



Facilities Work Request Summary

Department DAS DOMESTIC ANIMAL SERVICES
Account Number 001-155410

Work Request Number	201804120	Problem Location	N/A
Date Work Requested	11/17/2017 1:47:33 PM	Actual Labor Hours	75.50
Date Work Completed	12/11/2017 12:54:20 PM	Cost of Labor	\$3,529.63
Requested By	Doug Tressler	Cost of Parts	\$0.00
Building	DAS Administration Building 1	Other Costs	\$818.67
		Total Cost	\$4,348.30
Work Description			
Install new fence between building 1 & cat kennel. Dog holding and greet area fence blew down during storm.			
Tradesworker Notes			
Doug Tressler: Installed all 15 posts braced and concreted in place 4' on center, ready for white post sleeves and fencing. To be installed after posts sit for two days . Finished fence			
Brian Haugrud: need to purchase and deliver 16- 8 foot 4x4 pt posts on 11/21November 21. I went to Home Depot and picked up 16 4 x 4 treated post by 8 foot long and deliver them to the DAS. This work order is complete.			

CHARGE:	EXPENDITURE ACCOUNT NO: 001-155410-646180
CREDIT:	REVENUE ACCOUNT NO: 001-122240-487400
AUTHORIZATION FOR PAYMENT BY REIMBURSING AGENCY: _____	
DATE: _____	AMOUNT APPROVED: \$4,348.30



Facilities Work Request Summary

Department EAGLE LAKES COMMUNITY PARK ELCP
Account Number 111-156398

Work Request Number	201801626	Problem Location	N/A
Date Work Requested	10/18/2017 10:48:37 AM	Actual Labor Hours	2.50
Date Work Completed	12/8/2017 7:16:47 AM	Cost of Labor	\$116.88
Requested By	Hector Sanchez	Cost of Parts	\$0.00
Building	Eagle Lakes Community Center	Other Costs	\$0.00
		Total Cost	\$116.88
Work Description			
Please install the new ice machine delivered at Eagle Lakes, in the maintenance facility. There is plumbing that needs to be moved. Speak to Hector for details.			
Tradesworker Notes			
German Gonzalez: Met with Osmin, found out where ice machine is to be installed at. Will need to return with Plumbing tech and have them run new water line. Ice machine has been installed in area where it has been requested to be in. Plumbing Dept. has a work order to follow up on with new water line to ice machine. Ordered new 115v electrical whip for ice machine. waiting on final approval from Maint. Supervisor to call out plumbing for SPECIAL SERVICE-NEW WATER LINES. until that is not completed . ice machine is inoperable			

CHARGE:	EXPENDITURE ACCOUNT NO: 111-156398-646180
CREDIT:	REVENUE ACCOUNT NO: 001-122240-487400
AUTHORIZATION FOR PAYMENT BY REIMBURSING AGENCY: _____	
DATE: _____	AMOUNT APPROVED: \$116.88



Facilities Work Request Summary

Department EAST NAPLES LIBRARY
Account Number 001-156180

Work Request Number	201806248	Problem Location	N/A
Date Work Requested	12/19/2017 2:27:06 PM	Actual Labor Hours	2.50
Date Work Completed	12/20/2017 1:17:33 PM	Cost of Labor	\$116.88
Requested By	William Wilkins	Cost of Parts	\$0.00
Building	East Naples Library	Other Costs	\$50.00
		Total Cost	\$166.88
Work Description			
-There is a wooden staked sign with a diamond shaped-top that displays our "Safe Space" sign; it is laying in the grass near the parking area that needs to be put back up and there is a metal staked sign with a handicap parking sign to display where the handicap parking space is – it is laying in the grass in the parking area. This sign should be place back in the appropriate area, identifying the spot marked with the handicap painting facing Tamiami. The contact person there is Julie thanks.			
Tradesworker Notes			
Troy Pirosseno: remove broken pipe in ground and dig new hole install new post and reinstall sign, remove other sign from wood frame and install on wall			

CHARGE:	EXPENDITURE ACCOUNT NO: 001-156180-646180
CREDIT:	REVENUE ACCOUNT NO: 001-122240-487400
AUTHORIZATION FOR PAYMENT BY REIMBURSING AGENCY: _____	
DATE: _____	AMOUNT APPROVED: \$166.88



Facilities Work Request Summary

Department HEALTH DEPARTMENT
Account Number 001-155810

Work Request Number	201803519	Problem Location	N/A
Date Work Requested	11/7/2017 2:28:30 PM	Actual Labor Hours	0.50
Date Work Completed	12/20/2017 1:11:12 PM	Cost of Labor	\$23.38
Requested By	Nobel Perez	Cost of Parts	\$0.00
Building	Building H Health	Other Costs	\$13.50
		Total Cost	\$36.88
Work Description			
create a name plates for a new employees Kristen Meiler Lab Technician Melissa Gillett Chemist			
Tradesworker Notes			
Troy Pirosseno: pick up and install			
Work Request Number	201805356	Problem Location	RM 122
Date Work Requested	12/6/2017 2:45:38 PM	Actual Labor Hours	3.50
Date Work Completed	12/11/2017 12:54:21 PM	Cost of Labor	\$163.63
Requested By	Camilo Torres	Cost of Parts	\$0.00
Building	Building H Health	Other Costs	\$0.00
		Total Cost	\$163.63
Work Description			
We are requesting a desk to be moved within the same office to facilitate a staff member with a hearing impediment to use her desk facing the other side. The furniture may need some disassembling (tools needed). Attach some pictures for your convenience. Thank you Camilo 239-293-3000			
Tradesworker Notes			
Chris Cousins: Met with Camilo, he will get back to me when discision is made on how they want desk. 12/7. Moved desk as needed. 12/8 Richard Paquette: Rearranged desk			

