Provision of Economic Support

- Small business support programs; mortgage, rent and utility programs

IMPORTANT NOTES ON USES

- Must be used on incurred expenses related to COVID-19 pandemic (3/1/20 – 12/30/20)
- Can only be used to cover costs not accounted for in the latest budget
- No duplication of benefits
- County is responsible for determining eligible expenditures in line with Treasury guidance
 - Responsible for payment of funds or expenditures that are determined ineligible
- Funds not used by December 30, 2020 will be returned
- Funds not eligible to fill shortfalls on government revenues
- Subject to all Federal Single Audit Act requirements

CRF GUIDANCE

Expenditures paid for with payments from the Fund must be limited to those that are necessary due to the public health emergency. As such, unless the government were to determine that providing assistance in the form of a stipend is an administrative necessity, the government should provide such assistance on a reimbursement basis to ensure as much as possible that funds are used to cover only eligible expenses.

SINCE JUNE 23 BCC – STEPS TAKEN

- Signed agreement with Florida Division of Emergency Management
 - Sought additional clarity on implementation of initiatives
- Recruitment 8 temporary FTE positions
- Held informational meetings with community (business, nonprofit, partners, etc.)
- Internally planned to stand up phone bank with Communications division
- Held in-depth meetings with Lee County Administration
- Began development of application process, FAQs, and payment requirements with Finance staff

WHAT IS RECOMMENDED FOR FUNDING?



Human and Business Services

Immediate Assistance for Individuals,
Families, Nonprofits & Businesses



Personal Protective Equipment & Safety Expenses



Community Health & Services Initiatives



Additional Community Needs

Individual Assistance - Rent/Mortgage/Utility Relief

- \$15 million

Small Business Relaunch/Rehire Grants

- \$10 million

Community Health & Services Initiatives

- \$30 million (\$5 million Child Care, \$5 million Emergency Food Assistance)

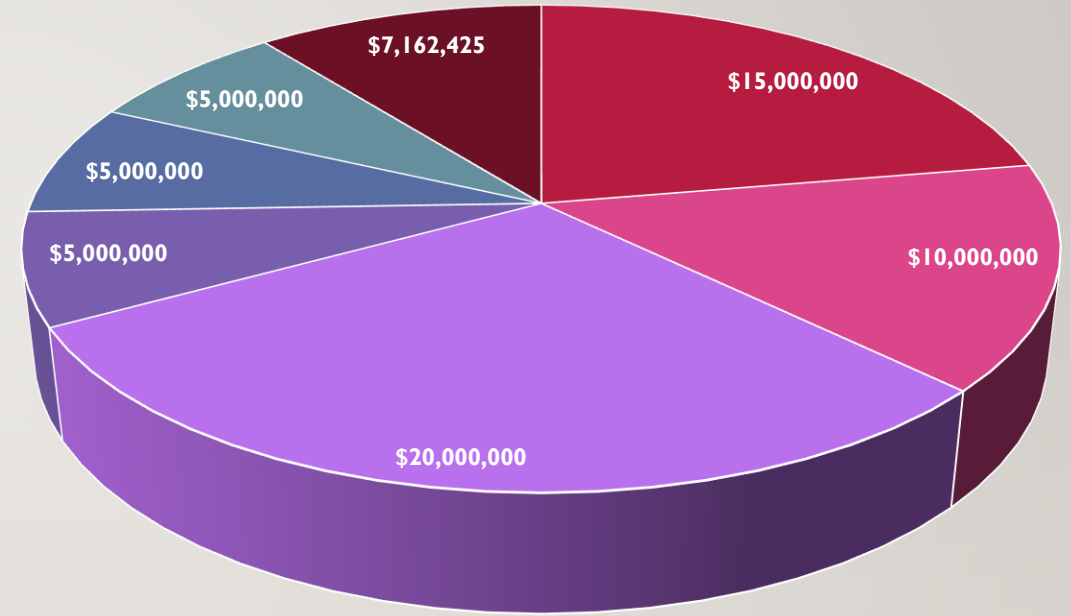
Personal Protective Equipment

- \$5 million

Community Reserve & Replenishment

- \$7.1 million

Recommended CRF Allocations



- Individual Assistance
- Small Business Relaunch & Rehire
- Community Health & Services Initiatives
- Child Care
- Emergency Food Assistance
- PPE
- Community Replenishment & Reserve

INDIVIDUAL ASSISTANCE

- Maximum of \$10,000 per household
- Payments direct to landlord/mortgage/utility
- Income qualification (CARES Econ. Impact)
- Loss or reduction of employment due to health emergency
- Collier County resident



EXAMPLES OF DOCUMENTATION

- Proof of loss or reduction of income
 - Verification of unemployment filing, letter from employer, paystubs
- Income guidelines
 - Verification of CARES Act payment from IRS, 2019 tax return, paystubs
- Collier County residency
 - DL, utility bill, Property tax receipt, lease/mortgage
- US Citizenship or Permanent Legal Residency
- Overdue utility, rent or mortgage statement – must have been current as of March 1

SMALL BUSINESS RELAUNCH & REHIRE GRANTS

- One time grants to businesses up to \$25k to offset the cost of business interruption due to State Executive Order
- 50 or less full-time employees
- No duplication of benefits
- Business must be located in Collier County
- Documentation of economic loss



EXAMPLES OF USES

- Examples of eligible uses:
 - capital for small businesses economically injured by the COVID-19 coronavirus pandemic
 - payroll assistance to rehire workers
 - workplace improvements directly related to mitigating the spread of COVID-19
 - (Re)Marketing the resumption of activities and steps taken to ensure a safe experience

EXAMPLES OF DOCUMENTATION NEEDED

- Business registrations - SunBiz and Business Tax Receipt
- 2019 financial records or tax returns
- 2020 bank statements and financial records
- Willing to sign waiver on duplication of benefits
- If PPP or other federal assistance has been provided, accounting for expenses – PPP data released by SBA on July 6

Exhibit B – Business Interruption Worksheet

Instructions: Please only enter in highlighted yellow cells and use positive amounts
All figures should be based on the same time period

Items you will need to complete this Business Interruption Worksheet

- Operating statement for the current year and prior year
 - Dates for operating statements begin March 1 and end the day before the grant application. For instance, if the grant application is done on June 23rd, the operating statement would run through June 22nd.
 - Note: If it is easier to submit revenue and expenses through the last closed calendar month or reporting period, you may select an alternate date, such as May 31, 2020. Please be consistent and use the same date for reporting 2020 and 2019 revenues and expenses.
 - If you have an accountant, QuickBooks or other system that tracks revenue and expense, you can pull your information from those resources to complete the Business Interruption Worksheet.
- Note: If you do not have the above information in a readily available format, you can pull together your total revenues and total expenses from the following items:
 - Bank statements
 - PayPal/eBay/Amazon or other similar companies for revenue balances that have not been received by your bank
 - Point of Sale (POS) reports for revenue figures in place of other sources above
 - Credit card charges to capture expenses that were not paid by your bank account
 - Any other reliable sources showing revenues and expenses that are not listed

Step 1:
Provide the total revenues and total expenses for the current year beginning March 1st:

March 1, 2020 to the day before Grant Application Date, 2020*:

	Enter Positive Amounts
Total Revenue Received:	\$ 11,000.00
Total Expenses Paid:	- \$ 23,000.00
Net Income/(Loss)	= \$ (12,000.00)

*Note: If it is easier to submit revenue and expenses through the last closed calendar month or reporting period, you may select an alternate date, such as May 31, 2020. Please be consistent and use the same date for reporting 2020 and 2019 revenues and expenses.

Step 2:
Provide the total revenues and total expenses for the prior year same time period as above:

March 1, 2019 to the day before Grant Application Date, 2019*:

	Enter Positive Amounts
Total Revenue Received:	\$ 840,000.00
Total Expenses Paid:	- \$ 550,000.00
Net Income/(Loss)	= \$ 290,000.00

*Note: If it is easier to submit revenue and expenses through the last closed calendar month or reporting period, you may select an alternate date, such as May 31, 2020. Please be consistent and use the same date for reporting 2020 and 2019 revenues and expenses.

COMMUNITY HEALTH & SERVICES INITIATIVES

- Examples of eligible uses of funding include, but are not limited to:
 - Expand funding for Collier County not-for-profits to provide services to residents seeking assistance with homelessness, job retention, and health services;
 - Reimbursement of increased operating expenses associated with response to the public health emergency;
 - Community education campaigns related to COVID-19 best practices;
 - Public safety medical expenses, including enhanced contact tracing and data collection;
 - Educational programs to retrain and retool workers for in-demand industries;
 - Provide support to nonprofit facilities for sanitation and improvement of social distancing measures, to enable compliance with COVID-19 public health precautions;

COMMUNITY HEALTH & SERVICES – CHILD CARE

- Up to \$1,250 for one month of care for qualified families
 - Direct pay to licensed care provider
- Assistance to licensed providers to offset costs associated with care enhancements to respond to the public health emergency