CHARGE:	EXPENDITURE ACCOUNT NO: 001-155810-646180
CREDIT:	REVENUE ACCOUNT NO: 001-122240-487400
AUTHORIZATION FOR PAYMENT BY REIMBURSING AGENCY: _____	
DATE: _____	AMOUNT APPROVED: \$200.51



Facilities Work Request Summary

Department PARKS & OTHER PROPERTIES
Account Number 111-156332

Work Request Number	201806111	Problem Location	Men Restroom at the Tennis Court
Date Work Requested	12/18/2017 7:36:50 AM	Actual Labor Hours	1.00
Date Work Completed	12/18/2017 3:49:43 PM	Cost of Labor	\$46.75
Requested By	Thomas Minacapelli	Cost of Parts	\$0.00
Building	Golden Gate Park GGCP Aquatic Eq	Other Costs	\$0.00
		Total Cost	\$46.75
Work Description			
Men Restroom at the Tennis Court is clog.			
Tradesworker Notes			
Kevin Brock: Remove underwear from waste line			

CHARGE:	EXPENDITURE ACCOUNT NO: 111-156332-646180
CREDIT:	REVENUE ACCOUNT NO: 001-122240-487400
AUTHORIZATION FOR PAYMENT BY REIMBURSING AGENCY: _____	
DATE: _____	AMOUNT APPROVED: \$46.75



Facilities Work Request Summary

Department PARKS & REC MAX HASSE COMMUNITY PARK
Account Number 111-156395

Work Request Number	201804257	Problem Location	N/A
Date Work Requested	11/20/2017 9:11:49 AM	Actual Labor Hours	26.50
Date Work Completed	12/20/2017 10:57:46 AM	Cost of Labor	\$1,238.88
Requested By	Paula Spring	Cost of Parts	\$0.00
Building	Max Hasse Park Mhp Community Center	Other Costs	\$0.00
		Total Cost	\$1,238.88
Work Description			
we will be relocating to our new office space on Wednesday, December 13th after the BCC approves our lease on Tuesday, the 12th.			
Tradesworker Notes			
Chris Cousins: Move furniture and boxes as needed			
Marc Hatcher: Assist with move			
Richard Paquette: Will reschedule upon further notice..12/19..moved all items from max hasse park to Kraft Blvd offices and AG offices on Immokalee			
Brian Haugrud: December 19th. Help Chris Rick Larry and Marc do the big move from Mac's house to Immokalee to over on Pineridge. This work order is complete.			

CHARGE:	EXPENDITURE ACCOUNT NO: 111-156395-646180
CREDIT:	REVENUE ACCOUNT NO: 001-122240-487400
AUTHORIZATION FOR PAYMENT BY REIMBURSING AGENCY: _____	
DATE: _____	AMOUNT APPROVED: \$1,238.88



Facilities Work Request Summary

Department PARKS & REC NCRP NORTH COLLIER REGIONAL PARK
Account Number 001-156365

Work Request Number	201804765	Problem Location	sign shop
Date Work Requested	11/29/2017 3:55:22 PM	Actual Labor Hours	7.00
Date Work Completed	12/1/2017 2:58:49 PM	Cost of Labor	\$327.25
Requested By	Peg Ruby	Cost of Parts	\$0.00
Building	NCRP Administration	Other Costs	\$250.00
		Total Cost	\$577.25

Work Description

Please make three 10' banners and 5 back to back yard signs for Snow fest, also please make five back to back maps

Tradesworker Notes

Troy Pirosseno: print ten yard signs and three banners

Work Request Number	201806275	Problem Location	sign shop
Date Work Requested	12/20/2017 8:35:48 AM	Actual Labor Hours	2.50
Date Work Completed	12/20/2017 8:38:05 AM	Cost of Labor	\$116.88
Requested By	Peg Ruby	Cost of Parts	\$0.00
Building	NCRP Administration	Other Costs	\$55.00
		Total Cost	\$171.88

Work Description

Please make five back to back yard signs for sun and fun No Coolers

Tradesworker Notes

Troy Pirosseno: print and place on yard signs
print and place on yard signs

CHARGE: _____ **EXPENDITURE ACCOUNT NO:** 001-156365-646180
CREDIT: _____ **REVENUE ACCOUNT NO:** 001-122240-487400
AUTHORIZATION FOR PAYMENT BY REIMBURSING AGENCY: _____
DATE: _____ **AMOUNT APPROVED:** \$749.13



Facilities Work Request Summary

Department RISK MANAGEMENT GROUP HEALTH
Account Number 517-121640

Work Request Number	201805428	Problem Location	N/A
Date Work Requested	12/7/2017 1:54:47 PM	Actual Labor Hours	1.50
Date Work Completed	12/20/2017 1:14:11 PM	Cost of Labor	\$70.13
Requested By	Ramona Attle	Cost of Parts	\$0.00
Building	Building D Risk / Jail Visitation	Other Costs	\$39.80
		Total Cost	\$109.93
Work Description			
Remove and install name plate at new location, also order new name plate for new rep. Allegiance			
Tradesworker Notes			
Troy Pirosseno: install allegiance sign			

CHARGE:	EXPENDITURE ACCOUNT NO: 517-121640-646180
CREDIT:	REVENUE ACCOUNT NO: 001-122240-487400
AUTHORIZATION FOR PAYMENT BY REIMBURSING AGENCY: _____	
DATE: _____	AMOUNT APPROVED: \$109.93



Facilities Work Request Summary

Grand Total:	\$7,035.70
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