COMMUNITY HEALTH & SERVICES – EMERGENCY FOOD ASSISTANCE

- Assistance to qualified food banks and pantries to offset the cost of COVID-19 emergency response
- Larger agreements will be used to reimburse foodbanks, smaller grants to food pantries and mobile food pantries
- ~75% increase in operating costs since March



PERSONAL PROTECTIVE EQUIPMENT (PPE)


- County to procure materials to create PPE kits for businesses, community partners
- Kit will be based on number of employees and included in other applications
- Availability of goods will key in implementing successful program
- Applications through electronic portal

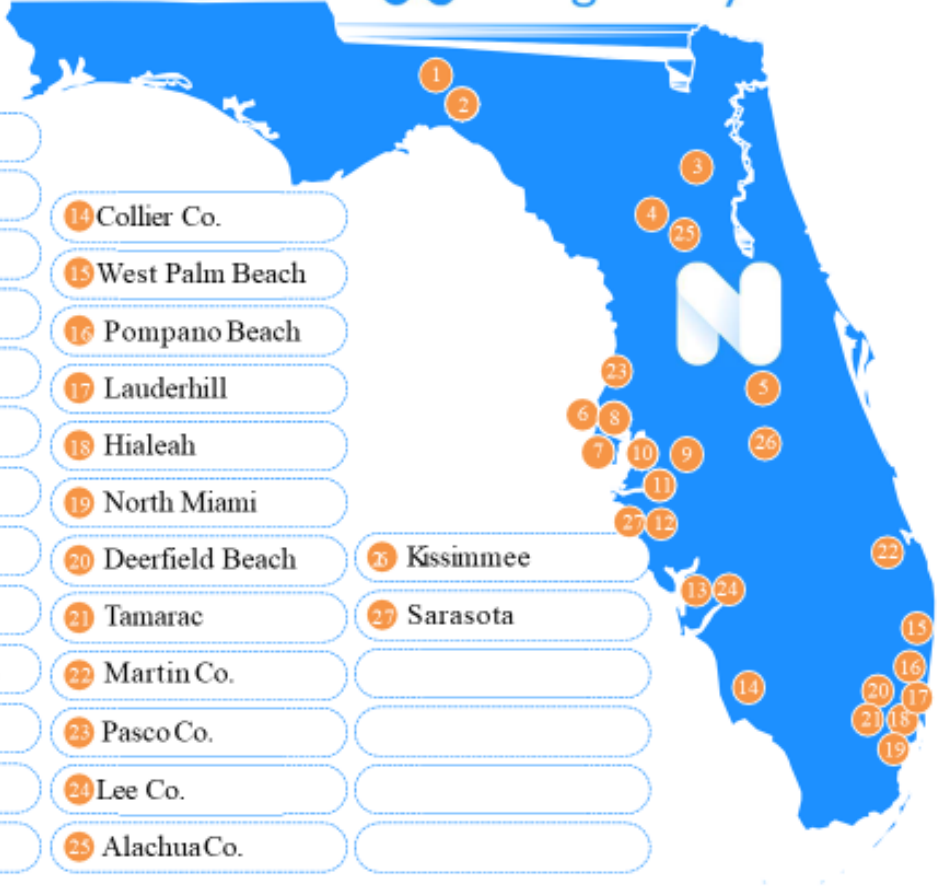


COMMUNICATIONS & IMPLEMENTATION

- 311 and Communications staff will post information publicly
- Staff from all Departments will participate in phone bank training and standup
- Quest Marketing will assist with implementation of communications plan
- Community informational sessions to be scheduled and held
- Staff recruitment currently under way – positions being hired

ELECTRONIC PORTAL

 Neighborly Software



1 Tallahassee
2 Leon Co.
3 Bradford Co.
4 Gainesville
5 Orange Co.
6 Pinellas Co.
7 Largo
8 Clearwater
9 Polk Co.
10 Hillsborough Co.
11 Tampa
12 Manatee Co.
13 Fort Myers
14 Collier Co.
15 West Palm Beach
16 Pompano Beach
17 Lauderdale
18 Hialeah
19 North Miami
20 Deerfield Beach
21 Tamarac
22 Martin Co.
23 Pasco Co.
24 Lee Co.
25 Alachua Co.
26 Kissimmee
27 Sarasota

IMPORTANT DATES

- July 14: approval of allocations by BCC
- July 15: continued staff recruitment, technology set-up, phone bank training, procurement of PPE
- July 20: open portal to United Way individual applications for processing
- July 27: open portal for community health & services initiatives
- August 17: second opening of individual assistance, childcare applications
- August 31: opening of small business assistance portal